

Meeting Packet

Board Agenda for June 13, 2016

Board Agenda for June 13, 2016

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT

District Administrative Center
7106 South Avenue, Middleton, Wisconsin

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 7:00 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

1. CALL TO ORDER REGULAR BOE MEETING AT 7:00 P.M.

2. APPROVAL OF MINUTES

Regular and Closed Minutes of May 23, 2016

Action Requested: Motion to Approve Minutes

[5.23.16 Regular and Closed Minutes.pdf \(p. 6\)](#)

3. COMMUNICATIONS

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

a. Citizen Comments

b. Correspondence/Board Communication

4. SUPERINTENDENT'S REPORT

a. Upcoming Events and Updates

5. CONSENT AGENDA

a. Administrative/Business Services

i. Approval of Bills Payable

The attached check list totaling \$2,716,210.63 has been submitted and reviewed by the Board Treasurer.

Action Requested: Motion to Approve Bills Payable

[06.13.16 Payables List.pdf \(p. 13\)](#)

ii. Approval of Treasurer's Report

There is no Treasurer's Report to approve at this time.

b. Employee Services

i. Approval of Resignations

Administration recommends approval of the following resignations:

Kimberly Christian, for the temporary 0.10 FTE for her Spanish Teacher contract at Glacier Creek effective immediately for the 2016-2017 school year. This will leave Kimberly with a 1.0 FTE overall contract.

Gretchen Klein, Spanish Teacher at Glacier Creek effective June 10, 2016.

Mattie Lienhardt, 5th Grade Teacher at Glacier Creek Middle School effective June 10, 2016.

Jennifer Radle, Special Education Teacher at MHS effective June 10, 2016.

Lisa Webber, 6th Grade English Teacher at Kromrey effective June 10, 2016.

ii. Approval of Leaves of Absence

Administration recommends approval of the following leaves of absence:

Andrea Cavons, Kindergarten Teacher at Sauk Trail, has requested a professional leave of absence for the 2016-2017 school year.

Melanie Cochems, 7th Grade English Teacher at Glacier Creek, has requested a child-rearing leave of absence effective November 21, 2016 to January 1, 2017 of the 2016-2017 school year.

Robin Kourakis, Art Teacher at MHS, has requested a child-rearing leave of absence effective March 8, 2017 to the end of the 2016-2017 school year.

Ann Neale, Kindergarten Teacher at Elm Lawn, has requested a professional leave of absence for the 2016-2017 school year.

iii. Approval of Staff Appointments

Administration recommends approval of the following staff appointments:

Jason Adams, to a 0.70 FTE regular contract Physical Education Teacher and to a 0.20 FTE Health Teacher at MHS. Jason's tentative salary placement pending verification will be Tier MA Level H3 of the 2015-2016 salary schedule.

Cassilyn Bero, to a 1.0 FTE regular contract Kindergarten Teacher at Sauk Trail. Cassilyn's salary placement is Tier BA Level A of the 2015-2016 salary schedule.

Melanie Chanos, to a 1.0 FTE regular contract 7th Grade Literacy Teacher at Kromrey. Melanie's salary placement is Tier BA Level A of the 2015-2016 salary schedule.

Deborah DeNamur, to a 1.0 FTE regular contract Occupational Therapist at Sauk Trail and the 4K School. Deborah's tentative salary placement pending verification will be Tier BA Level S of the 2015-2016 salary schedule.

Yirui Fu, to a 0.60 FTE Mandarin Chinese Teacher at MHS. Yirui's tentative salary placement pending verification will be Tier BA Level A of the 2015-2016 salary schedule.

Laura Fuller, to a 1.0 FTE regular contract English Teacher at MHS for the 2016-2017 school year. Laura's tentative salary placement pending verification will be Tier MA Level B1 of the 2015-2016 salary schedule.

Jeffrey Hayward, to a 0.70 FTE regular contract Social Studies Teacher at MHS. Jeffrey's tentative salary placement pending verification will be Tier BA Level B1 of the 2015-2016 salary schedule.

Sarah Klang, to a 1.0 FTE regular contract Student Services Coordinator at Kromrey effective July 1, 2016.

Katrina Krych, to a 1.0 FTE regular contract Elementary Principal at West Middleton effective July 1, 2016.

Christina Matrosic, to a 0.17 FTE regular contract Computer Literacy Teacher at West Middleton. Christina's salary is based on Tier BA Level A1 of the 2015-2016 salary schedule. This will give Christina an overall 1.0 FTE contract.

Sarah McLenna, to a 0.60 FTE regular contract Math Teacher and to a 0.20 FTE Special Education Teacher at MHS. Sarah's salary placement is Tier BA Level A of the 2015-2016 salary schedule. This will give Sarah an overall 0.80 FTE contract.

Talia Miller, to a 1.0 FTE regular contract Literacy Teacher at Glacier Creek. Talia's salary placement is Tier MA Level A2 of the 2015-2016 salary schedule.

Jessie Persico, to a 0.50 FTE regular contract Math Interventionist at Park. Jessie's salary placement is Tier BA Level A of the 2015-2016 salary schedule. This will give Jessie an overall 1.0 FTE contract.

Alissa Pinne, to a 1.0 FTE regular contract Kindergarten Teacher at Sauk Trail. Alissa's tentative salary placement pending verification will be Tier MA Level H2 of the 2015-2016 salary schedule.

Brooke Soltis, to a 0.17 FTE regular contract Music Teacher at Sunset Ridge and West Middleton. Brooke's salary placement is Tier BA Level A of the 2015-2016 salary schedule. This will give Brooke an overall 1.0 FTE contract.

Justin Wilder, to a 1.0 FTE regular contract Choral Director at MHS. Justin's tentative salary placement pending verification will be Tier MA Level B1 of the 2015-2016 salary schedule.

iv. Approval of Retirements

There are no retirements to approve at this time.

c. District Consent Items

i. Approval of DPI License Level Adjustment

Background: Administration is recommending approval of the DPI License Level Adjustment that was discussed at the May 23, 2016 board meeting.

ii. Approval of 4K Agreement with Madison Metropolitan School District

Background: Each year the board signs and Intergovernmental Agreement with Madison Metropolitan School District regarding 4K providers and non-resident students in the 4K program.

[4K 66.03 Agreement with MMSD.pdf \(p. 19\)](#)

6. ITEMS FOR INFORMATION/DISCUSSION

a. Superintendent Transition Plan Discussion

Background: Don Johnson will outline the steps being taken as part of the transition process for the superintendent position.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

b. Leading for Equity

Background: This year MHS began a new theatre course called Social Justice Forum (or SJF). The diverse group of students that make up SJF come from a variety of backgrounds and have varied interests from basketball to poetry to pizza. But all share a passion for social justice and education. This year we have been exploring topics of justice spending a lot of time specifically looking equity concerning race, class, gender, and sexuality. Some of our guest speakers and artists have included Dr. Gloria Ladson-Billings, PROUD Theater, Theatre LILA, Gavin Lawrence (professional actor who recently performed in *The Mojo and the Sayso* in Madison and Milwaukee), Chike Johnson (professional actor who played Othello last summer at APT), and members of UW's First Wave program. In the spring semester SJF took the work done and wrote a short play consisting of scenes and poetry that addressed topics of social justice. Most pieces were written with a middle school audience in mind and then SJF took the show on the road to both Glacier Creek and Kromrey. The full piece, incorporating some scenes for an older audience, was also presented at the high school in late May. And here is the link to the video. <https://www.youtube.com/watch?v=pdE3xpdgl2E>. Percy Brown will present information on the Spring Break trip. Click on the link for a highlights of the trip - [YouTube](#)

Presentation Time: 10 minutes

School Board Discussion Time: 15 minutes

c. Despite the Best Intentions - Board Development Book Study Possibility

Background: MCPASD staff were able to participate in a book study for *Despite the Best Intentions*. The board will discuss the possibility of reading the book and participating in a book study during the Board Development times. The board will also consider the book *Gaining on the Gap* as a possible book study.

Presentation Time: 3 minutes

School Board Discussion Time: 5 minutes

d. Draft Goals for District, Department, and Superintendent

Background: Attached are drafts of the district, department and superintendent goals for the 2016-2017 school year. The board and administration will review the goals and discuss any possible changes.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

[16-17 Draft Admin Goals.pdf \(p. 24\)](#)

e. Ideas for Board Goals for 2016-2017

Background: The board will discuss updating the 2015-2016 goals and generating new goals. They will also discuss the process to establish goals and what metrics have been presented in the past to evaluate goal attainment.

Presentation Time: 3 minutes

School Board Discussion Time: 10 minutes

f. Review West Middleton Feedback

Background: The administration and board will review and discuss the feedback they received during their roundtable

discussion with West Middleton staff.
Presentation Time: 3 minutes
School Board Discussion Time: 10 minutes

g. Update on Boundary Agreement between MCPASD/MMSD

Background: In 1999, MCPASD and MMSD entered into a boundary agreement that involved the exchange of residential property from MCPASD to MMSD and commercial property from MMSD to MCPASD. Specific criteria identified in the contract determines the timing of the movement. Due to the increasing amount of construction south of Mineral Point Road, many properties will be moving from MCPASD to MMSD. Lori Ames will share the implementation challenges, review the detachment/attachment process and share a communication plan for parents, property owners, and realtors.

