

Meeting Packet

Board Agenda for October 24, 2016

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MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT

District Administrative Center
7106 South Avenue, Middleton, Wisconsin

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 7:00 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

BOARD LISTENING SESSION AT 5:45-6:45 P.M.

1. CALL TO ORDER REGULAR BOE MEETING AT 7:00 P.M.

2. APPROVAL OF MINUTES

Regular Minutes of October 10, 2016

Action Requested: Motion to Approve the Regular Minutes of October 10, 2016

[10.10.16 Regular Minutes.pdf \(p. 5\)](#)

3. COMMUNICATIONS

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

a. Citizen Comments

b. Correspondence/Board Communication

4. SUPERINTENDENT'S REPORT

a. Upcoming Events and Updates

5. CONSENT AGENDA

a. Administrative/Business Services

i. Approval of Bills Payable

The attached check list totaling \$465,098.08 has been submitted and reviewed by the Board Treasurer.

Action Requested: Motion to Approve Payables List

[10.24.16 Payables List.pdf \(p. 8\)](#)

ii. Approval of Treasurer's Report

There is no Treasurer's Report to approve at this time.

b. Employee Services

i. Approval of Resignations

Administration recommends approval of the following resignations:

Toni Patterson, Temporary Grade 2 Teacher at West Middleton effective the end of the 2016-2017 school year
Caroline Wolcott, Temporary Title 1 Teacher at West Middleton effective the end of the 2016-2017 school year

ii. Approval of Leaves of Absence

Administration recommends approval of the following leave of absence:

Mackenzie Swanson, FCE Teacher at Kromrey requested a leave of absence effective on or around May 15, 2017 to the end of the 2016-2017 school year

iii. Approval of Staff Appointments

Administration recommends approval of the following staff appointments:

Toni Patterson, to a 1.0 FTE temporary contract Grade 2 Teacher at West Middleton effective November 7, 2016 to the end of the 2016-2017 school year. Toni's tentative salary placement pending verification will be Tier BA Level A of the 2015-2016 salary schedule.

Caroline Wolcott, to a 1.0 FTE temporary contract Title 1 Teacher at West Middleton effective November 2016 to the end of the 2016-2017 school year. Caroline's tentative salary placement pending verification will be Tier MA Level C2 of the 2015-2016 salary schedule.

****CORRECTION****

On the 9/12/16 board agenda we incorrectly reported James Grindrod's FTE, he will be a 0.20 FTE (not 0.10 FTE) temporary contract Interdisciplinary Teacher at Clark Street effective August 29, 2016 to the end of the 1st semester of the 2016-2017 school year.

iv. Approval of Retirements

There are no retirements to approve at this time.

c. District Consent Items

6. ITEMS FOR INFORMATION/DISCUSSION

a. Energy Conservation Report

Background: Neal Bickler will update the board on the district's energy saving program.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

[Energy Conservation Data.pdf \(p. 14\)](#)

b. School Improvement Team Reports - Northside, Sauk Trail and 4K/EC

Background: Each year the building principals present to board regarding growth, goals, and exciting things that are happening in their building. The board will hear from Northside, Sauk Trail and the 4K/EC program.

Presentation Time: 10 minutes each

School Board Discussion Time: 5 minutes each

c. Dialogue on Increased Spam in Board Email

Background: Recently, there has been an increase in the spam entering the board email group. Director of Technology Jim Blodgett will explain the issue and answer questions from the board.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

[Board WebForm Emails \(p. 16\)](#)

d. Facilities Planning Committee Update

Background: The Facilities Planning Committee met on October 18. George will update the board on what the committee discussed at their last meeting.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

[FPC Meeting Summary.pdf \(p. 17\)](#)

7. ITEMS FOR ACTION

a. Adopt the 2016-2017 Budget and Certify the Tax Levy

Background: On or before November 1, the Board must adopt a 2016-2017 budget and certify the associated tax levy. Included in the packet is a summary of changes between the preliminary budget and the proposed adopted budget.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Requested: Adopt the 2016-2017 Budget for the Middleton-Cross Plains Area School District as Proposed and Certify a Tax Levy in the Amount of \$65,426,013

[Adopted Budget 10-24-16.pdf \(p. 21\)](#)

b. Second Reading of Board Policies I-A, I-B.1 through I-B.3

Background: The board approved the first reading of the policies listed. Revisions in board policy require two readings and approvals by the board. See attached policies for detailed revisions.

Presentation Time: 3 minutes

School Board Discussion Time: 3 minutes

Action Requested: Motion to Approve the Second Reading of Board Policies I-A, I-B.1 through I-B.3

[Second Reading of Board Policies.pdf \(p. 31\)](#)

8. CONVENE IN POSSIBLE CLOSED SESSION UNDER S.S. 19.85 (1)(g)

a. Update on Legal Situation - Litigation Status

9. RECONVENE INTO OPEN SESSION

10. NEXT MEETING DATES AND ADJOURNMENT

a. Future Meeting Dates

November 7, 2016 at 6:00 p.m.
Finance Committee Meeting

November 7, 2016 at 7:00 p.m.
Regular Board Meeting

[Draft Agenda for 11.7.16 Regular Meeting.pdf \(p. 36\)](#)

b. Potential Board Agenda Items

Board Agenda for October 10, 2016 – Meeting Minutes
MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
District Administrative Center
7106 South Avenue, Middleton, WI 53562

1. CALL TO ORDER REGULAR BOE MEETING AT 7:00 P.M.

The regular meeting of the Middleton-Cross Plains Area School District Board of Education was called to order at 7:00 p.m. by President Bob Green.

Present: President Bob Green, Vice President Sean Hyland, Clerk Annette Ashley, Treasurer Linda Yu, Board Members Anne Bauer, Kelly Kalscheur, Kurt Karbusicky, Paul Kinne and Todd Smith

Not Present: None

Others Present: Superintendent George Mavroulis, Assistant Superintendent Sherri Cyra, Director of Business Services Lori Ames, and Director of Employee Services Tabatha Gundrum

2. APPROVAL OF MINUTES

MOVED by Bauer SECONDED by Ashley to approve the Regular Minutes of September 12, 2016. Motion carried unanimously, 9-0.

3. COMMUNICATIONS

a. Citizen Comments

None

b. Correspondence/Board Communication

Kurt and Bob attended the WASB Regional Meeting last week. The session covered board monitoring of school district activities, receiving feedback from all constituents, and a legislative update. Anne shared that last Friday was Trunk or Treat at Sunset Ridge and over 500 kids participated in the event. Sean attended a subdivision meeting and spoke about the status of the district. H also attended Movie Night at Park. Sean is attending the WASB/WSAA School Law meeting at Kalahari this week. Annette commended Fred Bartman for his great job in coordinating the cross country team at KMS. Bob had a discussion with Jim Blodgett about the large number of spam emails coming in to the board email account. Bob forwarded some information from Jim to the rest of the board to help further explain what is occurring.

4. SUPERINTENDENT'S REPORT

a. Upcoming Events and Updates

George stated that October 14 is the first board visit of the year. Board members will visit Park and Glacier Creek. George met with John Ashley from WASB last Friday. Tomorrow is the planning session for the P4SSS. Students from the high school will help with planning the agenda for the October 18 meeting.

5. CONSENT AGENDA

MOVED by Yu SECONDED by Smith to approve the following items on the consent agenda: 5.a.1. Approval of Bills Payable, 5.b.1. Approval of Resignations, 5.b.2. Approval of Leaves of Absence, 5.b.3. Approval of Staff Appointments and 5.c.1. Approval of Memorandum of Understanding for CBITS. Motion carried unanimously, 9-0.

a. Administrative/Business Services

i. Approval of Bills Payable

The check list totaling \$7,491,598.81 was approved under consent agenda. (Exhibit A)

ii. Approval of Treasurer's Report

There was no Treasurer's Report to be approved.

b. Employee Services

i. Approval of Resignations

The board approved under consent agenda the following resignations:

Dean Bloedorn, Temporary School Art Teacher at MHS

Meaghan Nelson, Temporary Computer Literacy Teacher at West Middleton

ii. Approval of Leaves of Absence

The board approved under consent agenda the following leave of absence:

Joy Taylor-Wade, Occupational Therapist at Kromrey and for the Early Childhood Program

iii. Approval of Staff Appointments

The board approved under consent agenda the following staff appointments:

Dean Bloedorn, to a 1.0 FTE temporary contract Art Teacher at MHS

Meaghan Nelson, to a 1.0 FTE temporary contract Computer Literacy Teacher at West Middleton

iv. Approval of Retirements

There were no retirements to approve.

c. District Consent Items

i. Approval of Memorandum of Understanding for CBITS

The board approved under consent agenda the Memorandum of Understanding for CBITS. (Exhibit B)

6. ITEMS FOR INFORMATION/DISCUSSION

a. Facilities Condition Report

The Facilities Condition Report was reviewed by Lori Ames. The report was originated for use with the Facilities Planning Committee but administration has found many uses for the information. It provides great information for the board, for insurance bidding processes, and for the district's bond rating. There was a brief review of the Pope Farm land agreement. All of this data will be reviewed in more detail with the Facilities Planning Committee.

b. Report on Third Friday Enrollment

Lori Ames shared the detailed information on counting students for state reporting and state funding. The official count is 6,942 FTE which is 232 FTE greater than last year. Sherri Cyra reported on the Official Third Friday count of students in our schools. Sherri highlighted some of the schools who increased more than others and some of the trends in the enrollment. (Exhibit C)

c. Review of Permanent Substitute Teachers

Tabatha Gundrum and Sherri Cyra coordinated the presentation on the permanent substitute teachers. The 2014-2015 school year is when we added the permanent substitutes in the district. The scheduling was reviewed and the

costing differential was explained by Tabatha. It has been a good investment at the secondary level but the elementary level is not able to work as efficient. There were several scenarios discussed and the board asked questions regarding the subject.

d. 2017-2018 and 2018-2019 Calendar Proposals

The calendars were drafted for the next two years. Administration will send out the calendars for feedback from families, students, and staff. Tabatha highlighted the two years and the two examples for each year. The difference is the longer winter break versus a shorter winter break. There may be some additional small changes to the calendars but nothing that extends the year. Once feedback is received, administration will bring the data to the board for approval of the calendars.

e. Protocol on Concerns Brought to Board Members

A quick review on the protocol for concerns brought to board members was given by George and Bob. This is a reminder to board members on the proper steps. Board members have been doing a great job with the process. Working collaboratively is the key to meeting the needs of our families and community members in an efficient manner.

