

  
**Brea Olinda Unified School District**  
**BREA, CALIFORNIA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**

“Learning is our Priority, with Opportunity for All.”

**MEETING NOTICE AND AGENDA**

**Board of Education Members**

*Carrie Flanders, President*  
*Gail Lyons, Vice President*  
*Paul Ruiz, Clerk*  
*Nicole Colon, Member*  
*Bill R. Hall, Member*  
*Steve Sewell, Member*  
*Rod Todd, Member*

**Monday, July 23, 2018**  
**5:30 PM - Closed Session**  
**6:30 PM - Regular Meeting**  
**Board/Council Chambers**  
**Brea Civic/Cultural Center**  
**Brea, California 92821**

**MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING**

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM**  
**DISTRICT OFFICE CONFERENCE ROOM**

**CALL TO ORDER**  
**Time: \_\_\_\_\_ PM**

**II. ESTABLISH QUORUM**

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE**  
**FOLLOWING CLOSED SESSION AGENDIZED ITEMS –**  
**DISTRICT OFFICE CONFERENCE ROOM 5:30 PM**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at \_\_\_\_\_ PM to discuss the items identified on the Closed Session agenda, which are:

**1. Public Employee Discipline/Dismissal/Release/Employment**

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

**2. Conference with Labor Negotiator**

The Board of Education will discuss possible parameters for 2018-2019 BOTA and CSEA negotiations with District negotiators Kerrie Torres, Jean Aldrete, and Brinda Leon.

**3. Real Property Negotiations – Lilac Lane**

**4. Possible Litigation – Case No. 2:18-cv-05810 – Disposal of Hazardous Substance at the BKK Class I Facility**

**5. Conference with Labor Negotiator**

Agency Designated Representative: Brad Mason  
Unrepresented Employee: Assistant Superintendent of Educational Services

**6. Conference with Labor Negotiator**

Agency Designated Representative: Brad Mason  
Unrepresented Employee: Assistant Superintendent of Business Services

**7. Conference with Labor Negotiator**

Agency Designated Representative: Brad Mason  
Unrepresented Employee: Executive Director, Human Resources

**8. Superintendent's Evaluation Goals 2018-19**

**IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION**

The Board has adjourned Closed Session at \_\_\_\_\_PM and will be resuming Open Session at \_\_\_\_\_ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session**  
**Time: \_\_\_\_\_ PM**

**V. CALL TO ORDER – OPEN SESSION – 6:30 PM – BOARD/COUNCIL CHAMBERS**

**REGULAR MEETING**  
**Time: \_\_\_\_\_ PM**

The Board of Education welcomes the public's participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

**1. Roll Call**

Colon  
Ruiz

Flanders  
Sewell

Hall  
Todd

Lyons

P = Present; A = Absent

## 2. Adoption of the Agenda

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                              Sewell                      Todd

## 3. Pledge of Allegiance

**Presenter:** President Flanders

## 4. Introduction of Guests

**Presenter:** President Flanders

## 5. Report of Closed Session

**Presenter:** President Flanders

## 6. Student Reports – None

## 7. Superintendent’s Report

**Presenter:** Dr. Mason

## 8. Recognition – None

## 9. Written Correspondence

**Presenter:** President Flanders

## 10. Presentations

### a. Child Development Services Update

**Presenter:** Penny Andrews

[Child Development Services Year at a Glance](#)

### b. Technology Plan Update

**Presenter:** Kerrie Torres, Derrick Chan

[State of Technology 2018](#)

## VI. PUBLIC COMMENTS

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak. We request that anyone who wishes to speak, fill out and submit a blue sheet to the recording secretary. **Public members who address the Board will be limited to a maximum of five minutes per speaker.** For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded on audio tape for use in the minutes.

## VII. APPROVAL OF MINUTES

### 1. Recommend the Board of Education approve the minutes of the June 25, 2018 and July 9, 2018 Regular Board Meeting.

					<b>MOTION #</b>	_____
					<b>MOTION</b>	_____
					<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Hall	Lyons		
	Ruiz	Sewell	Todd			

[June 25, 2018 Minutes](#)

[July 9, 2018 Minutes](#)

## VIII. CONSENT CALENDAR

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

					<b>MOTION #</b>	_____
					<b>MOTION</b>	_____
					<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Hall	Lyons		
	Ruiz	Sewell	Todd			

### 1. Superintendent's Department

#### a. Annual Approval of Policies and Procedures

Recommend the Board of Education adopt all Board Policies and Procedures to allow for the official operation of the District throughout the 2018-19 fiscal year.

