

West Valley School District No. 208

Regular School Board Meeting Minutes November 27, 2017

After having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met in Regular Session on Monday, November 27, 2017 at 7:00 p.m. in the auditorium of West Valley High School, 9800 Zier Road, Yakima, WA 98908.

Board of Directors present: President Michael Thorner, Mike Carey, Mike Meyer, Dave Jaeger, Jeffrey Smith, and Student Representatives Chloe Williams and Korie Wyckoff.

Administrative Staff present: Dr. Mike Brophy, Dr. Peter Finch, Angela Watts, Randy Souers, and Recording Secretary Debbie Chronister.

Call to Order: At 7:00 p.m., President Michael Thorner called the meeting to order.

President Thorner led the Pledge of Allegiance during the Study Session at 6:00 p.m.

Changes to the Agenda: Dr. Brophy requested the removal of Item 9.A, Online Learning within 6-Period Day. Dr. Brophy also requested to add an Executive Session at the end of the meeting.

Mike Carey requested item 8.E, Approval of Resignations/Retirements, be moved to follow the executive session.

Communications: Superintendents and principals from local districts will conduct a Blended Learning Walk at the Middle Level Campus on December 7, 2017. Dr. Brophy invited Board members to attend.

High School Student Report: Student Representative Chloe Williams reported on the activities at West Valley High School. Winter sports have begun and the cast has been selected for the winter play.

Introduction of Visitors/Public Comment:

Visitors present were Robinette Bacon, Heidi Sutton, Amy Osborn, Sherri Adams, Eva Lust, Tim Critchlow, Pat Modrell, Chris Corry, Christi Ku, Jerry Prescott, Laurie Barber, Brandi VanDeBrake, Chris Nesmith, Tony Farina, Heidi Mochel, Mark Strong, Jenneifer Komstadius, Joe Boline, Della Boline, Amie French, Danielle Crawford, Ryan Mathews, and Tausha Stapleton.

At 7:05 p.m., President Michael Thorner opened the meeting to comments, questions and/or concerns from the audience.

Teacher Kristen Johnson shared her thoughts about teaching students, watching them grow, and seeing them contribute back to the community. As a member of the West Valley Education Association, Ms. Johnson stated the union plans to prepare questions, and feedback on the facilities issue. They want to be part of the process.

Michael Moore, parent and member of the Facilities Committee, expressed his appreciation to the teachers association for their interest and willingness to be a part of the planning. Mr. Moore also encouraged board members to be available and meet with the Facilities Committee once or twice a year.

Michael Thorner closed the public forum at 7:13 p.m.

Approval of Consent Agenda:

- A. Approval of Minutes
 1. Regular Minutes November 13, 2017 ([attached](#))

- B. Approval of Vouchers and Payroll
 - 1. General Fund - Checks 219555-219700; 219724-219885
 - 2. Capital Projects Fund - N/A
 - 3. ASB Fund - Checks 219701-219723; 219886-219911
 - 4. Payroll
 - 5. ESD 105 Payment Detail
 - 6. Procurement Card Detail

- C. Financial Reports
 - 1. October, 2017 Financial Reports
 - 2. October, 2017 Budget Status Report

- D. Approval of Employment Contracts
 - 1. Employment Overview
 - 2. Carlson, Eric Temporary One-on-One Paraprofessional @ West Valley Middle School
 - 3. Felton, John Volunteer Basketball Coach @ West Valley High School
 - 4. Gautreaux, Nicholas Volunteer Wrestling Coach @ West Valley High School
 - 5. Gendron, Jordynn American Sign Language Interpreter @ Cottonwood Elementary
 - 6. Jennings, Megan Temporary Paraprofessional @ Special Services PreSchool
 - 7. Kabrich, Erika Title I Reading & Math Intervention Teacher @ West Valley Middle School
 - 8. McKee, Cory Temporary One-to-One Paraprofessional @ Cottonwood Elementary
 - 9. Moore, Angelina SLP Paraprofessional @ West Valley Middle School
 - 10. Moores, Ronald Volunteer Wrestling Coach @ West Valley High School
 - 11. Uriostegui, Jose Temporary LAP Bilingual Family Engagement Parapro @ Wide Hollow Elementary

Item E, per Changes to the Agenda, was moved to follow the Executive Session.

