

## **BOARD MEETING MINUTES**

March 4, 2019

### **Call to Order**

President Mike Jacobs called the Regular Board Meeting of the Shoreline Board of Directors to order in the Board Room of the Administrative Offices at the Shoreline Center at 7:00 p.m. on March 4, 2019, followed by the flag salute.

### **Roll Call**

Present: Mike Jacobs, President; David Wilson, Vice-President; Heather Fralick, Member; Dick Nicholson, Member; Dick Potter, Member; Soumya Keefe, Student Representative (SC); and Saagar Mehta, Student Representative (SW).

### **Approval of Minutes**

The minutes of the February 25 Regular Board Meeting were approved as submitted.

### **Adoption of Consent Agenda**

The following consent agenda was presented for approval:

- a. Approval of Revisions to 2018-2019 Final School Calendar with Emergency Closure Make-Up Days
- b. Early Learning Center – New Building and Site Work Project – Approval of Change Order #01 – Emerald City Moving & Storage
- c. North City Elementary Campus Modernization Project, Phase 2 – Approval of Change Order #06 – Western Ventures Construction, Inc.
- d. Parkwood Elementary School Replacement Project – Approval of Amendment #01 – DLR Group, Inc.
- e. Parkwood Elementary School Replacement Project – Approval of Change Order #01 – Allied Construction Associates, Inc.
- f. Einstein Middle School Replacement Project – Approval of Amendment #01 – Integrus Architecture
- g. Kellogg Middle School Replacement Project – Approval of Amendment #01 – Mahlum Architects, Inc.
- h. Approval of Extended Field Trips
- i. Approval of Personnel
  - 1) Certificated
  - 2) Classified
  - 3) Administrative
- j. Approval of Payroll and Vouchers

MOTION NO. 20: Mr. Potter moved that the Board adopt the consent agenda, which is attached hereto and becomes a part hereof. The motion was seconded by Mr. Nicholson and carried unanimously.

As of March 4, 2019, the Board, by a unanimous vote, approved for payment those vouchers described as follows: February Payroll Warrants #446363-446401 and Electronic Transfers in the amount of \$11,251,809.15; Reconciliation of Warrants Issued Between February 1 and February 15, 2019 - General Fund Warrants #75636-75731, 181900782-181900851, 75786-75865, 181900860, and 75895-75952, in the amount of \$939,023.63; Capital Projects Fund Warrants #75732-75745, 181900852, 75866-75872, 181900861, and 75953-75967, in the amount of \$4,541,378.61; and Student Bond Fund Warrants #75746-75785, 181900853-181900859, 75873-75894, 181900862, and 75968-75981, in the amount of \$90,457.15; for a grand total of \$16,822,668.54.

### **Board Requested Discussion**

None

### **Comments from the Community**

The following individuals spoke:

- 1) Mike Chan, Ridgecrest and Cascade K-8 Parent and Member of Advocates for Mandarin in Shoreline Schools - Expressed concern about a perceived disparity of information and support for Mandarin between Einstein and Kellogg Middle Schools.
- 2) Rebecca Chan, Ridgecrest and Cascade K-8 Parent - Read a statement from Cynthia Brown requesting fair representation for all languages at all open houses in the district.

### **Action Items**

#### Adoption of Proposed 2019-2020 Use of North City Elementary Campus

*Marla S. Miller, Deputy Superintendent and Brian Schultz, Assistant Superintendent, presented.*

Mr. Schultz outlined the reasons for considering the use of the North City campus classrooms in 2019-2020:

- Allows the District to expand reduced class sizes in grades K-3 (partially implemented for kindergarten only in 2018-2019) and secures state funding available for lowering class sizes
- Classrooms are needed in neighborhood schools for kindergartners returning to their home schools from the 2018-2019 overflow kindergarten program at Meridian park
- Additional capacity in every elementary school does not occur until 2020-2021 when sixth graders move to middle schools

Mr. Schultz also reviewed the priorities that were built into the analysis, which included:

- 1) Strong desire to implement lower class sizes in grades K-3
- 2) Every classroom will reflect Shoreline's learning environment
- 3) Emphasis on keeping students in their neighborhood school, to the extent possible
- 4) Desire to reduce transitions for kindergarten students between 2019-2020 and 2020-2021 school years, to the extent possible (looks ahead at neighborhoods that may be affected by the potential reopening of North City Elementary School the following year)

Ms. Miller reminded the Board that the 2017 bond was designed, in part, to assist the District in reducing class size and accommodating enrollment growth. With the success of that bond and construction of the four schools underway, it is expected that the District's elementary schools will be able to house all students in their home school once the middle schools open in the fall of 2020. The shortfall in enrollment experienced at the beginning of this 2018-2019 school year gave staff an opportunity to look at whether the K-3 class size reduction could be implemented in full earlier than originally anticipated (2020-2021 school year). The vacating of the North City campus slated for this coming summer provides a building that could serve a purpose in this process. Therefore, four scenarios were presented to the Board members for their review and they are as follows:

#### Scenario A: Reduce K-3, Overflow Kindergarten at North City

- Implements K-3 class size reductions
- Houses all or some kindergarten students from Briarcrest, Echo Lake, Highland Terrace, LFP, Parkwood, Ridgecrest, Syre
- Delays flooring replacement and fields completion at North City until Summer 2020

**Scenario B: Reduce K-3, Overflow Kindergarten at North City and Meridian Park (Recommended Option)**

- **Implements reduced class size K-3**
- **Houses all or some overflow kindergarten students from same schools as previous scenario, but with one location on the east and one on the west side; students are closer to home schools where possible**
- **Allows completion of flooring replacement and fields renovation at North City during 2019-2020**
- **Bears additional cost for two overflow kindergarten sites**

**Scenario C: Reduce K-2, Overflow Kindergarten at North City**

- Delays implementation of smaller class sizes at third grade, implements at K-2
- Reduces “pinch” of classroom space at every school
- Houses all or some overflow kindergartners from same schools as Scenarios A and B

**Scenario D: Reduce K-3, All Kindergarten Classrooms at North City**

- Conceptually brings all district kindergartners to one site
- However, there is a strong likelihood there are simply not enough classrooms at North City to house all District kindergartners

Each of these scenarios used actual October 2018 enrollment, school by school and grade by grade. Demographer Les Kendrick prepared a revised long-term projection based on that October data. Also included in the individual analyses are the staffing ratios in place for the 2018-2019 school year as well as the proposed staffing ratios (20 students to 1 teacher in grades K-3) for 2019-2020. These new staffing ratios would allow the District to take full advantage of the funding from the state to reduce class sizes. This process triggers the need for more classrooms. The October 2018 data as well as the demographer’s revised projections include all students, e.g. highly capable, special education, etc. In summary, the basis for the analysis was determining how many classrooms would be needed to reduce class sizes in grades K-3.

Ms. Miller reviewed the data charts and the individual components for each of the scenarios listed above, beginning with Scenario A. The desire was to fit all students at their neighborhood schools if possible. However, when you apply the class size reductions, it is apparent that there will be more kindergartners in some schools than there are classrooms.

Ms. Fralick inquired about the extent of the flooring replacement required and possible disruption at North City. Ms. Miller responded that there would be jackhammers involved in abating some underlayment prior to placement of the final flooring. Some of that work was completed prior to Parkwood moving in. This particular project could not be completed this summer as there are already plans for some critical mechanical system and electrical work scheduled. Bids for the mechanical work and other parts of the Phase 3 Project at North City were opened on February 28.

In answer to Mr. Nicholson’s question about the athletic field work at North City, Ms. Miller responded that field work will be on a separate contract and depending on the usage of the school for next year, could be done either in the fall of 2019 or the following summer.

Mr. Potter confirmed with Ms. Miller that there would be no safety issues with delaying the flooring replacement. He also asked if it could be delayed for a year. Ms. Miller responded that it could be. At this point, President Jacobs suggested moving on from Scenario A.

