

  
**Brea Olinda Unified School District**  
**BREA, CALIFORNIA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**

“Learning is our Priority, with Opportunity for All.”

**MEETING NOTICE AND AGENDA -June 11, 2020 (PUBLIC COPY)**

**Board of Education**

**Members**

*Nicole Colon, President*  
*Paul Ruiz, Vice President*  
*Keri Kropke, Clerk*  
*Carrie Flanders, Member*  
*Gail Lyons, Member*

**Thursday, June 11, 2020**  
**5:30 PM - Closed Session**  
**6:30 PM - Regular Meeting**  
**7:00 PM - Public Hearing**

**Open Session Zoom Link:**

[https://us02web.zoom.us/j/86763920201?  
pwd=VUM0c2c1RkZxNUw2eG1EcGRHYjZDdz09](https://us02web.zoom.us/j/86763920201?pwd=VUM0c2c1RkZxNUw2eG1EcGRHYjZDdz09)

Password: 013158

**MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING**

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM**  
**ZOOM MEETING**

**CALL TO ORDER**  
Time: \_\_\_\_\_ PM

**II. ESTABLISH QUORUM**

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE**  
**FOLLOWING CLOSED SESSION AGENDIZED ITEMS –**  
**ZOOM MEETING 5:30 PM**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at \_\_\_\_\_ PM to discuss the items identified on the Closed Session

agenda, which are:

**1. Threat to Public Service or Facilities**

**2. Conference with Labor Negotiator**

The Board of Education will discuss possible parameters for 2020-2021 BOTA and CSEA negotiations with District negotiators Brinda Leon, Kerrie Torres, and Richard Champion.

**3. Public Employee Discipline/Dismissal/Release/Employment**

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

- Elementary School Principal Appointment
- High School Principal Appointment

**4. Real Property Negotiations – Lilac Lane**

**5. Superintendent's Goals Update / Evaluation 2019-20**

**IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION**

The Board has adjourned Closed Session at \_\_\_\_\_PM and will be resuming Open Session at \_\_\_\_\_ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session**  
Time: \_\_\_\_\_ PM

**V. CALL TO ORDER – OPEN SESSION – 6:30 PM – ZOOM MEETING**

**REGULAR MEETING**  
Time: \_\_\_\_\_ PM

The Board of Education welcomes the public’s participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

**1. Roll Call**

Colon  
Ruiz

Flanders

Kropke

Lyons

P = Present; A = Absent

**2. Adoption of the Agenda**

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons

Ruiz

**3. Pledge of Allegiance**

**Presenter:** President Colon

**4. Report of Closed Session**

**Presenter:** President Colon

**5. Superintendent’s Report**

**Presenter:** Dr. Mason

**6. Presentations**

**a. 2020-2021 District Budget**

**Presenter:** Richard Champion

[Budget Presentation](#)

[2020-2021 Proposed Budget SACS Report](#)

[2020-21 Proposed Budget Report](#)

**b. Reopening of BOUSD Schools**

**Presenter:** Kerrie Torres

[BOUSD Reopening of School in an Era of COVID-19](#)

**VI. PUBLIC COMMENTS**

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak.

Telecommuting members of the public who wish to address the Board during the Board Meeting have been asked to provide comments via a [Google Form](#) prior to the start of the Board Meeting.

Please email [publiccomments@bousd.us](mailto:publiccomments@bousd.us) to submit your comment, if you are unable to access the Google form prior to the Board Meeting. Staff will make all attempts to share and record any submissions received prior to the Open Session of the Board Meeting. Any submissions received after the Open Session begins will be provided to the Board after the conclusion of the meeting. All submissions will be attached to the Board Meeting Minutes.

Public members who address the Board will be limited to a maximum of three minutes per speaker. For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded for use in the minutes.

**VII. APPROVAL OF MINUTES**

**1. Recommend the Board of Education approve the minutes of the  
May 21, 2020 Regular Board Meeting**

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_

VOTE: Colon  
Ruiz

Flanders

Kropke

Lyons

**SECOND** \_\_\_\_\_

[May 21, 2020 Meeting Minutes](#)

## VIII. CONSENT CALENDAR

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon  
Ruiz

Flanders

Kropke

Lyons

### 1. Superintendent's Department - None

### 2. Human Resources

#### a. Personnel Assignment Order

Recommend the Board of Education approve Personnel Assignment Order #16, as presented in the agenda attachment.