Presentation Time: 2 minutes
School Board Discussion Time: 5 minutes

7. ITEMS FOR ACTION

a. Approval of Staff Wage Increase for 2016-2017 - 2.3%

Background: During the preliminary budget process we built in a 2.3% wage increase for all staff in the District. We arrived at this amount by calculating the cost for the teacher group assuming a full level movement for all staff in their group. The 2.3% wage increase for all other employee groups allows for a comparable increase for all staff in the district. At this time, we are asking that the Board consider whether we can move forward to implement this increase for all staff as each group rolls forward in payroll. Those staff members that are 12 month or paid on the July 1 - June 30 payroll schedule would begin to receive their increase on the July 15 payroll which would eliminate the need for back-pay processing in our payroll department. Those staff paid on the school year cycle would see their increase on their first payroll of the year which will be September 15. Teachers will be rolled forward up to one full level movement based on the points they have submitted by August 15 and this will be reflected in their September 15 payroll as well.

Presentation Time: 3 minutes
School Board Discussion Time: 3 minutes
Action Requested: Motion to Approve the 2.3% Staff Wage Increase for 2016-2017

b. Appoint Education Foundation Board Representatives

Background: The Education Foundation is looking for Board Representation on the committee. Several board members have expressed interest in representing the Board on the Education Foundation.

Presentation Time: 2 minutes
School Board Discussion Time: 5 minutes
Action Requested: Motion to Appoint Board Representatives to the Education Foundation

8. NEXT MEETING DATES AND ADJOURNMENT

a. Future Meeting Dates

June 27, 2016 at 7:00 p.m.
Regular Board Meeting

[Draft Agenda for 6.27.16.pdf \(p. 30\)](#)

b. Potential Board Agenda Items

Board Agenda for May 23, 2016 – Meeting Minutes
MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
District Administrative Center
7106 South Avenue, Middleton, WI 53562

1. CALL TO ORDER REGULAR BOE MEETING AT 7:00 P.M.

The regular meeting of the Middleton-Cross Plains Area School District Board of Education was called to order 7:02 p.m. by President Bob Green.

Present: President Bob Green, Vice President Sean Hyland, Clerk Annette Ashley, Treasurer Linda Yu, Board Members Anne Bauer, Kelly Kalscheur, Kurt Karbusicky, Paul Kinne, and Todd Smith

Not Present: None

Others Present: Superintendent Don Johnson, Deputy Superintendent George Mavroulis, Director of Business Services Lori Ames, New Director of Elementary Education Rainey Briggs, Principal Chris Dahlk, Education Foundation Director Perry Hibner, and Director of Employee Services Tabatha Gundrum

2. ELECTION OF BOARD OFFICERS

The board moved directly into election of officers.

MOVED by Hyland SECONDED by Kinne to nominate Annette Ashley and Bob Green for president. Green was appointed president by a ballot vote.

MOVED by Bauer SECONDED by Kinne to nominate Sean Hyland for Vice President. MOVED by Hyland SECONDED by Kinne to nominate Annette Ashley for Vice President. Hyland was appointed vice president by a ballot vote.

MOVED by Karbusicky SECONDED by Kinne to nominate Annette Ashley for clerk. Ashley was appointed clerk.

MOVED by Bauer SECONDED by Hyland to nominate Linda Yu for treasurer. Yu was appointed treasurer.

3. APPROVAL OF MINUTES

MOVED by Yu SECONDED by Bauer to approve the Regular and Closed Minutes of April 25, 2016 and the Board Development Meeting Minutes of May 2, 2016. Motion carried unanimously, 9-0.

4. COMMUNICATIONS

a. Citizen Comments

None

b. Correspondence/Board Communication

Anne Bauer attended the CESA 2 meeting as the board's delegate. She also shared that she attended the Glacier Creek band concert. The African American Market day is coming soon to Sunset Ridge. Kurt Karbusicky attended the spring musical at MHS and attended the Glacier Creek performance of Aladdin. Linda Yu attended the Kromrey band concert. She also stated that she is impressed with the lunch room staff for all the great things they do at her children's school. Paul Kinne attended the Hot Dog Hustle at Elm Lawn. He also attended the Scholarship Night at MHS. Todd Smith attended a DECA fundraiser. He thanked Lori, George, and Jerry Nicholson for meeting with him for board orientation. Bob Green met with students at Glacier Creek who wrote letters to the board. Kelly Kalscheur attended the 4th grade track meet and the musical at MHS.

c. **Invitation from Middleton City Council - May 31**

The board received an invitation to the City Council of Middleton. They want to meet regarding the Fireman's Park lease. Bob asked the board members for feedback on the invitation. This will be added to Agenda Setting for consideration.

5. **SUPERINTENDENT'S REPORT**

a. **Upcoming Events and Updates**

Don updated the board on the bomb threat that occurred at Northside today. It seemed to be a national item and not just isolated to this District. Don introduced Rainey Briggs who will be the new Director of Elementary Education. Sherri Cyra shared information on the interview process and the choice that was made. Rainey presented background information about himself and what attracted him to the district. Don stated that the Jesus Lunch attendance has declined a bit in the last few weeks. The group from Gongyi China visited with the District, Kromrey and Middleton High School. Orientation meetings are being held with board members and administrators. The district is looking at additional staffing in music at the elementary level due to the increased participation in band/orchestra programs. Kromrey received an award for the Top Project from The Daily Reporter. Don reminded everyone of the Employee Breakfast tomorrow morning at 6:45 a.m. There may be a possible 4K move to another elementary school - Elm Lawn. Don also reported that MHS athletics are doing well in the spring season.

b. **Park Lease Update**

This item was not discussed

6. **CONSENT AGENDA**

MOVED by Kinne SECONDED by Hyland to approve the following items on the consent agenda: 6.a.1. Approval of Bills Payable, 6.a.2 Approval of Treasurer's Reports, 6.b.1. Approval of Resignations (addendum), 6.b.2. Approval of Leaves of Absence, 6.b.3. Approval of Staff Appointments (addendum), 6.b.4. Approval of Retirements, 6.c.1. Approval of Foreign Travel - Canada, 6.c.2. Approval of Dane County New Teacher Project Agreement, 6.c.3. Approval of School Nutrition Services Breakfast/Lunch Fees, 6.c.4. Approval of Storm Water Agreement, 6.c.5. Approval of 2016-2017 WI Educators Risk Management Cooperative 66.03 Agreement, and 6.c.6. Approval of 2016-2017 CESA 2 Contract. Motion carried unanimously, 9-0. Todd Smith recused himself from the Approval of Bills Payable.

a. **Administrative/Business Services**

i. **Approval of Bills Payable**

The check list totaling \$2,791,449.07 was approved under consent agenda. (Exhibit A)

ii. **Approval of Treasurer's Report**

The April 2016 Treasurer's Report was approved under consent agenda. (Exhibit B)

b. **Employee Services**

i. **Approval of Resignations**

The board approved under consent agenda the following resignations:

Paula Bigham, for 0.20 FTE of her 0.70 FTE English Teacher position at MHS

Dora Boehnen, Occupational Therapist for the District effective June 10, 2016 to accept and assume the position of Student Services Coordinator.

Stacey Bohachek, for 0.10 FTE of her 0.60 FTE Chemistry Teacher position at MHS

Jennifer Cook, 2nd Grade Teacher at West Middleton

Susan Jensen, Title 1 Resource Teacher at Park

Monique Larson-Hicks, Social Worker at Clark Street

Alison Li, Kindergarten Teacher at Sunset Ridge

Lisa McGuire, Student Services Coordinator at Kromrey

Stephanie Unertl, Library Media Specialist at West Middleton

ii. Approval of Leaves of Absence

The board approved under consent agenda the following leaves of absence:

Sara Reeves-Metz, Guidance Counselor at Sunset Ridge

iii. Approval of Staff Appointments

The board approved under consent agenda the following staff appointments:

Laura Allord, to a 1.0 FTE regular contract Library Media Specialist at Northside

Katherine Acklam, to a 1.0 FTE regular contract 1st Grade Teacher at West Middleton

Angela Bahl, to a 1.0 FTE regular contract Spanish Teacher at MHS

Brett Batura, to a 1.0 FTE regular contract 5th Grade Teacher at Glacier Creek

James Benedict, to a 1.0 FTE Permanent Substitute Teacher at MHS

Tim Berto, to a 1.0 FTE regular contract Biology/Chemistry Teacher at MHS

Dora Boehnen, to a 0.80 FTE regular contract Student Services Coordinator for the District

Rainey Briggs, to a 1.0 FTE regular contract Director of Elementary Education for the District

Marc Brousseau, to a 1.0 FTE regular contract Math Teacher at MHS

Elizabeth Chmielewski, to a 1.0 FTE regular contract 6th Grade Teacher at Glacier Creek

Joleen Cullen, to a 1.0 FTE regular contract 1st Grade Teacher at Sunset Ridge

Jason Cree, to a 1.0 FTE Permanent Substitute Teacher at Glacier Creek and Kromrey

Jamie Duckert, to a 1.0 FTE regular contract Social Worker at Kromrey

Stacy Eslick, to a 0.40 FTE regular contract Guidance Counselor at Glacier Creek

Sarah Estrella, to a 1.0 FTE regular contract Social Worker at Clark Street

Angela Haugland, to a 1.0 FTE regular contract English Teacher at MHS

Kayla Klinzing, to a 1.0 FTE regular contract Kindergarten Teacher at West Middleton

Amber Kobinsky, to a 1.0 FTE regular contract Literacy Teacher at Kromrey

Molly Kroseberg, to a 1.0 FTE regular contract Special Education Teacher at Park

Emily Langland, to a 1.0 FTE regular contract Special Education Teacher at West Middleton

Shane Leadholm, to a 1.0 FTE regular contract Business Education Teacher at MHS

Christina Matrosic, to a 0.17 FTE Permanent Substitute Teacher at the elementary level for the 2016-2017 school year.

