



Brea Olinda Unified School District
BREA, CALIFORNIA
BOARD OF EDUCATION
REGULAR MEETING

"Learning is our Priority, with Opportunity for All."

MEETING NOTICE AND AGENDA -July 16, 2020 (PUBLIC COPY)

Board of Education

Members

Nicole Colon, President
Paul Ruiz, Vice President
Keri Kropke, Clerk
Carrie Flanders, Member
Gail Lyons, Member

Thursday, July 16, 2020
5:30 PM - Closed Session
6:30 PM - Regular Meeting

Open Session Zoom Link:

[https://us02web.zoom.us/j/82681418085?
pwd=YnRabXRaQUdLYmdKMmkyTDFoTUQxQT09](https://us02web.zoom.us/j/82681418085?pwd=YnRabXRaQUdLYmdKMmkyTDFoTUQxQT09)
Password: 013158

MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

I. OPEN SESSION / CALL TO ORDER – 5:30 PM ZOOM MEETING

CALL TO ORDER
Time: _____ PM

II. ESTABLISH QUORUM

III. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING CLOSED SESSION AGENDIZED ITEMS – 5:30 PM

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at _____ PM to discuss the items identified on the Closed Session

agenda, which are:

1. Threat to Public Service or Facilities

2. Conference with Labor Negotiator

The Board of Education will discuss possible parameters for 2020-2021 BOTA and CSEA negotiations with District negotiators Brinda Leon, Kerrie Torres, and Richard Champion.

3. Public Employee Discipline/Dismissal/Release/Employment

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

- Elementary School Principal Appointment

4. Superintendent's Goals Update / Evaluation 2019-20

IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

The Board has adjourned Closed Session at _____PM and will be resuming Open Session at _____ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session
Time: _____ PM**

V. CALL TO ORDER – OPEN SESSION – 6:30 PM – ZOOM MEETING

**REGULAR MEETING
Time: _____ PM**

The Board of Education welcomes the public's participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

1. Roll Call

Colon
Ruiz

Flanders

Kropke

Lyons

P = Present; A = Absent

2. Adoption of the Agenda

**MOTION # _____
MOTION _____
SECOND _____**

VOTE: Colon
Ruiz

Flanders

Kropke

Lyons

3. Pledge of Allegiance

Presenter: President Colon

4. Report of Closed Session

Presenter: President Colon

5. Superintendent’s Report

Presenter: Dr. Mason

6. Presentations

a. Certificate of Congressional Appreciation

Stefanie Zoellner, Director of Food Services, will be presented with a Certificate of Congressional Appreciation from Congressman Gilbert R. Cisneros, Jr.'s office for outstanding service to the District's student community during the Covid-19 school closure.

b. Plan for Reopening of Schools

Presenter: Kerrie Torres

[Plan for Reopening Schools Presentation](#)

VI. PUBLIC COMMENTS

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak.

Telecommuting members of the public who wish to address the Board during the Board Meeting have been asked to provide comments via a [Google Form](#) prior to the start of the Board Meeting.

Please email publiccomments@bousd.us to submit your comment, if you are unable to access the Google form prior to the Board Meeting. Staff will make all attempts to share and record any submissions received prior to the Open Session of the Board Meeting. Any submissions received after the Open Session begins will be provided to the Board after the conclusion of the meeting. All submissions will be attached to the Board Meeting Minutes.

Public members who address the Board will be limited to a maximum of three minutes per speaker. For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded for use in the minutes.

VII. APPROVAL OF MINUTES

1. Recommend the Board of Education approve the minutes of the June 25, 2020 Regular Board Meeting, July 7, 2020 Special Board Meeting, and July 9, 2020 Closed Session Board Meeting

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons

Ruiz
[June 25, 2020 Board Meeting Minutes](#)

[July 9, 2020 Closed Session Meeting Minutes](#)

[July 7, 2020 Special Board Meeting Minutes](#)

VIII. CONSENT CALENDAR

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

					MOTION #	_____
					MOTION	_____
					SECOND	_____
VOTE:	Colon	Flanders	Kropke	Lyons		
	Ruiz					

1. Superintendent's Department

2. Human Resources

a. Personnel Assignment Order

Recommend the Board of Education approve Personnel Assignment Order #1, as presented in the agenda attachment.

