



**BREA, CALIFORNIA
BOARD OF EDUCATION
REGULAR MEETING**

“Learning is our Priority, with Opportunity for All.”

MEETING NOTICE AND AGENDA

2018 Board of Education Members

- Carrie Flanders, President*
- Gail Lyons, Vice President*
- Paul Ruiz, Clerk*
- Nicole Colon, Member*
- Bill R. Hall, Member*
- Steve Sewell, Member*
- Rod Todd, Member*

2019 Board of Education Members

- Nicole Colon*
- Carrie Flanders*
- Kerl Kropke*
- Gail Lyons*
- Paul Ruiz*

Monday, December 10, 2018

- 5:30 PM - Closed Session
- 5:50 PM - Study Session
- 6:30 PM - Regular Meeting
- Board/Council Chambers
- Brea Civic/Cultural Center
- Brea, California 92821

MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District

Office at (phone) 714-990-7824 or (fax) 714-529-2137

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM
DISTRICT OFFICE CONFERENCE ROOM**

CALL TO ORDER
Time: _____ PM

II. ESTABLISH QUORUM

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE
FOLLOWING CLOSED SESSION AGENDIZED ITEMS –
DISTRICT OFFICE CONFERENCE ROOM 5:30 PM**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at _____ PM to discuss the items identified on the Closed Session agenda, which are:

1. Public Employee Discipline/Dismissal/Release/Employment

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

2. Conference with Labor Negotiator

The Board of Education will discuss possible parameters for 2018-2019 BOTA and CSEA negotiations with District negotiators Kerrie Torres, Jean Aldrete, and Brinda Leon.

3. Real Property Negotiations

4. Superintendent's Goals Update 2018-19

IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

The Board has adjourned Closed Session at _____PM and will be resuming Open Session at _____ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

Adjourn Closed Session
Time: _____ PM

V. STUDY SESSION – 5:50 PM - 6:30 PM – DISTRICT OFFICE CONFERENCE ROOM

1. Arovista Elementary School Dual Language Immersion Program 2019-2020

[Arovista Elementary School Dual Language Immersion Program 2019-2020](#)

VI. CALL TO ORDER – OPEN SESSION – 6:30 PM – BOARD/COUNCIL CHAMBERS

Presenter: President Flanders

REGULAR MEETING
Time: _____ PM

The Board of Education welcomes the public’s participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

1. Adoption of the Agenda

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

2. Roll Call

Colon
Ruiz

Flanders

Kropke

Lyons

P = Present; A = Absent

3. Oath of Office

4. Pledge of Allegiance

Presenter: President Flanders

5. Introduction of Guests

Presenter: President Flanders

6. Report of Closed Session

Presenter: President Flanders

7. Student Reports

Student leaders and representatives will brief the members of the Board of Education on highlights and special activities taking place at their respective schools.

a. Brea Junior High Representatives' Report

Mia Juarez and Isaiah Mejia

b. Brea Olinda High School Representative's Report

Andrew Spittell

c. Brea Canyon High School Representative's Report

Carisma Obas

8. Recognition

a. Recognition of Bill Hall, Steve Sewell, and Rod Todd

9. Superintendent's Report

Presenter: Dr. Mason

10. Written Correspondence

Presenter: President Flanders

11. Presentations

a. First Interim Report

Presenter: Jean Aldrete

VII. PUBLIC COMMENTS

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak. We request that anyone who wishes to speak, fill out and submit a blue sheet to the recording secretary. **Public members who address the Board will be limited to a maximum of three minutes per speaker.** For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded on audio tape for use in the minutes.

VIII. BOARD BUSINESS

1. Election of Board President for 2018-19

Nominations will now be accepted for the office of Board President with voting to follow as part of the annual organizational procedures.

<u>NOMINATIONS:</u>	<u>SECOND:</u>	<u>VOTE:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

As soon as the new Board President is elected, he or she will immediately assume the role of President and will commence with the election of the Vice President and Clerk, then proceed with the other items on the agenda.

2. Election of Board Vice President for 2018-19

Nominations will now be accepted for the office of Board Vice President with voting to follow as part of the annual organizational procedures.

