



## Study Session Agenda

### Meeting Minutes

Central Administration Building  
601 South 8th Street – Tacoma, WA  
4th Floor Auditorium  
Thursday, January 18, 2024 06:00 PM

#### Part 1.0. CALL TO ORDER

The Board met for a Study Session on Thursday, January 18, 2024 in the fourth floor auditorium of the Central Administration Building located at 601 South 8th Street in Tacoma, Washington.

Directors Bonbright, Keating, Leon, McElroy, and Strozier were in attendance.

#### Part 2.0. FLAG SALUTE

The Pledge of Allegiance was recited.

#### Part 3.0. LAND ACKNOWLEDGMENT

Board President Keating read a statement to honor and acknowledge that we are on the traditional, ancestral, and historical lands of the Puyallup Tribe of Indians.

#### Part 4.0. STUDY SESSION ITEMS

##### 4.1 ANNUAL CONTINUOUS ACHIEVEMENT PLAN (CAP) REPORTS

Superintendent Garcia gave an introduction to this annual report and introduced the staff members who are presenting. Schools are required to have "school improvement plans," which we call a "continuous achievement plan" (CAP). He shared that no action is needed by the Board regarding the CAP Plan Reports, and that plans are posted on the district's website for members of the public to see.

Assistant Superintendent of Teaching & Learning Edmond gave a brief history of the CAP Report, which was started in 2017 to help align with the district's Strategic Plan. The first year focused on interventions and how to help students who were behind in reading and math skills. Over the years the team has continued to dig deeper, evolving out of intervention and into core instruction, drilling deeper at each grade level and expanding to other subjects such as science and social studies. The SEL (social-emotional learning/Whole Child work) teams also work on their goals. About 3-4 years ago they started looking at discipline/behavior, looking for root causes and focusing on equity.

Directors of Schools Rich and Ray (elementary education) discussed Professional Learning Communities (PLCs), which is where the work of CAP happens, giving an overview of how they analyze the data, develop a plan, and then implement the CAP. Elementary principals have been divided into 7 PLCs, and they meet with them individually once a month. Their work with principals is really about how to best help principals coordinate their helps for students.

Directors of Schools Blausen (middle schools) shared the process used at the middle school level, which has additional complexities, such as larger student numbers who may need intervention. They review their CAP reports on a quarterly basis.

Director of Schools Hostetter (high schools) shared the process used at the high school level. The goals for high schools were revised this school year to ensure they align with state (OSPI)- and board-focused goals. Since there are fewer high schools than elementary and middle schools, he is able to meet with each high school's team monthly to look at the data and make corrections along the way.

The presentations were followed by a question and answer period.

Superintendent Garcia acknowledged that teaching as a profession is hard work, and it's not a cookie-cutter experience. Staff are asked to work together and strategize to better help students in an equitable and coordinated manner. He thanked the team, including the many others not in attendance (DART, Assessment, Special Education, Multilingual, Title, Progress Monitoring, Finance, HR, etc.) who are all working together to help kids have better supports along the way.

#### **Part 5.0. ADJOURNMENT**

Board President Keating adjourned the meeting at 6:58PM.