[PAO #1](#)

3. Educational Services

a. Apex Learning Agreement Amendment

Recommend the Board of Education approve the Apex Learning Agreement Amendment adding unlimited enrollments district-wide from Apex Learning in the amount of approximately \$51,420.00 for all students in 6th grade through 12th grade for the 3rd year of a 3-year agreement to be used in our Independent Study program during COVID-19.

Cost: \$48,555.00 (Approximate)

Fund: LCFF Supplemental

[Apex Learning Agreement Amendment](#)

b. Medi-Cal Administrative Activities Program (MAA) Random Moment Time Survey (RMTS) Service Agreement for 2020-2021 School Year

Recommend the Board of Education approve the Medi-Cal Administrative Activities Program (MAA) Random Moment Time Survey (RMTS) Service Agreement between the Brea Olinda Unified School District and MCF Consulting, Inc. for the services related to claims for reimbursement in accordance with United States and California laws for the 2020-2021 school year.

District Revenue: Will vary based on participation

Fund: Medi-Cal Reimbursement

[Med-Cal Administrative Activities Program](#)

c. Special Education

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

- | | |
|---|-------------|
| 1. <u>Confidential Settlement Agreement 2019-20 & 2020-21</u>
Student #520002779 | \$ 0.00 |
| 2. <u>Jump and Schout Therapy 2020-21</u>
Independent Contractor Agreement

Student #540002690 | \$ 3,000.00 |
| 3. <u>Trauma Therapy CA Psychology Corporation 2020-21</u>
Amended Independent Contractor Agreement | \$0.00 |

4. Business Services

a. Warrant List - Auditor Flanders

Recommend the Board of Education approve the Warrant List for the period of June 18, 2020 through July 8, 2020.

[Warrant List](#)

b. Surplus Property

Recommend the Board of Education declare surplus and approve disposition of the attached list of surplus District property.

[Surplus Property](#)

c. Donations

Recommend the Board of Education accept and acknowledge the attached list of donations.

[Donations](#)

d. Blanket Approval for Hiring Independent Contractors

Recommend the Board of Education delegate authority to sign contracts for consultants, independent contractors, and other services with a maximum limit of \$5,000 to the Superintendent, Assistant Superintendent Business Services, Assistant Superintendent Educational Services and the Assistant Superintendent Human Resources for the 2020-2021 fiscal year.

[Blanket Approval for Hiring Independent Contractors](#)

e. Approval to Sign Contracts and Agreements

Recommend the Board of Education delegate authority to sign contracts and maintenance agreements that do not exceed the legal bid limit as defined in Public Contract Code 20111 and/or Uniform Public Cost Accounting procedures to the Assistant Superintendent Business Services for the 2020-2021 fiscal year

[Approval to Sign Contracts and Agreements](#)

f. Xerox Copier for Child Development Services

Recommend the Board of Education approve a 60-month lease on a Xerox B8155 copier for Child Development Services in the amount of \$195.97 per month plus tax which includes 5,000 copies per month with overage billed at \$.005 per copy under the terms and conditions of CMAS Contract No. 3-17-36-0030B awarded to Xerox Corporation. The Board finds and determines that it is in the best interest of the District to lease the Xerox B8155 from Xerox Corporation utilizing the CMAS contract per Public Contract Code Section 10298 in lieu of following the bidding process.

Cost: Approximately \$195.97 per month plus tax which includes 5,000 copies per month
Overage billed at \$.005 per copy

Fund: 12 - Child Development

[Xerox Copier for Child Development Services](#)

g. Purchase of Signs and Required Public Information in Accordance with OC Health Office's Orders (COVID-19) Effective June 20, 2020

Recommend the Board of Education approve the purchase of various wall and floor signs to be displayed throughout the District sites and offices in accordance with the OC Health Officer's Orders effective June 20, 2020 from Fastsigns in the amount of approximately \$10, 397.23.

Cost: \$10,397.23 (Approximate)
Fund: 01 - Resource: CARES Act Funding or SB117 Funding

[Purchase of Signs and Information Regarding COVID-19](#)

h. Required School Bus Seat Repairs

Recommend the Board of Education approve the issuance of a purchase order for needed repairs in the amount of approximately \$6,846.50 from Buswest in order to remain in compliance with California Code of Regulations 1232 - General Maintenance. The District obtained 2 estimates and the Buswest provided the best price.

