



Board of Directors, Regular Meeting Minutes, Tuesday, February 25, 2014
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, February 25, 2014, at 5:30 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Phyllis Strickler presided. Board members present: Rick Jansons, and Mary Guay. Administrators present: Superintendent Rick Schulte, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Mike Hansen, Executive Director of Support Services Mark Panther, Assistant Superintendent of RtI and Special Programs Erich Bolz, Communications Manager Steve Aagaard, Executive Director of Capital Projects Kevin Knodel, Executive Director of Information Technology Mike Leseberg, and District Counsel Galt Pettett.

The Board meeting was called to order at 5:30 P.M.

1.0 EXECUTIVE SESSION (Personnel, Legal, Real Estate, Negotiations)

The Board adjourned to executive session at 5:30 P.M. to discuss acquisition of real estate, if public knowledge might increase the price 42.30.110 (1) (b), and minimum selling price for real estate, if public knowledge might depress the price (final action selling or leasing real estate must be taken in public meeting) 42.30.110 (1) (c). The executive session was projected to last sixty minutes, with no action expected. Executive session ended at 6:30 P.M.

The Board returned to the regular meeting at 6:35 P.M.

2.0 CALL TO ORDER

2.1 Pledge of Allegiance

2.2 Roll Call—Both Heather Cleary and Rick Donahoe were excused. Ms. Cleary was out of state and Mr. Donahoe left after the executive session for medical reasons.

2.3 Approval of Minutes (February 11, 2014; February 19, 2014)

It was moved by Mary Guay and seconded by Phyllis Strickler that –

THE BOARD APPROVE MEETING MINUTES FROM FEBRUARY 11, 2014.

Vote: Guay, yes; Jansons, abstained; Strickler, yes.

Motion was approved.

It was moved by Rick Jansons and seconded by Mary Guay that –

THE BOARD APPROVE MEETING MINUTES FROM FEBRUARY 19, 2014.

Vote: Guay, yes; Jansons, yes; Strickler, yes.
Motion was approved.

3.0 COMMUNICATIONS

3.1 Presentations/Recognitions-Future Chefs Competition/Sodexo Cookbook Donation

Denise Christensen, Nutrition Services Director, and Audrey Wickman, Assistant Director of Nutrition Services, introduced fourth and fifth grade students who qualified to compete in a cooking competition sponsored by Sodexo. Students were asked to submit healthy sandwich recipes, and will be paired with a mentor from Tri-Tech who will work with students for this competition. Ms. Christensen advised Sodexo is donating cookbooks, *Global Cooking for Kids*, to all the elementary libraries in the District.

3.2 Student Representative Report

Dr. Schulte introduced Dante Tyler, Richland High School student, who reported on activities at the recent Superintendent/Student Advisory Committee meeting. Topics included:

- State Testing
- Healthy Youth Survey
- Richland/Hanford High School Talent Show - February 26, 2014

3.3 Superintendent Report

Dr. Schulte reported on the West Richland Chamber Awards Banquet and will be attending the Crystal Apple Award ceremony on March 13, 2014.

3.4 Requests and Comments by Visitors (time limit)

Lloyd Becker, 2120 Duportail Street, provided a form available to parents to have their student opt out of state testing. Mr. Becker also questioned timelines for Fran Rish Stadium and the HVAC project at Chief Joseph Middle School.

Kristy Barber, 1107 Adams, had concerns regarding policies and procedures for high school assemblies, attendance at assemblies, and adherence to the dress code during assemblies.

Ken Dane, 1603 Thayer Drive, voiced his concern regarding the letter removal at Fran Rish Stadium and asked what progress had been made. Phyllis Strickler stated a small group met with Dr. Schulte and principals to begin this planning. Since renovations on the visitor side of Fran Rish will require large equipment usage in the area of the letters, a permanent solution will not be completed until the stadium project is complete.

Mr. Becker also stated if anyone was interested in a Citizens Audit Committee, they could contact him for information.

4.0 UNFINISHED BUSINESS

4.1 Construction Projects (Tier Item 1.13)

Dr. Schulte reported architects were interviewed today for the new middle school project. He reported three strong design teams were interviewed. Reference checks will follow before the final decision is made.

Public Comment-None

4.2 Boundary Criteria (*Community Input*)

Mike Hansen, Assistant Superintendent of Elementary Education, reported this is the second review of proposed boundary criteria.

The Boundary committee presented timelines and criteria for boundary revisions that will be developed over the next several months to the community on January 30, 2014. This input was shared at the last Board meeting. The Board requested one addition to the existing criteria-“provide for contiguous boundaries”. Discussion followed regarding length of bus routes/average time students spend on buses. It was decided to change the transportation verbiage to “optimize transportation efficiencies”.