7. ITEMS FOR ACTION

a. First Reading of Board Policies I-A through I-C

Sean reviewed the changes that were made on several board policies. MOVED by Kinne SECONDED by Bauer to approve the first reading of Board Policies I-A, I-B, I-B.1, I-B.2, and I-B.3. Policy I-C will be brought back for a first reading approval at a different time. Motion carried unanimously, 9-0.

8. NEXT MEETING DATES AND ADJOURNMENT

MOVED by Yu SECONDED by Karbusicky to adjourn the regular meeting at 8:22 p.m.

a. Future Meeting Dates

b. Potential Board Agenda Items

Cheryl Janssen, Board Secretary

Approved by Board President

Date

CHECK NUMBER	CHECK AMOUNT	CHECK DATE	CHECK VENDOR	POST DATE
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3256375	1,041.76	10/12/2016	ALLIANT UTILITIES /WP&L	10/12/2016
3256376	2,393.72	10/12/2016	ARTHUR J GALLAGHER, RMS, INC	10/12/2016
3256377	46.65	10/12/2016	BIELSKI, JOHN	10/12/2016
3256378	39.00	10/12/2016	BRAND, STEVEN	10/12/2016
3256379	1.00	10/12/2016	GAMILLO, EFRAIN	10/12/2016
3256380	400.00	10/12/2016	GSAFE	10/12/2016
3256381	1,200.00	10/12/2016	HEARTLAND	10/12/2016
3256382	8,617.00	10/12/2016	J & M FUNDRAISING	10/12/2016
3256383	1,447.29	10/12/2016	JOHNSON CONTROLS	10/12/2016
3256383	1,447.29CR	10/12/2016	JOHNSON CONTROLS	10/12/2016
3256384	75.00	10/12/2016	LIMA, JUSTINO	10/12/2016
3256385	12,190.00	10/12/2016	LIVSEY PAINTING INC	10/12/2016
3256386	360.00	10/12/2016	CITY OF MADISON, TREASURER	10/12/2016
3256387	200.00	10/12/2016	MADISON WEST HIGH SCHOOL	10/12/2016
3256388	120.00	10/12/2016	MEINHOLZ EXCAVATING	10/12/2016
3256389	30.00	10/12/2016	OLSON, KATIE	10/12/2016
3256390	151.45	10/12/2016	PANSEGRAU, MICHELE	10/12/2016
3256391	46.00	10/12/2016	REGAN, BARBARA	10/12/2016
3256392	46.90	10/12/2016	SLAVIC, BENJAMIN	10/12/2016
3256393	36.00	10/12/2016	THOMAS, KIM	10/12/2016
3256394	316.75	10/12/2016	US CELLULAR	10/12/2016
3256395	275.00	10/12/2016	WOODSIDE SPORTS COMPLEX LLC	10/12/2016
3256396	1,207.27	10/12/2016	JOHNSON CONTROLS	10/12/2016
3256397	218.08	10/14/2016	MEMBERS FIRST CREDIT UNION	10/14/2016
3256398	315.16	10/14/2016	MESSERLI & KARMER P A	10/14/2016
3256399	343.26	10/14/2016	PORTFOLIO RECOVERY ASSOCIATES	10/14/2016
3256400	331.67	10/14/2016	UNITED WAY OF DANE CO	10/14/2016
3256401	65.00	10/14/2016	WISCONSIN SCTF	10/14/2016
3256402	8.00	10/19/2016	EDELBECK, WAYNE	10/19/2016
3256403	68.35	10/19/2016	FISHER, KEVIN	10/19/2016
3256404	65.00	10/19/2016	HABLE, NICHOLAS	10/19/2016
3256405	2,881.35	10/19/2016	HERKIMER, LLC	10/19/2016
3256406	15.80	10/19/2016	JACKSON, SANDRA	10/19/2016
3256407	85.00	10/19/2016	LANG, AARON	10/19/2016
3256408	461.00	10/19/2016	MEIER, JAMES & ALLISON	10/19/2016
3256409	105.00	10/19/2016	RUNYON, JULIE	10/19/2016
3256410	6.40	10/19/2016	SPEARS, WILLIAM	10/19/2016
3256411	90.00	10/19/2016	VAN LIESHOUT, JIM	10/19/2016
161700687	45.00CR	10/06/2016	MADERA, FELIX	10/12/2016
161700822	1,194.90	10/12/2016	ALPHA BAKING CO, INC	10/12/2016
161700823	150.00	10/12/2016	BADGER CONF- AREA MIDDLE LEVEL	10/12/2016
161700824	30.00	10/12/2016	BADGER RIDGE MIDDLE SCHOOL	10/12/2016
161700825	1,395.00	10/12/2016	BAKER TILLY VIRCHOW KRAUSE, LLP	10/12/2016
161700826	131.98	10/12/2016	BARTMAN, FRED	10/12/2016
161700827	76.24	10/12/2016	BAXTER, KARYN	10/12/2016
161700828	45.00	10/12/2016	BETLACH, MICHAEL	10/12/2016
161700829	34.67	10/12/2016	BICKLER, NEAL	10/12/2016
161700830	5,000.00	10/12/2016	BOBCAT OF MADISON	10/12/2016
161700831	500.00	10/12/2016	BOYLE, KAILEY	10/12/2016
161700832	86.18	10/12/2016	BRIL, KAITLIN	10/12/2016
161700833	88.51	10/12/2016	BROMLEY, BONITA	10/12/2016
161700834	82.24	10/12/2016	BURKE, KERRY	10/12/2016
161700835	17.85	10/12/2016	BUTZEK, JEANNE	10/12/2016
161700836	15.00	10/12/2016	BYRD, JR, JAMES	10/12/2016

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161700839	6,300.00	10/12/2016	COMMON THREADS FAMILY RESOURCE CENTER	10/12/2016
161700840	81.25	10/12/2016	COMPRENDO LANGUAGE SERVICES LLC	10/12/2016
161700841	80.00	10/12/2016	CROSS PLAINS OPTIMIST CLUB	10/12/2016
161700842	90.00	10/12/2016	DAHMEN, DAVID	10/12/2016
161700843	100.00	10/12/2016	DAHMEN, RANDALL	10/12/2016
161700844	177.25	10/12/2016	DAVIDSON, JENNIFER	10/12/2016
161700845	60.00	10/12/2016	DAVIS, STEVEN	10/12/2016
161700846	41.15	10/12/2016	DEANS, BROOKE	10/12/2016
161700847	45.00	10/12/2016	DRECKMANN, GEORGE	10/12/2016
161700848	97.20	10/12/2016	EMERSON, ADRIENNE	10/12/2016
161700849	7,274.36	10/12/2016	EMMONS BUSINESS INTERIORS/EBI	10/12/2016
161700850	2,460.00	10/12/2016	ENVIRONMENTAL MANAGEMENT	10/12/2016
161700851	750.00	10/12/2016	ESSER, RODNEY	10/12/2016
161700852	40.00	10/12/2016	ESSER, STACEY	10/12/2016
161700853	15.00	10/12/2016	FALKNER, KEN	10/12/2016
161700854	25.00	10/12/2016	FRAWLEY, RUTH	10/12/2016
161700855	45.00	10/12/2016	FRONHEISER, RICH	10/12/2016
161700856	129.60	10/12/2016	GAUEN, KIMBERLY	10/12/2016
161700857	4,784.00	10/12/2016	GODFREY & KAHN, SC	10/12/2016
161700858	16,691.70	10/12/2016	GORDON FLESCH CO	10/12/2016
161700859	17,994.09	10/12/2016	GORDON FOOD SERVICE INC	10/12/2016
161700860	235.46	10/12/2016	GREENE, JACQULYN	10/12/2016
161700861	28,824.10	10/12/2016	HAPARA INC.	10/12/2016
161700862	45.00	10/12/2016	HARTOG, GARY	10/12/2016
161700863	99.31	10/12/2016	HEIKKINEN, HEIKKI	10/12/2016
161700864	26.04	10/12/2016	HOUSLEY, MARK	10/12/2016
161700865	45.00	10/12/2016	HUEMER, HARTWIG	10/12/2016
161700866	82.29	10/12/2016	JACOBSEN, SHERRY	10/12/2016
161700867	12.77	10/12/2016	JANSEN, SALLY	10/12/2016
161700868	45.00	10/12/2016	JONES, CRAIG	10/12/2016
161700869	45.00	10/12/2016	JOST, PATRICK	10/12/2016
161700870	75.00	10/12/2016	JUZWIK, CHRISTOPHER	10/12/2016
161700871	45.00	10/12/2016	KAUTZA, JEREMY	10/12/2016
161700872	45.00	10/12/2016	KELLER, DONALD	10/12/2016
161700873	11.99	10/12/2016	KESSENICH, BETH	10/12/2016
161700874	160.00	10/12/2016	KIWANIS CLUB OF MIDDLETON	10/12/2016
161700875	1,839.25	10/12/2016	KOMPAS CARE/ AMELIA Y HOLCOMB	10/12/2016
161700876	527.08	10/12/2016	KRAEMER AIR FILTER	10/12/2016
161700877	26.57	10/12/2016	KRUEGER, CRISTY	10/12/2016
161700878	45.00	10/12/2016	KULKARNI, NEERAJ	10/12/2016
161700879	45.00	10/12/2016	LADWIG, ROBERT	10/12/2016
161700880	759.00	10/12/2016	LINCOLN LEARNING SOLUTIONS	10/12/2016
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161700882	45.00	10/12/2016	MADERA, FELIX	10/12/2016
161700883	45.00	10/12/2016	MADISON METRO SCHOOL DISTR	10/12/2016
161700884	1,596.13	10/12/2016	MAGEE, JENNIFER	10/12/2016
161700885	108.33	10/12/2016	MALCHESKI, CYNTHIA	10/12/2016
161700886	82.35	10/12/2016	MAND, CHRISTINA	10/12/2016
161700887	75.00	10/12/2016	MANKE, KEITH	10/12/2016
161700888	45.00	10/12/2016	MCKAY, BRIAN	10/12/2016
161700889	5,707.50	10/12/2016	MDROFFERS CONSULTING LLC	10/12/2016
161700890	31.22	10/12/2016	MEIER, KAYLA	10/12/2016
161700891	9.96	10/12/2016	MEINHOLZ, KELLY	10/12/2016
161700892	441.93	10/12/2016	MIDWEST POOL SUPPLY	10/12/2016