<u>NOMINATIONS:</u>	<u>SECOND</u>	<u>VOTE:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Election of Board Clerk for 2018-19

Nominations will now be accepted for the office of Board Clerk with voting to follow as part of the annual organizational procedures.

NOMINATIONS:

SECOND

VOTE:

4. Appointment of Superintendent as Secretary to the Board of Education for 2018-19

Recommend the Board of Education appoint Brad Mason, Superintendent, as secretary to the Board of Education of the Brea Olinda Unified School District.

MOTION # _____

MOTION _____

SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

5. 2019 Board Meeting Calendar

Recommend the Board of Education approve the recommended 2019 Board Meeting Calendar, with meetings generally to be held on the 2nd and 4th Mondays at 6:30 PM in the Brea Civic/Cultural Center Council Chambers or the District Office Conference Room.

MOTION # _____

MOTION _____

SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[2019 Board Meeting Calendar](#)

6. Appointment of ROP Representative for 2018

Recommend the Board of Education appoint a Board Member Representative to the North Orange County ROP Board of Trustees effective January 2019 through December 2022.

MOTION # _____

MOTION _____

SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

7. District's Representative on Nominating Committee

Recommend the Board of Education select a representative and an alternate to serve on the Nominating Committee to elect members to serve on the Orange County Committee on School District Organization (County Committee). The Nominating Committee is comprised of one Board member from each of the 31 school districts and community college districts in Orange County.

Representative: _____

Alternate: _____

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

8. Recognition of Past President Carrie Flanders

Presenter: Dr. Mason

IX. RECESS AND RECEPTION

RESEATING OF BOARD
15 MINUTE BREAK

X. APPROVAL OF MINUTES

- 1. Recommend the Board of Education approve the minutes of the November 5, 2018 Regular Board Meeting.**

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

[November 5, 2018 Minutes](#)

XI. CONSENT CALENDAR

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

1. Superintendent's Department

a. Brea Chamber of Commerce Annual Installation & Awards Luncheon

Recommend the Board of Education approve registration for Dr. Brad Mason and Keri Kropke to attend the 2018 Annual Brea Chamber of Commerce Installation and Awards Luncheon to be held at the Embassy Suites Brea on December 13, 2018.

Cost: \$45.00 per person

Fund: 01 – General

[Brea Chamber of Commerce Annual Installation & Awards Luncheon](#)

b. California Public Employers Labor Relations Association

Recommend the Board of Education ratify membership for Brinda Leon in the California Public Employers Labor Relations Association for the 2018-19 fiscal year.

Cost: \$350.00

Fund: 01 - General

[California Public Employers Labor Relations Association](#)

2. Human Resources

a. Personnel Assignment Order #8

Recommend the Board of Education approve Personnel Assignment Order #8, as presented in the agenda attachment.

[PAO #8](#)

b. Walk-On Coach Certification

Recommend the Board of Education approve walk-on coach certification for Adrian Contreras, Assistant Girls' Soccer Coach, Brian Hammond, Assistant Boys' Basketball Coach, and Colette Riggs, Assistant Girls' Softball Coach.

[Walk-On Coach Certification](#)

3. Educational Services

a. Discovery Education Partnership Proposal Agreement

Recommend the Board of Education approve the partnership proposal agreement between the Brea Olinda Unified School District and Discovery Education Science Techbook in the amount of approximately \$6,812.00 for all 6th grade classes at Arovista, Country Hills, Fanning, Laurel, Mariposa, and Olinda Elementary schools for a one year term.

Cost: \$6,812.00 (Approximate)

Fund: 01 – General

[Discovery Education Partnership Proposal Agreement](#)

b. Purchase of STEMscopes CA NGSS 3D from Accelerate Learning, Inc.

Recommend the Board of Education approve the purchase of STEMscopes CA NGSS 3D from Accelerate Learning, Inc. in the amount of approximately \$5,591.85 to be offered to all 7th and 8th grade students at Brea Junior High School for one year.