Ben McCormick, to a 1.0 FTE regular contract English Teacher at MHS

Joseph Perez, to a 1.0 FTE regular contract Art Teacher at MHS

Jessie Persico, to a 0.50 FTE Permanent Substitute Teacher at the elementary level for the 2016-2017 school year.

Brittney Plowe, to a 1.0 FTE regular contract Math Interventionist at Kromrey

Jennifer Schultz, to a 0.70 regular contract Art Teacher at MHS and a 0.30 FTE Art Teacher at Glacier

Brooke Soltis, to a 0.17 FTE Permanent Substitute Teacher at the elementary level for the 2016-2017 school year.

Sarah Steele, to a 1.0 FTE regular contract 5th Grade Teacher at Glacier Creek

Emily Stockbridge, to a 0.50 FTE regular contract Social Worker at Northside and to a 0.50 FTE regular contract Social Worker at Sunset Ridge

Laurie Wood, to a 0.80 FTE regular contract Occupational Therapist for the District

Tanya Zempel, to a 1.0 FTE regular contract Seventh Grade Teacher at Kromrey

iv. Approval of Retirements

The board approved under consent agenda the following staff retirements: Mindy Nelson-Bergman, Music Teacher at Kromrey

c. District Consent Items

i. Approval of Foreign Travel - Canada

The board approved under consent agenda the Foreign Travel request to Canada for MHS.

ii. Approval of Dane County New Teacher Project Agreement

The board approved under consent agenda the Dane County New Teacher Project Agreement for the 2016-2017 school year. (Exhibit C)

iii. Approval of School Nutrition Services Breakfast/Lunch Fees

The board approved under consent agenda the School Nutrition Services Breakfast and Lunch Fees for next year. There is no change in fees for the 2016-2017 school year.

iv. Approval of Storm Water Agreement

The board approved under consent agenda the Storm Water Agreement. (Exhibit D)

v. Approval of the 2016-2017 WI Educators Risk Management Cooperative ...

The board approved under consent agenda the WERMC Agreement. (Exhibit E)

vi. Approval of 2016-2017 CESA 2 Contract

The board approved under consent agenda the 2016-2017 CESA 2 Contract.

7. ITEMS FOR INFORMATION/DISCUSSION

a. Sauk Trail School Improvement - Achievement Gap Reduction Grant

Sauk Trail Principal Chris Dahlk presented the board with background on Achievement Gap Reduction grant. This grant targets class size reduction. This grant also requires a report to the board twice a year to share data and goals. Chris highlighted the data. The data included assessment information from the fall and spring along with the percentage of change. The board members asked questions on the data that was presented. (Exhibit F)

b. Education Foundation Report

Education Foundation Director Perry Hibner briefly reviewed the PowerPoint that was part of the board packet. The following items were shared with the board: outside grants received, inspiration grants, and grant distribution

in the district. Perry is looking for a board representative on the Foundation Board. Please contact Don if you are interested in serving on the board.

c. Enrollment Update

George Mavroulis reviewed the multiple charts that were given to the board in the packet. George highlighted some of the areas that administration are watching. These numbers include all the withdrawals that we have at this moment. The enrollment data is used for staffing decisions also. George answered questions from the board.

d. Discussion on DPI License Level Adjustment

Director of Employee Services Tabatha Gundrum previewed the information on the license level adjustment. She also reviewed the process and the requests that the district would like to have the board approve. The committee met which included PTO members, a school board member, and administration. This will be presented for action at the next regular board meeting.

8. ITEMS FOR ACTION

a. Approval of Board Meeting Calendar for 2016-2017

MOVED by Yu SECONDED by Kinne to approve the meeting calendar as presented. AMENDED motion by Yu to change the March 27 meeting to March 20, 2017 due to spring break. Motion carried unanimously, 9-0.

b. Approval of 2016-2017 Facility Use Fee Schedule for Schools and Per...

MOVED by Kinne SECONDED by Ashley to approve the 2016-2017 Facility Use Fee Schedule for Schools and Performing Arts Center. Motion carried unanimously, 9-0. (Exhibit G)

c. Approval of 2016-2017 Pool Fees

MOVED by Karbusicky SECONDED with Kinne to approve the 2016-2017 Pool Fees. (Exhibit H)

d. Approval of 2016-2017 Student Fees

Lori Ames reviewed several of the changes to the student fee schedule. MOVED by Yu SECONDED by Bauer to approve the 2016-2017 Student Fees. Motion carried unanimously, 9-0. (Exhibit I)

e. Approval of Staff Additions for 2016-2017

MOVED by Hyland SECONDED by Karbusicky to approve the staff additions as presented. Motion carried unanimously, 9-0.

f. Approval of Network Firewall 66.03 Agreement with City of Middleton

MOVED by Kinne SECONDED by Karbusicky to approve the 66.03 Agreement for the Network Firewall with the City of Middleton. (Exhibit J)

g. Discussion and Approval of Boundary Change (Kromrey/Elm Lawn)

MOVED by Yu SECONDED by Smith to approve the boundary change as presented. Motion carried unanimously, 9-0. (Exhibit K) Anne Bauer asked about a possibility of moving all homes east of the Beltline also. Administration will look into this request.

h. Approval of Items for Glacier Ridge Development in Cross Plains

MOVED by Karbusicky SECONDED by Hyland to approve all the items for the Glacier Ridge Development as presented. Motion carried unanimously, 9-0. (Exhibit L)

i. Approval of Memorandum of Understanding

ii. Approval of Temporary Limited Easement

iii. Approval of Quit Claim Deed

9. CONVENE IN POSSIBLE CLOSED SESSION UNDER S.S. 19.85(1)(c)(f)

MOVED Kinne by SECONDED by Yu to move into closed session to receive an update on an administrative personnel item. Motion carried unanimously on a roll call vote, 9-0.

a. Personnel Item - Administrative

10. RECONVENE INTO OPEN SESSION

11. Agenda Setting Committee Discussion to Establish Meeting Dates, Times and Topics

The board will have their next Agenda Setting Meeting on June 2, 2016 at 5:30 p.m. and will discuss meeting schedules at that time.

12. NEXT MEETING DATES AND ADJOURNMENT

The regular meeting adjourned at 9:04 p.m.

a. Future Meeting Dates

b. Potential Board Agenda Items

Cheryl Janssen, Board Secretary

Approved by Board President Date

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
Board of Education Meeting – Closed Session
Minutes of Monday, May 23, 2016

1. Convening in Closed Session

The closed session meeting of the Middleton-Cross Plains Area School District Board of Education was convened at 8:50 p.m. by President Bob Green.

Present..... President Bob Green, Vice President Sean Hyland, Clerk Annette Ashley, Treasurer Linda Yu and Board Members Anne Bauer, Kelly Kalscheur, Kurt Karbusicky, Paul Kinne, and Todd Smith

Not Present..... None

Others Present..... Superintendent Don Johnson, Deputy Superintendent George Mavroulis, Director of Employee Services Tabatha Gundrum, Director of Elementary Education Sherri Cyra, and Director of Business Services Lori Ames

Closed Session Per Wis. Stats. 19.85(1)(c)(f)

a. Personnel Item - Administrative

The administration updated the board on an administrative personnel item.

MOVED by Bauer **SECONDED** by Kinne to **move** into Open Session. **Motion carried unanimously, 9-0.**

Moved to open session at 9:03 p.m.

