



Board of Directors Meeting Agenda

Central Administration Building
601 South 8th Street – Tacoma, WA 98405
4th Floor Auditorium

Thursday, October 8, 2015

Part 1.0. EXECUTIVE SESSION

(Executive Session)

The Board will meet in Executive Session for approximately 10 minutes to receive and evaluate complaints or charges brought against a public officer or employee.

Part 2.0. CALL TO ORDER

Part 3.0. FLAG SALUTE

Part 4.0. ROLL CALL

Part 5.0. ADOPTION OF AGENDA

(Action)

Part 6.0. RECOGNITION OF STAFF, STUDENTS AND COMMUNITY

6.1 APPROVAL OF THE RECOGNITION OF EQUITY DEPARTMENT AWARD RECIPIENTS

The Deputy Superintendent, on behalf of the Director of Equity and Academic Excellence, recommends that the Board of Directors recognize the 4 Equity award winners from the following Tacoma Public Schools: 1 at Stadium, 2 at Jason Lee, and 1 at Oakland.

[APPROVAL OF THE RECONGNITION OF EQUITY DEPARTMENT AWARD RECIPIENTS](#)

6.2 APPROVAL OF RECOGNITION OF FILIPINO-AMERICAN HISTORY MONTH

The Director of Public Information recommends that the Board of Directors proclaim October 2015 as Filipino-American History Month and honor the contributions of Filipino Americans to this state and country.

[APPROVAL OF RECOGNITION OF FILIPINO-AMERICAN HISTORY MONTH.pdf](#)

Part 7.0. MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE BOARD

School board members encourage public participation. Your input is appreciated. If you would like to address the school board, follow these steps:

- o Complete a "Citizen's Request to Speak" card, which is located at the back of the auditorium. Submit the card to the school board secretary PRIOR to the start of the meeting. Cards submitted after the public comment period has ended will not be considered at this session.
- o The superintendent will call your name when it is your turn to address the school board. Please speak into the microphone. You will have up to three minutes to share your comments.

Part 8.0. SUPERINTENDENT'S REPORT

8.1 Summer School Report

Part 9.0. CONSENT AGENDA

(Action)

9.1 APPROVAL OF MINUTES

A APPROVAL OF MINUTES OF BOARD OF DIRECTORS MEETING

The Superintendent recommends that the Board of Directors approve the minutes for the September 24, 2015 meeting.

[APPROVAL OF MINUTES OF BOARD OF DIRECTORS MEETING SEPTEMBER 24, 2015.pdf](#)

9.2 AUTHORIZATION OF CERTIFICATE TO PIERCE COUNTY TREASURER

A APPROVAL OF THE CERTIFICATE TO PIERCE COUNTY TREASURER FOR THE PERIOD SEPTEMBER 11 - 21, 2015

The Chief Financial Officer recommends that the Board of Directors approve the submission of one general certificate for authorization, and if authorized, approve expenditure of funds within accepted guidelines.

[APPROVAL OF THE CERTIFICATE TO PIERCE COUNTY TREASURER FOR THE PERIOD SEPTEMBER 11 - 21, 2015](#)

9.3 FINANCIAL STATEMENTS (UNAUDITED FINANCIAL REPORT)

A ACCEPTANCE OF THE JULY 2015 UNAUDITED FINANCIAL REPORT

The Chief Financial Officer recommends that the Board of Directors accept the July 2015 Unaudited Financial Report as prepared by the Finance department.

[ACCEPTANCE OF THE JULY 2015 UNAUDITED FINANCIAL REPORT](#)

9.4 OUT OF STATE TRAVEL REQUESTS - TACOMA PUBLIC SCHOOLS

A APPROVAL OF TRAVEL REQUEST FOR CURRICULUM & INSTRUCTION TO SAN DIEGO, CA, NOVEMBER 19 - 22, 2015

The Deputy Superintendent, on behalf of the Assistant Superintendent of Teaching & Learning, recommends that the Board of Directors approve the travel request for one staff member from Lincoln High School to attend the American Council on the Teaching of Foreign Languages Annual Conference in San Diego, CA, November 19 - 22, 2015. [Funding Source: Employee's personal PD funds and Curriculum & Instruction Basic Education]

[APPROVAL OF TRAVEL REQUEST FOR CURRICULM AND INSTRUCTION TO SAN DIEGO, CA, NOVEMBER 19 - 22, 2015.pdf](#)

B APPROVAL OF TRAVEL REQUEST FOR STUDENT SERVICES TO PHOENIX, ARIZONA, NOVEMBER 4 - 6, 2015

The Deputy Superintendent, on behalf of the Assistant Superintendent of Student Services, recommends that the Board of Directors approve the travel request for one Assistant Director from Student Services to attend the Arizona Association of School Psychologists in Phoenix, Arizona, November 4 - 6, 2015. [Funding Source: Employee's personal PD funds]