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161700895	147.36	10/12/2016	MULLEN, RITA	10/12/2016
161700896	75.92	10/12/2016	MURPHREE, KAREN	10/12/2016
161700897	135.34	10/12/2016	NAGY, JESSAMYN	10/12/2016
161700898	491.80	10/12/2016	NASSCO INC	10/12/2016
161700899	100.00	10/12/2016	NIESEN, JOHN	10/12/2016
161700900	538.75	10/12/2016	NORTH AMERICAN MECHANICAL INC	10/12/2016
161700901	169.92	10/12/2016	NYGARD, MARIA	10/12/2016
161700902	45.00	10/12/2016	O'BRIEN, PATRICK	10/12/2016
161700903	162.54	10/12/2016	PALMER, BENJAMIN	10/12/2016
161700904	7,138.80	10/12/2016	PARAGON DEVELOPMENT SYSTEMS	10/12/2016
161700905	38.61	10/12/2016	PASSARELLA, GINA	10/12/2016
161700906	49.73	10/12/2016	PEREZ, TAMMY	10/12/2016
161700907	82.08	10/12/2016	PERKINS, KASSIE	10/12/2016
161700908	53.63	10/12/2016	POPHAL, AMY	10/12/2016
161700909	3,058.37	10/12/2016	PRAIRIE FARMS DAIRY	10/12/2016
161700910	275.00	10/12/2016	PRIME TIME MOBILE DJ'S INC	10/12/2016
161700911	30.00	10/12/2016	PROCHASKA, DORETTA	10/12/2016
161700912	477.37	10/12/2016	PROTECTION SPECIALTIES INC	10/12/2016
161700913	3,670.74	10/12/2016	RADIO ENGINEERING INDUSTRIES, INC	10/12/2016
161700914	124.53	10/12/2016	RADTKE, JANESE	10/12/2016
161700915	195.00	10/12/2016	RATHER, JAMES	10/12/2016
161700916	65.00	10/12/2016	REDDY, NAVNEET	10/12/2016
161700917	147.00	10/12/2016	REYNOLDS, KIMBERLY	10/12/2016
161700918	67.82	10/12/2016	RICE, KAREN	10/12/2016
161700919	90.00	10/12/2016	ROMANO, TOM	10/12/2016
161700920	266.41	10/12/2016	SAUK PLAINS PLUMBING & PUMPS	10/12/2016
161700921	135.00	10/12/2016	SCHAEFER, KEVIN	10/12/2016
161700922	392.92	10/12/2016	SCHOLASTIC MAGAZINES	10/12/2016
161700923	370.51	10/12/2016	SCHULTZ ELECTRIC INC	10/12/2016
161700924	3,310.80	10/12/2016	SEHI COMPUTER PRODUCTS INC	10/12/2016
161700925	492.00	10/12/2016	SIMPLEX GRINNELL LP	10/12/2016
161700926	64.37	10/12/2016	SIMS-MORMINO, SUSAN	10/12/2016
161700927	15.00	10/12/2016	SINKULA, BRUCE	10/12/2016
161700928	720.00	10/12/2016	STOUGHTON LUMBER CO INC	10/12/2016
161700929	54.10	10/12/2016	STOUSLAND, EMILY	10/12/2016
161700930	2,190.85	10/12/2016	T A MILLER ELECTRIC LLC	10/12/2016
161700931	45.00	10/12/2016	TAAMALLAH, MOKTAR	10/12/2016
161700932	200.83	10/12/2016	TALLEY, MICHAEL	10/12/2016
161700933	500.00	10/12/2016	TEESO/ ESSENTIAL ELECTRONIC SCHOOL OFFICE	10/12/2016
161700934	90.00	10/12/2016	TESCHENDORF, GLENN	10/12/2016
161700935	220.00	10/12/2016	THE OMNI GROUP	10/12/2016
161700936	1,417.12	10/12/2016	UNITED MAILING SERVICES INC	10/12/2016
161700937	255.00	10/12/2016	VANDERBLOEMEN, ANNE	10/12/2016
161700938	130.00	10/12/2016	VERONA AREA HIGH SCHOOL	10/12/2016
161700939	383.34	10/12/2016	WALTON, PAUL	10/12/2016
161700940	367.34	10/12/2016	WASB	10/12/2016
161700941	3,118.22	10/12/2016	WASTE MANAGEMENT -MADISON	10/12/2016
161700942	41.15	10/12/2016	WERBECKES, SHANNON	10/12/2016
161700943	29.22	10/12/2016	WESTPHAL, MEGAN	10/12/2016
161700944	100.00	10/12/2016	WILDE, RODNEY	10/12/2016
161700945	45.00	10/12/2016	WITT, LARRY	10/12/2016
161700946	11.61	10/12/2016	WOOD, LAURIE	10/12/2016
161700947	69.98	10/12/2016	ZOCHER, CYNTHIA	10/12/2016
161700948	85.00	10/19/2016	ANDREAS-LYMBURNER, CYNTHIA	10/19/2016