Public Comment:

John Cox, 526 Fuller Street, questioned the criteria dealing with socio-economic and ethnic representation. Ms. Strickler stated the District does not intentionally bus students out of boundaries for this purpose. Mr. Cox also asked if boundaries were considered before the bond development. Ms. Strickler stated that boundaries were considered and that is why the new elementary is being constructed where overcrowding exists. She advised actual boundary lines are not decided until projects are further along.

4.3 Enrollment (February) Monthly Report

Rich Puryear, Executive Director of Finance, stated the report by schools represents a total FTE count of 11,339.78 for February 2014. The budget FTE of 11,370.00, compared to the average FTE enrollment from September through February, is 11,365.85 and is a decrease of 4.15 FTE. The actual enrollment is less than the budgeted enrollment for the first time this year. Dr. Schulte advised the drop is mostly due to high school seniors taking fewer classes, since the student head count had not changed significantly.

Public Comment: None

5.0 NEW BUSINESS

5.1 Champions' Annual Report

Rob Martin, Champions' Regional Manager, and Julie Funfar, Area Manager, reviewed information describing their program at eight elementary schools in the District. Champions works to extend the learning day for students and communicates directly with District staff for curriculum and projects. Mr. Martin reported 27% of Kindergartners in the Richland School District attend this before and after school program. Champions' staff members are also involved in monthly community events. Two “Principal Scholarships” are offered per site, where principals can choose two children they feel would benefit from this extended day at no cost.

5.2 Delta Interlocal Agreement (*Tier Item 1.3*)

Dr. Schulte reported the draft has been developed over the past seven months including various changes by the three superintendents and the three school district attorneys to reflect direction provided by the three school Boards. The draft is intended to replace an agreement signed in 2012 which doesn't expire until 2022, unless agreed to by the three districts. This cooperative agreement was one requirement for Delta to qualify for state funding of construction of the new building. Dr. Schulte reported meeting on Friday, February 21, 2014, with the other two superintendents to review a few comments made by Board members from the three districts.

Discussion followed regarding:

- 400 seat maximum language
- if Richland School District sends fewer students than allotted, the District would be responsible for base allotment; if the District sends more students than allotted, the District would pay for those extra;
- goal of FTE language rather than slots
- term and termination process

After discussion, Phyllis Strickler stated she felt the districts were relatively close to agreement. There was consensus from Board members to allow Galt Pettett, Rick Schulte, and Phyllis Strickler to review and finalize the Delta Interlocal Agreement for subsequent Board approval..

5.3 Legislative Activities (*Tier Item 1.21*)

Dr. Schulte reported legislators are close to completing their work and stated the Senate released their budget yesterday. Discussion followed regarding:

- technology budget increase
- 1080 hour requirement
- 24 credit graduation requirement
- possible one year waiver from No Child Left Behind (NCLB)/implications

6.0 CONSENT AGENDA (approval by a single vote of the Board)

It was moved by Rick Jansons and seconded by Phyllis Strickler –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (6.1) THROUGH (6.5).

6.1 Personnel Actions

ADMINISTRATIVE PERSONNEL

McCord, Lori, Resigned, 1.0 FTE, Director of Teaching and Learning, effective 6/30/14

Wickler, Bonnie, Retire, 1.0 FTE, Assistant Director, Special Programs, effective 10/31/14

CERTIFICATED PERSONNEL

Barnes, Annette, Hired, .4 FTE, Math Teacher, Chief Joseph Middle School, leave replacement

Piippo, Scott, Hired, .4 FTE, CTE/SPED Teacher, Richland High School, non-continuing

NEW HIRE FOR THE 2014-2015 SCHOOL YEAR:

Penor, Tascina, Hired, 1.0 FTE, Psychologist, Special Programs

Withers, Angela, Hired, 1.0 FTE, Psychologist, Special Programs

LEAVE REQUEST FOR THE 2013-2014 SCHOOL YEAR:

Smith, Susan, Leave, .5 FTE, Fifth Grade Teacher, White Bluffs Elementary, retaining .5 FTE

RESIGNATIONS FOR THE 2013-2014 SCHOOL YEAR: (effective 6/10/14)

Allen, Emily, Resigned, .5 FTE, Math Teacher, Delta High School

Anderson, Carmen, Resigned, 1.0 FTE, Second Grade Teacher, Tapteal Elementary

Beeson, Landon, Resigned, 1.0 FTE, Consultant, Three Rivers HomeLink

Dautel, Merideth, Resigned, 1.0 FTE, Special Education Teacher, Richland High School

Elliott, Ellicia, Resigned, .6 FTE, Theatre Arts Teacher, Richland High School

Jensen, Autumn, Resigned, 1.0 FTE, First Grade Teacher, Lewis and Clark Elementary