[APPROVAL OF TRAVEL REQUEST FOR STUDENT SERVICES TO PHOENIX, ARIZONA, NOVEMBER 4 - 6, 2015.pdf](#)

C APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO ATLANTA, GEORGIA NOVEMBER 4-7, 2015

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel request for one staff member from Foss International Baccalaureate to attend the International Baccalaureate Diploma Programme Chemistry Category 1 training in Atlanta, Georgia from November 4-7, 2015. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUESTS FROM FOSS IB TO ATLANTA, GEORGIA FROM NOVEMBER 4-7, 2015](#)

D APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO CHICAGO, ILLINOIS FEBRUARY 12-15, 2016

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel request for one staff member from Foss International Baccalaureate to attend the International Baccalaureate Career-related Programme Admin Category 1 training in Chicago, Illinois from February 12-15, 2016. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUEST FROM FOSS IB TO CHICAGO, ILLINOIS FROM FEBRUARY 12-15, 2016](#)

E APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO LOS ANGELES, CALIFORNIA OCTOBER 23-26, 2015

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel request for one staff member from Foss International Baccalaureate to attend the International Baccalaureate Art Middle Years Programme Level 1 Training in Los Angeles, California from October 23-26, 2015. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUEST FROM FOSS IB TO LOS ANGELES, CALIFORNIA FROM OCTOBER 23-26, 2015](#)

F APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO NEW ORLEANS, LOUISIANA DECEMBER 11-15, 2015

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel request for one staff member from Foss International Baccalaureate to attend the International Baccalaureate Diploma Programme Admin Category 1 training in New Orleans, Louisiana from December 11-15, 2015. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUEST FROM FOSS IB TO NEW ORLEANS, LOUISIANA FROM DECEMBER 11-14, 2015](#)

G APPROVAL OF TRAVEL REQUEST FROM TITLE 1 & LAP TO PHOENIX, ARIZONA NOVEMBER 14-17, 2015

The Deputy Superintendent, on behalf of the Executive Director of Teaching and Learning, recommends that the Board of Directors approve the travel request for two McKinney-Vento Liaisons from Madison Elementary School to attend the 2015 NAEHC Annual conference in Phoenix, Arizona November 14-17, 2015. [Funding Source: Title 1 & LAP \$4,300.00]

[APPROVAL OF TRAVEL REQUEST FROM TITLE 1 & LAP TO PHOENIX, ARIZONA NOVEMBER 14-17, 2015.pdf](#)

H APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO LOS ANGELES, CALIFORNIA JANUARY 16-19, 2016

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel requests for two staff members from Foss International Baccalaureate to attend the International Baccalaureate Middle Years Programme Admin/Coordination Category 2 training in Los Angeles, California from January 16-19, 2016. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUESTS FROM FOSS IB TO LOS ANGELES, CALIFORNIA FROM JANUARY](#)

I APPROVAL OF TRAVEL REQUEST FOR FOSS IB TO MEMPHIS, TENNESSEE NOVEMBER 20-23, 2015

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the travel requests for four staff members from Foss International Baccalaureate to attend the International Baccalaureate trainings in Memphis, Tennessee from November 20-23, 2015. [Funding Source: Foss IB]

[APPROVAL OF TRAVEL REQUESTS FROM FOSS IB TO MEMPHIS, TENNESSEE FROM NOVEMBER 20-23, 2015](#)

9.5 OUT OF STATE TRAVEL REQUESTS - PRIVATE SCHOOLS

A APPROVAL OF TRAVEL REQUEST FOR BELLARMINE PREP. TO NEW ORLEANS, LOUISIANA, NOVEMBER 12 - 16, 2015

The Deputy Superintendent, on behalf of the Assistant Superintendent of Teaching & Learning, recommends that the Board of Directors approve the travel request for 2 staff members from Bellarmine Prep. to attend the NCSS Conference in New Orleans, Louisiana, November 12 - 16, 2015. [Funding Source: Bellarmine Prep. Title II, Part A Grant]

[APPROVAL OF TRAVEL REQUEST FOR BELLARMINE PREP. TO NEW ORLEANS, LOUISIANA, NOVEMBER 12 - 16, 2015](#)

B APPROVAL OF TRAVEL REQUEST FOR CONCORDIA LUTHERAN SCHOOL TO SEASIDE, OREGON, OCTOBER 27 - 30, 2015

The Deputy Superintendent, on behalf of the Assistant Superintendent of Teaching & Learning, recommends that the Board of Directors approve the travel request for 9 staff members from Concordia Lutheran School to attend the NW Teachers Conference in Seaside, Oregon, October 27 - 30, 2015. [Funding Source: Concordia Lutheran School, Title II, Part A Grant]

[APPROVAL OF TRAVEL REQUEST FOR CONCORDIA LUTHERAN SCHOOL TO SEASIDE, OREGON, OCTOBER 27 - 30, 2015](#)

C APPROVAL OF TRAVEL REQUEST FOR LIFE CHRISTIAN ACADEMY TO WHEATON, ILLINOIS, OCTOBER 17 - 20, 2015

The Deputy Superintendent, on behalf of the Assistant Superintendent of Teaching & Learning, recommends the Board of Directors approve the travel request for 4 staff members from Life Christian Academy to attend the WANet HomeStay Symposium in Wheaton, Illinois, October 17 - 20, 2015. [Funding Source: Life Christian Academy, Title II Part A Grant]

[APPROVAL OF TRAVEL REQUEST FOR LIFE CHRISTIAN ACADEMY TO WHEATON, ILLINOIS, OCTOBER 17 - 20, 2015](#)

9.6 FIELD TRIP REQUESTS

A APPROVAL OF FIELD TRIP REQUEST FROM STADIUM HIGH SCHOOL TO NEW YORK CITY, NEW YORK, DECEMBER 1-5, 2015.

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the field trip request for the Stadium High School DECA group to attend New York Business/Fashion from December 1-5, 2015 in New York City, New York. [Funding Source: Career and Technical Education & Stadium ASB funds through fundraisers]

[APPROVAL OF FIELD TRIP REQUEST FROM STADIUM HIGH SCHOOL TO NEW YORK CITY, NEW YORK FROM](#)

9.7 INTERNATIONAL FIELD TRIP REQUESTS

A APPROVAL OF INTERNATIONAL FIELD TRIP REQUEST FROM MEEKER MIDDLE SCHOOL TO INVERCARGILL, NEW ZEALAND FROM FEBRUARY 8 - MARCH 3, 2016

The Assistant Superintendent of K-12 Learning recommends that the Board of Directors approve the international field trip request for a group from Meeker Middle School to travel to New Zealand from February 8, 2016 - March 3, 2016 for the annual exchange program. [Funding Source: Meeker Citizens of the World student exchange booster club through fundraisers]

[APPROVAL OF INTERNATIONAL FIELD TRIP REQUEST FROM MEEKER MIDDLE SCHOOL TO INVERCARGILL, NEW ZEALAND FROM FEBRUARY 8, 2016 - MARCH 3, 2016](#)

9.8 PERSONNEL RECOMMENDATIONS OF THE SUPERINTENDENT

A OCTOBER 10, 2015 PERSONNEL RECOMMENDATIONS

[APPROVAL OF THE PERSONNEL RECOMMENDATIONS TO THE SUPERINTENDENT.pdf](#)

Part 10.0. POLICY MATTERS

10.1 ADOPTION OF REVISIONS TO POLICY 2163, AVERSIVE INTERVENTIONS

The General Counsel recommends that the Board of Directors approves the revisions to Policy 2163, Aversive Interventions.

[ADOPTION OF REVISIONS TO POLICY 2163, AVERSIVE INTERVENTIONS.pdf](#)

[POLICY 2163, AVERSIVE INTERVENTIONS REV 10_2015.pdf](#)

10.2 ADOPTION OF REVISIONS TO POLICY 3244, PROHIBITION OF CORPORAL PUNISHMENT

The General Counsel recommends that the Board of Directors approves the revisions to Policy 3244, Prohibition of Corporal Punishment.

[ADOPTION OF REVISIONS TO POLICY 3244, PROHIBITION OF CORPORAL PUNISHMENT.pdf](#)

[POLICY 3244, PROHIBITION OF CORPORAL PUNISHMENT REV 10_2015.pdf](#)

10.3 ADOPTION OF REVISIONS TO POLICY SERIES 5000, PERSONNEL

The General Counsel recommends that the Board of Directors approves the revisions to Policy Series 5000, Personnel.

[ADOPTION OF REVISIONS TO POLICY SERIES 5000, PERSONNEL.pdf](#)

[Policy No. 5000 Recruitment and Selection of Staff.pdf](#)

[Policy No. 5005 Employment Disclosures, Certification, Assurances & Approval.pdf](#)

[Policy No. 5010 Employee Conduct Rules.pdf](#)

[Policy No. 5020 Collective Bargaining.pdf](#)

[Policy No. 5050 Contracts.pdf](#)

[Policy No. 5201 Drug-Free Schools, Community, and Workplace.pdf](#)

[Policy No. 5202 Federally Mandated Druge and Alcohol Tetsting Program.pdf](#)

[Policy No. 5203 Employee Assistance Program.pdf](#)

[Policy No. 5207 Prohibition of Harassment, Intimidation and Bullying.pdf](#)

[Policy No. 5215 Assignment and Transfer of Certificated Administrative Staff.pdf](#)

[Policy No. 5222 Job-Sharing Staff Members.pdf](#)

[Policy No. 5230 Job Responsibilities.pdf](#)

[Policy No. 5231 Length of Certificated Instructional Staff Work Day.pdf](#)
[Policy No. 5240 Performance Evaluation of Administrators.pdf](#)
[Policy No. 5243 Maintaining Professional Staff-Student Boundaries.pdf](#)
[Policy No. 5251 Conflicts of Interest.pdf](#)
[Policy No. 5252 Reporting Improper Governmental Action.pdf](#)
[Policy No. 5253 Staff Participation in Political Activities.pdf](#)
[Policy No. 5260 Personnel Records.pdf](#)
[Policy No. 5263 Staff Diversity.pdf](#)
[Policy No. 5265 Nondiscrimination.pdf](#)
[Policy No. 5266 Sexual Harassment.pdf](#)
[Policy No. 5270 Resolution of Staff Complaints.pdf](#)
[Policy No. 5280 Termination of Employment for Certificated Staff.pdf](#)
[Policy No. 5282 Workplace Violence Policy.pdf](#)
[Policy No. 5310 Employee Compensation.pdf](#)
[Policy No. 5350 Job Abandonment.pdf](#)
[Policy No. 5400 Leaves of Absence.pdf](#)

Part 11.0. QUARTERLY FINANCIAL UPDATE

None

Presentations on the financial health of the district will be made during regular board meetings on a quarterly basis. Monthly financial statements can be found on the district website at <http://www.tacomaskools.org/financialreports>.

Part 12.0. CURRICULUM AND INSTRUCTION

12.1 APPROVAL OF BEGINNING EDUCATOR SUPPORT TEAM (BEST) GRANT APPLICATION

The Chief Financial Officer recommends that the Board of Directors approve submission of the Beginning Educator Support Team grant application in the amount of \$335,000 to the Office of Superintendent of Public Instruction, and if funded, approve expenditure of funds according to the accepted guidelines.

[APPROVAL OF BEGINNING EDUCATOR SUPPORT TEAM \(BEST\) GRANT APPLICATION](#)

12.2 APPROVAL OF THE BIRTH TO THREE DEVELOPMENT CENTER TSD-15-073 ADDENDUM #2 FOR SERVICES FOR THE 2015-16 SCHOOL YEAR

The Deputy Superintendent, on behalf of the Assistant Superintendent of Support Services, recommends the Board of Directors approves the Contract renewal for the Birth to Three Development Center for the 2015-16 school year.

[APPROVAL OF THE BIRTH TO THREE DEVELOPMENT CENTER TSD-15-073 ADDENDUM #2 FOR SERVICES FOR THE 2015-16 SCHOOL YEAR.](#)

Part 13.0. BUSINESS MATTERS

13.1 APPROVAL OF ARCHITECTURAL SELECTION FOR BROWNS POINT ELEMENTARY REPLACEMENT PROJECT

The Chief Operations Officer recommends that the Board of Directors approve the selection of TCF Architects for the design of the new Browns Point Elementary School project and authorize staff to negotiate and enter into agreements for pre-design, conceptual design, and related services not to exceed the amount of approximately \$250,000.

13.2 APPROVAL OF ARCHITECTURAL SELECTION FOR MARY LYON ELEMENTARY REPLACEMENT PROJECT

The Chief Operating Officer recommends that the Board of Directors approve the selection of DOWA - IBI Group Architects for the design of the new Mary Lyon Elementary School project and authorize staff to negotiate and enter into agreements for pre-design, conceptual design, and related services not to exceed the amount of approximately \$250,000.

[APPROVAL OF ARCHITECTURAL SELECTION FOR MARY LYON ELEMENTARY REPLACEMENT PROJECT.pdf](#)

Part 14.0. OTHER BUSINESS

14.1 ADOPTION OF BENCHMARK TARGET GOALS

The Superintendent recommends that the Board of Directors adopt the benchmark target goals.

[SECOND READING AND RECOMMENDATION FOR ADOPTION OF BENCHMARK TARGET GOALS](#)

Part 15.0. REPORT TO THE BOARD

None

Part 16.0. BOARD COMMENTS/REPORTS

(Information)

Part 17.0. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

(Information)

- o October 15, 2015
 - Study Session 6:00PM- 7:30PM
 - Arlington Elementary Design
 - Eastside Community Center
- o October 22, 2015
 - Study Session 6:00PM - 6:30PM
 - Innovation Policy & Process
 - Regular Meeting 6:45PM - 8:15PM

Part 18.0. ADJOURNMENT