

## **BOARD MEETING MINUTES**

September 9, 2019

### **Call to Order**

President Mike Jacobs called the Regular Board Meeting of the Shoreline Board of Directors to order in the Board Room of the Administrative Offices at the Shoreline Center at 7:00 p.m. on September 9, 2019, followed by the flag salute.

### **Roll Call**

Present: Mike Jacobs, President; David Wilson, Vice-President; Heather Fralick, Member; Dick Nicholson, Member; Dick Potter, Member (*attended remotely via conference phone*); and Cynthia Ruelas, Shorewood Student Representative.

President Jacobs welcomed and introduced Ms. Ruelas and asked her to say a few words. She stated that she was very excited to serve on the Board this year and to learn all about the process.

### **Approval of Minutes**

The minutes of the August 26 Regular Board Meeting were approved as submitted.

### **Adoption of Consent Agenda**

The following consent agenda was presented for approval:

- a. Adoption of 2019-2020 Insurance Renewals with Washington Schools Risk Management Pool (WSRMP) and Colony Insurance
- b. Approval of 2019-2020 Highly Capable Program Plan Grant Application
- c. Adoption of 2019-2020 Board/Superintendent/District Priorities
- d. Approval to Adjust 2019-2020 Compensation by Midpoint and COLA – Shoreline Principals Association (SPA) and Indexed Salary Schedules
- e. Approval of 2019-2020 Pay Rates for Maintenance Employees
- f. Approval of Initial 2019-2020 Non-Represented Pay Rates
- g. Approval of Extended Field Trips
- h. Approval of Personnel
  - 1) Certificated – New Hires, Leaves of Absence
  - 2) Certificated – Out-of-Endorsement Assignments
  - 3) Supplemental Contracts/Activity Pay
  - 4) Classified – New Hires, Resignations/Retirements, Terminations
- i. Approval of Payroll and Vouchers

MOTION NO. 1: Mr. Nicholson moved that the Board adopt the consent agenda, which is attached hereto and becomes a part hereof. The motion was seconded by Mr. Potter and carried unanimously.

As of September 9, 2019, the Board, by a unanimous vote, approved for payment, those vouchers described as follows: August Payroll Warrants #446611-446652 and Electronic Transfers in the amount of \$10,832,258.83; Reconciliation of Warrants Issued Between August 16 and August 30, 2019 - General Fund Warrants #79237-79283, 79300-79318, 181901815-181901825, 79323-79389, 79405-79424, 181901827-181901834, 79437-79490, 79518-79520, 79521-79545, and 181901837-181901838, in the amount of \$1,172,475.77; Capital Projects Fund Warrants #79284-79292, 181901826, 79390-79401, 181901835, and 79491-79509, in the amount of \$10,832,724.59; Student Bond Fund Warrants #79293-79299, 79319-79322, 79402-79404, 79425-79436, 181901836, 79510-79517, and 79546-79554, in the amount of \$83,437.91; for a grand total of \$22,920,897.10.

## **Reports/Presentations**

### Opening of School Review

*Curtis Campbell, Public Information Officer, presented.*

Mr. Campbell shared a video highlighting the festivities of the first day of school all around the District. From his conversations with administrators, students, staff and his own children recounting their first day, Mr. Campbell reported that it was obviously an amazing day and a great start to the school year.

President Jacobs asked specifically about how the first day went at Parkwood Elementary. Mr. Campbell responded that it seemed to go very smoothly in spite of ongoing construction; there was a noticeable team spirit demonstrated by all. Superintendent Miner gave a shout-out to the district staff members (coordinated by Chuck Goodwin) who assisted at Cascade K-8, North City, Parkwood and Einstein in guiding families with the bus drop-off and loading process during the first few days of school.