McCord, Ryan, Resigned, .15 FTE, Web Design Teacher, Three Rivers HomeLink

RETIREMENTS FOR THE 2013-2014 SCHOOL YEAR: (effective 6/10/14)

Baker, Linda, Retire, 1.0 FTE, Science Teacher, Chief Joseph Middle School
Black, Daniel, Retire, 1.0 FTE, Music Teacher, William Wiley Elementary
Brown, Marcia, Retire, 1.0 FTE, Second Grade Teacher, Jefferson Elementary
Cassidy, Debbie, Retire, 1.0 FTE, Language Arts Teacher, Chief Joseph Middle School
Cramer, Rosanne, Retire, 1.0 FTE, School Nurse, Special Programs
Eaton, Laurie, Retire, 1.0 FTE, Language Arts Teacher, Carmichael Middle School
Hadley, Kyle, Retire, 1.0 FTE, Language Arts Teacher, Three Rivers HomeLink
Jennings, Judith, Retire, 1.0 FTE, Library Media Specialist, Carmichael Middle School
Rickettson, Mary Alice, Retire, 1.0 FTE, Special Education Teacher, Twin Rivers Group Home
Smith, Vicki, Retire, 1.0 FTE, Instructional Specialist, Lewis & Clark Elementary
Tsoukalas, Betty, Retire, 1.0 FTE, Visual Arts Teacher, Enterprise Middle School

LEAVE REQUEST FOR THE 2014-2015 SCHOOL YEAR:

Clements, Amy, Leave, .3 FTE, Speech Language Pathologist, Special Programs
Crass, Debbie, Leave, .4 FTE, Language Arts Teacher, Richland High School
Engler, Michelle, Leave, 1.0 FTE, First Grade Teacher, Jefferson Elementary
Jenks, Erin, Leave, .5 FTE, Kindergarten Teacher, Tapteal Elementary
Millbauer, Kendell, Leave, 1.0 FTE, History Teacher, Chief Joseph Middle School
Reinhardt, Angela, Leave, .25 FTE, Head Start Teacher, Special Programs
Welch, Melissa, Leave, .6 FTE, Science Teacher, Carmichael Middle School

CLASSIFIED PERSONNEL

Holm, Dustin, Hired, HVAC Technician, Steven's Support Center, effective 03/03/14
Landsiedel, Thomas, Hired, Bus Driver, Transportation, effective 02/03/14
McFarland, Dani, Hired, Secretary, Jefferson Elementary, effective 02/12/14
Matyasova, Dagmar, Hired, Paraeducator, Jefferson Elementary, effective 02/10/14
Tamura, Nicole, Hired, Secretary, Special Programs, effective 03/10/14
Leseberg, Ashley, Resigned, Paraeducator, Jason Lee Elementary, effective 02/28/14
Dickensen, Janet, Retired, Network Manager, Steven's Support Center, effective 08/31/14

6.2 Budget Monthly Report (January)

6.3 Cash Grant-Tapteal PTA-Tapteal Elementary-Smartboards

6.4 Cash Grant-Anonymous-Tapteal Elementary-Smartboards

6.5 Warrant Approval

General Fund Warrant Nos. 10026407 through 10026602 for \$571,296.57

Nos. 51000105 for \$4,295.99

Capital Projects Fund Warrant Nos. 20000247 through 20000254 for \$285,341.30

ASB Fund Warrant Nos. 40003037 through 40003070 for \$33,887.02

No. 54000086 for \$963.89

Vote: Guay, yes; Jansons, yes; Strickler, yes.

Motion was approved.

7.0 FUTURE AGENDA ITEMS

- Assembly policies and procedures-Todd Baddley will investigate concerns and report back to the Board with a written report.
- Possible consideration to move sixth graders to elementary buildings (due to lack of property available for purchase for new middle school).

- High school fees/funding-concern by parent expressed to Board member-Mr. Baddley felt the concern had been handled, but Dr. Schulte will meet with Mr. Baddley and Heather Cleary to see if more information is needed.
- Action on refund levy-Dr. Schulte reported no action was needed.
- Superintendent contract renewal-Place on next Board meeting agenda.
- Possible transportation concern at Delta for students involved in activities before and after school. Todd Baddley will investigate and item will be added to a future Board agenda if needed.

8.0 BOARD REPORTS/SUPERINTENDENT COMMUNICATIONS

Mary Guay attended the West Richland Chamber Awards Banquet and the middle school architect interviews.

Phyllis Strickler attended the Battle of the Books, the Partners for Early Learning (PFEL) meeting, and the middle school architect interviews.

Dr. Schulte reported attending the West Richland Chamber Awards Banquet.

ADJOURNMENT

The meeting adjourned at 8:45 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS