Regular School Board Meeting Minutes
Tuesday, May 28, 2019

After having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met in Regular Session on Tuesday, May 28, 2019, at 7:00 p.m. in the library at West Valley High School, 9800 Zier Road, Yakima, WA 98908.

**Board of Directors** present: President Mike Meyer, Michael Thorne, Dave Jaeger, Mark Strong, Barb Smith Gilbert, Student Representatives Grant Pickett, Sidra Yousaf, and Faith Sullivan.

**Administrative Staff** present: Superintendent Mike Brophy, Assistant Superintendents Angela Von Essen and Peter Finch, Principals Eva Lust, Heidi Sutton, and Ben McMurry, Finance Director Sheilah Wood, Transportation Director Jaimi Schmidt, IT Director Jeremy Cox, Athletic Director Jeff Jamieson, Communications Director Anjerie Nemrow, and Recording Secretary Debbie Chronister

**Call to Order:** At 7:06 p.m., President Mike Meyer called the meeting to order following a five-minute recess after the Study Session.

**Pledge of Allegiance:** The Pledge of Allegiance was done during the Study Session.

**Changes to the Agenda:** There were no changes to the agenda.

**Communications:** Dr. Brophy reviewed the consent agenda and invited at least one Board member to be a part of the interview team on Wednesday, June 5, 2019, 8:15-11:30 a.m. for the Administrative Assistant position. Dave Jaeger volunteered.

President Meyer invited Ryan Mathews to continue with his comments and concerns from the Study Session. Mr. Mathews addressed: 1) buildings are for the community; 2) Bond Oversight Committee and the Citizens for Better School (CBFS) are two West Valley community groups; 3) West Valley contracted with CBRE Heery as recommended by the CBFS for long-range planning. What will this look like? 4) Bond Oversight Committee doesn’t have a charter and what the Board expects of them; and 5) as a tax payer, can he feel confident in this process?

Barb Smith Gilbert responded that the educational specifications were completed by the District’s architects from input provided by the building administration and staff. The Bond Oversight Committee is available to receive community input.

Dr. Brophy stated that the architect and project manager will be in attendance at the June 20, 2019 lunch meeting in room 2225 of the High School. Assistant Superintendent Angela Von Essen stated the educational specifications were done with Summitview and Apple Valley teams along with specialists that helped determine the capacity and placement of schools. We have been working on this for almost a year with the involvement of the directors.

Mike Brophy stated that he spoke to Project Manager, David Beaudine, with CBRE Heery. We need to focus on the budgeting and planning of the Bond Project. The long-term planning will shortly follow.

This is the last meeting for this year’s board student representatives. President Mike Meyer thanked the students for their involvement and commitment to the Board.

**Introduction of Visitors/Public Comment:** Visitors present were: Nicole Donegan, Matt Lewis, Kristin Williams, Traci Cox, Alicia Holemen, Alicia Egan, DeAndra Gonzalez, Melissa Brunz, Alishia Owens, Marcel Brunz, Suzanne Joldman, Kory Vondman, Shawna Estef, Joe Estef, Tiffany Williams, Rebekah Olden, Angela Carrick, Erika Vestad, Sabin Hogue, Brenda &
David Severson, Ryan Mathews, Hailey McCaffrey, Peter Marinace, Jerry Prescott, Susan Olden, Brooke Maloney, Mike Saunders, Steve Ashbrooke, and Recording Secretary Debbie Chronister.

At 7:20 p.m., Mike Meyer opened the meeting to comments, questions and/or concerns from the audience.

Teacher Tiffany Williams asked the Board to remember the Middle School in their long-term planning.

A parent requested the opportunity to tour the Freshman Campus before school starts this fall. Dr. Brophy stated there will also be a Family Engagement time during the first week of school.

A parent asked about the possibility of individual identifiable ID badges for the Apple Valley and Summitview students.

Michael Meyer closed the public forum at 7:26 p.m.

**High School Student(s) Report:** Student Representatives provided an update on the activities happening at the High School including Ramaplooza, the ASB Constitution review, and graduation June 7, 2019 in the Sun Dome.

