

  
**Brea Olinda Unified School District**  
**BREA, CALIFORNIA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**

"Learning is our Priority, with Opportunity for All."

**MEETING NOTICE AND AGENDA -October 8, 2020 (PUBLIC COPY)**

**Board of Education Members**

*Nicole Colon, President*  
*Paul Ruiz, Vice President*  
*Keri Kropke, Clerk*  
*Carrie Flanders, Member*  
*Gail Lyons, Member*

**Thursday, October 8, 2020**  
**5:30 PM - Closed Session**  
**6:30 PM - Regular Meeting**

**Closed Session Meeting:**  
BOUSD District Office  
Large Conference Room

**Open Session Meeting:**  
Live Stream Link:  
[BreaOlindaUSD YouTube](#)

**MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING**

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM District Office Large Conference Room**

**CALL TO ORDER**  
Time: \_\_\_\_\_ PM

**II. ESTABLISH QUORUM**

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING CLOSED SESSION AGENDIZED ITEMS – 5:30 PM District Office Large Conference Room**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at \_\_\_\_\_ PM to discuss the items identified on the Closed Session

agenda, which are:

**1. Conference with Labor Negotiator**

The Board of Education will discuss possible parameters for 2020-2021 BOTA and CSEA negotiations with District negotiators Brinda Leon, Kerrie Torres, and Richard Champion.

**2. Public Employee Discipline/Dismissal/Release/Employment**

The Board of Education will discuss employment recommended, employment changes, and special requests by employees.

**3. Threat to Public Service or Facilities**

**4. Superintendent's Goals 2020-2021**

**IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION**

The Board has adjourned Closed Session at \_\_\_\_\_ PM and will be resuming Open Session at \_\_\_\_\_ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session**  
**Time: \_\_\_\_\_ PM**

**V. CALL TO ORDER – OPEN SESSION – 6:30 PM – LIVESTREAM ON: Brea Olinda USD YouTube**

**REGULAR MEETING**  
**Time: \_\_\_\_\_ PM**

The Board of Education welcomes the public's participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

**1. Roll Call**

Colon	Flanders	Kropke	Lyons
Ruiz			

P = Present; A = Absent

**2. Adoption of the Agenda**

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE:	Colon	Flanders	Kropke	Lyons
	Ruiz			

**3. Pledge of Allegiance**

**Presenter:** President Colon

**4. Report of Closed Session**

**Presenter:** President Colon

**5. Superintendent’s Report**

**Presenter:** Dr. Mason

**6. Presentations**

**VI. PUBLIC COMMENTS**

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak.

Telecommuting members of the public who wish to address the Board during the Board Meeting have been asked to provide comments via a [Google Form](#) prior to the start of the Board Meeting. If you are unable to access the Google form prior to the Board Meeting, please email [publiccomments@bousd.us](mailto:publiccomments@bousd.us) to submit your comment.

Staff will make all attempts to share and record any submissions received prior to the start of the Closed Session Meeting. All submissions received prior to 5:00 PM will be attached to the Board Meeting Minutes. Any submissions received after 5:00 PM will be shared at the following Board Meeting and added to those meeting minutes.

Public members who address the Board will be limited to a maximum of three minutes per speaker. For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded for use in the minutes.

**VII. APPROVAL OF MINUTES**

**1. Recommend the Board of Education approve the minutes of the September 24, 2020 Regular Board Meeting.**

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

[September 24, 2020 Meeting Minutes](#)

**VIII. CONSENT CALENDAR**

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

## 1. Superintendent's Department

### 2. Human Resources

#### a. Personnel Assignment Order

Recommend the Board of Education approve Personnel Assignment Order #6, as presented in the agenda attachment.

[PAO #6](#)

#### b. 2020-2021 Elementary and Secondary School Calendars

Recommend the Board of Education approve the revised Elementary and Secondary Student Calendars, as presented in the agenda attachment.