Cost: \$5,591.85 (Approximate)

Fund: 01 – General

[Purchase of STEMscopes CA NGSS 3D from Accelerate Learning, Inc.](#)

c. Purchase of the CogAT 7 Online Screener from Riverside Assessments

Recommend the Board of Education approve the purchase of the CogAT 7 Online Screener from Riverside Assessments in the amount of approximately \$5,850.00 to provide a complete picture of students' abilities and reliable data for a comprehensive student view.

Cost: \$5,850.00 (Approximate)

Fund: 01 – General

[Purchase of the CogAT 7 Online Screener from Riverside Assessments](#)

d. Single School Plans for Student Achievement

Recommend the Board of Education approve the Single School Plans for Student Achievement and Assurance Pages for the 2018-2019 school year, as submitted by each School Site Council.

[Single School Plans for Student Achievement](#)

e. Don-Johnston – First Author Curriculum

Recommend the Board of Education approve the purchase of First Author Curriculum classroom sets with Don-Johnston in the amount of approximately \$3,774.60.

Cost: \$3,774.60 (Approximate)

Fund: SPED Support/Instructional Supplies

[Don-Johnston – First Author Curriculum](#)

f. Don-Johnston – Subscription License Agreement

Recommend the Board of Education approve a three-year subscription license agreement with Don-Johnston in the amount of approximately \$2,909.52.

Cost: \$2,909.52 (Approximate)

Fund: SPED Support/Instructional Supplies

[Don-Johnston – Subscription License Agreement](#)

g. BOHS Overnight Field Trip – Tarkanian Classic Girls' Basketball Tournament – Las Vegas, Nevada

Recommend the Board of Education approve an overnight field trip for approximately 13 female students, 3 adult female chaperones, and 1 adult male chaperone to participate in the Tarkanian Classic Girls' Basketball Tournament in Las Vegas, Nevada on December 18, 2018 through December 22, 2018.

Cost: \$230.00 per student (Approximate)

Fund: Ladycat Boosters

[BOHS Overnight Field Trip – Tarkanian Classic Girls' Basketball Tournament – Las Vegas, Nevada](#)

h. BOHS Overnight Field Trip – Boys' Varsity Basketball Team Bonding – Carlsbad, California

Recommend the Board of Education approve an overnight field trip for approximately 17 male students and 3 adult male chaperones to participate in the Boys' Varsity Basketball Team bonding trip in Carlsbad, California on December 15, 2018 through December 16, 2018.

Cost: \$176.00 per student (Approximate)

Fund: Boys' Basketball Boosters

[BOHS Overnight Field Trip – Boys' Varsity Basketball Team Bonding – Carlsbad, California](#)

i. BOHS Overnight Field Trip – National High School Cheer Championships – Orlando, Florida

Recommend the Board of Education approve an overnight field trip for approximately 29 female students, 1 male student, 3 adult female chaperones, and 1 adult male chaperone to participate in the National High School Cheer Championships in Orlando, Florida on February 6, 2019 through February 11, 2019.

Cost: \$30,000.00 (\$1,000 per student) (Approximate)

Fund: Cheer Boosters

[BOHS Overnight Field Trip – National High School Cheer Championships – Orlando, Florida](#)

j. BOHS Overnight Field Trip – Choral Festival and Workshop – Orlando, Florida

Recommend the Board of Education approve an overnight field trip for approximately 18 female students, 6 male students, 5 adult female chaperones, and 3 adult male chaperones to Orlando, Florida to participate in the Choral Festival and Workshop on May 23, 2019 through May 28, 2019.

Cost: \$ 1,750.00 per student (Approximate)
\$61,250.00 Total Cost of Trip (Approximate)

Fund: Choir Booster Club and Fundraising

[BOHS Overnight Field Trip – Choral Festival and Workshop – Orlando, Florida](#)

k. Special Education

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

- | | |
|--|--------------|
| 1. <u>Maxim Healthcare Services, Inc. 2018-19</u>
Amended Independent Contractor Agreement
Student #5100004591 | \$ 11,500.00 |
| 2. <u>Quality Autism Services 2018-19</u>
Independent Contractor Agreement
Student #550004206 | \$ 21,850.00 |
| 3. <u>Jump and Schout 2018-19</u>
Independent Contractor Agreement | \$ 40,000.00 |
| 4. <u>Janira Jacoubs-Beye 2018-19</u>
Amended Independent Contractor Agreement | \$ 20,000.00 |

4. Business Services

a. Warrant List – Auditor Ruiz

Recommend the Board of Education approve the Warrant List for the period November 1, 2018 through December 5, 2018.

[Warrant List](#)

b. Donations

Recommend the Board of Education accept and acknowledge the list of donations, as per agenda attachment.

[Donations](#)

c. Surplus Property

Recommend the Board of Education declare surplus and approve disposition of the list of surplus District property, as per agenda attachment.

[Surplus Property](#)

d. Brea H.O.P.E., Inc.

Recommend the Board of Education, acting as an agent for Brea H.O.P.E., Inc., approve the payments as listed in the agenda attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[Brea H.O.P.E., Inc.](#)

e. Community Facilities District No. 95-1

Recommend the Board of Education approve the payments as listed in the agenda attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[Community Facilities District No. 95-1](#)

XII. INFORMATION, DISCUSSION AND DIRECTION

1. Fanning School Update

XIII. PUBLIC HEARING – None

XIV. ACTION ITEMS

1. Superintendent's Department

a. CSBA Delegate Assembly Nomination

Recommend the Board of Education approve the nomination of Carrie Flanders to serve a two-year term on the CSBA Delegate Assembly, beginning April 1, 2019 through March 31, 2021, with two required Delegate Assembly meetings each year.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[CSBA Delegate Assembly Nomination](#)

b. Board Policy and Administrative Regulation 5141 – Health Care and Emergencies

Recommend the Board of Education approve the second reading and adoption of Board Policy and Administrative Regulation 5141 – Health Care and Emergencies, as per attachment.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Board Policy and Administrative Regulation 5141 – Health Care and Emergencies](#)

c. Board Policy and Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting

Recommend the Board of Education approve the second reading and adoption of Board Policy and Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting, as per agenda attachment.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Board Policy and Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting](#)

d. Board Policy and Administrative Regulation 5141.22 – Infectious Diseases

Recommend the Board of Education approve the second reading and adoption of Board Policy and Administrative Regulation 5141.22 – Infectious Diseases, as per attachment.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Board Policy and Administrative Regulation 5141.22 – Infectious Diseases](#)

e. Board Policy and Administrative Regulation 5141.23 – Asthma Management

Recommend the Board of Education approve the second reading and adoption of Board Policy and Administrative Regulation 5141.23 – Asthma Management, as per agenda attachment.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Board Policy and Administrative Regulation 5141.23 – Asthma Management](#)

f. Board Policy 5131 – Conduct

Recommend the Board of Education approve the first reading and revisions to Board Policy 5131 – Conduct, as attached.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Board Policy 5131 – Conduct](#)

2. Human Resources – None

3. Educational Services

a. Renaissance District Subscription Renewal

Recommend the Board of Education approve the subscription renewal with Renaissance in the amount of approximately \$45,000.00 to provide Accelerated Reader, Star Reading, and Star Early Literacy for Arovista, Country Hills, Fanning, Laurel, Mariposa, Olinda, and Brea Junior High School from September 1, 2019 through August 31, 2020.

Cost: \$45,000.00 (Approximate)

Fund: LCFF Supplemental

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Renaissance District Subscription Renewal](#)

b. Addendum and Modification to the Memorandum of Understanding Charitable Ventures (Project Kinship)

Recommend the Board of Education approve the Addendum and Modification to the Memorandum of Understanding (MOU) between the Brea Olinda Unified School District, Brea Education Foundation, and Charitable Ventures of Orange County (Project Kinship) in the amount of approximately \$6,700.00 to support at-risk youth in grades 7-12 at Brea Junior High School, Brea Canyon High School, and Brea Olinda High School for the period January 1, 2019 through June 30, 2019.