Annette Ashley, Board Clerk

Approved by Board President

Date

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR	POST DATE
3254796	4.00	05/24/2016	FERREN, KAREN	05/25/2016
3255639	4,124.42	05/25/2016	ALLIANT UTILITIES /WP&L	05/25/2016
3255640	40.00	05/25/2016	ANDLER, SHANEY	05/25/2016
3255641	400.00	05/25/2016	CRUZ, ROLANDO	05/25/2016
3255642	907.20	05/25/2016	ETECH LED, LLC	05/25/2016
3255643	4.00	05/25/2016	FERREN, KAREN	05/25/2016
3255644	658.00	05/25/2016	FRIDGEK FILTER SYSTEMS, INC	05/25/2016
3255645	60.00	05/25/2016	GEST, MICHAEL	05/25/2016
3255646	40.00	05/25/2016	GUY, RONALD	05/25/2016
3255647	40.00	05/25/2016	KASTEN, DONALD	05/25/2016
3255648	1,681.00	05/25/2016	MALY ROOFING COMPANY, INC	05/25/2016
3255649	40.00	05/25/2016	MENSCH, SCOTT	05/25/2016
3255650	4,745.28	05/25/2016	PLUNKETT RAYSICH ARCHITECTS, LLP	05/25/2016
3255651	100.00	05/25/2016	QUECHOL, ALONDRA	05/25/2016
3255652	120.00	05/25/2016	SAUNDERS, RICHARD	05/25/2016
3255653	316.00	05/25/2016	SCHINDLER ELEVATOR CORPORATION	05/25/2016
3255654	360.00	05/25/2016	TOWN OF CROSS PLAINS	05/25/2016
3255655	70.00	05/25/2016	WIANS, DAWN	05/25/2016
3255656	224.00	05/26/2016	UNIVERSITY OF WISCONSIN SYSTEM	05/26/2016
3255657	1,255.74	06/01/2016	ETECH LED, LLC	06/01/2016
3255658	1,360.00	06/01/2016	GCAW	06/01/2016
3255659	620.40	06/01/2016	HABERLAND, CATHERINE	06/01/2016
3255660	65.00	06/01/2016	HOMB, ROGER	06/01/2016
3255661	950.00	06/01/2016	IN FOCUS TIMING LLC	06/01/2016
3255662	120.00	06/01/2016	JAMIESON, MARK	06/01/2016
3255663	60.00	06/01/2016	JAWORSKI, DAVE	06/01/2016
3255664	120.00	06/01/2016	KELLEY, FRANCES	06/01/2016
3255665	900.00	06/01/2016	UW MADISON EDUCATION OUTREACH & PARTNERSHIPS	06/01/2016
3255666	255.60	06/01/2016	GREAT LAKES HIGHER EDUCATION GUARANTY CORP	06/01/2016
3255667	184.00	06/01/2016	MARK HARRING STANDING TRUSTEE	06/01/2016
3255668	307.65	06/01/2016	PORTFOLIO RECOVERY ASSOCIATES	06/01/2016
3255669	478.67	06/01/2016	UNITED WAY OF DANE CO	06/01/2016
3255670	74.40	06/08/2016	ACKER, TOM	06/08/2016
3255671	100.00	06/08/2016	AMIRIAN, ALYCE &, MEGAN, WILLIAM	06/08/2016
3255672	8.40	06/08/2016	ANDREWS, KELLY	06/08/2016
3255673	100.00	06/08/2016	ARNESON, SUSAN	06/08/2016
3255674	65.15	06/08/2016	AUENSON, JULIE	06/08/2016
3255675	90.20	06/08/2016	BACON, ROBERT	06/08/2016
3255676	12.55	06/08/2016	BALSTER, NICK	06/08/2016
3255677	16.47	06/08/2016	BRAMAN, KATHLEEN	06/08/2016
3255678	24.40	06/08/2016	BRANDNER, DIANA	06/08/2016
3255679	120.00	06/08/2016	BROWN, PERRY	06/08/2016
3255680	69.75	06/08/2016	BUELO, BRET	06/08/2016
3255681	625.00	06/08/2016	BUOH, SARAH	06/08/2016
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3255683	972.00	06/08/2016	K-12 MANAGEMENT INC	06/08/2016
3255684	22.47	06/08/2016	MARONI, VALENTINA	06/08/2016
3255685	119.73	06/08/2016	MCKENZIE, MARY LEE	06/08/2016
3255686	560.00	06/08/2016	PADDING EXPERTS, INC	06/08/2016
3255687	80.30	06/08/2016	PARPART, ERICH	06/08/2016
3255688	125.00	06/08/2016	SANDOVAL, CHRIS	06/08/2016
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3255690	60.00	06/08/2016	THEOBALD, TIM	06/08/2016
3255691	4,000.00	06/08/2016	UDVARI-SOLNER, ALICE	06/08/2016
3255692	80.30	06/08/2016	VIKEN, DANIEL	06/08/2016
3255693	171.72	06/08/2016	WHEELER, ERIC	06/08/2016

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151603051	726.00	05/25/2016	ASSOCIATED TRUST CO	05/25/2016
151603052	84.00	05/25/2016	AUTOMATIC ENTRANCES/WI INC	05/25/2016
151603053	5,668.00	05/25/2016	BADGER BUS LINES, INC	05/25/2016
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151603056	1,105.15	05/25/2016	BOELTER CO	05/25/2016
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151603067	30.00	05/25/2016	GERMAN, KIMBERLY	05/25/2016
151603068	40.00	05/25/2016	GESCHKE, SCOTT	05/25/2016
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151603072	152.50	05/25/2016	HOELKER, JANET	05/25/2016
151603073	155.00	05/25/2016	HURLBUT, JENNIFER	05/25/2016
151603074	1,420.00	05/25/2016	J W INDUSTRIES	05/25/2016
151603075	378.97	05/25/2016	JOE-MEYERS, JALATEEFA	05/25/2016
151603076	4,330.51	05/25/2016	JOSTENS INC	05/25/2016
151603077	40.00	05/25/2016	KELLEY, DEREK	05/25/2016
151603078	900.00	05/25/2016	KOBUSSEN BUSES LTD	05/25/2016
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151603080	806.51	05/25/2016	LAKELAND CHEMICAL SPEC	05/25/2016
151603081	132.93	05/25/2016	LARSON, JAMES	05/25/2016
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151603084	376.00	05/25/2016	MADISON TOP COMPANY	05/25/2016
151603085	1,080.00	05/25/2016	MADTOWN TWISTERS GYMNASTICS	05/25/2016
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151603091	417.24	05/25/2016	MORENO DIAZ, ROBERTO	05/25/2016
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151603094	1,253.42	05/25/2016	NASSCO INC	05/25/2016
151603095	86.18	05/25/2016	NELSON, PHILIP	05/25/2016
151603096	120.00	05/25/2016	O'BRIEN, PATRICK	05/25/2016
151603097	40.00	05/25/2016	PADLEY, JACOB	05/25/2016
151603098	335.40	05/25/2016	PEPSI COLA COMPANY	05/25/2016
151603099	120.00	05/25/2016	POLCYN, TIMOTHY	05/25/2016
151603100	498.00	05/25/2016	POOH BEAR CHILD CARE AND PRE-SCHOOL	05/25/2016
151603101	437.39	05/25/2016	REINHART FOODS, INC	05/25/2016