[2020-2021 Revised Elementary and Secondary School Calendars](#)

#### c. Job Description / Salary Placement Approval - Benefits Technician/Office Assistant II - Human Resources

Recommend the Board of Education approve the job description and salary placement for Benefits Technician/Office Assistant II - Human Resources, Range 24, Classified Monthly Salary Schedule.

Step 01: \$3,368.00  
Step 02: \$3,538.00  
Step 03: \$3,715.00  
Step 04: \$3,903.00  
Step 05: \$4,098.00  
Step 06: \$4,305.00

[Job Description Benefits Technician- Office Assistant II - Human Resources](#)

## 3. Educational Services

#### a. Special Education

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

1. Melissa Singleton dba Quality Autism Services, 2020-21 \$38,000.00  
Independent Contractor Agreement  
Student #520003307
2. Chapin Tolley Brown ENT dba Child Shuttle 2020-21 \$10,362.00  
Independent Contractor Agreement  
Student #400000531
3. Oak Grove Institute Foundation, Inc. 2020-21 \$131,340.83  
Master Contract  
Student #730004731 ISA

4.	<u>Chapin Tolley Brown ENT dba Child Shuttle</u> 2020-21 Independent Contractor Agreement Student #550004206	\$15,322.00
5.	<u>Chapin Tolley Brown ENT dba Child Shuttle</u> 2020-21 Independent Contractor Agreement	\$21,000.00
6.	<u>U. S. Transport Services, Inc. 2020-21</u> Independent Contractor Agreement	\$20,000.00
7.	<u>Confidential Settlement Agreement 2020-21 &amp;</u> 2021-22 Student #520002858	\$95,000.00

#### 4. Business Services

##### a. Warrant List - Auditor Flanders

Recommend the Board of Education approve the Warrant List for period of September 17, 2020 to September 30, 2020.

[Warrant List](#)

##### b. Donations

Recommend the Board of Education accept and acknowledge the attached list of donations, as per the agenda attachment.

[Donations](#)

##### c. Surplus Property

Recommend the Board of Education declare surplus and approve disposition of the attached list of surplus District property.

[Surplus Property](#)

## IX. PUBLIC HEARING - None

## X. INFORMATION, DISCUSSION AND DIRECTION

### 1. First Quarter Report on Williams Uniform Complaints

This is an information only memo and no action is required by the Board of Education.

[First Quarter Report on Williams Uniform Complaints](#)

### 2. Reopening of Schools

**Presenter:** Superintendent Dr. Mason and Assistant Superintendent Kerrie Torres

## XI. ACTION ITEMS

# 1. Superintendent's Department

## a. Contract with CSBA for Gamut Meetings

Recommend the Board of Education approve the contract between Brea Olinda Unified School District and CSBA for Gamut Meetings agenda software in the amount of approximately \$3,333.00 beginning on November 1, 2020 through June 30, 2021.

Cost: \$ 3,333.00 (Approximate)  
Fund 01 - General

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[CSBA Gamut Service Agreement](#)

## b. Contract with CSBA for Policy Development Workshop

Recommend the Board of Education approve the contract between Brea Olinda Unified School District and CSBA for their comprehensive Policy Development Workshop to develop a new policy manual and achieve compliance with state and federal mandates in in the amount of approximately \$10,740.00.

Cost: \$10,740.00 (Approximate)  
Fund 01 - General

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[CSBA Policy Development Workshop](#)

## c. Elimination of Board Bylaw 9123 - Clerk

Recommend the Board of Education approve the elimination of Board Bylaw 9123 and Clerk position.

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon                      Flanders                      Kropke                      Lyons  
Ruiz

[Board Bylaw 9123 - Clerk](#)

## d. Board Bylaw 9121.1 - Vice President / Clerk

Recommend the Board of Education approve the first reading and revisions to Board Bylaw 9121.1 - Vice President/ Clerk.