Cost: \$6,700.00 (Approximate)

Fund: Title I

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Addendum and Modification to the Memorandum of Understanding Charitable Ventures \(Project Kinship\)](#)

4. Business Services

a. Purchase of Two Maintenance Vehicles

Recommend the Board of Education approve the purchase of two 2019 Ford Super Duty F250 SRW (F2A) vehicles for maintenance in the amount of approximately \$55,335.21 from National Auto Fleet Group.

Cost: \$55,335.21 (Approximate)

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Purchase of Two Maintenance Vehicles](#)

b. Change Order #1 – Bid 17-05, Bid Package 03 – Rough Carpentry – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Change Order #1 with Jergensen Construction in the amount of \$5,915.78 for Bid #17-05, Bid Package 03 – Rough Carpentry – Olinda Elementary School Multi-Purpose Building.

Cost: \$5,915.78

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Change Order #1 – Bid #17-05, Bid Package 03 – Rough Carpentry – Olinda Elementary School Multi-Purpose Building](#)

c. Notice of Completion – Bid #17-05, Bid #03 – Rough Carpentry – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-05, Bid Package 03, Rough Carpentry – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-05, Bid #03 – Rough Carpentry – Olinda Elementary School Multi-Purpose Building](#)

d. Change Order #1 – Bid #17-08 – Plumbing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Change Order #1 with JPI Development Group, Inc. in the amount of \$1,865.90 for Bid #17-08, Plumbing – Olinda Elementary School Multi-Purpose Building.

Cost: \$1,865.90

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Change Order #1 – Bid #17-08 – Plumbing – Olinda Elementary School Multi-Purpose Building](#)

e. Notice of Completion – Bid #17-08 – Plumbing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-08, Plumbing – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-08 – Plumbing – Olinda Elementary School Multi-Purpose Building](#)

f. Deductive Change Order #1 – Bid #17-13 – Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Sierra Lathing Company, Inc. in the amount of <\$15,361.12> for Bid #17-13, Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building.

Cost: <\$15,361.12>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-13 – Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building](#)

g. Notice of Completion – Bid #17-13 – Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-13, Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-13 – Plaster & Gypsum Board Systems – Olinda Elementary School Multi-Purpose Building](#)

h. Deductive Change Order #1 – Bid #17-15 – Roofing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Best Contracting Services, Inc. in the amount of <\$5,000.00> for Bid #17-15, Roofing – Olinda Elementary School Multi-Purpose Building.

Cost: <\$5,000.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-15 – Roofing – Olinda Elementary School Multi-Purpose Building](#)

i. Notice of Completion – Bid #17-15 – Roofing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-15, Roofing – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-15 – Roofing – Olinda Elementary School Multi-Purpose Building](#)

j. Deductive Change Order #1 – Bid #17-18 – Sheet Metal – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Best Contracting Services, Inc. in the amount of <\$7,146.00> for Bid #17-18, Sheet Metal – Olinda Elementary School Multi-Purpose Building.

Cost: <\$7,146.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-18 – Sheet Metal – Olinda Elementary School Multi-Purpose Building](#)

k. Notice of Completion – Bid #17-18 – Sheet Metal – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-18, Sheet Metal – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-18 – Sheet Metal – Olinda Elementary School Multi-Purpose Building](#)

l. Deductive Change Order #1 – Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Edra Construction Corporation in the amount of <\$10,000.00> for Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building.

Cost: <\$10,000.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building](#)

m. Notice of Completion – Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-18, Bid Package 16 – Acoustics and Insulation – Olinda Elementary School Multi-Purpose Building](#)

n. Deductive Change Order #1 – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Best Contracting Services, Inc. in the amount of <\$6,719.68> for Bid #17-20, Fire Sprinklers – Olinda Elementary School Multi-Purpose Building.

Cost: <\$6,719.68>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building](#)

o. Notice of Completion – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-20, Fire Sprinklers – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building](#)

p. Notice of Completion – Bid #17-14, Bid Package 12 – Doors, Frames, and Hardware – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-14, Bid Package 12 – Doors, Frames, and Hardware – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-14, Bid Package 12 – Doors, Frames and Hardware – Olinda Elementary School Multi-Purpose Building](#)

q. Deductive Change Order #1 – RFP #2017-02, Proposition 39 HVAC Upgrade Project – Design-Build Services

Recommend the Board of Education approve Deductive Change Order #1 with Enviser in the amount of <\$44,870.00> for RFP #2017-02, Proposition 39 HVAC Upgrade Project – Design-Build Services.

