

Pioneer Elementary Parent Involvement Policy and Procedures

2015-2016

Pioneer Elementary is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Pioneer Elementary and home work together to promote high achievement by our children. Neither home nor Pioneer Elementary can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to the children's success at every step along the way.

Pioneer Elementary recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Pioneer Elementary intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENTAL INVOLVEMENT POLICY REQUIRED COMPONENTS - COMMUNICATION

- A. Pioneer Elementary will jointly develop/revise with parents the school parental involvement policy/procedures and distribute it to parents of participating children and make available the parent involvement policy/procedures to the local community.
- Building Leadership Team: August, September, and October
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
- Pioneer Elementary Student Led Conferences 11/3-11/5 & 03/29-3/31
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to parental involvement.
- Scheduled Parent/Teacher/Student Daily Conferences Times 7:30-8:00am and/or 3:00- 3:15pm
 - Schoolwide Student Led Conferences 11/3-11/5 & 03/29-3/31 12:20-3:15pm and 5:00-7:45pm
 - Open house August, 31 2014 4:00-6:00pm
 - Various Family Nights Throughout the Year 6:00-8:00pm
 - Quarterly PVC Meetings 6:00-8:00pm
- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under the Section 116.
- Build Leadership Team: Monthly Meetings and quarterly Parent Volunteer Committee Meetings
- E. Provide parents of participating children-
- a. Timely information about programs under this part.
 - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - c. If requested by parents, opportunities for regular meeting to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- Newsletters, Open House August 31st 4:00-6:00, School Conferences fall/spring, school web page, PVC Meetings, Building Leadership Team.

- Skyward Messenger System

F. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

- Meeting with the building principal
- Quarterly PVC meetings
- Monthly Building Leadership Team Meeting

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT - PARENT/SCHOOL COMPACT

As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and student will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Parents are provided information about special programs throughout the year via parent nights, conferences, and open house. These meetings may include explanation of curriculum, how student progress is assessed, and the level of achievement expected of the children.
- Student led conferences that are scheduled twice yearly where the compact is reviewed and signed. Additional meetings regarding student progress can be scheduled by parents or teaching staff on an as-need basis.
- Monthly newsletters will be sent home to indicate special events and ways in which parents/guardians may help their students become more successful in school.
- There is an open invitation to parents to attend Parent Volunteer Committee meetings, to be a part of the Building Learning Improvement Team, and to be involved in school activities.
- Parents have an open invitation to volunteer in the classroom and/or during school events.
- Monthly awards assemblies will encourage parents/guardians to be involved in their student's academic and behavioral successes.
- Teachers will be using Skyward messenger to contact parents on a more frequent basis
- Starting in September parents will be helping with Popcorn Fridays
- Family Nights:
 - October 27th: Pacific Science Center Night
 - December 11th: Holliday Family Movie Night
 - February 26th: Dr. Seuss Night
 - March: Spring Fest
 - May 12th: STEAM Night
 - Reptile Man
 - Tears of Joy Family Night

- Parent Volunteer Committee (PVC):
 - Once a quarter @ 6:00-8:00
 - 1st and 3rd Friday each month @ 8:00 am (popcorn Fridays)
 - School Fundraisers (fall and spring)
 - Box Top Collecting
 - PVC Fundraiser
 - T-Shirt Sales
 - SOM Cookie Treats
 - Student of the Month Suckers
 - Dental Screens
 - Family Nights
 - Conference Dinners fall and winter
 - Student Pictures
 - Pacific Science Center
 - Jog-a-Thon

- Parents/guardians will be provided with an understanding of academic vocabulary as it pertains to reading and math. This will occur in written and/or oral format during the following opportunities:
 - Building newsletters sent home
 - Linkages to other outside agencies and programs are being developed through counseling, monthly newsletters, bulletins, and student contracts (see attendance and behavior contracts).
 - Home visitations are available to all families upon teacher or parent request.
 - Parent Liaison provides 2nd language support for our Spanish speaking families
 - Open House
 - Home Connection Newsletter
 - School-wide Student Led Conferences and individually scheduled teacher/coach/student conferences.
 - Classroom/school newsletters and/or information sent home
 - Skyward Messenger System
 - Communication tools and platforms with in the Reading Wonders curriculum

PART III - ADOPTION

This Pioneer Elementary Parental Involvement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Policy/Procedures were developed/revised by Pioneer Elementary on 10/23rd/15 and will be in effect for the period of 2015-2016. The school will distribute these Parent Involvement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/02/15.

(Signature of Title I Authorized Representative)

(Date)

These parents were involved with the development of this document:

Pioneer PVC: Susan Lybertt, Lila Casto, Maryanne Simmons, Elissa Compton