Regular School Board Meeting Minutes
Monday, October 22, 2018

After having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met in Regular Session on Monday, October 22, 2018, at 7:00 p.m. in room 1245 at West Valley High School, 9800 Zier Road, Yakima, WA 98908.

Board of Directors present: President Michael Thorner, Mike Meyer, Mark Strong, Dave Jaeger, and Student Representatives Faith Sullivan, Grant Pickett, and Sidra Yousaf.

Administrative Staff present: Superintendent Mike Brophy, Assistant Superintendent Angela Von Essen, Assistant Superintendent Peter Finch, Finance Director Sheila Wood, Human Resource Director Randy Souers, Communications Director Anjerie Nemrow, Child Nutrition Director Mageline Benedicto, IT Director Jeremey Cox, Principal Ben McMurry, Principal Russ Tuman, and Recording Secretary Debbie Chronister.

Call to Order: At 7:00 p.m., President Michael Thorner called the meeting to order.

Pledge of Allegiance: The Pledge of Allegiance was sited during the Study Session meeting.

Changes to the Agenda: Dr. Brophy requested the Discussion Item, Board Goal - PBIS Consistency, be discussed first followed with the Revenue Forecasting/Capital Projects Update.

Communications: Dr. Brophy reviewed the following handouts presented to the Board: 1) Board Meeting Schedule; 2) AASA Case Study highlighting West Valley School District; 3) Education DIVE article noting West Valley School District as a cohort with AASA's Early Learning; and 4) Washington Standards-Based Superintendent Framework for evaluation.

Introduction of Visitors/Public Comment: Visitors present were Jerry Prescott, Jordan Lambert, Madeline McDonald, Stephen Robertson, Martha Torrico, Jaimi Schmidt, Gabriela Alves, and Michael Moore.

At 7:06 p.m., Michael Thorner opened the meeting to comments, questions and/or concerns from the audience. With no comments from the audience, President Thorner closed the public forum at 7:06 p.m.

High School Student Report: The Student Representatives reported on the following activities at the High School: Pink Ribbons throughout the school were dedicated to those fighting cancer; graduation plans have begun; and the Trunk Trick or Treat will be held at the Freshman Campus, October 25, 2018.

Approval of Consent Agenda:
A. Approval of Minutes
   1. Regular Minutes October 8, 2018

B. Approval of Vouchers and Payroll
   1. General Fund - Checks 223818-224008; 224073-224241
   2. Capital Projects Fund - Checks 224070-224072; 224259-224260
   3. ASB Fund - Checks 224041-224069; 224242-224258
   4. Payroll
   5. ESD 105 Payment Detail
   6. Procurement Card Detail

C. Financial Reports
   1. September, 2018 Financial Reports
   2. September, 2018 Budget Status Report
D. Approval of Employment Contracts
1. Employment Overview
2. Abrams, Barbara Server @ Child Nutrition
3. Belling, Emily Library Paraprofessional @ West Valley Junior High
4. Chrisman, Corey Custodian @ Facilities
5. Hernandez, John Boys Basketball Coach @ West Valley Junior High
6. Jennings, Megan Special Education Paraprofessional @ Mountainview Elementary
7. Murphy, Judy Temporary one to one Paraprofessional @ West Valley Middle School
8. Vitti, Adriana Special Education Paraprofessional @ Apple Valley Elementary

E. Approval of Resignations/Retirements
1. Abrams, Barbara Server @ Child Nutrition
2. Brickey, Tracey Server @ Child Nutrition
3. Buchanan, Michele SPED Paraprofessional @ Ahtanum Valley Elementary
4. Elquist-Michael, Karen DLC Paraprofessional @ West Valley Middle School
5. Lopez De Valencia, Maria Home Visitor @ Wide Hollow Elementary

F. Approval of Leaves of Absence
1. Chavez, Orlando October 15 - October 26, 2018 Leave of Absence
2. Friedt, Don September 21, 2018 - October 8, 2018 Leave of Absence

Mike Meyer made the motion to approve the consent agenda as presented. MC 4-0.

Discussion Items:
A. Board Goal - PBIS Consistency
Principals Stacey Drake, Russ Tuman, and Ben McMurry, Principal Interns Madeline McDonald and Jordan Lambert, and Transportation Director Jami Schmidt with Gabriela Alves talked about how Positive Behavior Interventions and Supports (PBIS) is used to shape and reshape behavior through positive reinforcements. Each school reported on how they teach the expectations and the use of a reward system or motivational techniques to ensure positive behaviors. All schools are using the PBIS common language. The Transportation Department implemented the WOW Calls to parents and found them to be very beneficial.

B. Revenue Forecasting/Capital Projects Update
Assistant Superintendent Angela Von Essen reviewed the handouts, “Budget Planning” and “Facilities Planning”, provided to the Board. She explained that the 2018-19 Budget Planning process started and will include the administrative team. She noted enrollment projections and a program review will be performed as the planning continues. She spoke on the Facilities Planning Recommendations and concluded that she would keep the Board informed of the progress.