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151603104	250.00	05/25/2016	ROTH, CHRISTIAN	05/25/2016
151603105	120.00	05/25/2016	RUETH, RANDY	05/25/2016
151603106	250.00	05/25/2016	SARABU, HITESH	05/25/2016
151603107	415.83	05/25/2016	SCHUMACHER ELEVATOR CO	05/25/2016
151603108	10,280.00	05/25/2016	SEHI COMPUTER PRODUCTS INC	05/25/2016
151603109	284.36	05/25/2016	SELL, LAUREN	05/25/2016
151603110	5.10	05/25/2016	SONNENTAG, KRISTINE	05/25/2016
151603111	55.00	05/25/2016	SURPRENANT, STEVE	05/25/2016
151603112	455.00	05/25/2016	T A MILLER ELECTRIC LLC	05/25/2016
151603113	120.00	05/25/2016	TRANSUE, ZACHARY	05/25/2016
151603114	60.00	05/25/2016	VANDE VOORT, DAVID	05/25/2016
151603115	1,287.99	05/25/2016	VERIZON WIRELESS	05/25/2016
151603116	40.00	05/25/2016	WARREN, MICHAEL	05/25/2016
151603117	180.00	05/25/2016	WITT, LARRY	05/25/2016
151603118	120.00	05/25/2016	WOLLIN, DAVE	05/25/2016
151603119	145.78	05/25/2016	ZETES, ERIN	05/25/2016
151603120	825.00	06/01/2016	ADVANCE EDUCATION INC	06/01/2016
151603121	158.38	06/01/2016	AMES, LORI	06/01/2016
151603122	85.05	06/01/2016	ANDERSON, MADISON	06/01/2016
151603123	40.00	06/01/2016	ARACH, AHMED	06/01/2016
151603124	80.12	06/01/2016	ASHE, LISA	06/01/2016
151603125	1,700.00	06/01/2016	BADGER BUS LINES, INC	06/01/2016
151603126	4,614.05	06/01/2016	BADGER SPORTING GOODS	06/01/2016
151603127	97.00	06/01/2016	BARR, STEVE	06/01/2016
151603128	40.00	06/01/2016	BERTUN, ERIC	06/01/2016
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151603130	14.99	06/01/2016	BOCK, MATTHEW	06/01/2016
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151603139	120.00	06/01/2016	DUBOIS, ERIC	06/01/2016
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151603150	158.86	06/01/2016	GREENE, JACQULYN	06/01/2016
151603151	100.00	06/01/2016	GROSSE, THOMAS	06/01/2016
151603152	2,357.50	06/01/2016	HELLENBRAND GLASS	06/01/2016
151603153	44.94	06/01/2016	HELLENBRAND INC	06/01/2016
151603154	44.64	06/01/2016	HUFF, AMY	06/01/2016
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151603156	97.00	06/01/2016	JABS, WILLIAM	06/01/2016
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151603161	228.82	06/01/2016	MALCHESKI, CYNTHIA	06/01/2016
151603162	80.00	06/01/2016	MALY, KENNETH	06/01/2016
151603163	97.00	06/01/2016	MANKE, KEITH	06/01/2016
151603164	70.00	06/01/2016	CITY OF MIDDLETON POLICE DEPT	06/01/2016
151603165	65.66	06/01/2016	MILES, BRIAN	06/01/2016
151603166	174.68	06/01/2016	NICHOLSON, JERRY II	06/01/2016
151603167	80.00	06/01/2016	NONN, MARCEL	06/01/2016
151603168	120.00	06/01/2016	NORENBERG, STEPHEN	06/01/2016
151603169	78.57	06/01/2016	PEREZ, TAMMY	06/01/2016
151603170	122.00	06/01/2016	PIONEER MFG CO	06/01/2016
151603171	102.00	06/01/2016	R & R DOORS	06/01/2016
151603172	180.00	06/01/2016	RUHLE, ROBERT	06/01/2016
151603173	65.00	06/01/2016	SABBARESE, MICHAEL	06/01/2016
151603174	65.00	06/01/2016	SCHOBER, DUANE	06/01/2016
151603175	65.00	06/01/2016	SHARPE, ALFRED	06/01/2016
151603176	37.28	06/01/2016	SHRED-IT	06/01/2016
151603177	18.00	06/01/2016	SONNENTAG, KRISTINE	06/01/2016
151603178	40.61	06/01/2016	STRNAD, KATHLEEN	06/01/2016
151603179	743.40	06/01/2016	T A MILLER ELECTRIC LLC	06/01/2016
151603180	1,287.93	06/01/2016	VERIZON WIRELESS	06/01/2016
151603181	3,960.97	06/01/2016	VISION CONSULTING SERVICES OF WISCONSIN LLC	06/01/2016
151603182	398.00	06/01/2016	WARD, DEREK	06/01/2016
151603183	305.00	06/01/2016	WISCONSIN LIFT TRUCK CORPORATION	06/01/2016
151603184	1,754.77	06/08/2016	ALPHA BAKING CO, INC	06/08/2016
151603185	10.91	06/08/2016	ANDERSON, DIANE	06/08/2016
151603186	8,887.77	06/08/2016	BASEMAN BROS INC	06/08/2016
151603187	120.00	06/08/2016	BETTS, NICOLAS	06/08/2016
151603188	6,727.77	06/08/2016	BLACK LAUNCH CONSULTING LLC	06/08/2016
151603189	78.40	06/08/2016	BOELTER CO	06/08/2016
151603190	18.58	06/08/2016	BRINGS, PATRICIA	06/08/2016
151603191	33.91	06/08/2016	BROMLEY, BONITA	06/08/2016
151603192	28.75	06/08/2016	BUTLER, PEGGY	06/08/2016
151603193	34.51	06/08/2016	BUTZEK, JEANNE	06/08/2016
151603194	120.00	06/08/2016	CHERNEY, JEROME	06/08/2016
151603195	164.68	06/08/2016	CLOSE, KAREN	06/08/2016
151603196	5,475.60	06/08/2016	FOLLETT EDUCATIONAL SERVICES	06/08/2016
151603197	25,672.04	06/08/2016	GODFREY & KAHN, SC	06/08/2016
151603198	100.00	06/08/2016	GODFRIAUX, STAN	06/08/2016
151603199	1,465.01	06/08/2016	GORDON FOOD SERVICE INC	06/08/2016
151603200	13.18	06/08/2016	GUNDECK, AMY	06/08/2016
151603201	74.62	06/08/2016	HEDKE, NATHANIEL	06/08/2016
151603202	21.00	06/08/2016	HERMAN, REBEKAH	06/08/2016
151603203	1,040.36	06/08/2016	HIEBINGS REFRIGERATION	06/08/2016
151603204	380.51	06/08/2016	HOBART SALES & SERVICES	06/08/2016
151603205	60.00	06/08/2016	HUBBARD, CARL	06/08/2016
151603206	54,181.60	06/08/2016	INFINITE CAMPUS INC	06/08/2016
151603207	598.54	06/08/2016	INTEGRAL BUILDING SYSTEMS, INC.	06/08/2016
151603208	34.24	06/08/2016	JUNGBLUTH, AMY	06/08/2016
151603209	40.00	06/08/2016	KEIL, ROGER	06/08/2016
151603210	40.00	06/08/2016	KEISTER, CHARLES	06/08/2016
151603211	40.00	06/08/2016	KELLEY, DEREK	06/08/2016
151603212	120.00	06/08/2016	KELLEY, JASON	06/08/2016
151603213	771.05	06/08/2016	KOBUSSEN BUSES LTD	06/08/2016

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151603216	390.00	06/08/2016	MIDWEST POOL SUPPLY	06/08/2016
151603217	100.00	06/08/2016	MILEV, MARTIN	06/08/2016
151603218	102.45	06/08/2016	MURPHREE, KAREN	06/08/2016
151603219	1,018.27	06/08/2016	ONE TOUCH POINT/CCI	06/08/2016
151603220	85.46	06/08/2016	ORUM, BRYN	06/08/2016
151603221	181.17	06/08/2016	PALMER, BENJAMIN	06/08/2016
151603222	62.05	06/08/2016	PARKER, JOHN	06/08/2016
151603223	74.31	06/08/2016	PASSARELLA, GINA	06/08/2016
151603224	14,073.51	06/08/2016	PRAIRIE FARMS DAIRY	06/08/2016
151603225	120.00	06/08/2016	PYNNONEN, MATTHEW	06/08/2016
151603226	424.03	06/08/2016	REINHART FOODS, INC	06/08/2016
151603227	120.00	06/08/2016	RUHLE, ROBERT	06/08/2016
151603228	50.00	06/08/2016	SOLHEIM, AIMEE	06/08/2016
151603229	315.06	06/08/2016	SUN PRAIRIE AREA SCHOOL DISTR	06/08/2016
151603230	179,216.06	06/08/2016	TEACHERS ON CALL, INC	06/08/2016
151603231	236.00	06/08/2016	THE OMNI GROUP	06/08/2016
151603232	90.72	06/08/2016	VANDERMAUSE, JAMIE	06/08/2016
151603233	27,651.00	06/08/2016	WAUNAKEE COMMUNITY SCHOOL DIST	06/08/2016
151603234	6,639.00	06/08/2016	WISCONSIN HEIGHTS MIDDLE SCHOOL	06/08/2016
201500643	251,752.82	05/31/2016	WRS	05/31/2016
201500648	30.32	05/31/2016	WRS	05/31/2016
201500669	261,758.38	05/31/2016	WRS	05/31/2016
201500688	5,359.31	05/31/2016	WI SCTF	05/31/2016
201500689	224.60	05/31/2016	WI DEPT OF REVENUE	05/31/2016
201500690	178,644.51	05/31/2016	TAX FEDERAL	05/31/2016
201500691	87,222.40	05/31/2016	TAX STATE	05/31/2016
201500692	296,273.36	05/31/2016	TAX FICA/MEDICARE	05/31/2016
201500694	46,254.65	05/31/2016	THE OMNI GROUP	05/31/2016
201500695	603,894.75	05/26/2016	UNITY HEALTH PLANS	05/27/2016
201500696	280,902.38	05/24/2016	DEAN HEALTH SYSTEMS	05/24/2016
201500697	1,556.08CR	05/25/2016	DELTA DENTAL	05/25/2016
201500698	1,426.70	05/31/2016	EBC	05/31/2016
201500699	16,510.58	05/31/2016	EBC	05/31/2016
201500700	16,393.94	05/31/2016	EBC	05/31/2016
201500701	487.20CR	05/31/2016	WRS	05/31/2016
201500702	16,514.18	06/01/2016	DELTA DENTAL	06/01/2016
	2,716,210.63		Totals for checks	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	2,021,772.39	0.00	477,109.29	2,498,881.68
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	10,754.53	10,754.53
27	SPECIAL EDUCATION FUND	517.20	0.00	83,274.90	83,792.10
41	CAPITAL EXPANSION	0.00	0.00	9,247.22	9,247.22
50	FOOD SERVICE FUND	0.00	687.14	45,507.25	46,194.39
60	PUPIL ACTIVITY - MHS	0.00	0.00	6,414.00	6,414.00
73	EMPLOYEE BENEFIT TRUST FUND	0.00	0.00	58,274.31	58,274.31
96	STUDENT ACTIVITY EVENTS	0.00	0.00	2,652.40	2,652.40
***	Fund Summary Totals ***	2,022,289.59	687.14	693,233.90	2,716,210.63