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR	POST DATE
161700949	58.32	10/19/2016	ANEY, JENNIFER	10/19/2016
161700950	150.00	10/19/2016	BADGER CONF- AREA MIDDLE LEVEL	10/19/2016
161700951	45.00	10/19/2016	BARTLESON, PAUL	10/19/2016
161700952	514.84	10/19/2016	BOELTER CO	10/19/2016
161700953	30.00	10/19/2016	BUTLER, PEGGY	10/19/2016
161700954	2,033.00	10/19/2016	CASCIO	10/19/2016
161700955	31,500.00	10/19/2016	CATHOLIC CHARITIES, INC DIOCESE OF MADISON	10/19/2016
161700956	30.00	10/19/2016	CESA #2	10/19/2016
161700957	150.00	10/19/2016	CESA #5	10/19/2016
161700958	150.00	10/19/2016	CRAWFORD, RICK	10/19/2016
161700959	23,287.96	10/19/2016	CREATIVE BUSINESS INTERIORS, INC	10/19/2016
161700960	80.00	10/19/2016	CROSS PLAINS OPTIMIST CLUB	10/19/2016
161700961	100.00	10/19/2016	DAHMEN, RANDALL	10/19/2016
161700962	73.97	10/19/2016	DIXON, DANIELLE	10/19/2016
161700963	45.00	10/19/2016	DUBOIS, MARCEL	10/19/2016
161700964	45.00	10/19/2016	EGGERT, MATTHEW	10/19/2016
161700965	1,296.18	10/19/2016	EMMONS BUSINESS INTERIORS/EBI	10/19/2016
161700966	150.00	10/19/2016	FENSKE, ROBERT	10/19/2016
161700967	65.00	10/19/2016	FINK, TYLER	10/19/2016
161700968	150.00	10/19/2016	GILLE, NANCY	10/19/2016
161700969	18,616.28	10/19/2016	GORDON FOOD SERVICE INC	10/19/2016
161700970	255.00	10/19/2016	HAMMES, JEANNE	10/19/2016
161700971	44.00	10/19/2016	HARMON, LINDSEY	10/19/2016
161700972	724.50	10/19/2016	HIEBINGS REFRIGERATION	10/19/2016
161700973	120.00	10/19/2016	HINSHAW, AUDREY	10/19/2016
161700974	27.44	10/19/2016	IRWIN, GINNA	10/19/2016
161700975	96.00	10/19/2016	JOHNSON, ALEC	10/19/2016
161700976	90.00	10/19/2016	JONES, CRAIG	10/19/2016
161700977	58.43	10/19/2016	KAUFMAN, DALE	10/19/2016
161700978	45.00	10/19/2016	LADWIG, ROBERT	10/19/2016
161700979	900.00	10/19/2016	LITERACY NETWORK	10/19/2016
161700980	105.00	10/19/2016	LOOSE, MARIBETH	10/19/2016
161700981	38,448.00	10/19/2016	MALY ROOFING COMPANY, INC	10/19/2016
161700982	65.00	10/19/2016	MCKAY, BRIAN	10/19/2016
161700983	4.97	10/19/2016	MEVES, KATELYN	10/19/2016
161700984	301.00	10/19/2016	MIDWEST POOL SUPPLY	10/19/2016
161700985	14,264.47	10/19/2016	MINNESOTA LIFE INS CO	10/19/2016
161700986	250.00	10/19/2016	MOORE, EMILY	10/19/2016
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161700988	96.00	10/19/2016	NONN, KELSEY	10/19/2016
161700989	150.00	10/19/2016	PALMER, SARAH	10/19/2016
161700990	8,850.00	10/19/2016	PARAGON DEVELOPMENT SYSTEMS	10/19/2016
161700991	250.00	10/19/2016	PATRICK MARSH MIDDLE SCHOOL	10/19/2016
161700992	350.00	10/19/2016	PAULISSE, MARYBETH	10/19/2016
161700993	1,750.00	10/19/2016	PERSIKE, CONSTANCE	10/19/2016
161700994	5.78	10/19/2016	PETERSON, DANIELLE	10/19/2016
161700995	250.00	10/19/2016	PETERSON, JOHN	10/19/2016
161700996	3,779.62	10/19/2016	PRAIRIE FARMS DAIRY	10/19/2016
161700997	21.15	10/19/2016	RADLE, JENNIFER	10/19/2016
161700998	90.00	10/19/2016	RATHER, JAMES	10/19/2016
161700999	45.00	10/19/2016	REDDY, NAVNEET	10/19/2016
161701000	150.00	10/19/2016	REYNOLDS, MICHAEL	10/19/2016
161701001	96.00	10/19/2016	ROBSON, KATELYN	10/19/2016
161701002	435.00	10/19/2016	SAUNDERS, KARI	10/19/2016
161701003	90.00	10/19/2016	SCHEWE, JERRY	10/19/2016
161701004	690.00	10/19/2016	SCHULTZ ELECTRIC INC	10/19/2016

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161701005	2,895.59	10/19/2016	SEHI COMPUTER PRODUCTS INC	10/19/2016
161701006	183.17	10/19/2016	SELL, LAUREN	10/19/2016
161701007	45.00	10/19/2016	SHARPE, ALFRED	10/19/2016
161701008	364.87	10/19/2016	SHRED-IT	10/19/2016
161701009	21,737.70	10/19/2016	SRI	10/19/2016
161701010	65.00	10/19/2016	SURPRENANT, STEVE	10/19/2016
161701011	535.05	10/19/2016	T A MILLER ELECTRIC LLC	10/19/2016
161701012	250.00	10/19/2016	TAFT, ERICA	10/19/2016
161701013	58.97	10/19/2016	TAYLOR-WADE, JOY	10/19/2016
161701014	73,830.62	10/19/2016	TEACHERS ON CALL, INC	10/19/2016
161701015	75.00	10/19/2016	TESCHENDORF, GLENN	10/19/2016
161701016	45.00	10/19/2016	THOMPSON, MARVIN	10/19/2016
161701017	2,280.00	10/19/2016	UPPER IOWA UNIVERSITY	10/19/2016
161701018	65.00	10/19/2016	WENCEL, TOM	10/19/2016
161701019	45.00	10/19/2016	WOLLIN, DAVE	10/19/2016
201500557	3,011.37CR	10/06/2016	DEPARTMENT OF REVENUE	10/06/2016
201600397	1,555.51	10/07/2016	DEPARTMENT OF REVENUE	10/07/2016
201600401	17,162.44	10/12/2016	DELTA DENTAL	10/12/2016
	465,098.08	Totals for checks		

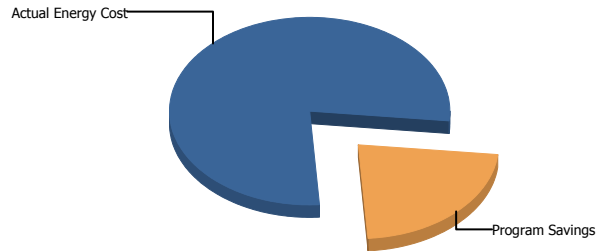
FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	32,327.19	3,450.43	267,717.44	303,495.06
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	1,316.20	1,316.20
27	SPECIAL EDUCATION FUND	0.00	0.00	36,885.65	36,885.65
41	CAPITAL EXPANSION	0.00	0.00	75,798.40	75,798.40
50	FOOD SERVICE FUND	0.00	271.45	46,715.35	46,986.80
61	PUPIL ACTIVITY - KMS	0.00	0.00	275.00	275.00
65	PUPIL ACTIVITY - GCMS	0.00	0.00	8.00	8.00
72	SCHOLARSHIP FUND	0.00	0.00	0.00	0.00
80	COMMUNITY SERVICES	-1,100.03	-5.00	0.00	-1,105.03
96	STUDENT ACTIVITY EVENTS	0.00	0.00	1,438.00	1,438.00
***	Fund Summary Totals ***	31,227.16	3,716.88	430,154.04	465,098.08

***** End of report *****

Cumulative Cost Savings

Expected Energy Cost	\$14,896,165
Actual Energy Cost	\$11,586,565
<hr/>	
Program Savings	\$3,309,600
Percent Savings	22.2%
<hr/>	
Other Savings	\$0
Total Savings	\$3,309,600



Expected Energy Cost

Anticipated expense without energy management.

Base year usage after adjustments for such variables as changes in weather, equipment, schedules, occupancy and prices.

Actual Energy Cost

Actual utility costs for electricity, gas, water, sewer, etc. obtained directly from bills.

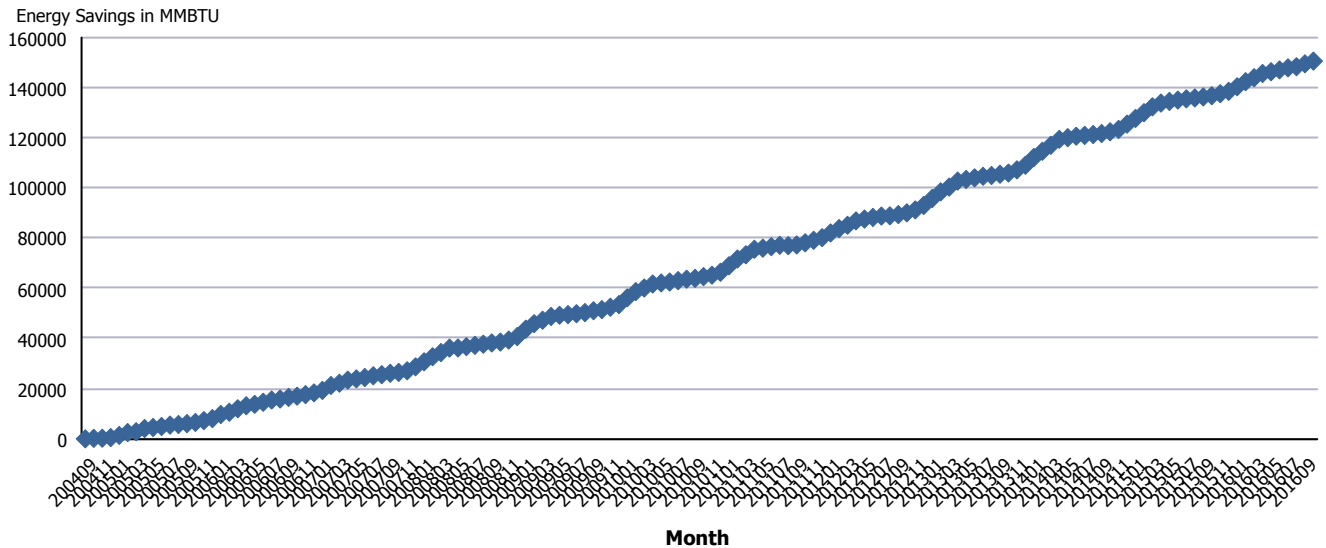
Other Savings

Additional documented savings attributable to Program activities but not the direct result of usage reductions, such as rebates, refunds, tariff changes, etc.

Program Savings

The difference between Expected and Actual Cost, calculated in accordance with the International Performance Measurement & Verification Protocol. Does not include savings attributable to reduced equipment maintenance and replacement costs and other collateral benefits. These savings can increase the program savings up to 20%.