[PAO #16](#)

### 3. Educational Services

#### a. Curriculum Material Purchase - Essentials of Human Anatomy and Physiology

Recommend the Board of Education approve the purchase of the Essentials of Human Anatomy and Physiology curriculum materials from Savvas Learning Company LLC in the amount of approximately \$8,030.27 for the new Anatomy and Physiology course being offered for the 2020-2021 school year at Brea Olinda High School.

Cost: \$7,492.61 (Approximate)

Fund: One-time Mandated Cost Reimbursement Funds

[Curriculum Material Purchase - Essentials of Human Anatomy and Physiology](#)

#### b. Windsor Learning, Inc. - Purchase of the Sondag System Reading Intervention Program

Recommend the Board of Education approve the Winsor Learning, Inc. purchase of the Sondag System Reading Intervention Program for Arovista, Country Hills, Fanning Academy of Science & Technology, Laurel Magnet, Mariposa, and Olinda Elementary Schools and the Reading Intervention Specialists.

Cost: \$38,568.48 (Approximate)

Fund: MTSS Grant, Medi-Cal, CSI Funds

**c. SchoolMessenger Complete Renewal**

Recommend the Board of Education approve the School Messenger Complete renewal from Intrado Interactive Services Corporation in the amount of approximately \$8,350.52 to continue to provide BOUSD with online communication applications. This is a 12-month unlimited notification service renewal beginning on July 1, 2020 through June 30, 2021.

Cost: \$8,350.52 (Approximate)

Fund: LCFF Supplemental

[SchoolMessenger Complete Renewal](#)

**d. School-Based Medi-Cal Administrative Activities Participation Agreement**

Recommend the Board of Education approve an agreement between the Brea Olinda Unified School District and the Orange County Superintendent of Schools, which will allow BOUSD to Participate in the School-Based Medi-Cal Administrative Activities (SMAA) Program, per Agreement #50035 beginning on July 1, 2020 through June30, 2021.

Cost: Will vary based on participation

Fund: General Fund

[School-Based Medi-Cal Administrative Activities Participation Agreement 2020-2021 Agreement #50035](#)

**e. Special Education**

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

- |  |                    |
|--|--------------------|
| 1. <b><u>Chapin Tolley Brown dba Child Shuttle 2019-20 &amp; 2020-21</u></b>               | <b>\$ 5,400.00</b> |
| Independent Contractor Agreement<br>Student #40000238                                      |                    |
| 2. <b><u>Jump and Schout Therapy 2019-20</u></b>   | <b>\$ 0.00</b>     |
| Independent Contractor Agreement<br>Student #500004283                                     |                    |
| 3. <b><u>Trauma Therapy CA LLC 2019-20 &amp; 2020-21</u></b>                               | <b>\$50,000.00</b> |
| Independent Contractor Agreement   |                    |
| 4. <b><u>Jump and Schout Therapy 2019-20 &amp; 2020-21</u></b>                             | <b>\$13,000.00</b> |
| Independent Contractor Agreement<br>Student #420000520                                     |                    |
| 5. <b><u>Confidential Settlement Agreement 2019-20</u></b>                                 | <b>\$ 6,000.00</b> |
| Student #540002690 (previous board approval date 11/18/19 &<br>currently amending PO only) |                    |
| 6. <b><u>Jump and Schout Therapy 2019-20</u></b>   | <b>\$ 530.00</b>   |
| Independent Contractor Agreement   |                    |

#### 4. Business Services

##### a. Warrant List - Auditor Kropke

Recommend the Board of Education approve the Warrant List for the period May 1, 2020 through June 3, 2020.

[Warrant List](#)

##### b. Brea H.O.P.E., Inc.

Recommend the Board of Education, acting as an agent for Brea H.O.P.E., Inc., approve the payments as listed in the attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[Brea H.O.P.E., Inc.](#)

##### c. Donations

Recommend the Board of Education accept and acknowledge the attached list of donations.

[Donations](#)

##### d. Surplus Property

Recommend the Board of Education declare surplus and approve disposition of the attached list of surplus District property.

[Surplus Property](#)

##### e. Agreement with AMS Paving

Recommend the Board of Education approve an agreement with AMS Paving in the amount of approximately \$7,278 for concrete and asphalt repairs in the parking lot at Fanning Academy.

Cost: Approximately \$7,278

Fund: 01 - General

[Agreement with AMS Paving](#)

##### f. Agreement with Coast Arbor

Recommend the Board of Education approve an agreement with Coast Arbor in the amount of approximately \$5,300 for weed abatement at the 109 Lilac Lane property.

Cost: Approximately \$5,300

Fund: 01- General Fund

[Agreement with Coast Arbor](#)

## IX. INFORMATION, DISCUSSION AND DIRECTION

## X. PUBLIC HEARING - 7:00 PM (Approximate)

### 1. BOUSD Budget 2020-21

The public will be given the opportunity to comment on the District's budget for the 2020-21 fiscal year.

## XI. ACTION ITEMS

### 1. Superintendent's Department - None

### 2. Human Resources - None

### 3. Educational Services

#### a. New BOUSD Online Academy - Grades TK-6

Recommend the Board of Education approve to form and establish the BOUSD Online Academy for grades TK-6. There will be minimal start-up costs and it is not to exceed \$100,000.00. BOUSD will determine what will be needed based on family need, interest and enrollment.

Cost: Not to Exceed \$100,000.00

Fund: 01- General Fund

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

[New BOUSD Online Academy - Grades TK-6](#)

#### b. CDWG, Inc. - Purchase of MacBook Air Adapters

Recommend the Board of Education approve the purchase of 350 USB-C multiport adapters in the amount of approximately \$13,659.47 from CDWG, Inc. for the MacBook Airs.

Cost: \$13,659.47

Fund: LCFF Supplemental

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

[CDWG, Inc. - Purchase of MacBook Air Adapters](#)

### 4. Business Services

#### a. Authorization to Utilize Hesperia Unified School District Bid #19-009 for the Purchase of Bread and Bakery Products

Recommend the Board of Education approve an agreement with Galasso's Bakery in the amount of approximately \$25,000 for the purchase of bread and bakery products under the terms and

conditions of Bid #19-009 awarded by the Hesperia Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase bread and bakery products through Galasso's Bakery piggybacking on the Hesperia Unified School District's competitive Bid #19-009 in lieu of following the bidding process.

Cost: Approximately \$25,000

Fund: 13 - Food Services

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Authorization to Utilize Hesperia Unified School District Bid #19-009 for the Purchase of Bread and Bakery Products](#)

**b. Authorization to Utilize Placentia Yorba Linda Unified School District and Brea Olinda Unified School District RFP #2019-05 for the Purchase of Frozen and Refrigerated Food Products**

Recommend the Board of Education approve an agreement with Gold Star Foods in the amount of approximately \$465,000.00 for the purchase of frozen and refrigerated food products under the terms and conditions of RFP #2019-05 awarded by the Placentia Yorba Linda Unified School District and Brea Olinda Unified School District. The Board finds and determines that it is in the best interest of the District to purchase frozen and refrigerated food products through Gold Star Foods on the Placentia Yorba Linda Unified School District and Brea Olinda Unified School District's RFP #2019-05.

Cost: Approximately \$465,000

Fund: 13 - Food Services

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Authorization to Utilize Placentia Yorba Linda Unified School District's RFP #2019-05 for the Purchase of Frozen and Refrigerated Food Products](#)

**c. Authorization to Utilize Manhattan Beach Unified School District on behalf of the South Bay Purchasing Cooperative (SB Coop) RFP #18.18-19 for the Purchase of Fresh and Processed Produce**

Recommend the Board of Education approve an agreement with Valpro Inc, dba Continental Sales Company in the amount of approximately \$45,000.00 for the purchase of fresh and processed produce under the terms and conditions of RFP #18.18-19 awarded by the Manhattan Beach Unified School District on behalf of the South Bay Purchasing Cooperative (SB Coop) pursuant to



the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase fresh and processed produce through Valpro Inc, dba Continental Sales Company piggybacking on the Manhattan Beach Unified School District on behalf of the South Bay Purchasing Cooperative's (SB Coop) competitive bid RFP #18.18-19 in lieu of following the bidding process.

Cost: Approximately \$45,000

Fund: 13 - Food Services

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
          Ruiz

[Authorization to Utilize Manhattan Beach Unified School District's RFP #18.18-19 for the Purchase of Fresh and Processed Produce](#)

**d. Authorization to Utilize Palm Springs Unified School District/Beaumont Unified School District RFP # NS-20-02-Dairy Products for the Purchase of Milk, Dairy, Juice and Frozen Food Products**

Recommend the Board of Education approve an agreement with Driftwood Dairy in the amount of approximately \$110,000.00 for the purchase of milk, dairy, juice and frozen food products under the terms and conditions of RFP # NS-20-02-Dairy Products awarded by the Palm Springs Unified School District/Beaumont Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase milk, dairy, juice and frozen food products through Driftwood Dairy piggybacking on the Palm Springs Unified School District/Beaumont Unified School District's competitive RFP # NS-20-02-Dairy Products in lieu of following the bidding process.

Cost: Approximately \$110,000

Fund: 13 - Food Services

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
          Ruiz

[Authorization to Utilize Palm Springs Unified School District/Beaumont Unified School District's RFP#NS-20-02-Dairy Products for the Purchase of Milk, Dairy, Juice and Frozen Food Products](#)

**e. Agreement with My Inhouse RD**

Recommend the Board of Education approve an agreement with My Inhouse RD in the amount of \$10,000 to validate compliant menus and menu production records while compiling required nutritional specifications for meal components, nutrients, caloric and fat information as well as

compiling a nutritive listing for the Food Service Department's webpage.

Cost: \$10,000

Fund: 13 - Food Services

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

[Agreement with My Inhouse RD](#)

**f. Resolution #20-09 Budget Transfer of Funds**

Recommend the Board of Education adopt Resolution #20-09 authorizing the Superintendent or his designee to make budget transfers as may be needed between classifications or between the undistributed reserves and the various revenue/expenditure classifications for the 2019-20 fiscal year.

				<b>RESOLUTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				
				<b>ROLL CALL</b>	_____
				<b>VOTE</b>	_____

[Resolution #20-09, Budget Transfer of Funds](#)

**g. Resolution #20-10, Transfer of Funds between Fund Accounts**

Recommend the Board of Education adopt Resolution #20-10, authorizing the Superintendent or designee to make budget transfers to correctly match reimbursed funds in the amount of \$1,100,000 into Fund 40-Special Reserve Fund for Capital Outlay Projects, and the remaining \$311,697 into Fund 01-General Fund.

Cost: No Fiscal Impact

Fund: 40 - Special Reserve Fund for Capital Outlay Projects

01 - General Fund

25 - Capital Facilities Fund

				<b>RESOLUTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				
				<b>ROLL CALL</b>	_____
				<b>VOTE:</b>	_____

[Resolution #20-10, Transfer of Funds between Fund Accounts](#)

**h. 2020-2021 July 1 Budget - Fiscal Solvency Statement**

Recommend the Board of Education acknowledge the District will implement ongoing budget adjustments in 2020-21 and an additional \$1.0 million of adjustments in 2021-22 and an additional \$9.3 million of adjustments in 2022-23 in order to maintain fiscal solvency.

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

2020-21 July 1 Budget - Fiscal Solvency Statement

## XII. BOARD CALENDAR

<del>Thursday, June 18</del>	<del>Closed Session Board Meeting - 5:30 PM - CANCELLED</del>
Thursday, June 25	Regular Board Meeting - 6:30 PM
Thursday, July 9	Closed Session Board Meeting - 5:30 PM
Thursday, July 16	Regular Board Meeting - 6:30 PM
Thursday, August 27	Regular Board Meeting - 6:30 PM
Thursday, September 10	Regular Board Meeting - 6:30 PM
Thursday, September 17	Board Study Session - 6:30 PM
Thursday, October 15	Regular Board Meeting - 6:30 PM
Thursday, October 22	Board Study Session - 6:30 PM
Thursday, November 12	Regular Board Meeting - 6:30 PM
Thursday, December 10	Regular Board Meeting - 6:30 PM

## XIII. CONTINUATION OF CLOSED SESSION (If Necessary)

## XIV. SUPERINTENDENT AND BOARD COMMENTS

## XV. ADJOURNMENT

ADJOURNMENT  
Time: \_\_\_\_\_ PM