***** End of report *****

INTERGOVERNMENTAL COOPERATION AGREEMENT

Between

Madison Metropolitan School District

and

Middleton-Cross Plains Area School District

(Relating to contracting with licensed child care center providers for 4 year-old kindergarten programs)

WHEREAS, Section 66.0301, Wisconsin Statutes provides that municipalities, including school districts, may cooperate with one another and jointly exercise any power or duty authorized or required by law; and

WHEREAS, Wisconsin Statutes authorize a school board to provide 4-year old kindergarten programming and to enter into an agreement with a licensed child care center in order to provide instruction in a prekindergarten or kindergarten program; and

WHEREAS, Section 120.13, Wisconsin Statutes, authorizes school boards to "do all things reasonable to promote the cause of education, including establishing, providing and improving school district programs, functions and activities for the benefit of pupils"; and

WHEREAS, Madison Metropolitan School District, a public school district in the state of Wisconsin, and Middle-Cross Plains Area School District, a public school district in the state of Wisconsin, recognize the potential educational benefits of providing families with options for 4-year-old kindergarten programs in licensed centers located in and near communities and neighborhoods in which families work and live, and wish to cooperate and collaborate in the possible provision of instruction in 4-year-old kindergarten programs in licensed child care center(s) near the shared boundary between the Districts;

NOW THEREFORE, in consideration of the foregoing preamble, the parties mutually agree as follows:

1. **PARTIES.**

This is a contract between the Madison Metropolitan School District, hereafter referred to as "MMSD;" and the Middleton-Cross Plains Area School District, hereafter referred to as "MCPASD"

2. **AUTHORIZATION.**

Authorization for this agreement is provided by Board of Education Resolution or Motion adopted on the dates set forth at the signature line below.

3. **PURPOSE & SCOPE**

A. The purpose of this agreement is to allow 4-year old kindergarten students who are qualified residents of one party to attend a 4-year kindergarten at specified licensed child care centers located outside that resident party's boundaries and within the boundaries of the non-resident party as if the students were attending within their own boundaries provided that (1) the resident party has entered into a contract with the licensed child care center for the provision of a 4-year-old kindergarten program to the resident-party's students at that location; and (2) the licensed child care center is a center named within this agreement. To that effect:

- The parties agree that MCPASD may enter into a separate agreement with LaPetite (located at 202 S Gammon Rd, Madison), Middleton Preschool (located at 7118 Old Sauk Rd., Madison), and Kids Junction (located at 8084 Watts Rd) for the provision of 4-year-old kindergarten instruction.
- The parties agree that MMSD may enter into a separate agreement with Orchard Ridge Nursery School (located at 1025 McKenna Boulevard, Madison) for the provision of 4-year-old kindergarten instruction.
- Neither party shall transfer any funds to the other in connection with this Agreement or with any services provided hereunder, except as may be expressly identified below or as

may be identified in any written addendum to the Agreement that may be separately executed at a later date.

- MMSD shall not require a MCPASD resident 4-year old kindergarten student attending, pursuant to this Agreement, a MCPASD 4-year-old kindergarten program at a licensed child care center located within MMSD's boundaries to pay non-resident tuition to or apply for open-enrollment within the MMSD.
- MCPASD shall not require a MMSD resident 4-year old kindergarten student attending, pursuant to this Agreement, a MMSD 4-year-old kindergarten program at a licensed child care center located within MCPASD boundaries to pay non-resident tuition to or apply for open-enrollment within the MCPASD.
- Either party exercising the cooperative authority established by this Agreement may, at its discretion and to the extent said party provides transportation to some or all resident students attending 4-year-old kindergarten at a child care center site located outside the geographical boundaries of said party, transport its residents or contract for the provision of the transportation of its residents to/from the child care center located within the geographical boundaries of the other party.

B. Nothing in this Agreement shall be construed to require either party to:

- Provide or implement a 4-year old kindergarten program for residents of its School District;
- Utilize licensed child-care centers for or in connection with the provision of any services, program, or instruction related to any 4-year old kindergarten program that may be provided or implemented by the party; or
- Utilize licensed child-care centers located outside the boundaries of its school district for or in connection with the provision of any services, program, or instruction related to any 4-year old kindergarten program that may be provided or implemented by the party.

4. 4-Year-Old Kindergarten Instruction to Non-Resident Students

- Pursuant to this agreement, MMSD may provide 4-year-old kindergarten instruction to qualified MCPASD residents who enroll at Orchard Ridge Nursery School and MMSD shall not require that MCPASD residents apply for open-enrollment into MMSD's 4-year-old kindergarten program located at Orchard Ridge Nursery School.
- Pursuant to this agreement, MCPASD may provide 4-year-old kindergarten instruction to qualified MMSD residents who enroll at LaPetite, Middleton Preschool, or Kids Junction and MCPASD shall not require that MMSD residents apply for open-enrollment into MCPASD's 4-year-old kindergarten program located at LaPetite, Middleton Preschool, or Kids Junction.
- In the event that a MCPASD resident is enrolled in MMSD's 4-year-old kindergarten program located at Orchard Ridge Nursery School, MCPASD shall submit non-resident tuition reimbursement directly to Orchard Ridge Nursery School in the amount of \$3,200.00 per MCPASD resident.
- In the event that a MMSD resident is enrolled in MCPASD's 4-year-old kindergarten program located at LaPetite, Middleton Preschool, or Kids Junction MMSD shall submit non-resident tuition reimbursement directly to the Center in which the student is enrolled (i.e. LaPetite, Middleton Preschool, or Kids Junction) in the amount of \$3,100 per resident.
- The provision of 4-year-old kindergarten instruction by either party to a non-resident shall not be construed as an acceptance of an open enrollment application by the party providing instruction.

5. EFFECTIVE DATE, TERM AND RENEWAL.

The term of this agreement shall commence on July 1, 2016 and shall remain in effect until June 30, 2017, or until terminated as elsewhere provided in this contract. Parties may renew this agreement for subsequent terms upon written agreement and authorization by their respective Boards of Education.

6. ENTIRE AGREEMENT.

The entire agreement of the parties is contained herein and this contract supersedes any and all oral contracts and negotiations between the parties.

7. **ASSIGNABILITY/TRANSFER OF RIGHTS.**

Except as expressly authorized herein, neither party shall assign or transfer any interest or obligation under this contract without the second party's prior written approval.

8. **REPORTING/AUDIT.**

Each party shall be responsible provide for completion of its own mandatory or elective reports or audits.

8. **AMENDMENT.**

This agreement shall be binding on the parties hereto, their respective heirs and successors, and cannot be varied or waived by any oral representations or promises of any agent of the parties. Any change in any provision of this contract may only be made by a written amendment, signed by the parties or their authorized agent.

9. **NO WAIVER.**

No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of MCPASD or MMSD, shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by the party therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

10. **NON-DISCRIMINATION.**

In the performance of work under this contract, the parties agree not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, political beliefs or student status.

11. **AFFIRMATIVE ACTION.**

Each party agrees to comply with its respective affirmative action plans.

12. **NOTICES.**

All notices to be given under the terms of this contract shall be in writing and signed by the person serving the notice and shall be sent registered or certified mail, return receipt requested, postage prepaid, or hand delivered to the addresses of the parties listed below:

FOR MMSD: Michael Barry, Assistant Superintendent for Business Services
Madison Metropolitan School District
545 W. Dayton St.
Madison, WI 53703
(608) 663-1658

FOR MCPASD: Lori Ames, Director of Business Services
Middleton-Cross Plains Area School District
7106 South Avenue
Middleton, WI 53562

13. **THIRD PARTY RIGHTS.**

This contract is intended to be solely between the parties hereto. No part of this contract shall be construed to add, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.

14. **LAW APPLIED.**

This contract shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin and Wisconsin Courts.

15. **COMPLIANCE WITH APPLICABLE LAWS.**

The parties shall become familiar with, and shall at all times comply with and observe all federal, state, and local laws, ordinances, and regulations which in any manner affect the services or conduct of the parties and their agents and employees.

16. **CONFLICT OF INTEREST.**

- A. MMSD, and MCPASD warrant that they and their agents and employees have no public or private interest, and will not acquire directly or indirectly any such interest, which would conflict in any manner with the performance of the services under this contract.
- B. One party shall not employ or contract with any person currently employed by the other party for any services included under the provisions of this contract.

18. **COST.**

It is expressly understood and agreed that other than the reimbursement directly to the specified child care centers and referenced above, there is no cost to the parties for entering into or adhering to the terms of this agreement.