### 2. Human Resources

#### a. Personnel Assignment Order #1

Recommend the Board of Education approve Personnel Assignment Order #1, as presented in the agenda attachment.

[PAO #1](#)

#### b. Walk-On Coach Certification

Recommend the Board of Education approve walk-on coach certification for Zina Gleason, Assistant Girls' and Boys' Water Polo Coach; Carly Halm, Assistant Girls' and Boys' Track and Field Coach; and Alexis Perry, Head Junior Varsity Girls' Basketball Coach.

[Walk-On Coach Certification](#)

**3. Educational Services**

**a. Kurzweil Education – Software Subscription**

Recommend the Board of Education approve a three-year renewal site software subscription with Kurzweil Education in the amount of approximately \$10,200.00.

Cost: \$10,200.00 (Approximate) (3-year subscription)

Fund: LCFF Supplemental and Medi-Cal LEA

[Kurzweil Education – Software Subscription](#)

**b. Curriculum Material Adoption – AP U.S. History**

Recommend the Board of Education approve the Cengage Learning text, The American Pageant, AP Edition, Updated 16<sup>th</sup> Edition (ISBN #9781337227469) for use in the AP U.S. History course at the secondary level commencing with the 2018-2019 school year.

Cost: \$26,000.00 (Approximate) (Tax and shipping estimates included)

Fund: Restricted Lottery Funds

[Curriculum Material Adoption – AP U.S. History](#)

**c. College and Career Access Pathways Dual Enrollment Partnership Agreement – North Orange County Community College District**

Recommend the Board of Education ratify a College and Career Access Pathways Dual Enrollment Partnership Agreement between the Brea Olinda Unified School District and North Orange County Community College District, effective July 1, 2018 through June 30, 2021.

[College and Career Access Pathways Dual Enrollment Partnership Agreement – North Orange County Community College District](#)

**d. Special Education**

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

1. <u>Olive Crest Academy 2018-19</u>	<b>\$ 13,747.37</b>
Student #500004409 Amended ISA	\$ 55.71
Student #510004372 Amended ISA	\$ .00
Student #400000500 Amended ISA	\$ 111.42
Student #500003739 Amended ISA	\$ 111.42
Student #550004330 Amended ISA	\$ 111.42
Student #550004088 Individual Service Agrmt.	\$ 6,678.70
Student #550004050 Individual Service Agrmt.	\$ 6,678.70
 2. <u>Premier Healthcare Services, LLC 2018-19</u>	 <b>\$ 5,500.00</b>
Amended Independent Contractor Agreement	
Student #550001785	
 3. <u>Premier Healthcare Services, LLC 2018-19</u>	 <b>\$ 3,000.00</b>

Amended Independent Contractor Agreement  
Student #410000182

4. Help for Brain Injured Children, Inc. 2018-19      **\$ 2,200.00**  
Student #400000536 Amended ISA
  
5. Chapin Tolley Brown dba Child Shuttle 2018-19      **\$ 1,100.00**  
Independent Contractor Agreement  
Student #400000238
  
6. ECE 4 Autism 2018-19      **\$ 60,990.00**  
Student #730004451 Individual Service Agrmt.
  
7. Confidential Settlement Agreement 2018-19      **\$ 12,926.25**  
Student #410000162

#### **4. Business Services**

##### **a. Warrant List – Auditor Todd**

Recommend the Board of Education approve the Warrant List for the period June 20, 2018 through July 18, 2018.

[Warrant List](#)

##### **b. Donations**

Recommend the Board of Education accept and acknowledge the list of donations, as per agenda attachment.

[Donations](#)

##### **c. Surplus Property**

Recommend the Board of Education declare surplus and approve disposition of the list of surplus District property, as per agenda attachment.

[Surplus Property](#)

##### **d. H.O.P.E., Inc.**

Recommend the Board of Education, acting as an agent for Brea H.O.P.E., Inc., approve the payments as listed in the agenda attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[Brea H.O.P.E., Inc.](#)

##### **e. Career Guidance Specialist Agreement**

Recommend the Board of Education approve a Career Guidance Specialist Agreement with North Orange County Regional Occupational Program for the 2018-2019 fiscal year.

Cost: No cost to the District; NOCROP subsidizes District costs as services are

utilized

Fund: 01 – General

[Career Guidance Specialist Agreement](#)

**IX. INFORMATION, DISCUSSION AND DIRECTION**

**1. Fourth Quarter Report on Williams Uniform Complaints**

This is an information only item. No Board action is required.

[Fourth Quarter Report on Williams Uniform Complaints](#)

**X. PUBLIC HEARING – None**

**XI. ACTION ITEMS**

**1. Superintendent's Department**

**a. Board Policy and Administrative Regulation 3513.3 – Tobacco-Free Schools**

Recommend the Board of Education approve the first reading and revisions to Board Policy and Administrative Regulation 3513.3 – Tobacco-Free Schools, as per agenda attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Board Policy and Administrative Regulation 3513.3 – Tobacco-Free Schools](#)

**b. Board Policy and Administrative Regulation 6174 – Education for English Learners**

Recommend the Board of Education approve the first reading and revisions to Board Policy and Administrative Regulation 6174 – Education for English Learners, as per agenda attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Board Policy and Administrative Regulation 6174 – Education for English Learners](#)

**c. Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment, and Supplies**

Recommend the Board of Education approve the first reading and revisions to Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment, and Supplies, as per agenda attachment.

**MOTION #** \_\_\_\_\_



**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment and Supplies](#)

**d. Board Policy 3312 – Contracts**

Recommend the Board of Education approve the first reading and revisions to Board Policy 3312 – Contracts, as per agenda attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Board Policy 3312 – Contracts](#)

**2. Human Resources – None**

**3. Educational Services**

**a. LCAP Federal Addendum**

Recommend the Board of Education approve the LCAP Federal Addendum, as per attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[LCAP Federal Addendum](#)

**b. Graduation Waiver – BOHS Student #16707**

Recommend the Board of Education approve a graduation waiver for 2.5 health credits for BOHS Student #16707.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Graduation Waiver – BOHS Student #16707](#)

**c. Graduation Waiver – BOHS Student #17228**

Recommend the Board of Education approve a graduation waiver for 2.5 health credits for BOHS Student #17228.

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Graduation Waiver – BOHS Student #17228](#)

**4. Business Services**

**a. Agreement with Apollo Electric**

Recommend the Board of Education approve an agreement with Apollo Electric in the amount of approximately \$14,009.00 to install twelve (12) LED lights and furnish necessary electrical connections on the tennis courts at Brea Junior High School.

Cost: \$14,009.00 (Approximate)

Fund: 01 – General

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Agreement with Apollo Electric](#)

**b. Revision to Contract with Knowland Construction Services**

Recommend the Board of Education approve a revision to the contract with Knowland Construction Services in the amount of approximately \$36,576.00 for additional DSA inspection services on the construction of the Olinda Elementary School multipurpose building project.

Cost: \$36,576.00 (Approximate)

Fund: 25 – Capital Outlay

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Revision to Contract with Knowland Construction Services](#)

**c. Cooperative Purchasing Agreement with Glasby Maintenance Supply**

Recommend the Board of Education approve the purchase of custodial supplies be awarded to Glasby Maintenance Supply in the amount of approximately \$175,000.00 under the terms and conditions of Contract No. 218-09 awarded by the Placentia-Yorba Linda Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase the custodial supplies through Glasby Maintenance Supply piggybacking on the Placentia-Yorba Linda Unified School District in lieu of following the bidding process.

Cost: \$175,000.00 (Approximate)

Fund: 01 – General

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Cooperative Purchasing Agreement with Glasby Maintenance Supply](#)

**d. Furniture Purchase for Laurel Elementary School**

Recommend the Board of Education ratify the purchase of classroom furniture be awarded to Culver Newlin in the amount of approximately \$33,522.89 under the terms and conditions of Contract No. 13-14-1 awarded by the Hawthorne School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase the classroom furniture from Culver Newlin piggybacking on the Hawthorne School District's competitively bid contract with Culver Newlin in lieu of following the bidding process.

Cost: \$33,522.89 (Approximate)

Fund: 40 – Special Reserve for Capital Outlay Projects

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Furniture Purchase for Laurel Elementary School](#)

**e. Brea Junior High School Roof Repairs**

Recommend the Board of Education award a contract to Pacific Roofing in the amount of approximately \$36,600.00 to repair the roof on the main building at Brea Junior High School and to delegate Assistant Superintendent of Business Services to execute all related agreements.

Cost: \$36,600.00 (Approximate)

Fund: 14 – Deferred Maintenance

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Brea Junior High School Roof Repairs](#)

**f. Agreement with My Inhouse RD**

Recommend the Board of Education approve an agreement with My Inhouse RD in the amount of approximately \$10,000.00 to validate compliant menus and menu production records for the 2018-2019 fiscal year.

Cost: \$10,000.00 (Approximate)

Fund: 13 – Food Service Department

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Hall                      Lyons  
         Ruiz                      Sewell                      Todd

[Agreement with My Inhouse RD](#)

**g. Authorization to Utilize Westminster School District RFP #17/18-05 for Fresh and Processed Produce**

Recommend the Board of Education approve an agreement with Valpro Inc., dba Continental Sales Company, in the amount of approximately \$21,000.00 for the purchase of fresh and processed produce under the terms and conditions of RFP #17/18-05 awarded by the Westminster School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase fresh and processed produce through Valpro Inc., dba Continental Sales Company, piggybacking on the Westminster School District's competitively bid RFP #17/18-05 in lieu of following the bidding process.

Cost: \$21,000.00 (Approximate)

Fund: 13 – Food Service Department

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Authorization to Utilize Westminster School District RFP #17/18-05 for Fresh and Processed Produce](#)

**h. Authorization to Utilize Colton Joint Unified School District (Acting on Behalf of the Pomona Valley Co-Op Purchasing Group) RFP #CJNS-2018-19-PAPER for the Purchase of Paper Products**

Recommend the Board of Education approve an agreement with P & R Paper Supply Company, Inc. in the amount of approximately \$52,700.00 for the purchase of paper products under the terms and conditions of RFP #CJNS-2018-19-PAPER awarded by the Colton Joint Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase paper products through P & R Paper Supply Company, Inc. piggybacking on the Colton Joint Unified School District's competitively bid RFP #CJNS-2018-19-PAPER in lieu of following the bidding process.

Cost: \$52,700.00 (Approximate)

Fund: 13 – Food Service Department

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Authorization to Utilize Colton Joint USD RFP #CJNS-2018-19-PAPER for the Purchase of Paper Products](#)

**i. Authorization to Utilize Fontana Unified School District Bid #15/16-1442 for the Purchase of Milk, Dairy, Juice and Frozen Food Products**

Recommend the Board of Education approve an agreement with Driftwood Dairy in the amount of approximately \$102,000.00 for the purchase of milk, dairy, juice and frozen food products under the terms and conditions of Bid #15/16-1442 awarded by the Fontana Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase milk, dairy, juice and frozen food products through Driftwood Dairy piggybacking on the Fontana Unified School District's competitively Bid #15/16-1442 in lieu of following the bidding process.

Cost: \$102,000.00 (Approximate)

Fund: 13 – Food Service Department

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Hall Lyons  
Ruiz Sewell Todd

[Authorization to Utilize Fontana USD Bid #15/16-1442 for the Purchase of Milk, Dairy, Juice and Frozen Food Products](#)

## **XII. CONTINUATION OF CLOSED SESSION (If Necessary)**

## **XIII. BOARD CALENDAR**

Monday, July 23	Regular Board Meeting – 6:30 PM
Thursday, August 9	Administrative Advance – 8:00 AM - 4:00 PM
Friday, August 10	Administrative Advance – 8:00 AM - Noon
Monday, August 20	Regular Board Meeting – 6:30 PM
Wednesday, August 22	Staff Development Day (No Students)
Thursday, August 23	Staff Development Day (No Students)
Friday, August 24	Teacher Prep Day (No Students)
Monday, August 27	First Student Attendance Day
Wednesday, August 29	Laurel Back-to-School Night – 6:30 PM
Thursday, August 30	Brea Jr. High Back-to-School Night – 6:30 PM
Tuesday, September 4	Country Hills Back-to-School Night – 6:30 PM
Wednesday, September 5	Olinda Back-to-School Night – 6:30 PM
Thursday, September 6	Brea Olinda High School Back-to-School Night – 6:30 PM
Monday, September 10	Regular Board Meeting – 6:30 PM
Thursday, September 13	Arovista Back-to-School Night – 6:30 PM
Friday, September 14	Brea Jr. High Newcomer's Social – 2:15 PM – Cafeteria
Thursday, September 20	Brea Jr. High Hello Dance – 3:00 PM
Thursday, September 20	Mariposa Back-to-School Night – 6:30 PM
Monday, September 24	Regular Board Meeting – 6:30 PM
Wednesday, September 26	Brea Canyon Back-to-School Night – 6:30 PM
Thursday, September 27	State of the Schools – 7:30 - 9:00 AM – Community Center

## **XIV. SUPERINTENDENT AND BOARD COMMENTS**

## **XV. ADJOURNMENT**

**ADJOURNMENT**  
Time: \_\_\_\_\_ PM