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Board Bylaw 9121.1 - Vice President -Clerk](#)

**e. Leadership Development Training from Education Support Services Group**

Recommend the Board of Education approve an agreement with Education Support Services in the amount not to exceed \$2,500 to provide Leadership Development Training with an emphasis on, but not limited to, communication, decision making, and conflict resolution beginning on October 1, 2020 through December 31, 2020.

Cost: \$2,500.00 (Not to exceed)  
Fund 01 - General

MOTION #  
MOTION  
SECOND

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Leadership Development Training from Education Support Services Group](#)

**2. Human Resources**

**a. Resolution #20-24 Rescinding Layoff of Classified Personnel**

Recommend the Board of Education adopt Resolution #20-24 authorizing the rescinding of the Notice of Layoff of Classified Personnel - Noon Duty Aide.

RESOLUTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_  
ROLL CALL  
VOTE  
\_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Resolution #20-24 Rescinding Layoff of Classified Personnel](#)

**3. Educational Services**

**a. ASI Corp - Purchase of Additional CyberTrack H5 Webcams**

Recommend the Board of Education ratify the purchase of 175 additional CyberTrack H5 webcams from ASI Corp in the amount of approximately \$9,629.89 to provide synchronous learning for students during the Hybrid Learning Model.

Cost: \$9,629.89 (Approximate)

Fund: LCFF Supplemental

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[ASI Corp - Purchase of Additional CyberTrack H5 Webcams](#)

**b. Intelli-Tech - Purchase of LED Monitors**

Recommend the Board of Education ratify the purchase of 250 ViewSonic 24" LED monitors from Intelli-Tech in the amount of approximately \$26,571.25 to manage their on-screen content efficiently during the Hybrid Learning Model.

Cost: \$26,571.25 (Approximate)

Fund: LCFF Supplemental

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Intelli-Tech - Purchase of LED Monitors](#)

**c. Amazon - Purchase of Camera Tripods, Conference Microphones, and USB Multiport Adapters**

Recommend the Board of Education ratify the purchase of 300 Camera Tripods, 300 Conference Microphones, and 300 USB Multiport Adapters from Amazon in the amount of approximately \$28,567.03 for Hybrid Learning.

Total Cost: \$28,567.03 (Approximate)

Camera Tripods - \$7,560.00

Conference Microphones - \$12,645.44

Multiport Adapters - \$8,361.59

Fund: LCFF Supplemental

MOTION # \_\_\_\_\_  
MOTION \_\_\_\_\_  
SECOND \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Amazon - Purchase of Camera Tripods, Conference Microphones, and USB Multiport Adapters](#)

**4. Business Services**

**XII. CONTINUATION OF CLOSED SESSION (If Necessary)**

**XIII. SUPERINTENDENT AND BOARD COMMENTS**

**XIV. ADJOURNMENT**



## **XV. BOARD CALENDAR**

October 11 - 17	Week of the School Administrator
*Tuesday, October 13	Staff Development Day & Staff Drive-through Breakfast (7:00- 8:30 AM) - No School District Wide
Thursday, October 15	End of 1st Quarter for Secondary
Friday, October 16	Secondary Teacher Prep Day - No School for Secondary
Monday, October 19	First day of Hybrid Instruction - Group A
Tuesday, October 20	First day of Hybrid Instruction - Group B
Thursday, October 22	Regular Board Meeting - 6:30 PM
October 26 - 30	Red Ribbon Week
Wednesday, November 11	Veterans Holiday - No school
Thursday, November 12	Regular Board Meeting - 6:30 PM; End of 1st Trimester for Elementary
Friday, November 13	Elementary Teacher Prep Day - No School for Elementary
November 23 - 27	Thanksgiving Recess
Thursday, December 10	Regular Board Meeting - 6:30 PM
Thursday, December 17	End of 2nd Quarter for Secondary
Friday, December 18	Secondary Teacher Prep Day - No School for Secondary
December 21 - January 1	Winter Recess

*\*Pending Board of Education approval at October 8, 2020 Board Meeting*