Cumulative Energy Savings



Cumulative Greenhouse Gas Reduction

Energy Reduction Impact: 150,306 MMBTU 18,847 equiv. metric tons of CO2

This is equivalent to the following:

Passenger cars not driven for one year:	3,927
Tree seedlings grown for 10 years:	483,264

Requested by: nealbickler

Version:

Report Version: 14

Filters: Billing Period Between 200409;201610;Place Name Between Bus Barn;West Middleton Elementary;Bill Account is Active Equals 1;Bill is From a Vendor Equals 1

Building Energy Report Card CAP - 02B

Commodity	BATCC Use	Actual Use	Unit of Measure	Use Avoidance	Use Avoidance %	BATCC Cost	Actual Cost	Cost Avoidance \$	Cost Avoidance %
[KMS] Kromrey Middle School									
Electric	416,323	190,928	kWh	225,395	54.1%	\$69,545	\$30,896	\$38,649	55.6%
Natural Gas	868	737	THERM	131	15.1%	\$454	\$386	\$69	15.1%
Total:	1,506	725	MMBtu	781	51.8 %	\$69,999	\$31,282	\$38,717	55.3 %
Grand Total:	1,506	725	MMBtu	781	51.8%	\$69,999	\$31,282	\$38,717	55.3%

Requested by: nealbickler

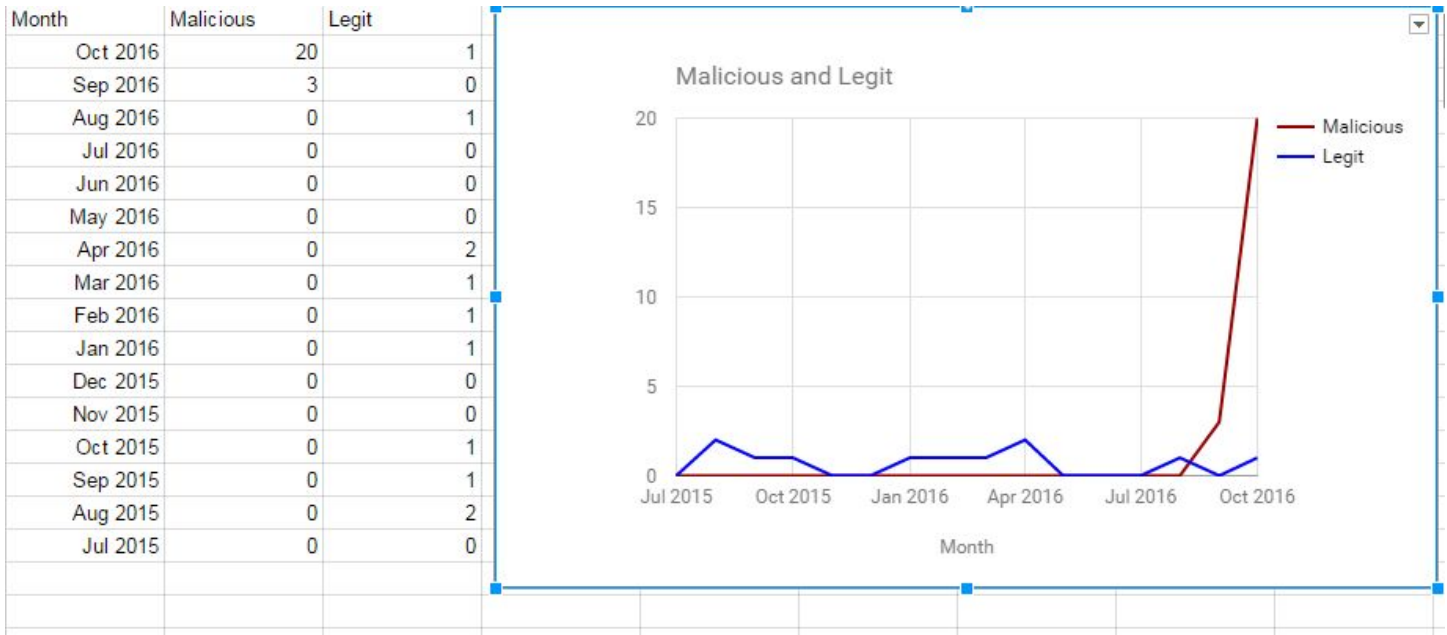
Client Version:

Report Version: 3

Filters: Billing Period Between Oct 2015 and Oct 2016; Bill Account is Active Equals 1; Bill is From a Vendor Equals 1; Commodity Name Between Electric,Natural Gas; Cost Center Name Equals Middleton-Cross Plains ASD - WI; Place Name Equals Kromrey Middle School

Emails from Board Contact Form

The School Board has continued to see an increase in the number of SPAM and Phishing emails submitted through the Contact the Board form on the district website: <http://www.mcpasd.k12.wi.us/about-our-district/board-education/contact-board> I have compiled the messages received from the Contact page for the last year comparing legitimate emails to malicious ones:



The form is protected by a fairly strong CAPTCHA tool, and it appears that a human is sending in the malicious emails rather than a bot. Therefore, going to an even stronger CAPTCHA would probably not help us, but would make the form less usable by the general public.

At this point, we do not have a way to prevent these emails from coming through.



Facilities Planning Committee Oct. 18, 2016 Meeting Summary

Call to Order

The second meeting of the Facilities Planning Committee was called to order 6:31 p.m. by Superintendent George Mavroulis in the Kromrey Community Classroom.

Members present: Paul Braun, Heidi Casey, Kendra Cleary, Bill Deno, Luke Francois, Luke Fuszard, Mike Gall, Jack Hemb, Bob Hesselbein, Seth Johnson, Ryan Kallies, Farhan Khatri, Sara Ludtke, Angela Mann, Alejandro Martinez, Mark Opitz, Dorothy Paler, Steve Plank, Abbie Rodriguez, Monica Schommer, Bill Vogel, Sam Wilson, Karin Zuegge.

Others present: Superintendent George Mavroulis, Assistant Superintendent Sherri Cyra, Director of Business Services Lori Ames, Facilities Services Director Bill Eberhardt, Board of Education president Bob Green, Communications Director Perry Hibner.

Welcome, Grounding Activity & Key Communicators

George Mavroulis did a brief welcome before Lori Ames led a grounding activity where members described the ideal learning environment. A short discussion was held at each table and then a few individuals shared their thoughts.

Mavroulis informed the committee that he and Perry Hibner had reached out to the 40-plus residents who applied to serve but weren't selected and asked them to be part of an FPC Key Communicators group. They will receive agendas, summaries and the same information the committee receives and also be asked to provide feedback.

Review Data

Sherri Cyra gave an enrollment update. She shared the official Third Friday September enrollment numbers and reported the District gained more than 230 students from a year ago.

She reported there were 121 students who were open enrolled in District schools for 2016-17. That includes zero in fifth grade due to a change the Board of Education approved earlier this year about when families who have children open enroll have to reapply. Mavroulis said he expect open enrollment numbers will continue to go down unless the Board changes the policy.

Cyra explained any demographic shifts are most noticeable when looking at 4K and new students coming into the District. She reminded the committee that 4K students don't receive free or reduced lunch or English Language Learners services. She noted free and reduced numbers for the online students are likely not accurate because the vast majority are unlikely to be in schools during lunch time.

She also shared with the committee a chart that showed the breakdown of students at each school, including demographic information.

Facilities Condition Report

Bill Eberhardt and Lori Ames provided an update on all 10 schools along with the other buildings the District owns and operates.

Ames noted the 68-page report includes information about when each facility was built, when additions were put on, the amount of rooms available, floor plans, what the capital maintenance plan is for each school over next few years and much more.

MHS was built in 1949 and has had six additions or renovations. There is more than 436,000 square feet and the site consists of 48 acres. Roof replacement needs to be done over next few years, she said. She said the facility is almost 86 percent of all classrooms are occupied per day, with some periods having as few as six rooms available. Space is at a premium in the hallways, commons areas and restrooms, she added.

CSCS was built in 2001. The charter high school currently has 90 students and has capacity for around 120. Carpet replacement and classroom painting were done over the summer. Asphalt replacement is scheduled to occur in 2019-20. The site is about five acres. She also noted that online students also access CSCS because the District requires those students visit periodically, plus they can also take up to two courses in our buildings.

Glacier Creek was built in 1996 and had an addition and renovations done in 2013 when the District moved fifth-graders to the middle schools. The school only has one classroom available this year and is the one facility already over capacity. Ames noted Cross Plains appears to be one of the areas where there will be much housing growth over the next few years.

The site consists of 27 acres, however, residential development has already begin south of the parking lot and there are talks of development east of the school. The District has discussed adding 9 classrooms on the west end of the building, 3 each in the current sixth-, seventh- and eighth-grade wings, which would increase capacity to 1,200.

Kromrey was built in 2015, although part of the school includes the old gym that was built in 1990. The site is only 13 acres so the expansion would be challenging. The school uses geothermal, not boilers, with more than 170 pumps throughout the school, Eberhardt said. That makes it more efficient than a typical building that uses electricity and natural gas. The rooms have lots of natural light and LED lighting that keeps lights off much of the time.

Elm Lawn was built in 1986 and has had additions or renovations in 1988 and 2006. It is only elementary school in the District with 4K students on site. The school has three rooms available

this year. There is some room for expansion to the east of the school. Even though there are no new housing developments in the area, Elm Lawn grew the most of any District school in the Third Friday count in 2015, which means lots of neighborhood turnover, Ames said.

Northside was built in 1975 and is only school where the classrooms don't have doors. The school also holds the District's early childhood program for students ages 3-5 who require IEPs. Ames said the District wonders if it makes sense to have 4K and early childhood in the same building. The school has two rooms available this year although they are being used. Enrollment was up quite a bit this year and Mavroulis said the largest kindergarten class is at Northside.

