

  
**Brea Olinda Unified School District**  
**BREA, CALIFORNIA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**

“Learning is our Priority, with Opportunity for All.”

**PUBLIC MEETING NOTICE AND AGENDA - September 9, 2019**

**Board of Education Members**

*Gail Lyons, President*  
*Paul Ruiz, Vice President*  
*Nicole Colon, Clerk*  
*Carrie Flanders, Member*  
*Keri Kropke, Member*

**Monday, September 9, 2019**

**5:30 PM - Closed Session**

**6:00 PM - Study Session**

**6:30 PM - Regular Meeting**

**Board/Council Chambers**

**Brea Civic/Cultural Center**

**Brea, California 92821**

**MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING**

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM**  
**DISTRICT OFFICE CONFERENCE ROOM**

**CALL TO ORDER**  
Time: \_\_\_\_\_ PM

**II. ESTABLISH QUORUM**

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE**  
**FOLLOWING CLOSED SESSION AGENDIZED ITEMS –**  
**DISTRICT OFFICE CONFERENCE ROOM 5:00 PM**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at \_\_\_\_\_ PM to discuss the items identified on the Closed Session agenda, which are:

**1. Conference with Labor Negotiator**

The Board of Education will discuss possible parameters for 2019-2020 BOTA and CSEA negotiations with District negotiators Kerrie Torres, and Brinda Leon.

## 2. Public Employee Discipline/Dismissal/Release/Employment

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

### a. Agenda Item 1

- Elementary Principal Appointment - Brea Country Hills

## 3. Real Property Negotiations – Lilac Lane

## 4. Potential Litigation – California Voting Rights Act

## 5. Superintendent's Evaluation and 2019-20 Goals

# IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

The Board has adjourned Closed Session at \_\_\_\_\_PM and will be resuming Open Session at \_\_\_\_\_ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session**  
Time: \_\_\_\_\_ PM

# V. STUDY SESSION – 6:00 PM - 6:30 PM – DISTRICT OFFICE CONFERENCE ROOM

## MTSS & Restorative Practices

**Presenters:** Kerrie Torres & Jeanine Leech

[Restorative Practices and MTSS.pdf](#)

# VI. CALL TO ORDER – OPEN SESSION – 6:30 PM – BOARD/COUNCIL CHAMBERS

**REGULAR MEETING**  
Time: \_\_\_\_\_ PM

The Board of Education welcomes the public's participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

## 1. Roll Call

Colon  
Ruiz

Flanders

Kropke

Lyons

P = Present; A = Absent

**2. Adoption of the Agenda**

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
                    Ruiz

**3. Pledge of Allegiance**

**Presenter:** President Lyons

**4. Report of Closed Session**

**Presenter:** President Lyons

**5. Student Reports**

Student leaders and representatives will brief the members of the Board of Education on highlights and special activities taking place at their respective schools.

**a. Brea Junior High Representatives' Report**

Ella Na and Ellie Kim

**b. Brea Olinda High School Representative's Report**

Kylie Lai

**c. Brea Canyon High School Representative's Report**

Hailey Koster and Joey Meza

**6. Superintendent's Report**

**Presenter:** Dr. Mason

**7. Recognition**

**Presenter:** President Lyons

**8. Written Correspondence**

**Presenter:** President Lyons

**9. Presentations**

**a. 2018-19 Unaudited Actuals**

**Presenter:** Rick Champion

[2018-19 Unaudited Actuals Presentation](#)

**b. California Voting Rights Act Map Configuration**

**Presenter:** Todd Robbins and Larry Ferchaw

[CA Voting Rights Act Map Configuration Presentation 9 9 19.pdf](#)

**c. Survey Results Presentation for Brea Olinda Unified School District**

**Presenter:** Isom & Associates

**VII. PUBLIC COMMENTS**

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak. We request that anyone who wishes to speak, fill out and submit a blue sheet to the recording secretary. **Public members who address the Board will be limited to a maximum of three minutes per speaker.** For the public's protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded on audio tape for use in the minutes.

**VIII. APPROVAL OF MINUTES**

**1. Recommend the Board of Education approve the minutes of the August 12, 2019 Regular Board Meeting.**

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

[August 12, 2019 Minutes](#)

**IX. CONSENT CALENDAR**

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

**1. Superintendent's Department**

**a. OCDE Superintendent Leadership Series**

Recommend the Board of Education approve Dr. Mason's attendance at the OCDE Superintendents' Leadership Series to be held on October 11, 2019, November 15, 2019, January 17, 2020, and March 20, 2020.

Cost: \$300.00

Fund: 01 – General

[OCDE Superintendents' Leadership Series 2019-20](#)

**2. Human Resources**

**a. Personnel Assignment Order #3**

Recommend the Board of Education approve Personnel Assignment Order #3, as presented in the agenda attachment.

[PAOs #3.CE.CL.pdf](#)

**b. Coaching by Non Physical Education Credential Holders**

Recommend the Board of Education authorize James Charrette, Kristen Dedmon, Bruno Morlan-Villafuerte, Gil Rotblum, Brian Schlueter, Stephen Teal, Dreux Valenti and Alexander Willert to give physical education credit to the students in the sport that he/she coaches as specified in Education Code Section 44258.7 (b) for the 2019-2020 school year.

[Coaching Nonphysical Education Credentials.9.10.2019-2020.pdf](#)

**c. Assignment to Single Subject Class - Michael Baker**

Recommend the Board of Education approve the assignment of Michael Baker to Health at Brea Olinda High School, per Education Code Section 44263, for the 2019-2020 year.

[Assignment Single Subject Class 44263 Baker 9.9.19.pdf](#)

**d. Assignment to Single Subject Class - Gustavo Trujillo**

Recommend the Board of Education approve the assignment of Gustavo Trujillo to Social Studies at Brea Junior High School, per Education Code Section 44263, for the 2019-2020 school year.

[Assignment Single Subject Class 44263 Trujillo 9.9.19.pdf](#)

**e. University Agreement, University of La Verne, LaFetra College of Education**

Recommend the Board of Education approve University of La Verne, LaFetra College of Education, University/District Fieldwork Agreement, effective August 1, 2019 to June 30, 2024.

[University of La Verne Fieldwork Agreement.pdf](#)

**f. Benefitfocus.com, Inc. Professional Services, Content Management Services**

Recommend the Board of Education ratify a professional services agreement between the Brea Olinda Unified School District and Benefitfocus.com, Inc. for content management services in the amount of approximately \$10,000.00 for the period August 3, 2019 through August 2, 2020.

[Benefitfocus.com, Inc. Professional Services.pdf](#)

**3. Educational Services**

**a. BOHS Overnight Field Trip – Girls' Volleyball Nike Tournament of Champions – Phoenix, Arizona**

Recommend the Board of Education approve an overnight field trip for approximately 15 female students and 3 adult female chaperones to participate in the Nike Volleyball Tournament of Champions in Phoenix, Arizona on October 3, 2019 through October 6, 2019.

Cost: \$2,585.00 (\$172.33 per student) (Approximate)

Fund: Volleyball Boosters and Fundraising

[BOHS Overnight Field Trip - Girls' Volleyball.pdf](#)

**b. OCDE Early Learning, Expanded Learning, and Family Support Services Proposal and Agreement #48013**

Recommend the Board of Education approve an agreement between the Brea Olinda Unified School District and the Orange County Superintendent of Schools which will provide support for Brea Olinda Unified School District Child Development Services during the 2019-2020 school year.

Cost: \$5,250.00 (Approximate)

Fund: 01 – General

[OCDE – Early Learning, Expanded Learning, and Family Support Services Proposal and Agreement #48013](#)

**c. Additional Benchmark Advance Materials for Mariposa Elementary School**

Recommend the Board of Education approve the purchase of additional Benchmark Advance materials in the amount of approximately \$8,598.45 for the growth in Kindergarten, 1st grade, and 2nd grade at Mariposa Elementary School.

Cost: \$8,598.45 (approximately)

Fund: One-time Mandated Cost Reimbursement Funds

[Additional Benchmark Advance Materials for Mariposa Elementary School.pdf](#)

**d. Course Approval- Korean 4 Honors**

Recommend the Board of Education approve the yearlong course Korean 4H, as attached.

[Course Approval - Korean 4 Honors.pdf](#)

**e. Course Approval- AVID Peer Tutor**

Recommendation: Recommend the Board of Education approve the yearlong course AVID Peer Tutor, as attached.

[Course Approval - AVID Peer Tutor.pdf](#)

**f. Course Approval- Concert Band**

Recommend the Board of Education approve the yearlong course Concert Band, as attached.

[Course Approval - Concert Band.pdf](#)

**g. Special Education**

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

1. <u>Odette Boyd dba Committed to Change Psychological Services 2019-20</u> Independent Contract Agreement	\$ 12,500.00
2. <u>Total Recall Captioning 2019-20</u> Independent Contract Agreement Student #730004700	\$ 94,160.00
3. <u>Stepping Forward Counseling Center, LLC</u> Independent Contract Agreement 2019-20	\$ 15,300.00
4. <u>Chapin Tolley Brown dba Child Shuttle 2019-20</u> Independent Contract Agreement Student #500004600	\$ 1,200.00
5. <u>Blind Children's Learning Center 2019-20</u> Individual Service Agreement Student #410000182	\$ 1,115.28
6. <u>Confidential Settlement Agreement 2019-20 and 2020-21</u> Student #400000463	\$ 16,630.00
7. <u>Confidential Settlement Agreement 2019-20</u> Student #550004167	\$ 10,000.00
8. <u>Confidential Settlement Agreement 2019-20</u> HomeBase Student	\$ 13,150.00
9. <u>Quality Autism Service 2019-20</u> Independent Contractor Agreement Student #500004591	\$ 0.00
10. <u>Quality Autism Service 2019-20</u> Independent Contractor Agreement Student #410000182	\$ 30,420.00
11. <u>Chapin Tolley Brown dba Child Shuttle 2019-20</u> Independent Contractor Agreement Student #400000536	\$ 10,260.00
12. <u>Sara T. Elshershaby 2019-20</u> Independent Contractor Agreement	\$ 30,000.00

#### 4. Business Services

##### a. Warrant List – Auditor Lyons

Recommend the Board of Education approve the Warrant List for the period August 8, 2019 through September 4, 2019.

[Warrant List](#)

**b. Donations**

Recommend the Board of Education accept and acknowledge the list of donations, as per agenda attachment.

[Donations](#)

**c. Surplus Property**

Recommend the Board of Education declare surplus and approve disposition of the list of surplus District property, as per agenda attachment.

[Surplus Property](#)

**d. Brea H.O.P.E., Inc.**

Recommend the Board of Education, acting as an agenda for Brea H.O.P.E., Inc., approve the payments as listed in the attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[HOPE](#)

**e. Agreement with Certified Transportation**

Recommend the Board of Education approve an agreement with Certified Transportation Services, Inc. in the amount of approximately \$60,000 for transportation services for the 2019-2020 fiscal year.

Cost: Approximately \$60,000

Fund: 01 - General

[Certified Transportation](#)

**f. Agreement with Emics, Inc. dba Informed K12**

Recommend the Board of Education approve a contract with Emics, Inc., dba Informed K12 in the amount of \$24,669 for a paperless software system for the period September 2, 2019 through September 1, 2020.

Cost: \$24,669

Fund: 01 - General

[Emics](#)

**g. Modular Workstations for Brea Olinda High School**

Recommend the Board of Education approve an agreement with Indoff Interiors in the amount of approximately \$11,599.13 for modular workstations for the main office at Brea Olinda High School.

Cost: Approximately \$11,599.13 (BOHS will be contributing \$6,000)

Fund: 01 - General



[Modular Workstations](#)

**h. Agreement with Mike's Custom Flooring**

Recommend the Board of Education ratify an agreement with Mike's Custom Flooring in the amount of approximately \$12,388.54 to patch and polish the concrete floor in Room A-4 at Brea Junior High School.

Cost: Approximately \$12,388.54

Fund: 01 - General

[Mike's Custom Flooring](#)

**X. INFORMATION, DISCUSSION AND DIRECTION - None**

Information in response to community member request for action regarding Board Member health benefits.

[B01-00Request4Title&Summary.pdf](#)

[BousdAgendaRequest.pdf](#)

**XI. ACTION ITEMS**

**1. Superintendent's Department**

**a. Board Governance**

Recommend the Board of Education approve the second reading and adoption of Best Practices Supporting Effective Governance regarding the Board's respective roles and responsibilities.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Board Governance Best Practices \(Final Revision\).pdf](#)

**b. Board Resolution #19-29 – Mental Health Services Act Funds**

Recommend the Board of Education adopt Resolution #19-29 requesting financial assistance from the County of Orange and its receipt of the Mental Health Services Act funds (Proposition 63 2004) as approved by the County Board of Supervisors.

**RESOLUTION #19-29**  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_  
**ROLL CALL**  
**VOTE** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Resolution #19-29 – Mental Health Services Act Funds](#)



**a. SchoolMint, Inc. – Purchase of Hero Subscription for Brea Junior High School**

Recommend the Board of Education approve the purchase of the Hero subscription from SchoolMint, Inc. for Brea Junior High School in the amount of approximately \$7,839.48. This is a one year subscription for the 2019-2020 school year.

Cost: \$7,839.48 (Approximate)

Fund: ASB

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[SchoolMint, Inc. – Purchase of Hero Subscription for Brea Junior High School](#)

**b. Dynabook – Purchase of Laptops for Fanning Academy of Science and Technology**

Recommend the Board of Education approve the purchase of fifteen (15) C40 laptops from Dynabook in the amount of approximately \$5,327.81 to support the growth in attendance at Fanning Academy of Science and Technology.

Cost: \$5,327.81 (Approximate)

Fund: 40 – Special Reserve / Corporate Place

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Dynabook – Purchase of Laptops for Fanning Academy of Science and Technology](#)

**c. BorderLAN Security – Purchase of Securly Anywhere Filtering**

Recommend the Board of Education approve the purchase of Securly Anywhere Filtering from BorderLAN Security in the amount of approximately \$53,075.00 for a 3-year agreement for web filtering and student safety for the period September 10, 2019 through July 30, 2022.

Cost: \$53,075.00 (3-year Agreement) (Approximate)  
\$17,691.66 Annual Payment

Fund: LCFF Supplemental

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

**BorderLAN Security – Purchase of Securly Anywhere Filtering**

**d. Graduation Waiver – BOHS Student #17874**

Recommend the Board of Education approve a graduation waiver for 2.5 health credits for BOHS Student #17874.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
              Ruiz

[Graduation Waiver – BOHS Student #17874](#)

**e. Graduation Waiver – BOHS Student #17883**

Recommend the Board of Education approve a graduation waiver for 2.5 health credits for BOHS Student #17883.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
              Ruiz

[Graduation Waiver – BOHS Student #17883](#)

**f. Travel Teens Educational Tours**

Recommend the Board of Education approve an agreement between the Brea Olinda Unified School District and Travel Teens Educational Tours, to provide an educational field trip for 4th graders to Sacramento, California on March 6, 2020.

Cost: Not to exceed \$18,000.00 (\$400.00 per student)(approximately)

Fund: Child Development Services (Fee-based program)

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
              Ruiz

[Travel Teens Educational Tours.pdf](#)

**4. Business Services**

**a. Resolution #19-30, Authorization of Approval of Vendor Claims/Orders**

Recommend the Board of Education adopt Resolution #19-30 authorizing the Assistant Superintendent Business Services and selective employees in the Accounting Department to approve vendor payments electronically effective September 10, 2019.

**RESOLUTION #19-30**

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Resolution #19-30 Vendor Claims/Orders](#)

**b. Consulting Agreement with CRZ Patterson LLC**

Recommend the Board of Education ratify a consulting agreement with CRZ Patterson LLC for consulting services on an as needed basis effective August 1, 2019 at a rate of \$100 per hour, not to exceed \$25,000 excluding all expenses such as mileage, parking, transportation, lodging, meals and materials.

Cost: Not to Exceed \$25,000

Fund: 01 - General

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Consultant Agreement with CRZ Patterson LLC](#)

**c. 2018-2019 Unaudited Actuals**

Recommend the Board of Education approve the 2018-2019 Unaudited Actuals as presented.

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[2018-19 Unaudited Actuals](#)

**d. Resolution #19-31, GANN Appropriations**

Recommend the Board of Education adopt Resolution #19-31, establishing appropriation limits under the GANN Initiative for the current and previous school years.

**RESOLUTION #19-31**

**MOTION #** \_\_\_\_\_

**MOTION** \_\_\_\_\_

**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[GANN -Appropriations Limits](#)

**e. Notice of Completion Bid #17-11 Mike's Custom Flooring**

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-11, Flooring for the Olinda Elementary School Multipurpose Building project.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Notice of Completion Bid #17-11 Flooring](#)

**XII. CONTINUATION OF CLOSED SESSION (If Necessary)**

**XIII. BOARD CALENDAR**

Monday, September 9	Regular Board Meeting – 6:30 PM
Thursday, September 12	Mariposa Back-to-School Night – 6:30 PM
Friday, September 13	BOHS Wildcat Football vs. Sunny Hills – 7:00 PM @ BOHS
Friday, September 13	Brea Jr. High Newcomers' Social – 2:15 – Cafeteria
Friday, September 20	BOHS Wildcat Football vs. Fullerton – 7:00 PM
Monday, September 23	Regular Board Meeting – 6:30 PM
Thursday, September 26	Brea Jr. High Hello Dance – 3:00 - 5:00 PM
Friday, September 27	BOHS Wildcat Football vs. Ayala – 7:00 PM @ BOHS
Wednesday, October 2	National Walk to School Day
Thursday, October 3	BOHS Fall Choir Show – 7:00 PM – PAC
Friday, October 4	BOHS Wildcat Football vs. Canyon – 7:00 PM @ BOHS
Thursday, October 5	BOHS Fall Choir Show – 2:00 PM – PAC
Thursday, October 5	BOHS Fall Choir Show – 7:00 PM – PAC
October 7-11	Cyber Safety Week
October 7-11	Elementary School Parent Conference Week (Minimum Days)
Friday, October 11	BOHS Wildcat Football vs. Yorba Linda – 7:00 PM @ YLHS
Monday, October 14	Regular Board Meeting – 6:30 PM
October 14-17	BOHS Homecoming Spirit Week
Thursday, October 17	The Great California Shake Out
Thursday, October 17	Brea Jr. High Harvest Dance – 6:00 - 8:00 PM
October 14-18	National School Lunch Week
Friday, October 18	Teacher Prep Day – Brea Jr. High, BOHS, BCHS (No Students)
Friday, October 18	BOHS Wildcat Football vs. Esperanza – 7:00 PM – Homecoming
October 20-26	Red Ribbon Week

October 20-26  
Friday, October 28  
Monday, October 28

Character Education Week  
BOHS Wildcat Football vs. El Dorado – 7:00 PM @ El Dorado  
Regular Board Meeting – 6:30 PM

**XIV. SUPERINTENDENT AND BOARD COMMENTS**

**XV. ADJOURNMENT**

**ADJOURNMENT**  
**Time:\_\_\_\_\_ PM**