19. **DEFAULT/TERMINATION.**

- A. A party may in its sole discretion and without any reason terminate or withdraw from this agreement effective the beginning of any new school year by furnishing the other party with written notice of intent to terminate no later than the December 31st preceding the beginning of said new school year.
- B. This Agreement may be terminated by mutual agreement of the parties, expressed in writing, at any time.
- C. The Agreement shall terminate in the event that the primary purpose of this Agreement (to wit, an arrangement permitting each party to provide four-year-old kindergarten programming/instruction at and through a licensed child-care center that is located outside but near the geographical boundaries of said party in a manner otherwise consistent with this Agreement) is determined to be contrary to law due to any change in State statute or by the decision of any court or tribunal of competent jurisdiction.

20. **INDEMNIFICATION.**

Each party retains for itself all legal responsibility for any injuries, claims or losses arising from or caused by the acts or omissions of its agents or employees acting within the scope of their employment. Nothing in this Agreement shall be construed as an assumption or indemnification by one party of any legal liability of the other party. The obligations of the parties under this paragraph shall be subject to the limitations set forth in Wis. Stats. sec. 893.80 and 895.46 and shall survive the expiration or termination of this contract.

21. **CONFIDENTIALITY.**

Each party designates the other as a "school official" within the meaning of the Family Educational Rights and Privacy Act and Wisconsin Statute 118.125(2) (i.e, regarding the limited disclosure of pupils' educational records without the consent of a parent or guardian) to the limited extent necessary to accomplish legitimate educational purposes associated with four-year-old kindergarten education (such as when both Districts have agreements with the same child-care center and the 4-year-old programs in question integrate resident students of each party), with the commitment that each party agrees to abide by applicable legal requirements concerning control of such records, and the disclosure, use, and re-disclosure of such records.

Except as otherwise provided herein or as required by law, if a party becomes privy to any confidential information belonging to the other (including any pupil's educational records), during the period that this Agreement is in effect and at all times after its termination, each party shall maintain the confidentiality of said information and not reveal, disclose, copy, use, sell, license, publish, display, distribute, or otherwise make available this information in any manner or form, or any portion of the proprietary or confidential information related thereto.

Notwithstanding the foregoing paragraph, the parties agree and understand that each party is an "authority" as defined in Wis. Stats., section 19.32(1) and subject to the Wisconsin Public Records law, Wis. Stats. sections 19.31 et. seq. If a party receives any request made pursuant to the Public Records law which invokes records containing confidential information of a type

described in this Agreement, the party, to the extent practicable and not contrary to law, will notify those other parties whose data/records may be affected of its intended response, including the manner in which compliance will occur.

21. **ASSURANCES AND CERTIFICATIONS.**

The Parties make the following assurances and certifications as part of this contract:

They possess the legal authority to enter into this contract. A resolution, motion or similar action has been duly adopted or passed as an official act of their governing body(ies), authorizing the execution of this contract, including each and every part thereof, and directing and authorizing the persons identified in Section 12 as agents to act in connection with this contract and to provide all required reports and such additional information as may be required.

IN WITNESS WHEREOF, the parties hereto have set their hands at Madison, Wisconsin.

MADISON METROPOLITAN SCHOOL DISTRICT
BOARD OF EDUCATION

Michael Barry, Board Secretary

Date of Board of Education authorization: _____

Date

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
BOARD OF EDUCATION

(Date)

Date of Board of Education authorization: _____

Middleton-Cross Plains Area School District
Inclusive. Innovative. Inspiring.

Draft District Goals 2016-2019

Plan for Growth – Ensure facilities and resources meet the needs of all of our students and staff.

Rationale: We are experiencing school capacity challenges at West Middleton, Park, Glacier Creek and Middleton High School. We also expect overall enrollment growth of 2%-4% into the future.

Success Indicator:

- **Successful Referendum**

Improve Student Engagement and Well-Being – Ensure an inclusive, innovative, inspiring, culturally and linguistically responsive and supportive learning environment for all students. Increase student commitment to and enthusiasm for learning; foster talent development and create a sense of hope for the future.

Rationale: Research shows that when students understand their learning serves a valuable purpose and they take ownership of their learning, they are more likely to commit to it, persist when it becomes challenging, and retain what they learn.

Success Indicators:

- **Increased Levels of Engagement and Hope Gallup Student Survey**
- **Increased Levels of Student Participation in Clubs/Activities/Athletics**
- **Increased Graduation Rates for all Demographic Groups**
- **Increased Participation in at least One College - level**
- **Course by Students in all Demographic Groups**
- **Increased Attendance Levels**

Enhance Adult Engagement and Well-Being – Ensure an inclusive, innovative, inspiring and supportive working and adult learning environment through meaningful collaboration. Engage families. Take care of ourselves, our students, and each other.

Rationale: As adults, we need to be at our best physically, mentally and emotionally in order to support the needs of our students. This requires the following: Compassion. Understanding. Intention. Authenticity.

Success Indicators:

- **Improved School Perceptions Staff Survey Results**
- **Improved District Wellness Survey Results**
- **Increased Participation Rates in Wellness Activities**
- **Improved School Perceptions Parent Survey Results**
- **Increased Participation of Under-represented Families in the Schooling Process**

Superintendent Goals 2016-2019

Plan for Growth – Provide district leadership to ensure facilities and resources meet the needs of all of our students and staff.

Success Indicator:

- **Successful Referendum**

Action Steps:

- Gather community and staff input (Adult Engagement)
- Include recommendations from Long Range Planning Committee
- (Meaningful Collaboration)

- Build a sense of urgency within the community (Adult Engagement)
- Secure broad support (Adult Engagement)

Improve Student Engagement and Well-Being – Provide district leadership to ensure an inclusive, innovative, inspiring, culturally and linguistically responsive and supportive learning environment for all students. Increase student commitment to and enthusiasm for learning; foster talent development and create a sense of hope for the future.

Success Indicators:

- **Increased Levels of Engagement and Hope Gallup Student Survey**
- **Increased Levels of Student Participation in Clubs/Activities/Athletics**
- **Increased Graduation Rates for all Demographic Groups**
- **Increased Participation in at least One College-level Course by Students in all Demographic Groups**
- **Increased Attendance Levels**

Action Steps:

- Build relationships with all students (Student Engagement)
- Increase student voice and choice in learner-centered classrooms (Student Engagement)
- Implement innovative practices for purposeful learning (Student Engagement)
- Ensure culturally and linguistically relevant instruction and practices (Equity)
- Promote a growth mindset in all students (Student Engagement and (Equity))

Enhance Adult Engagement and Well-Being – Provide district leadership to ensure an inclusive, innovative, inspiring and supportive working and adult learning environment through meaningful collaboration. Engage families. Take care of ourselves, our students and each other.

Success Indicators:

- **Improved School Perceptions Staff Survey Results**
- **Improved District Wellness Survey Results Stress Levels**
- **Increased Participation Rates in Wellness Activities**
- **Improved School Perceptions Parent Survey Results**
- **Increased Participation of Underrepresented Families**

Action Steps:

- Increase educator voice and participation in learner-centered professional growth (Adult Engagement and Meaningful Collaboration)
- Promote a growth mindset among staff (Adult Engagement)
- Implement Adaptive Schools practices (Meaningful Collaboration)
- Encourage habits and attitudes that contribute to positive physical and mental well-being (Wellness)
- Gather meaningful feedback from families (Adult Engagement)
- Engage families that are not currently involved in the educational process (Adult Engagement)

Business & Employee Services Department Goals

Equity:

1. All Departments – Increase efforts to recruit a more diverse workforce that more closely represents the demographics of our students.
 - a. Continue to target recruitment fairs and advertising venues that help facilitate this effort for all positions in the District.
 - b. Continue to support other professional development efforts related to Equity for our department as well as throughout the District.
2. Business & Employee Services – Build a professional community through MSAN partners in order to focus on more equity-minded resource allocation practices.

Student Engagement:

1. School Nutrition Services – Implement creative marketing ideas to encourage student breakfast and lunch participation.
2. All Departments – Capitalize on ways that we can involve students with needs in the District through:
 - a. Student employment as needed
 - b. Student involvement with the recruitment process within the buildings

Adult Engagement:

1. School Nutrition Services – Implement creative marketing ideas to encourage adult participation in the meal plan and other catering activities.
2. Transportation Services – Provide additional interactive training on topics such as bus safety, student behavior management, and equity.
3. Business & Employee Services – Provide ongoing support and administrative oversight to the Educator Effectiveness OASYS system and the overall evaluation process within the District.

Meaningful Collaboration:

1. Facility Services – Increase departmental knowledge base by exposing Operations Manager to processes and work involved with Summer Project Management.
2. Transportation Department – Finalize office restructuring in order to increase operational efficiency as well as improve customer service.
3. Business & Employee Services – Continue to review all aspects of Business & Employee Services, with appropriate end-users, in order to increase efficiency and continue systematizing practices.
4. Business & Employee Services – Identify, market, and standardize sustainable practices within the District.