Park was built in 1964 and has had renovations or additions in 1972, 1978 and 2003. It is the only elementary school with fewer than 300 students this year. The school has one room available this year. Park's gymnasium also serves as its cafeteria, which poses real challenges with scheduling. The District had potential drawings done a couple of years ago with additional classrooms and a cafeteria added to the north end of the school.

Sauk Trail was built in 1953 and has had six additions or renovations. The school has two rooms available this year. It was noted the kitchen needs structural work, however, doing that would mean the facility is no longer up to code, resulting in other expenditures. There have been drawings done to put an addition on the southeast corner of the building.

Sunset Ridge was built in 1996 and had four classrooms added in 2013. It sits on 22 acres. There are three rooms available this year. Asphalt replacement and parts of the original roof are scheduled to be replaced in the next few years.

West Middleton was built in 1967 and has had four additions or renovations. The area is experiencing lots of growth, Ames said. The school had one room available at the start of the year but a teacher was added so now there are no rooms available. 4K was moved from the school this year due to concerns about space. Parking is also a concern, especially when there is a school-wide event. The District has had discussions about purchasing land from the adjacent golf course to increase parking capacity.

The **District Services Center, District Operations Center** and **Transportation** buildings were also briefly covered. The committee asked if they should consider these buildings as part of their charge and Mavroulis reminded them that everything is on the table. He also noted as the District grows it will need more space and more buses at the Transportation Center.

The **Pope Farm Property** was acquired in 2006. Mavroulis noted it is big enough for an elementary and middle school or a combined school but not enough space for a full high school.

There were questions about if Pope Farm might be big enough for a junior high and what could be covered under fund balance. Mavroulis said projects of up to \$1 million probably can be covered by fund balance but anything bigger would need to go to referendum.

Finally, Mavroulis noted that unlike the last referendum in 2012, when the issues were overcrowding at the elementary level and issues with Kromrey's old building, this time the District has issues across all levels.

School Tour, Election of Co-Chairs, Closing

Members were split into three groups and given a 30-minute tour of the school, with the focus on learning commons, collaboration spaces, flexible classrooms, Nano-walls, natural lighting, etc.

The committee elected Bob Hesselbein, a former Board of Education member, and Luke Francois, the former athletic director at Middleton High School and currently the superintendent at Mineral Point, as co-chairs.

The committee also decided to hold its next meeting at MHS. The meeting will take place on Wednesday, Nov. 2.



**Middleton-Cross Plains
Area School District**
inclusive. innovative. inspiring.

2017 Adopted Budget Report

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Preliminary Budget to Adopted Budget Comparison

Factor Comparison

	2016-17 Preliminary	2016-17 Adopted	Difference
Total 2016-17 Revenue Limit Authority	71,235,121	71,562,436	327,315
Revenue Limit Increase	1,892,505	2,219,820	327,315
-2016-17 September 3rd Friday FTE	6,848	6,942	94
-3 Year FTE Average	6,687	6,718	31
-Transfer of Service	150,000	150,131	131
-Private School Voucher Aid Reduction	31,801	27,445	-4,356
State General Aid	10,465,156	11,430,400	965,244
State (Tax Exempt) Computer Aid	1,114,355	1,050,734	-63,621
Per Pupil Categorical Aid	1,671,750	1,679,500	7,750
Total Tax Levy	66,000,321	65,426,013	-574,308
-General Fund 10 Levy	58,562,254	57,987,946	-574,308
-Debt Service Fund 38 Levy	143,356	143,356	0
-Debt Service Fund 389 Levy	6,270,476	6,270,476	0
-Capital Projects Fund 41 Levy	950,000	950,000	0
-Community Service Fund 80 Levy	74,235	74,235	0
Equalized Valuation (TID Out)	5,928,643,218	6,157,479,991	228,836,773
Equalized Valuation (TID Out)%	2.00%	5.94%	3.94%
Mill Rate (per Thousand of Value)	11.13	10.63	-0.50
Operational Revenue Budget (Fd 10 & 27)	82,643,763	82,899,195	255,432
Operational Expense Budget (Fd 10 & 27)	82,643,763	83,247,444	603,681

The adopted budget shows a decrease in fund balance of \$348,249. The decrease in fund balance is a result of the follow carryover balances.

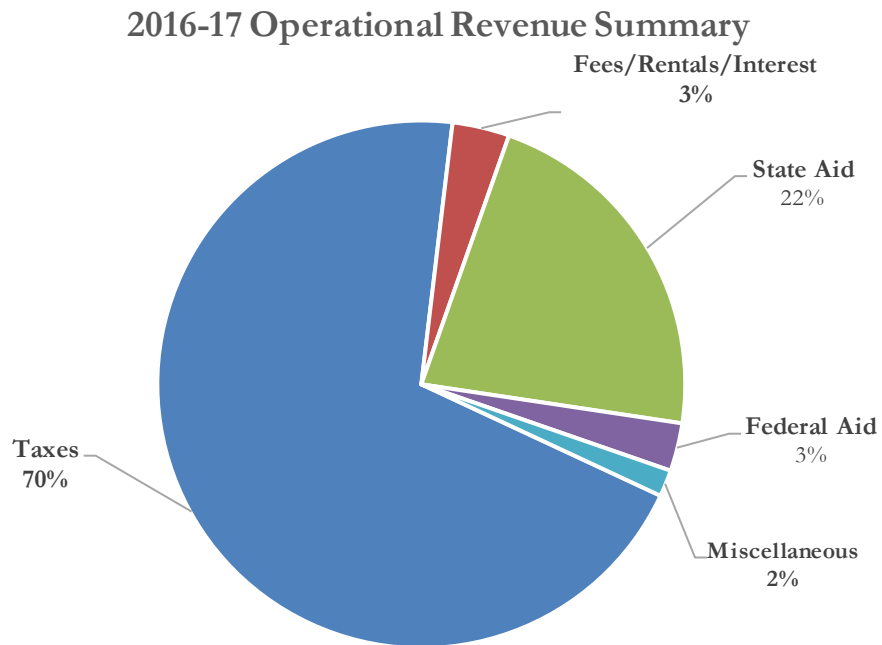
- a. Site/Departmental Carryover Budgets (\$134,249) – Sites are allowed to carryover a percentage of their site budgets into the following year. These amounts are calculated after the audit and added to the budget prior to adoption.
- b. Park Bathroom & Library Remodel (\$214,000) – These projects were initially budgeted in the 2015-16 fiscal year. Not all of the work was completed prior to June 30th, so the remaining expenditures were paid in 2016-17.

Operational Revenues

When looking at the breakdown of the 2016-17 operational revenue budget, the district's reliance on the property tax for funding is very evident. Although the District is receiving more state aid than in the 2015-16 fiscal year, the amount is significantly less than the amount the District generates from tax levy.

2016-17 Operational Revenue Summary

Revenue Source	2015-16 Adopted Budget	2016-17 Adopted Budget	Difference	% Change
Taxes	60,181,972	57,987,946	-2,194,026	-3.65%
Fees/Rentals/Interest	3,306,953	2,900,217	-406,736	-12.30%
State Aid	12,959,132	18,217,634	5,258,502	40.58%
Federal Aid	2,405,957	2,441,750	35,793	1.49%
Miscellaneous	1,168,499	1,351,648	183,149	15.67%
Total	80,022,513	82,899,195	2,876,682	3.59%



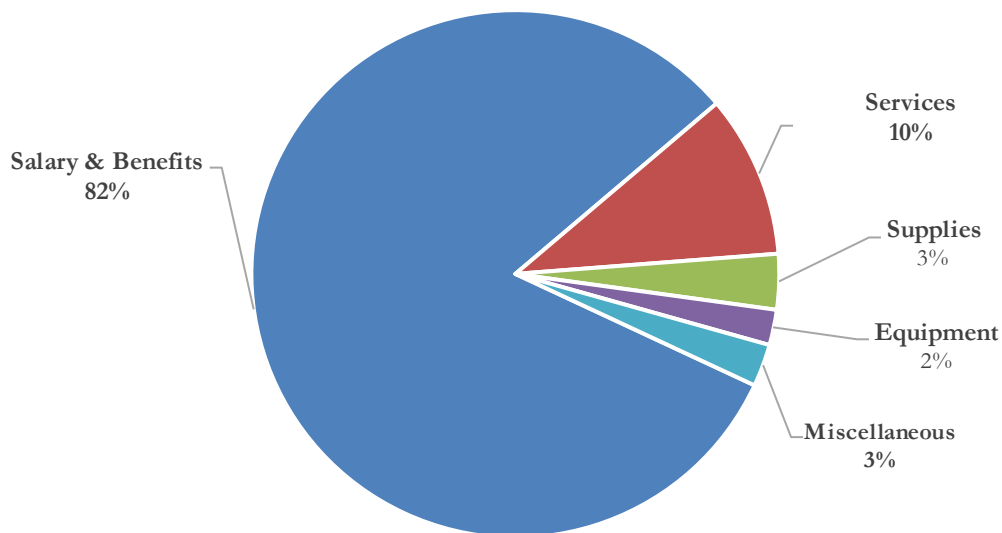
Operational Expenditures

When looking at the breakdown of the 2016-17 operational expenditure budget, the majority of the budget consists of salary and benefit expense. Services make up the next highest percentage of the budget. Examples of service expenses include the cost of substitutes and open enrollment.

