

Preparing for your Comprehensive Final Evaluation

Your final evaluation score will be based on a preponderance of evidence submitted by **May 1st** unless you and your evaluator agree to a later date.

Criterion 1: Centering instruction on high expectations for student achievement.	Criterion 2: Demonstrating effective teaching practices
Criterion 3: Recognizing individual student learning needs and developing strategies to address those needs	Criterion 4: Providing clear and intentional focus on subject matter content and curriculum
Criterion 5: Fostering and managing a safe, positive learning environment	Criterion 6: Using multiple student data elements to modify instruction and improve student learning
Criterion 7: Communicating and collaborating with parents and the school community	Criterion 8: exhibiting collaborative and collegial practices focused on improving instructional practice and student learning

1. Review your mid-year progress.
2. Review completed observations that have occurred since your mid-year progress check-in.
3. You are looking for a rating of applying to be proficient or innovating to be distinguished.
4. Review your growth plan and make sure you have evidence of student growth.
5. Be ready to have a conversation with your administrator on which areas you are proficient and which areas you may need to work on as you are developing at this time.
6. After your meeting, reflect and start thinking about next year.

If you will be on a *focused evaluation next year*, you will pick one criterion to be evaluated on.

If you will be on a *comprehensive evaluation next year*, look forward to working on *all* of the criteria but with knowledge of where you may need to have an intentional focus for professional growth.