Scenario B proposes two overflow kindergarten sites—North City and Meridian Park, which would keep students closer to their home schools. The flooring replacement and field renovation could be done this

coming fall because we wouldn't be using all of the classrooms at North City. However, it would be more expensive because of having two locations for overflow kindergarten. In the early stages of bond planning, it was expected that North City would be reopened. The estimated cost of opening a new location is \$1 million. The reserves that were part of the 2018-2019 budget adopted by the Board in August 2018 included \$1 million for reopening North City. These funds are currently in reserve but could be pulled into the operating budget to help cover costs.

Ms. Fralick asked how the administrator and dean currently at the Meridian Park kindergarten would be divided between the two sites. The estimate of \$1 million accounts for the same complement of resources, including custodians, front office staff, family advocate, etc. at both sites for one year. Everything would shift once the sixth graders move to the middle schools. However, if for some reason the number of projected kindergartners isn't realized, staff would again study the number of classrooms needed to determine whether or not two sites were needed for overflow or if one would suffice.

Scenario C explores reducing class sizes for grades K-2 instead of K-3. However, because the third grade staffing ratio is larger, this wouldn't drive out as many classrooms. There is a bit more give in the numbers at Ridgecrest and Syre with this scenario in terms of classrooms available and what is needed. In answer to Mr. Wilson's question about leaving money on the table from the state if class size in third grade wasn't implemented, Ms. Miller responded yes under the current law, although there has been some discussion at the state level about delaying the full implementation.

Scenario D conceptually brings all district kindergartners to one site. However, there is a strong likelihood there are simply not enough classrooms at North City to house all district kindergartners.

Mr. Potter inquired about housing kindergarten students at the Shoreline Center. This would require gym space, cafeteria space and library space—items not required with the Early Learning programs. It is feasible but it wouldn't be recommended.

All four options have pluses and minuses but the recommendation of staff is Scenario B—reduce K-3 class size and house overflow kindergarten at one or two sites based on the actual kindergarten enrollment. Scenario B meets most priorities, allows final construction at North City to proceed with the least amount of disruption to school or schedule, and incurs partial cost of additional site (some staff may be shared between two overflow kindergarten sites).

If approved, next steps include:

- Communication with staff and families
- Monitor kindergarten enrollment
- Work with current overflow kindergarten staff on their choice of work site if two sites are needed

Mr. Nicholson asked how many total classrooms would be used at North City under Scenario B. The answer was 13. Any specialists' needs would be in addition to that number. The projected enrollment at this time is 261. There are 23 classrooms at North City, 20 of which were referred to as "highly confident". There would be classrooms in one wing that would be completely separated and not used. It is possible that they could be ready for use later in the school year; however, staff has not anticipated making changes until the end of the year.

Ms. Miller reiterated that in the 2018-2019 school year, the District is receiving full state funding for implementing the reduced class sizes in grades K-3. What is being proposed is in order to continue the ability to fully fund this implementation. Ms. Fralick added that investing \$1 million at North City with a \$29 million return was a good proposal.

Ms. Keefe asked how the construction of the field in Scenario B affects students' outside space. The field replacement project will impact the north side of the property; playground access on the east side of the building should continue to be available during the fields project.

Ms. Fralick expressed some concern for incoming kindergartners and their parents, not just in terms of the overflow arrangements, but also for the construction aspect at North City. Ms. Miller expressed confidence that the flooring work would not be an issue because of being contained in an unused wing and there is an ability to adjust the hours of construction. Field work could possibly be delayed until the following summer. Elementary health room floors were replaced last year with very little disruption.

Ms. Fralick inquired as to whether or not consideration had been given to other planned construction (Sound Transit) in the area near North City and how that may impact transportation to and from the school. There have been frequent conversations with Sound Transit. Routes and school start/dismiss times have been shared with them and they are beginning to produce maps and timelines as to when they intend to restrict access to certain areas. It appears that their proposed closures won't have much impact on our routes. Ms. Miller reported that she feels confident that the information will be well communicated. She also asked Mary Sherman, Director of Transportation, about the difference between looking at two kindergarten sites versus one site and she said that it was essentially about the same level of effort and very similar as far as how the routes would work.

It was the recommendation of the Superintendent that the Board adopt Scenario B for the implementation of housing kindergarten overflow for the 2019-2020 school year, as presented.