C. Policy Revision 6000 and 6220
On Policy 6000, President Thorner requested the Board to consider not eliminating the paragraph on General Fund Balance Requirement. He also recommended Policy 6220 keep the maximum amount at $75,000 for Procurement Using Federal Funds under Item A. Goods. Board members discussed Mr. Thorner’s requests and Ms. Von Essen agreed with the requests.

Action Items:
A. Approval of Travel Requests
1. Antonio Padilla, WAFLT-COFLT Fall Conference, Portland, OR, October 11-13, 2018
2. Jeremy Freisz/Tyler Jones, National Music Festival, Indianapolis, IN, November 9-12, 2018
3. John Hernandez, CASHE Conference, Pullman, November 9-11, 2018
4. Katie Hinchley, Volleyball Varsity Retreat, Roslyn, November 9-10, 2018
5. Lexi Catlin/Amber Stiles, Leadership Literacy Summit, Nashville, TN, November 13-16, 2018
6. Katie Hinchley/Jamie Raphoon, State Volleyball, Yakima, November 15-17, 2018
7. Jeremy Freisz/Tyler Jones, WIBC Band Conference, Seattle, November 16-19, 2018
8. Jeff Parks, Navy JROTC Drill Meet, Bend, OR, November 16-18, 2018
9. Tyson Whitfield/Kevin Brennan / Jenny Springer, Basketball Games, Silverdale, December 27-29, 2018
10. Jeremy Freisz/Tyler Jones, All Northwest State Conference, Portland, OR, February 14-17, 2019
11. Tyson Whitfield/Kevin Brennan, Girls State Basketball, Tacoma, February 26-March 2, 2019
12. Jeremy Freisz/Tyler Jones, Music for All Festival, Indianapolis, IN, March 13-17, 2019

Michael Thorner made the motion to approve the twelve travel requests as presented. MC 4-0.

B. Approval of Policy Additions/Revisions First Reading
   1. Policy 6000 Program Planning, Budget Preparation, Adoption and Implementation
   2. Policy 6220 Bid Requirements

Mark Strong made the motion to approve the first reading of Policies 6000 and 6220 with the modifications per President Thorner’s recommendations during the discussion portion of the meeting. MC 4-0.

C. Approval of Policy Addition(s)/Revision(s) Second Reading
   1. WSSDA Policy & Legal News (attached)
   2. Policy 1400 Meetings Conduct, Order of Business and Quorum (attached)
   3. Policy 2190 Highly Capable Programs (attached)
   4. Policy 3143 District Notification of Juvenile Offenders (attached)
   5. Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders Responsibilities (attached)
   6. Policy 3241 Classroom Management, Discipline and Corrective Action (attached)
   7. Policy 3410 Student Health (attached)
   8. Policy 3412 Automated External Defibrillators (AED) (attached)
   9. Policy 3413 Student Immunization (attached)
   10. Policy 3414 Infectious Diseases (attached)
   11. Policy 3416 Medication at School (attached)
   12. Policy 3420 Anaphylaxis Prevention (attached)
   13. Policy 4500 Unmanned Aircraft System and Model Aircraft NEW (attached)
   14. Policy 6100 Revenues from Local, State and Federal Sources (attached)
   15. Policy 6210 Purchasing Authorization and Control (attached)
   16. Policy 6230 Relations with Vendors (attached)
   17. Policy 6500 Risk Management (attached)
   18. Policy 6610 Video Surveillance (attached)
   19. Policy 6630 Driver Training and Responsibility (attached)
   20. Policy 6690 Contracting for Transportation Services NEW (attached)

Mike Meyer made the motion to approve the second reading of the nineteen policies listed. MC 4-0.

D. Approval of Jump Start Credits

Michael Thorner made the motion to approve the Jump Start Credits as presented. MC 4-0.

E. Approval of Teamsters Collective Bargaining Agreement

Dave Jaeger made the motion to approve the Teamsters Collective Bargaining Agreement as presented. MC 4-0.

F. Approval of Resolutions
   1. 18-10-677 Levy/Bond Certification

Mike Meyer made a motion to approve Resolution #18-10-677 as presented. MC 4-0.
2. Resolution #18-10-678  Cancellation of Outstanding Revolving Checks  
3. Resolution #18-10-679  Cancellation of Outstanding Warrants Unclaimed Property

Michael Thorner made a motion to approve Resolutions #18-10-678 and 679 as presented.  MC 4-0.

Dave Jaeger and Mike Meyer reported they attended the WSSDA Regional Meeting.

**Items Arising:** The Facilities Bond Planning Meeting will be held on Tuesday, October 23, 2018 at the West Valley Fire Department at 5:00 p.m.

**Administrative Reports:**
A. Administrative Reports  
B. Enrollment Report  
C. Safety Report  
D. Travel Log Report

**Superintendent’s Report:** Dr. Brophy’s report was in the packet. The report included important dates, School Board meetings and Study Session topics.

**Board Reports/Board Development:**

**Adjournment** followed at 8:29 p.m.

[Signatures]

Mike Brophy, Superintendent  
Michael Thorner, President