**Approval of Consent Agenda:**

A. Approval of Minutes
   1. May 13, 2019 Study Session  (attached)
   2. May 13, 2019 Regular Meeting  (attached)

B. Approval of Vouchers and Payroll
   1. General Fund - Checks 226428-226554; 226621-226756; 226779-226919
   2. Capital Projects Fund - Checks 226778-226778; 226940-226941
   3. ASB Fund - Checks 226555-226576; 226757-226777; 226920-226939
   4. Payroll
   5. ESD 105 Payment Detail
   6. Procurement Card Detail

C. Financial Reports
   1. April, 2019 Financial Reports
   2. April, 2019 Budget Status Report

D. Approval of Employment Contracts
   1. Employment Overview
   2. Bickford, Megan - Speech Language Pathologist @ Ahtanum Valley Elementary
   3. Busby, Saunya - Head Secretary @ Summitview Elementary
   4. Colton, Taylor - Volunteer Football Coach @ West Valley High School
   5. Dray, Matthew - Volunteer Track Coach @ West Valley High School
   6. Garcia, Taylor - Speech Language Pathologist @ West Valley Secondary Levels
   7. Hales, Jennifer - Special Education Paraprofessional @ Mountainview Elementary
   8. Jones, Camille - Extended School Year Teacher @ Special Services
   9. Lancaster, Julie - Extended School Year Paraprofessional @ Special Services
   10. Lennartz Jr., Jeremy - Summer Help @ Facilities
   11. Mallonee, Griffin - Summer Help @ Facilities
   12. Mata, Rosalio - Volunteer Football Coach @ West Valley High School
   13. Ross, Dylan - Volunteer Football Coach @ West Valley High School
   14. Silva, Ashley - DLC Paraprofessional @ Wide Hollow Elementary
   15. Swinford, Stephanie - Bus Driver @ Transportation
   16. Tillett, Cain - Summer Help @ Facilities
   17. Troy, Melody - Extended School Year Paraprofessional @ Special Services
   18. Weeks, Jeffery - Head Girls Basketball Coach @ West Valley High School
   19. White, Tina - One to One Paraprofessional @ Cottonwood Elementary
E. Approval of Resignations/Retirements
1. Altshuler, Bob - Football Coach @ West Valley Junior High
2. Bailey, Mark - Assistant Behavior Specialist Paraprofessional @ West Valley Junior High
3. Chronister, Debbie - Administrative Assistant @ West Valley Central Office
4. Compton, Ronald - Teacher @ West Valley Junior High
5. Davies, Shannon - Music Teacher @ Ahtanum Valley Elementary
6. Foster, Shari - English Language Arts Teacher @ West Valley High School
7. Howell, Kathy - LAP Paraprofessional @ Summitview Elementary
8. Hyink, Patti - Secretary @ Special Services
9. Johnson, Mary - Volleyball Coach @ West Valley Junior High
10. Keller, Kiley - 4th Grade Teacher @ Cottonwood Elementary
11. Lacy, Craig - Activities Director @ West Valley High School
12. Leon, Kellie - Computer Lab Paraprofessional @ Summitview Elementary
13. Mugleston, Camille - English Teacher @ West Valley Junior High
14. Perez Uribe, Angeles Math/Intervention Teacher @ West Valley Junior High
15. Rice, Kayla - DLC Teacher @ Cottonwood Elementary
16. Rollinger, Heather - DLC Teacher @ West Valley Middle School
17. Woolman, Carly - 7th Grade Volleyball Coach @ West Valley Junior High

F. Approval of Leaves of Absence
1. Biglow, Robyn - May 13, 2019 - TBD Leave of Absence
2. Friedt, Don - June 12 - Est. July 31, 2019 Leave of Absence
3. Gifford, Debbie - April 17 - TBD Leave of Absence
5. Miller, Shannon - May 1, 2019 - May 10, 2019 Leave of Absence

Dave Jaeger made the motion to approve the consent agenda as presented. MC 5-0.

2018-19 Budget Extension Hearing:
Assistant Superintendent Angela Von Essen and Finance Director Sheila Wood explained the budget process and provided a rationale for the budget extension for each fund. They also provided clarification for board questions.

Discussion Items:
A. Personalized Learning Growth
Dr. Brophy gave an overview of the results from the survey taken by students, parents and staff regarding their understanding of the Personalized Learning Program. A committee comprised of staff, parents, and students meet at 4:00 p.m. on Mondays to learn what has been implemented, participate in future plans, and provide input.

B. Long-Range Planning
Superintendent Brophy said that a group of about 40 people did an analysis of West Valley facilities with the consulting firm CBRE Heery. At that time, it was agreed to run the Bond in February of 2019 instead of the recommendation of running a bond in 2020 from CBRE Heery. Ms. Von Essen said it is time to re-group with CBRE Heery and the community group. David Beaudine will be prepared to address this at the June 20, 2019 meeting. Board members discussed engagement, stakeholders interested, and the plan that CBRE Heery had to get the process going.