## **Board Requested Discussion**

None

## **Comments from the Community**

The following individuals spoke:

- 1) Mark Nordahl, Cascade K-8 Parent and Extended Care Lead – Expressed concerns about the construction at Cascade K-8, specifically the lack of completion in areas of lighting, water, electricity, siding, windows and doors. Worried about the learning environment as well as the health of students.
- 2) Sara Betnel, PTA Legislative Chair – Shared feedback from a Cascade K-8 PTA member regarding the loss of food in the PTA refrigerator as a result of power being cut to the building during construction over the summer. Also asked for more communication to parents regarding construction timelines, etc.
- 3) Tahiroh Barr, Briarcrest and Ridgecrest Parent – Spoke about the current transportation situation, specifically the length of time on the bus for students as well as the difficulty in making family connections getting to and from Ridgecrest. Additionally, students are sitting three to a seat because there are approximately 56 students on the bus, 20 of whom are fifth and sixth graders who will soon be carrying instruments.

A fourth community member, Susie Moore, arrived after this portion of the meeting and provided copies of a letter for each board member and superintendent on the topic of bus transportation for the Highly Capable program at Ridgecrest.

## **Action Items**

### Approval of Revisions to the Shorecrest High School ASB Constitution

*Presenters:*

*Mark Spangenberg, Director of Finance and Business Services*

*Johanna Phillips, Shorecrest High School Activity Coordinator*

*Gabe Nelson, Shorecrest High School ASB Junior Senator*

Mr. Spangenberg announced that the final step in accepting any changes to the ASB Constitution is Board approval. Ms. Phillips and Mr. Nelson reviewed the specific changes with the Board as outlined below:

Article and Section	Old text	New text / change	Rationale for change
<p><b>IV, Section 5 F 1 &amp; 2 Minimum Qualifications to Hold ASB Office Related to Leadership Class (Executive Branch – ASB Core &amp; Senators)</b></p>	<p>1. ASB Core Members are required to take Leadership Class all year. i. They may apply for a waiver to The Cabinet to be exempted from second semester Leadership Class in extenuating circumstances. 2. Freshmen Senators do not need to enroll in Advanced Leadership Class Fall semester.</p>	<p>1. ASB Core Members and Senior Class Senators are required to take Advanced Leadership Class all year. i. They may apply for a waiver to The Cabinet to be exempted from second semester Advanced Leadership Class in extenuating circumstances. 2. Sophomore &amp; Junior Senators must take Advanced Leadership first semester 3. Freshmen Senators do not need to enroll in Advanced Leadership Class</p>	<p>1. Updated language to reflect that we have both Introduction to Leadership and Advanced Leadership classes. 2. Senior senators have so much to accomplish in second semester that it is important for all of them to continue to work together in Advanced Leadership class on that work. 3. There is a process for a waiver to be granted for second semester Advanced Leadership class available if needed.</p>
<p><b>IV, Section 5 C Minimum Qualifications to Hold ASB Office Related to Leadership Class (Executive Branch – ASB Core &amp; Senators)</b></p> <p><b>V, Section 5 C Minimum Qualifications to Hold ASB Office Related to Leadership Class (Judicial Branch – Justices)</b></p>	<p>At time of election, must be maintaining a 2.5 cumulative GPA or have maintained a 2.5 GPA for at least two consecutive semesters prior to election date.</p>	<p>Keep language and add a subsection i: A student may become a candidate for office with a GPA lower than a 2.5, by completing a teacher recommendation waiver and having it approved by the Activity Coordinator.</p>	<p>1. Provides a greater opportunity for students to hold an officer position. This would apply to all ASB Positions. It removes a barrier to serving as an ASB officer. 2. A teacher recommendation process ensures that candidates are competent students who will be able to manage schoolwork and ASB Officer duties.</p>
<p><b>VIII 4 C 3 Selection of Site Council representatives – Interview Process</b></p>	<p>The interview panel will consist of members of ASB Core and the Justice Team, as well as student Site Council Representatives. The panel will vote on the new Representatives after as many interviews as necessary (Activity Coordinator abstains).</p>	<p>The interview panel will consist of the members of ASB Core, the Chief Justice(s), and current Site Council Officers. i. If a Site Council officer is reapplying for a position, they may not serve on the interview panel for that position. ii. The panel will vote on the new Representatives after as many interviews as necessary (Activity Coordinator abstains).</p>	<p>1. The non-senior Site Council representatives can bring a wealth of understanding and experience to the interview process. 2. They will be working directly with the new representatives.</p>