MOTION NO. 21: Mr. Nicholson moved that the Board adopt Scenario B for the implementation of housing kindergarten overflow for the 2019-2020 school year. The motion was seconded by Mr. Wilson and carried unanimously.

Approval of 2019-2020 Tuition Rates for Shoreline Children's Center Programs

*Hillery Clark, Director of Early Learning and Kelly Davidson, Director of Shoreline Children's Center, presented.*

Ms. Clark and Ms. Davidson began with a big public thank you for their beautiful new building. "There is a wealth of learning and growing going on!"

The Shoreline Children's Center preschool at the Edwin Pratt Early Learning Center (EPELC) has programs that run from three hours per day up to 10 hours per day and a variety of days per week. The second set of programs is the extended care at each of the elementary schools. These programs range from 36 students to 108. The proposed tuition increases range from 3.9 to 9.1%. The lowest increases pertain to the summer camp program and the highest increases pertain to the 12-hour per week and after school programs.

A comparison to other preschools and school districts was shared with the Board. Even with the proposed increases, the rates are below what most programs are charging.

The EPELC is in the process of meeting state licensing standards to allow families who qualify to access state subsidies. Other next steps include increased professional development opportunities for staff and increasing the staff to student ratios. Labor rates have increased and as a self-sustaining program, it is necessary to cover operating costs.

Mr. Potter asked if costs were just barely being covered or if it was substantial. The last couple of years have been very close and they want to make sure they stay slightly above rather than below.

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President Jacobs expressed appreciation for providing comparison costs with other entities and stated that “we are providing wonderful services at an absolutely fabulous new location.”

MOTION NO. 22: Ms. Fralick moved that the Board approve the 2019-2020 tuition rates for the Shoreline Children’s Center. The motion was seconded by Mr. Potter and carried unanimously.

**School Board Reports and Communication**

Ms. Keefe announced that 16 DECA students competed in the state competition and have advanced to the nationals to be held in Orlando in April. This is the largest contingent from Shorecrest in over 10 years and includes freshmen and sophomores. Registration for next year has started so counselors are visiting 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade classrooms to ensure everyone is on track to meet requirements. On Wednesday March 6, juniors are taking the school-provided SAT, which is very much appreciated as it equalizes the college application process for students. The SC Serves volleyball tournament is scheduled for Friday March 8; proceeds will go to the charity of the winning team’s choice. The Natural Helpers retreat will take place on March 10 and 11, ASB core elections on Thursday March 7, and 8<sup>th</sup> grade parent night on March 14.

Mr. Mehta reported that unfortunately at the last student council meeting there had been a significant amount of negative feedback on the all honors system that is being implemented. Students feel that it is difficult for one educator to meet the needs of such an academically diverse array of students. ASB core elections take place on Tuesday March 5. An invitation was extended to the Spring Pep Assembly, which is scheduled for March 21. Shorewood Drama will be performing *Newsies*, the Broadway musical, from March 28 through April 7.

Mr. Wilson listed a number of events past and future: visited with John Simard and toured Brookside; visited with Aimee Miner and toured Lake Forest Park; visited Highland Terrace for Rebecca Miner’s announcement of Lara Drew as principal; Math Olympiad and Shorewood Booster Auction coming up on March 9; Shorecrest Boosters Auction on March 23; LGBTQ Pot Luck on April 4 from 5:30-7:30; the Shoreline Foundation’s Spring Event on March 28; and the Highland Terrace 60<sup>th</sup> Pancake Breakfast (postponed because of snow) has been rescheduled to March 16. He also highlighted another great edition of *Flagship* and particularly noted an editorial by Rebecca on kindness.

Mr. Potter announced that the community near South Woods would be doing their annual clean-up throughout the spring and summer. The Shorecrest Environmental Club will be doing their part on March 30.

Ms. Fralick attended the Parkwood Neighborhood Association’s Ice Cream Social and Cascade K-8’s STEAM Night.

Adjournment: 8:09 p.m.

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Michael Jacobs, Board President

Attest: March 18, 2019

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Rebecca L. Miner, Secretary  
Shoreline Board of Directors

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**All documents referenced in the minutes may be viewed in the Superintendent's Office during normal business hours.**