C. General Contractor/Construction Manager (GC/CM) Delivery Recommendation
A team consisting of Mike Brophy, Angela Von Essen, Peter Finch, Dave Jaeger, Anjerie Nemrow, and two oversight committee members decided the GC/CM delivery process was the best for the West Valley's project. The board members discussed this choice and the factors determining the decision.
Action Items:

A. Approval of Travel Requests
   1. Kevin Brennan/Jeff Weeks, Girls Basketball Team Building, Snohomish - June 1-2, 2019
   2. Roger McCausland, HBI PACT Carpentry Training, Schenectady, NY - June 10-15, 2019
   3. Jeff Parks, 2019 CMP National Air Rifle Championships, Port Clinton, OH - July 12-16, 2019
   5. Nick Hartman, Model Schools Conference, Washington, DC - June 23-26, 2019
   6. Rhonda Mutton, Model Schools Conference, Washington, DC - June 23-26, 2019

Michael Thorner made the motion to approve travel requests as presented. MC 5-0.

B. Approval of Policy Additions/Revisions
   1. First Readings
      a. Policy 2030 - Service Animals in Schools  (attached)
      b. Policy 3200 - Rights and Responsibilities  (attached)
      c. Policy 3205 - Sexual Harassment of Students Prohibited  (attached)
      d. Policy 5253 - Maintaining Professional Staff Student Boundaries  (attached)
      e. Policy 5281 - Disciplinary Action and Discharge  (attached)
      f. Policy 6020 - System of Funds and Accounts  (attached)
      g. Policy 6100 - Revenues From Local, State, and Federal Sources  (attached)
      h. Policy 6220 - Bid or Request for Proposal Requirements  (attached)

Michael Thorner stated his concerns regarding some wording in Policies 6220 and 5253. It was agreed to revise these policies and present them to the Board for an additional first reading on June 24, 2019.

Mark Strong made the motion to approve the first reading of Policies 2030, 3200, 3205, 5281, 6020 and 6100. MC 5-0.

   2. Second Reading
      a. Policy 1400 - Meeting Conduct, Order of Business and Quorum  (attached)
   Mike Meyer made the motion to approve the second reading of Policy 1400. MC 5-0.

Approval of Resolutions:

   Michael Thorner made the motion to approve Resolution # 19-05-685. MC 5-0.

2. Resolution #19-05-686 - Delegating Authority to WIAA
   Mike Meyer made the motion to approve #19-05-686. MC 5-0.

3. Resolution #19-05-687 - General Contractor/Construction Manager (GC/CM)
   Barb Smith Gilbert made the motion to approve #19-05-687. MC 5-0.

4. Resolution #19-05-688 - Surplus - Technology Equipment
   Michael Thorner made the motion to approve #19-05-688. MC 5-0.

Items Arising: None

Administrative Reports:

A. Administrative Reports
B. Enrollment Report
C. Safety Report
D. Travel Log Report
Mike Meyer asked Dr. Brophy to thank the principals, Heidi Sutton, Eva Lust, and Ben McMurry for their participation tonight.

Superintendent's Report: Dr. Brophy’s report was in the packet. The report included important dates, School Board meetings and Study Session topics. The Superintendent Blog had 8000 hits this month.

Dr. Peter Finch stated that West Valley was accepted as one of thirteen districts for the Head Start & Public Schools Collaboration Demonstration Project.

Dr. Brophy reported on his visit to OIC to see the Open Door programs and students engaging with Roger McCausland, home building instructor. This is a dropout program and students will earn 3 credits. Angela Von Essen also visited and said it was exciting to see these opportunities for students. She gave a “thank you” to the West Valley Directors for their assistance in making this happen: Jeremy Cox and the IT Team, and Mageline Benedicto, Child Nutrition.

Reports/Board Development:
Michael Thorner expressed his appreciation to the High School and Ms. Johnson for having the Board meeting in the Library.

Grant Pickett discussed the High School’s plan to change their motto to “All for One”, welcoming the Freshmen students.

Closed Session: At 8:45 p.m., the Board moved into a Closed Session to discuss collective bargaining expected to last thirty (30) minutes with no action to follow. At 9:15 p.m., President Meyer announced an extension of ten (10) minutes was needed. At 9:22 p.m. the Board exited the Closed Session and reconvened into regular session.

Adjournment followed at 9:22 p.m.

Mike Brophy, Superintendent

Mike Meyer, President