Cost: <\$44,870.00>

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – RFP #2017-02 – Proposition 39 HVAC Upgrade Project – Design-Build Services](#)

r. Notice of Completion – RFP #2017-02, Proposition 39 HVAC Upgrade Project – Design-Build Services

Recommend the Board of Education accept completion and approve filing the Notice of Completion for RFP #2017-02, Proposition 39 HVAC Upgrade Project – Design-Build Services.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – RFP #2017-02 – Proposition 39 HVAC Upgrade Project – Design-Build Services](#)

s. Deductive Change Order #1 – Bid #17-07 – HVAC – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with West Tech Mechanical, Inc. in the amount of <\$20,000.00> for Bid #17-07 – HVAC – Olinda Elementary School Multi-Purpose Building.

Cost: <\$20,000.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-07 – HVAC – Olinda Elementary School Multi-Purpose Building](#)

t. Notice of Completion - Bid #17-07 - HVAC - Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-07 – HVAC – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-07 – HVAC – Olinda Elementary School Multi-Purpose Building](#)

u. Deductive Change Order #1 – Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Painting & Decor, Inc. in the amount of <\$10,996.27> for Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building.

Cost: <\$10,996.27>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building](#)

v. Notice of Completion – Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-04 – Specialties – Olinda Elementary School Multi-Purpose Building](#)

w. Deductive Change Order #1 – Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Columbia Steel, Inc. in the amount of <\$20,000.00> for Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building.

Cost: <\$20,000.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building](#)

x. Notice of Completion – Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Notice of Completion – Bid #17-06 – Structural Steel – Olinda Elementary School Multi-Purpose Building](#)

y. Deductive Change Order #1 – Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education approve Deductive Change Order #1 with Whitehead Construction, Inc. in the amount of <\$6,320.00> for Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building.

Cost: <\$6,320.00>

Fund: 40 – Capital Outlay

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Deductive Change Order #1 – Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building](#)

z. Notice of Completion – Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building

Recommend the Board of Education accept completion and approve filing the Notice of Completion for Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

[Notice of Completion – Bid #17-12, Bid Package #10 – Glazing – Olinda Elementary School Multi-Purpose Building](#)

aa. Replacement Ovens for Brea Olinda High School and Arovista Elementary School Kitchens

Recommend the Board of Education approve the purchase of four ovens from Actions Sales in the amount of approximately \$25,129.20 less a \$2,000 rebate from Southern California Gas Company for the kitchen at Brea Olinda High School and Arovista Elementary School.

Cost: \$23,129.20 (Approximate)

Fund: 13 – Cafeteria Fund

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

[Replacement Ovens for Brea Olinda High and Arovista Elementary School Kitchens](#)

ab. Replacement Copier for Brea Olinda High School

Recommend the Board of Education approve a 60-month lease of a Xerox D125 copier for Brea Olinda High School be awarded to the Xerox Corporation, Inc. in the amount of approximately \$1,042.55 plus tax per month which includes 420,000 copies per quarter with overage billed at \$.0039 per copy utilizing the California Multiple Award Schedule (CMAS) Contract #3-17-36-0030B. The Board finds and determines that it is in the best interest of the District to contract with Xerox Corporation, Inc. through the CMAS process in lieu of following the bidding process.

Cost: \$1,042.55 (Approximate) plus tax which includes 420,000 copies per quarter with overage billed at \$.0039 per copy

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
 Ruiz

[Replacement Copier for Brea Olinda High School](#)

ac. Replacement Copier for the Maintenance Office

Recommend the Board of Education approve a 60-month lease of a Xerox AltaLink C8045H2 copier for the Maintenance, Operations and Transportation Department be awarded to the Xerox Corporation, Inc. in the amount of approximately \$201.57 plus tax per month to Xerox Corporation, Inc. that includes 2,500 black and white copies and 500 color copies plus overage at \$.005 per copy for black and white, and \$.05 per copy for color utilizing the California Multiple Award Schedule (CMAS) Contract #3-17-36-0030B. The Board finds and determines that it is in the best interest of the District to contract with Xerox Corporation, Inc. through the CMAS process in lieu of following the bidding process.