Wellness:

1. All Departments – Provide staff training opportunities that encourage emotional and physical well-being.
2. Business & Employee Services – Continue to provide administrative support to the District Wellness Committee and Coordinators through involvement on the committee, subcommittee work and increased opportunities for staff.

Operations:

1. Transportation Department – Set up/Implement Bus Maintenance Module within Transfinder.
2. Facility Services – Work with Focus on Energy on energy management to identify energy reduction possibilities at three schools with unusually high energy costs.
3. Business & Employee Services – Fully implement FeePay on a district-wide basis for all school fees, including school nutrition services fees.

Educational Services Team Goals

The mission of the Educational Services team is to provide support and leadership for staff, collaborative cultures, and a district system dedicated to the success of *all* students, while *closing achievement and opportunity gaps*.

Goal 1: Enhance Adult Engagement and Well-Being by providing district leadership that builds staff and leader capacity and efficacy, expanding and sustaining a culture of inquiry and collaboration.

Indicators: Perception data (including all staff groups, SITs, etc)

- Enhance Professional Development
- Refine New Teacher Induction and Mentor Training, including enhanced communication with building leaders (pre/post assessment based on 2015-16 feedback)
- Provide PLC Training/Collaboration Strategies
- Lead Renewal for Curriculum & Instruction
- Coordinate and Facilitate District Professional Development
- Lead Exploration Teams for Increasing Student Engagement

- Explore and Implement Personalized Adult Development Options
- Integrate Instructional Coaching and Feedback
- Provide One-to-one Monthly Support to Principals and Leadership Team Guidance
- Utilize Adaptive Schools Strategies to Promote Group/Team Effectiveness and Collaboration
- Embed Mindfulness Practices in All Adult Learning and Engagement Opportunities

Goal 2: Improve Student Engagement and Well-Being by *providing district leadership to articulate a shared vision and systematically implement strategies focused on improved learning outcomes and engagement for all students, with particular focus on targeted groups.*

Indicators: AMOs, AP Participation (test and class) and Honors enrollments, Disproportionality (discipline & involvement), Examine School Report Cards, Overall Assessment Scores, Improved Student Achievement and Graduation Rates for Targeted Groups

- Engage Principals and Teachers in Use of Effective, Culturally & Linguistically-Responsive Pedagogy
- Develop our District Equity Programs, Including PBIS, Student Leadership and Co-curricular Participation
- Lead Innovation Teams for Student Engagement
- Design a Culturally and Linguistically-Responsive Multi-level System of Supports (RtI)
- Align Professional Growth, Instruction, Assessment, Evaluation, Supervision
- Promote Whole System Improvement – Measurable in Practice and in Results

Student Services and Special Education Team Goals

Our mission as part of the Educational Services team is to provide support and leadership for staff, collaborative cultures, and a district system dedicated to the success of *all* students, while *closing achievement and opportunity gaps.*

Goal 1: Enhance Adult Engagement and Well-Being by *providing district leadership that builds staff and leader capacity and efficacy, expanding and sustaining a culture of inquiry and collaboration.*

Student Services:

- Enhanced Professional Development
 - Develop internal trainers in mindfulness practices/curriculum
 - Increased training opportunities in areas of mental health, compassion fatigue, and trauma (within student services and potentially for all staff)
- Incorporate mindfulness training and practices within the student services structures/meetings
- Develop a behavior/mental health coordinator position to support and guide building level student services teams
- Full implementation of the Building Bridges Program and partnership

Special Education:

- Implement a consistent summer offering of professional development, including sectionals delivered by teachers who have attended training during the school year
- Develop and implement a consistent collaborative meeting structure at each building (coordinators and building special education teaching staff)
- Provide training and support (at building level meetings) around the state focus of “Reading Drives Achievement” and the revised IEP forms with a focus on literacy
- Train staff on non-violent crisis intervention techniques.

Goal 2: Improve Student Engagement and Well-Being by *providing district leadership to articulate a shared vision and systematically implement strategies focused on improved learning outcomes and engagement for all students, with particular focus on targeted groups.*

Student Services:

- Enhance involvement and student services role within our district equity work through building level equity teams, PBIS, and student support groups
- Implement increased mental health supports delivered in the regular education environment

Special Education:

- RDA goal: All students with reading impacted by their disability will have an IEP goal to improve reading.
- Reduce disproportionality of Black and Hispanic students in specific disability areas and overall in special education
- Review and update the culturally responsive evaluation checklist
- Work with a collaborative group to review and recommend changes to the evaluation procedures and structure within special education, with a focus on developing culturally responsive structures, sustainability and reducing disproportionality
- Work in collaboration with the Bilingual Services Department to analyze evaluations of students with English language learning needs to reduce over-identification.

Technology Services Department Goals

Goals:

- 1. Maintain and augment technology infrastructure to provide a robust and reliable platform in support of district educational and administrative initiatives and functions.**
- 2. Maintain customer service focus on end users.**
- 3. Assist MCPASD administration in strategic planning.**

Goals Detail:

- 1. Maintain and augment technology infrastructure to provide a robust and reliable platform in support of district educational and administrative initiatives and functions.**
 - a. Update and adhere to refresh cycle timeline for end user computing devices.
 - b. Upgrade network edge switch infrastructure to meet near term demands while providing the flexibility for future needs.
 - c. Maintain and augment network infrastructure, especially wireless access points, to meet near term demands while providing the flexibility for future needs, especially with respect to increased mobility, heterogeneous devices, Response to Intervention initiatives and standardized assessments.
 - d. Assist Fiscal Services with the implementation and support of the TIES Fee system.
 - e. Implement and maintain security camera and building access system in conjunction with Facilities Services and Fiscal Services.
 - f. Leverage network infrastructure to augment crisis incident response initiation and crisis management communications.
 - g. Maintain and augment network infrastructure to support Community Relations initiatives and processes.
 - h. Enhance and augment network security policies and procedures.
 - i. Coordinate and liaise with public service agencies with regard to school safety, security and connectivity.
 - j. Improve business continuity and system resiliency by creating a more robust disaster recovery system.
- 2. Maintain customer service focus on end users.**
 - a. Maintain and adhere to Helpdesk process and expand content on Technology Information Portal.
 - b. Maintain and improve communication processes, especially with respect to new initiatives.
 - c. Augment or modify network infrastructure and configuration, where applicable, to improve end user experience and functionality.
 - d. Adhere to standardized ordering procedures, processes and tools that streamline and improve the efficiency.
 - e. Continue to use end-user feedback to identify and resolve communication issues.
 - f. Initiate a broad survey of end user perception of Technology Services process and performance.
 - g. Continue to identify or develop training and growth opportunities for technology services staff.

3. Assist MCPASD administration in strategic planning.

- a. Maintain established infrastructure baselines and configurations for each academic level and department.
- b. Promote structured implementation of district initiatives through established project management methodologies.
- c. Compile and present technology utilization data.
- d. Formalize knowledge sharing processes and documentation between Technology Services Members.
- e. Develop and utilize Instructional Technology Planning teams at the middle and high levels.
- f. Develop an Instructional Technology PLC at the elementary level.

**BOARD OF EDUCATION
MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
MONDAY, June 27, 2016
District Administrative Center
7106 South Avenue, Middleton, WI 53562**

BOARD AGENDA

- 1. Call to Order Regular Board Meeting at 7:00 p.m.**
- 2. Approval of Minutes**
- 3. Communications**
 - a. Citizen Comments
 - b. Correspondence/Board Communication
- 4. Superintendent's Report**
 - a. Upcoming Events and Updates
- 5. Consent Agenda**
 - a. Administrative/Business Services
 1. Approval of Bills Payable
 2. Approval of Treasurer's Report
 - b. Employee Services
 1. Approval of Resignations
 2. Approval of Leaves of Absence
 3. Approval of Staff Appointments
 4. Approval of Retirements
 - a. District Consent Items
- 6. Items for Information/Discussion**
 - a. Enrollment Update
 - b. Plan Schedule for Board Round Table Sessions, Agenda Setting and Finance – 2016-2017
 - c. Revisit Board Goals Development
 - d. Superintendent Recognition
- 7. Items for Action**
 - a. Approval of Intergovernmental Agreements – School Resource Officer and Crossing Guards
 - b. Approval of 4K 66.03 Intergovernmental Agreement with Madison Metropolitan School District
 - c. Approval of Public Depositories for 2016-2017
 - d. Approval of Budget Changes for 2015-2016
 - e. Approval of Athletic Tournaments in Fund 96 as Fundraisers
 - f. Approve Resolution Authorizing the Financing of Equipment Pursuant to a Lease Purchase Agreement
- 8. Next Meeting Dates and Adjournment**
 - a. Future Meeting Dates
July 11, 2016 Regular Board Meeting at 7:00 p.m. DAC
 - b. Potential Board Agenda Items

Persons needing special accommodations or more specific information about agenda items may call 829-9004.

06.09.16