Cost: \$6,846.50 (Approximate)
Fund: 01

[Required Repair for School Bus Seats](#)

i. Purchase to Upgrade Air Filters throughout the District

Recommend the Board of Education approve the purchase of MERV-13 Air Filters to improve the filtration of air movement throughout the District from our supplier Pacwest Air Filter Company in the amount of approximately \$10,406.44. A filter with a MERV rating of 13 catches more contaminants and could be considered "better" than a MERV 8 filter currently used throughout the district.

Cost: \$10,406.44 (Approximate)
Fund: 01 - Resource: CARES Act Funding or SB117 Funding

[Purchase to Upgrade Air Filters throughout the District](#)

j. Purchase of Germstar Hands Free Sanitizer Dispensers with Product

Recommend the Board of Education approve the purchase of 100 - 32 oz Germstar Hands Free Dispensers with Metal Stand, and 17 cases of solution for 32 oz dispensers 6-pack in the amount of approximately \$20,230.00 from Germ Free Plus Company for the placement throughout the district in high traffic areas, (i.e. hallways, doors, and other high-contact areas) to support healthy hygiene behaviors.

Cost: \$20,230.00 (Approximate)
Fund: 01- Resource: CARES Act Funding or SB 117 Funding

[Purchase of Germstar Hands Free Dispensers and Product](#)

IX. INFORMATION, DISCUSSION AND DIRECTION

1. Fourth Quarter Report on Williams Uniform Complaints

This is an information only memo and no action is required by the Board of Education.

[Fourth Quarter Report on Williams Uniform Complaints](#)

X. ACTION ITEMS

1. Superintendent's Department

2. Human Resources

3. Educational Services

a. Zoom Video Communications Inc. Licenses

Recommend the Board of Education ratify the purchase of Zoom licenses from Zoom Video Communications Inc. in the amount of approximately \$16,200.00 in order to allow teachers to host web meetings and have improved control over their web sessions. The Zoom Service period start date was 6/25/2020. This is a 12-month subscription.

Cost: \$16,200.00 (Approximate)

Fund: 01 - General Fund

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Zoom Video Communications Inc. Licenses](#)

b. Amplified IT - G Suite Enterprise for Education

Recommend the Board of Education approve the purchase of the G Suite Enterprise for Education

form Amplified IT in the amount of approximately \$9,912.00 to allow teachers to host web meetings and access other beneficial tools including the ability to live stream, and record their sessions. Additionally, it provides the IT Team additional improved security tools to better monitor our existing Google domain.

Cost: \$9,912.00 (Approximate)

Fund: 01 - General Fund

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Amplified IT - G Suite Enterprise for Education](#)

4. Business Services

a. Paper Products Purchase for Food Services

Recommend the Board of Education approve an agreement with P & R Paper Supply Company, Inc. in the amount of approximately \$65,000 for the purchase of paper products under the terms and conditions of Bid #18-19-12NS awarded by the Jurupa Unified School District pursuant to the provisions of Public Contract Code Section 20118. The Board finds and determines that it is in the best interest of the District to purchase paper products through P & R Paper Supply Company, Inc. piggybacking on the Jurupa Unified School District's competitive Bid #18-19-12NS in lieu of following the bidding process.

Cost: Approximately \$65,000

Fund: 13 - Cafeteria

MOTION # _____
MOTION _____
SECOND _____

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Paper Products Purchase for Food Services](#)

b. Resolution #20-15, Transfer of Special or Restricted Fund Monies

Recommend the Board of Education adopt Resolution #20-15 authorizing that monies held in any fund or account may be temporarily transferred to another fund or account of the District for payment obligations.

RESOLUTION # _____
MOTION _____
SECOND _____
ROLL CALL
VOTE

VOTE: Colon Flanders Kropke Lyons
Ruiz

[Resolution #20-15, Transfer of Special or Restricted Fund Monies](#)

XI. BOARD CALENDAR

XI. BOARD CALENDAR

Monday, August 17	First day of School for 2020-21
Thursday, August 27	Regular Board Meeting - 6:30 PM
Thursday, September 10	Regular Board Meeting - 6:30 PM
Thursday, September 17	Board Study Session - 6:30 PM
Thursday, October 15	Regular Board Meeting - 6:30 PM
Thursday, October 22	Board Study Session - 6:30 PM
Thursday, November 12	Regular Board Meeting - 6:30 PM
Thursday, December 10	Regular Board Meeting - 6:30 PM

XII. CONTINUATION OF CLOSED SESSION (If Necessary)

XIII. SUPERINTENDENT AND BOARD COMMENTS

XIV. ADJOURNMENT

ADJOURNMENT
Time:_____ PM