2016-17 Operational Expenditure Summary

Expenditure	2015-16 Adopted Budget	2016-17 Adopted Budget	Difference	% Change
Salary & Benefits	64,831,015	68,148,160	3,317,145	5.12%
Services	8,550,231	8,299,117	-251,114	-2.94%
Supplies	2,935,647	2,832,681	-102,966	-3.51%
Equipment	1,732,224	1,805,330	73,106	4.22%
Miscellaneous	2,168,420	2,162,156	-6,264	-0.29%
Total	80,217,537	83,247,444	3,029,907	3.78%

2016-17 Operational Expenditure Summary



Tax/Mill Rate Information

Tax Levy

The tax levy is the total amount of property taxes levied or assessed to municipalities in our school district to fund operations, outstanding debt, capital projects, and community service.

Tax Levy History

	2016 Levy	% Change From Prior Year	2015 Levy	% Change From Prior Year	2014 Levy	% Change From Prior Year
Operations	57,987,946	-3.62%	60,166,972	5.28%	57,151,511	7.38%
Long Term Debt	6,413,832	-0.14%	6,422,681	-3.70%	6,669,142	0.81%
Capital Projects	950,000	2.70%	925,000	2.78%	900,000	2.86%
Community Service	74,235	15.68%	64,173	-81.04%	338,393	-9.37%
	65,426,013	-3.19%	67,578,826	3.87%	65,059,046	6.50%

Equalized Property Valuation by Municipality

Equalized valuation is the fair market value of all properties within a school district as determined by the Wisconsin Department of Revenue. The Wisconsin Department of Revenue uses property sales information to determine a municipality's equalized or "fair market."

Equalized Property Valuation by Municipality

	October 2016	% Change From Prior Year	October 2015	% Change From Prior Year	October 2014	% Change From Prior Year
City of Middleton	2,712,062,918	10.00%	2,465,492,893	2.00%	2,417,103,650	0.90%
Town of Berry	90,094,992	7.39%	83,891,570	2.76%	81,640,716	-0.35%
Town of Cross Plains	105,113,218	3.46%	101,600,784	-2.20%	103,885,329	1.20%
Town of Middleton	1,159,867,155	1.90%	1,138,237,544	5.99%	1,073,937,288	6.89%
Town of Springfield	312,093,319	7.36%	290,698,131	0.38%	289,601,141	2.32%
Town of Westport	198,653,824	1.94%	194,867,175	3.20%	188,831,180	-4.38%
Village of Cross Plains	341,017,100	1.50%	335,977,600	-0.36%	337,208,000	3.81%
City of Madison	1,238,577,465	3.07%	1,201,629,615	3.55%	1,160,434,265	5.02%
	6,157,479,991	5.94%	5,812,395,312	2.83%	5,652,641,569	2.87%

Mill Rate

To calculate the District tax (mill) rate, the District uses the tax levy certified (approved) by the Board of Education in October and divides that amount by the total equalized value of the school district. The tax (mill) rate is defined as the rate that one dollar per thousand dollars of equalized valuation will raise in

property taxes. For example, one mill on an \$85,000 property would yield \$85. Twenty mills would yield \$20.00 x 85 or \$1,700.

Municipalities utilize assessed property value versus equalized property value in determining the tax (mill) rate for the individual property owner. The municipality will recalculate the tax rate on an assessed value basis. The school tax rate will vary in each of the District’s eight municipalities based on each municipality’s assessment ratio (level of total assessed valuation compared to total equalized or “fair market” valuation).

Mill Rate Calculation

Year	Equalized Valuation	% Change	Tax Levy	% Change	Mill Rate	% Change
2012-13	5,414,061,492		59,078,289		10.91	
2013-14	5,495,104,745	1.50%	61,087,793	3.40%	11.12	1.92%
2014-15	5,652,641,569	2.87%	65,059,046	6.50%	11.51	3.51%
2015-16	5,812,395,312	2.83%	67,578,826	3.87%	11.63	1.04%
2016-17	6,157,479,991	5.94%	65,426,013	-3.19%	10.63	-8.60%

Tax Levy Comparison

The following table provides a comparison of the tax impact on various residential property values between 2015-16 and 2016-17. Taxpayers should note that the specific impact of the school tax levy will vary in each of the District’s eight municipalities depending upon each municipality’s percentage of overall property value and change in value from the prior year.

Tax Levy Comparison by Residential Property Value

	\$200,000 Residential Property		\$300,000 Residential Property		\$400,000 Residential Property	
	2015-16	2016-17	2015-16	2016-17	2015-16	2016-17
Mill Rate	\$11.63	\$10.63	\$11.63	\$10.63	\$11.63	\$10.63
Tax Impact	\$2,326.00	\$2,126.00	\$3,489.00	\$3,189.00	\$4,652.00	\$4,252.00
Difference		-\$200.00		-\$300.00		-\$400.00

2016-17 Preliminary to Adopted Budget Amendment

PUBLIC NOTICE

Pursuant to State Statute 65.90 (5)(a)

Notice is hereby given that the Middleton-Cross Plains Area School District Board of Education, at a regularly scheduled Board Meeting held at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin beginning at 7:00 PM on October 24, 2016, amended the 2016-17 preliminary budget as follows.

GENERAL FUND (FUND 10)	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
TOTAL ENDING FUND BALANCE (930 000)	\$18,567,924	\$18,219,676
REVENUES & OTHER FINANCING SOURCES		
210 Taxes	58,578,254	58,003,946
240 Pymt for Services	111,500	146,500
280 Interest Income	20,000	40,000
290 Other Revenue - Local Sources	1,001,200	1,093,467
OTHER SCHOOL DISTRICTS WITHIN WISCONSIN		
310 Transit of Aid	33,973	0
340 Payment for Services	1,573,000	1,247,000
INTERMEDIATE SOURCES		
STATE SOURCES		
610 State Aid - Categorical	2,166,750	510,000
620 State Aid - General	10,465,156	11,430,400
690 Other Revenue - State	1,114,355	2,730,234
FEDERAL SOURCES		
713 Federal Vocational Aid	0	33,973
780 Revenue Department of Health	25,000	60,000
OTHER FINANCING SOURCES		
860 Compensation - Fixed Assets	60,000	40,000
OTHER REVENUES		
970 Refund of Disbursements	170,000	180,000
990 Miscellaneous	6,000	8,000
TOTAL REVENUES & OTHER FINANCING SOURCES	\$77,965,820	\$78,164,152

GENERAL FUND (FUND 10) cont....	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
EXPENDITURES & OTHER FINANCING SOURCES		
INSTRUCTION		
110 000 Undifferentiated Curriculum	\$19,417,318	\$20,037,672
120 000 Regular Curriculum	12,795,980	12,794,650
130 000 Vocational Curriculum	2,004,535	1,977,300
140 000 Physical Curriculum	2,563,441	2,583,239
160 000 Co-Curricular Activities	1,054,393	1,054,393
170 000 Special Needs Curriculum	495,374	508,333
SUPPORT SERVICES		
210 000 Pupil Services	2,827,729	2,964,736
220 000 Instructional Staff Services	4,499,689	4,519,589
230 000 General Administration	590,314	580,566
240 000 School Building Administration	3,571,869	3,565,236
250 000 Business Administration	10,012,579	9,861,128
260 000 Central Services	2,607,080	2,621,824
270 000 Insurance & Judgements	641,700	626,907
280 000 Debt Services	1,036,960	1,048,753
290 000 Other Support Services	1,647,728	1,585,728
NON-PROGRAM TRANSACTIONS		
410 000 Interfund Operating Transfers	10,117,789	10,052,402
430 000 General Tuition Payments	2,061,342	2,109,945
490 000 Other Non-Program Transactions	20,000	20,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES	\$77,965,820	\$78,512,401

SPECIAL PROJECTS FUND (FUND 20)	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
TOTAL REVENUES & OTHER FINANCING SOURCES	\$14,788,792	\$14,777,505
100 000 Instruction	\$10,925,304	\$10,936,320
200 000 Support Services	3,364,488	3,342,185
400 000 Non-Program Transactions	499,000	499,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES	\$14,788,792	\$14,777,505

CAPITAL PROJECTS FUND (FUND 40)	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
900 000 Ending Fund Balance	664,798	641,335
TOTAL REVENUES & OTHER FINANCING SOURCES	\$950,100	\$950,100
200 000 Support Services	962,000	985,463
TOTAL EXPENDITURES & OTHER FINANCING SOURCES	\$962,000	\$985,463

AGENCY FUND (FUND 60)	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
700 000 Assets	\$0	\$158,450
800 000 Liabilities & Equity	\$0	\$158,450

FUND	2016-17 PRELIMINARY BUDGET	2016-17 OCTOBER ADOPTED
General Fund 10	\$58,562,254	\$57,987,946
Debt Service Fund 38	143,356	143,356
Debt Service Fund 39	6,270,476	6,270,476
Capital Projects Fund 41	950,000	950,000
Community Service Fund 80	74,235	74,235
TOTAL SCHOOL LEVY	\$66,000,321	\$65,426,013

The District is not required to report revenues and expenditures for the Agency (60) fund. The following student organizations have created a budget and the net effect is reflected in the reported asset and liability numbers.