Cost: \$201.57 (Approximate) plus tax per month for 2,500 BW copies and 500 color; Overage at \$.005 per copy for BW and \$0.05 for color

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Replacement Copier for the Maintenance Office](#)

ad. Emics, Inc. dba Informed K12 Contract Amendment

Recommend the Board of Education approve an amended renewal contract with Emics Inc., dba Informed K12 in the amount of approximately \$8,913.00 for the period September 2018 through August 2019.

Cost: \$8,913.00 (Approximate)

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Emics, Inc. dba Informed K12 Contract Amendment](#)

ae. Agreement with Raptor Technologies

Recommend the Board of Education approve an agreement with Raptor Technologies in the amount of approximately \$11,200.00 for implementation of a visitor management system for Arovista, Country Hills, Fanning, Laurel, Mariposa, Olinda, and Brea Junior High School.

Cost: \$11,200.00 (Approximate)

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Agreement with Raptor Technologies](#)

af. GASB No. 75 Post-Employment Benefits Actuarial Report

Recommend the Board of Education approve a contract with Demsey Filliger & Associates in the amount of approximately \$6,750.00 to perform an actuarial report for the fiscal year ending June 30, 2018 and required footnote disclosures for the current and two subsequent fiscal years in accordance with GASB Other Post-Employment (OPEB) accounting standard No. 75.

Cost: \$6,750.00 (Approximate)

Fund: 01 – General

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[GASB No. 75 Post-Employment Benefits Actuarial Report](#)

ag. Annual Developer Fee Report

Recommend the Board of Education review and approve the annual Developer Fee Report as presented.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Annual Developer Fee Report](#)

ah. 2018-2019 First Interim Report

Recommend the Board of Education approve the 2018-2019 First Interim Report as presented.

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[2018-2019 First Interim Report](#)

XV. CONTINUATION OF CLOSED SESSION (If Necessary)

XVI. BOARD CALENDAR

Monday, December 10	Regular Board Meeting – 6:30 PM
December 3-12	Brea Jr. High Canned Food Drive
December 3-18	BOHS Canned Food Drive
Tuesday, December 11	Brea Jr. High Soccer Game @ Ladera Vista – 3:15 PM
December 13-15	BOHS Holiday Magic - Choir – 7:00 PM – PAC
Friday, December 14	Brea Jr. High Bobcat PRIDE Tastes Great @ Panda Express – 12:00 – 8:00 PM
Friday, December 14	Brea Jr. High Band Performance – Downtown Brea – 6:30 PM
December 17-20	Brea Jr. High Holiday Spirit Week
Tuesday, December 18	Brea Jr. High Winter Band Concert – 7:00 PM – BJH Auditorium
Wednesday, December 19	BOHS Evening of the Arts Show – 7:00 PM – PAC
Thursday, December 20	BOHS Performing Arts Assembly
December 21-January 4	Winter Recess
Monday, January 7	School Resumes
January 11-12	BOHS Choir Preview Show – 7:00 PM – PAC
Monday, January 14	Regular Board Meeting – 6:30 PM (Tentative)
Thursday, January 17	Brea Jr. High Beginning Band and Orchestra Concert – 7:00 PM
January 17-18	BOHS Drama Show – One Acts – 7:00 PM – PAC
Friday, January 18	Brea Jr. High Silent Auction Home Aid
Monday, January 21	Martin Luther King Holiday (All Sites Closed)
Thursday, January 24	Brea Jr. High Touch of Class Dance – 6:00 - 8:00 PM – Cafeteria
Friday, January 25	Teacher Prep Day (Secondary Schools Only)
Monday, January 28	Regular Board Meeting – 6:30 PM (Tentative)

XVII. SUPERINTENDENT AND BOARD COMMENTS

XVIII. ADJOURNMENT

ADJOURNMENT
Time: _____ PM