

Board Agenda

District Office Board Room
500 N. Walnut St., La Habra, CA 90631

Thursday, July 14, 2016 07:00 PM

5:00 p.m. - Closed Session
5:30 p.m. – Work/Study Session
7:00 p.m. – Call to Order/Regular Meeting
(Meetings are recorded for use in official minutes)

1. Formal Call to Order

Start time: 05:00 PM

2. Public Comment on Closed Session Items:

- LHEA/CSEA Negotiations

3. Adjourn to Closed Session

4. Work Study

Start time: 05:30 PM

Presenter: Sheryl Tecker, Director of Programs and Assessment

- Highlights from the 2016 Smarter Balance Results
- Board Self-evaluation

5. Second Call to Order

Start time: 07:00 PM

- Welcome
- Pledge of Allegiance

6. Report from Closed Session

7. Action Item: Adoption of Agenda

(Action)

Motion _____

Second _____

Approve _____

8. Action Item: Approval of Minutes of the Regular Meeting of June 9, 2016 and June 23, 2016 and the Special Meeting of July 6, 2016.

(Action)

Motion _____

Second _____

Approve _____

9. Correspondence: Clerk of the Board

10. Superintendent's and Trustees' Report

- La Habra Journal
- Principal, Anna Dorado, will share a presentation from the "No-Excuses University" program at Sierra Vista.
- Summer Academy Showcase

11. Public Comment

Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. GENERAL MATTERS

a. Action Item: Consent Calendar

(Action)

Motion _____

Second _____

Approve _____

i. Independent/Special Education Contract Agreements

Trustees are requested to approve the Independent/Special Education Contract Agreements as attached.

ii. Staff Development

Recommend Board approval of Staff Development and revised additional expenses for designated employees to attend conferences/workshops as attached.

[STAFFDEV 071416.pdf](#)

iii. Extra Pay Approval

Recommend Board approval of extra pay requests per employees Contract's provisions and Education Code requirements per attachment.

[extra earnings 7-14-16.pdf](#)

iv. Certificated and Classified New Hires and Resignations

Trustees will be apprised of Certificated and Classified resignations and requested to ratify new hires per attachment.

[resignations 7-14-16.pdf](#)

[new hires 7-14-16.pdf](#)

v. Personnel Change of Status

Recommend Board approval of changes in select employees' status per attachment.

[change of status 7-14-16.pdf](#)

b. Action Item: Approval of Chief Negotiator

(Action)

Trustees are requested to approve the recommendation of Spencer E. Covert to serve as the Chief Negotiator for certificated and classified personnel for 2016-17.

Motion_____

Second _____

Approve_____

c. Action Item: Approval of Contract for Executive Search Firm (Action)

Trustees are requested to approve the contract for Leadership Associates to assist the District in the Superintendent Search Process as attached.

Motion _____ Second _____ Approve _____

[La Habra City SD Contract LA executed.pdf](#)

d. Information/Action Item: Board Meeting Schedule (Action)

Trustees will review the Board Meeting Schedule to consider re-instating the Regular Board meeting for July 28, 2016 as attached.

Motion _____ Second _____ Approve _____

[Board Meeting Schedule 2016 .pdf](#)

e. Action Item: Authorization for Refreshments, Meals and/or Recognition Awards for Adults (Action)

Trustees are requested to authorize the District to provide refreshments, meals and/or recognition awards to adults to facilitate mandatory safety training, staff recognition programs, and Board work study or closed study session as attached.

Motion _____ Second _____ Approve _____

[Adult Meals Board Item.pdf](#)

13. PERSONNEL AND INSTRUCTION

a. Action Item: Approval of CalPERS Compliant Classified Salary Schedule (Action)

Trustees will consider approval of a classified salary schedule that could qualify staff to become members of the California Public Employees' Retirement System (CalPERS) and comply with the California Code of Regulation, title 2 CCR 570.50 Requirement for a Publicly Available Pay Schedule as attached.

Motion _____ Second _____ Approve _____

[Combined Salary Schedule \(PERS compliant\).pdf](#)

14. BUSINESS ITEMS

a. Action Item: Approval of Bid No. B01-2016 **(Action)**

Based on the bids received, Trustees are recommended to award Bid Number B01-2016 for Walnut Modernization Project to the apparent lowest bidder, Harik Construction, Inc. as attached.

Motion _____ **Second** _____ **Approve** _____

[B01-2016 Board Bid Recommendation.pdf](#)

b. Action Item: Resolution #13-2016 Authorization of Signatures **(Action)**

Trustees are requested to adopt Resolution #13-2016 specifying those persons authorized to sign District payroll notices of employment/changes of status (NOE/CS), Time Sheets, vendor orders for payment and warrant registers per attachment.

Motion _____ **Second** _____ **Approve** _____

[Resolution 13-2016-Authorization of Signatures.pdf](#)

c. Action Item: Approval of Resolution No. 14-2016 **(Action)**

Trustees are requested to consider approval of Resolution No. 14-2016, to appoint Karen Kinney as the custodian of the Revolving Cash Fund and that the signature of the custodian be required on claims for replenishment of the fund per the attachment.

Motion _____ **Second** _____ **Approve** _____

[Resolution 14-2016 Revolving Cash Fund.pdf](#)

d. Action Item: Approval of Authorized Bank Signatures **(Action)**

Trustees are requested to approve the signatures of Karen Kinney, Chief Business Official, and Teresa Egan, Assistant Superintendent Educational Services as authorized signers for select bank accounts for the District after August 5, 2016 as attached.

Motion _____ **Second** _____ **Approve** _____

e. Lease Agreement for Institute for Healthcare Advancement **(Information)**

Presenter: Karen Kinney, Chief Business Official

Trustees will review an agreement for the use of land at Las Lomas by The Institute for Healthcare Advancement as attached.

15. Other Business from the Board

16. Adjournment

Motion _____

Second _____

Approve _____

17. NEXT BOARD MEETING:

The next regular meeting of the Board of Education is tentatively scheduled for August 11, 2016, 7:00 p.m., in the Board Room at the District Education Center, 500 North Walnut Street, La Habra, California.

La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300; fax: 562-690-4154.