- Glacier Creek
 - Student Council
 - Builders Club

- Kromrey
 - Student Council

- Middleton High School
 - Art Club
 - Debate Club
 - DECA
 - FBLA
 - Model UN
 - Productions Club
 - Anime Club
 - Math Club
 - Photo Club
 - Science Club
 - Ecology Club
 - Book Club
 - Yearbook
 - FCCLA
 - Fashion Club (New 16-17)
 - Ultimate Frisbee Club
 - Drama Club
 - Engineering Club
 - Sage Club
 - HOSA
 - Youth Leadership/Key Club
 - Youth Leadership/Key Club Admin
 - Leadership Council
 - Band
 - Orchestra
 - Class of 2017
 - Class of 2018
 - Class of 2019

MCPASD POLICY MANUAL

POLICY I-A

Last approved 10/27/14

BOARD OF EDUCATION

Philosophy of Education

The Middleton-Cross Plains Area School District believes in educational principles that support and contribute to our democratic society and to a pluralistic and changing world. The role of our District is to teach and model the skills, concepts, and values necessary for our students to become responsible and contributing members to our world by offering a comprehensive core curriculum for all students. The District recognizes the uniqueness of each individual and shall provide a wide variety of elective educational experiences for each student, which encourage the development of personal abilities, interests, and goals.

The District ~~will provide~~~~is committed to providing~~ a comprehensive and fiscally responsible educational program. This program shall include a continuous, coordinated process of evaluating, developing, and implementing curriculum. The educational program shall assist students in understanding and mastering concepts and skills, in ~~developing~~~~utilizing~~ critical thinking and problem solving ~~abilities~~ ~~skills~~, and in developing personal value systems. The educational program shall promote creativity and innovation, intellectual curiosity, collaboration and communication, and media and technology literacy.

The District is committed to excellence in education. We believe this commitment to excellence is a shared responsibility of the Board, school district staff, students, families, and citizens. We believe in collaboration and coordination at each school, between each school, and across grade levels throughout the district, that support the goals of the District. We support efforts at each school to personalize the school environment to best meet the needs of the students.

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MCPASD POLICY MANUAL

POLICY I-B

Last approved 10/27/14

BOARD OF EDUCATION

Philosophy of Governance

The Board philosophy of governance recognizes the Board's elected responsibility to represent the interests of District constituents without involving itself or engaging in the administrative operation of school facilities, or in the administration of the District's educational programs.

It is the responsibility of the Board to be advocates for education and to provide visionary leadership and guidance on matters of enduring significance to the District. This leadership and guidance shall be articulated as statements of Board policy reflecting the philosophies, beliefs, ends, and practices of the District. These policies will provide the broad guidelines governing district programs and facilities while allowing ~~some~~ flexibility for individual site operation. All Board policies will adhere to state and federal law pertaining to governance, management, operation, and any other issues involving schools.

In addition to policy, the Board will advance this governance philosophy and District functioning through the articulation of District annual goals. These goals shall be student-centered and measurable in order to facilitate regular monitoring and evaluation, and will take three forms:

1. The Board and Superintendent will work collaboratively to develop annual goals for the District;
2. The Board and Superintendent will work collaboratively to develop annual personal performance and/or development goals for the Superintendent;
3. The Board will develop annual development goals for itself.

The development, monitoring, and evaluation of Board policies, and as well as annual District, Superintendent and Board goals, will be realized as a collaborative partnership between the Board and Superintendent with input from constituents and staff where appropriate. With the exception of Board policies or goals specifically related to the organization and governance of itself, the Board delegates ~~the~~ responsibility for the execution of Board policy, and goals to the Superintendent or to his/her designees.

The superintendent will provide recommended annual goals for the District to the Board for its consideration in May. If determined necessary by the Board, a subcommittee may be formed for further development of District goals and presented to the Board as a whole in June for consideration.

MCPASD POLICY MANUAL

PHILOSOPHY OF GOVERNANCE PROCEDURES

Last approved 10/27/14

PROCEDURE I-B.1

Board Policy Development, Review and Adoption Procedure

The Board may act as a Board of the whole or work in an agreed upon committee structure to develop and review policy. As appropriate, administration will keep the Board informed of emerging policy issues. In addition, the Board may work cooperatively with administration, staff, citizens and students at any point in the process of policy development and review. The Board shall act only as a committee of the whole to adopt or change policy.

The Board will annually approve a schedule or Board goal describing the review of specific Board policies and procedures. Individual policies or procedures may be reviewed or created at any time to address current or emerging issues.

In development, review and adoption of Board policies, the following criteria shall be applied to new and/or existing statements:

- The policy addresses an issue of enduring significance to the District.
- The policy completely and accurately reflects the current educational and operational philosophies, practices, mission and vision of the District.
- The policy is consistent with other Board policies.
- The policy is consistent with, but not a restatement of, state law, federal laws and/or DPI regulations.
- The policy is readily understandable to all who are affected by it, including staff, administration, students, parents and community members.
- The policy is accompanied by procedures, when necessary.

For adoption, new or revised policies and procedures must be presented in writing at a regular Board meeting. A preliminary vote may be taken at this meeting, or at a subsequent meeting, for initial acceptance or rejection of the policy or procedure. If the policy is approved, a final vote shall be taken at the next regular Board meeting. An affirmative vote by the majority of the Board members at both meetings shall be required for adoption of a policy or procedure. The Board may amend or suspend a policy at any time in emergency situations.

MCPASD POLICY MANUAL

PHILOSOPHY OF GOVERNANCE PROCEDURES

Last approved 10/27/14

PROCEDURE I-B.2

Goal Setting and Evaluation Timeline

As one means of enacting district policy statements, the Board, in cooperation with the Superintendent, shall develop and adopt goals for the District as a whole and for the Board itself. Annual Goals shall be consistent with and support District Policies.

When appropriate, Goals should be written using the S.M.A.R.T. goal format. A S.M.A.R.T. goal is one that is:

Specific

Measurable

Attainable

Realistic

Tangible

Annual District Goals

The Superintendent, in ~~collaboration~~consultation with the Board, shall develop annual goals ~~recommendations~~ for the District as a whole. ~~These~~ goals are outcomes that the District intends to accomplish in a specific year or a specific number of years. These goals shall be developed in May/June of each year for the following school year. Review and evaluation of these goals will be conducted at least annually in December prior to the Superintendent evaluation. Annual District Goals will be approved by the Board no later than June of each year.

Annual Board Goals

~~These shall be goals~~ the Board shall establish goals for itself ~~and reflecting what it~~ intends to accomplish in the course of a specific year. These goals shall be developed by majority vote of the Board at regular or special meeting in May (one month after the seating of new Board members and election of Board officers). In addition to the goals, Board members shall agree on an action plan for the execution of the goals. Goals shall be reviewed and evaluated annually in March (one month prior to the seating of new Board members and election of Board officers).

MCPASD POLICY MANUAL

PHILOSOPHY OF GOVERNANCE PROCEDURES

Last approved 10/27/14

PROCEDURE I-B.3

Budget Oversight

The Board shall work with Administration to develop an annual budget list of priorities and a long-range budget forecast. The Board shall work with Administration to develop both longer-range annual budget planning priorities. These priorities shall be developed in accordance with the following criteria:

- The budget reflects the District's philosophy of education, philosophy of educational program and instruction, and philosophy of facility management.
The budget allocates sufficient resources to programs proven to which improve/increase student achievement, and the in-services necessary to support these programs.
The budget reflects the District's commitment to people as a resource.
The budget provides sufficient flexibility to meet reasonable contingency needs.
The budget allocates resources to staff development and engagement activities.

Commented [HSW1]: What are the annual budget planning priorities.

The Board will review annual budget planning priorities and progress against these priorities according to the time-line detailed below.

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Annual Budget Planning Development, Review and Evaluation

- Review of prior year budget priorities and progress against priorities October/November
Development and approval of preliminary budget priorities and budget development time-line December/January
Outline budget/adjustment and approval of budget parameters February

The Board will review financial details of the annual budget as follows:

- Review of preliminary budget June
Approval of preliminary budget for presentation at District August/September

Annual Meeting

- Budget presented to electorate September
Final approval of budget by the board October

**BOARD OF EDUCATION
MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
MONDAY, NOVEMBER 7, 2016
District Administrative Center
7106 South Avenue, Middleton, WI 53562**

BOARD AGENDA

- 1. Call to Order Regular Board Meeting at 7:00 p.m.**
- 2. Approval of Minutes**
- 3. Communications**
 - a. Citizen Comments
 - b. Correspondence/Board Communication
- 4. Superintendent's Report**
 - a. Upcoming Events and Updates
- 5. Consent Agenda**
 - a. Administrative/Business Services
 1. Approval of Bills Payable
 2. Approval of Treasurer's Report
 - b. Employee Services
 1. Approval of Resignations
 2. Approval of Leaves of Absence
 3. Approval of Staff Appointments
 4. Approval of Retirements
 - c. District Consent Items
- 6. Items for Information/Discussion**
 - a. WASB Business Honor Roll Award Winners Recognition
 - b. Report from Mark Roffers on District Projections
 - c. Feedback from Listening Session
 - d. Update on Flyer Distribution Policy
 - e. WASB Education Convention Attendees
- 7. Items for Action**
 - a. Reading of Revised Policies
 - b. Approve Cash Flow Borrowing
 - c. Approval of 2017-2018 and 2018-2019 School Calendar
- 8. Next Meeting Dates and Adjournment**
 - a. Future Meeting Dates
November 14, 2016 Regular Board Meeting at 7:00 p.m. DSC
 - b. Potential Board Agenda Items

Persons needing special accommodations or more specific information about agenda items may call 829-9004.

10.18.16