Article and Section	Old text	New text / change	Rationale for change
<b>IV 3 Composition of the President’s Cabinet – Site Council Representation</b>	The Cabinet shall be made up of the ASB Core; one Senator from each class; the Chief Justice(s); one Site Council member, to be selected at the discretion of the Site Council representatives; and the School Board Representative.	The Cabinet shall be made up of the ASB Core; one Senator from each class; the Chief Justice(s); the senior Site Council officers, and the School Board Representative.	To align with language that Justices have their senior officers serve on the Cabinet. We forgot to update this from 1 representative from Site Council to President’s Cabinet when we increase Site Council Officers from three to eight. It was an unintentional oversight.

President Jacobs expressed appreciation for a question that was asked earlier in the day by a board member regarding whether or not these changes had been reviewed as to compliance with the District’s equity policy. Ms. Phillips reported that she is one of the District’s equity leads, has been trained by Dr. Tanisha Brandon-Felder and has benefited personally from a number of professional development opportunities in this area. The student leaders, particularly the four core ASB officers which includes Mr. Nelson, designed these changes with the idea of reducing barriers to participation in leadership opportunities at Shorecrest to allow for more equitable participation.

It was the recommendation of the Superintendent that the Board approve the revisions to the Shorecrest High School Associated Student Body Constitution, as presented.

MOTION NO. 2: Ms. Fralick moved that the Board approve the revisions to the Shorecrest High School Associated Student Body Constitution, as presented. The motion was seconded by Mr. Nicholson and carried unanimously.

**School Board Reports and Communication**

Mr. Potter reported that he had enjoyed a couple telephone conversations with community members.

Ms. Fralick attended the Cascade K-8 Back to School Potluck on Tuesday, September 3 and the Coffee, Tea and Sympathy event on Wednesday, September 4 as well as earlier on this day (September 9) for the kindergarten families. She noted, “There appeared to be more tears among the parents than there were among the children.” She also announced that the presentation by Vicki Stiles (Shoreline Historical Museum) for the “75<sup>th</sup> Anniversary of the Shoreline School District” was being held on Saturday, September 14, 2:00 p.m. at the Shoreline Library.

Mr. Wilson visited Cascade K-8, Highland Terrace, North City Kindergarten and Parkwood the day before the first day of school. Dr. Tanisha Brandon-Felder will be making a 90-minute presentation entitled, “Pulling Back the Curtain on Equity in Shoreline Schools” on September 26 at two different times, 10:00 a.m. and 6:00 p.m. at the Shoreline Center (Mt. Rainier Room); he encouraged all to come out and support her as she has been an excellent addition to the District. *[It has since been announced that presentations on September 30 at 6:00 p.m. and December 2 at 5:30 p.m. have been added and will be held at the same location.]*

Minutes – September 9, 2019

Mr. Nicholson attended the KCDA meeting in August. KCDA is establishing a record in direct sales. He will also be attending the annual KCDA Product Fair and BBQ next week.

Ms. Ruelas announced that students began attending their SAS classes earlier in the day. SAS is a 30-minute period in which students are given time to do homework. This day was also the first day of “long periods”. The date for fall play auditions has been scheduled for September 13.

**Executive Session**

At 7:28 p.m. President Jacobs announced that the Board would be convening an Executive Session for approximately 30 minutes to consider the minimum price at which real estate would be offered for sale or lease and to review the performance of a public employee; he also stated that no action would be taken.

Adjournment: 7:58 p.m.

---

Michael Jacobs, President

Attest: September 23, 2019

---

Rebecca L. Miner, Secretary  
Shoreline Board of Directors

**All documents referenced in the minutes may be viewed in the Superintendent’s Office during normal business hours.**