



CHANGE OF ADDRESS

To officially change your student's address, you are required to provide address verification document dated within the last 60 days. You must do this even if you have notified your child's school of the new address. Acceptable documents are listed below.

If you move in or out of the school district boundaries, please contact the Choice Transfer Coordinator: Georgia Mashayekh at 509-682-3515 or mashayekh@chelanschools.org

Please check the documents you have included with this notice.

Rental/Lease Document
 Mortgage/Purchase Document
 Court Document
 Utility Bill
 Cable/Internet Bill
 Insurance Document
 DSHS Document
 Phone Bill
 Tax Document
 Other: _____

MOVE EFFECTIVE DATE: _____

_____ Last Name of Student	_____ First Name	_____ Student ID or Birth Date
_____ New Street Address	_____ City	_____ State & Zip Code
_____ Email Address	_____ Primary Phone No.	_____ Secondary Phone No.
_____ PARENT/GUARDIAN SIGNATURE	_____ PRINTED NAME	_____ DATE

Please list additional children attending Lake Chelan School District Schools that live at this new address.

_____ Last Name of Student	_____ First Name	_____ Student ID or Birth Date
_____ Last Name of Student	_____ First Name	_____ Student ID or Birth Date
_____ Last Name of Student	_____ First Name	_____ Student ID or Birth Date
_____ Last Name of Student	_____ First Name	_____ Student ID or Birth Date

Please submit this form and documents to your child's school:

**Morgen Owings
Elementary**
407 E Woodin
Phone: 509-682-4031
FAX: 509-682-3373

**Chelan Middle/High
School**
215 Webster
Phone: 509-682-4061
FAX: 509-682-0558

**Chelan School of
Innovation**
216 N Emerson
Phone: 509-888-8773

**ECEAP / Preschool
Special Programs**
324 E Johnson
Phone: 509-682-7744
FAX: 509-682-829