- E. Approval of Resignations/Retirements
 - 1. Beck, Robert Science Teacher @ West Valley Middle School
 - 2. Diaz, Dan HVAC Technician @ Facilities Department
 - 3. Heidt, Sam Assistant Wrestling Coach @ West Valley High School
 - 4. Morris, Ken Network Coordinator @ IT Department
 - 5. Norvell, Chelsea Server @ Child Nutrition
 - 6. Shubert, John Girls Varsity Soccer Coach @ West Valley High School
 - 7. Williams, Dawn State/Fed Director @ West Valley School District

Mike Meyer made the motion to approve the consent agenda as presented with moving Item 9.E to follow the Executive Session. MC 5-0.

Discussion Items:

A. ~~Online Learning within 6-Period Day~~ Removed as per Changes to the Agenda.

B. February 2018 Levy

Assistant Superintendent Angela Watts presented a resolution recommending a 4-year levy that would replace the expiring levy. The estimated levy rate is \$1.50 per thousand dollars of assessed valuation as required by the legislators. Facilities Committee Member, Tony Farina, said there is a need to inform the community of changes dictated by the state and referenced another option of a 2-year levy instead of the 4-year as proposed. Dr. Brophy stated our options have been reviewed and administration believes the 4-year levy will be supported.

Michael Thorner appreciated the Moody's financial report that was provided in the Board packet. Please see attached. ([Moody's Investors Service](#)).

C. Facilities Timeline

Michael Thorner gave an overview of how the process and timeline came about. He also explained that the regular board meetings are held in public, but are not a “public” meeting for dialog with the visitors. Therefore, it was decided to have three different study sessions to provide the opportunity to receive more information and allow the public to comment and ask questions. Three proposals will be examined and discussed at these meetings. In January there will be two community forums. On January 22, 2018, the Board will make a decision.

D. Additional Staffing

Angela Watts stated the administration team recommends adding one custodial position to Cottonwood and Wide Hollow and three staff to the transportation department. Board members discussed the information provided in the packet including the needs of more staff and received clarification from Ms. Watts on the funding.

Action Items:

A. Travel Requests

1. Brian James/Jeff Parks, Drill & Rifle Meet, Kennewick, January 12-14, 2018
2. Brian James/Jeff Parks, Junior Cadet Leadership Challenge, Warrenton, OR, May 16-20, 2018

Mike Meyer made the motion to approve the travel requests as presented. MC 5-0.

B. Approval of Policy Additions/Revisions

1. Second Reading
 - a. Policy 6700 Nutrition and Food Services ([attached](#))

Mike Meyer moved to approve the second reading of Policy 6700. MC 5-0.

2. First Readings

- a. Policy 1410 Executive or Closed Sessions ([attached](#))
- b. Policy 2021 Library Information and Technology Programs ([attached](#))
- c. Policy 2410 High School Graduation Requirements ([attached](#))
- d. Policy 3115 Homeless Students Enrollment Rights And Services ([attached](#))
- e. Policy 3116 Students in Foster Care ([attached](#))
- f. Policy 3122 Excused and Unexcused Absences ([attached](#))
- g. Policy 3416 Medication At School ([attached](#))
- h. Policy 3432 Emergencies ([attached](#))

Mike Carey requested Policy 3416 to include a statement that allows students with asthma or anaphylaxis to self-inject prescribed medications. Peter Finch said this will be edited for the second reading.

Michael Thorner made the motion to approve the first readings of the eight policies as presented. MC 5-0.

C. Resolutions

1. Resolution 17-11-663 - Cancel Outstanding Checks Unclaimed Prop FY2017
2. Resolution 17-11-664 - Cancel Outstanding Warrants Unclaimed Prop FY2017
3. Resolution 17-11-665 - February 2018 Levy
4. Resolution 17-11-666 - Approval of Investing Officers

Jeffrey Smith made the motion to approve Resolution 17-11-663 as presented. MC 5-0.

Jeffrey Smith moved to approve Resolution 17-11-664 as presented. MC 5-0.

Mike Meyer made the motion to approve Resolution 17-11-665 as presented. MC 5-0.

Michael Thorner made the motion to approve Resolution 17-11-666 as presented. MC 5-0.

D. Approval of Highly Capable Program Plan
Dr. Finch reviewed the Highly Capable Program iGrants application.

Dave Jaeger made the motion to approve the Highly Capable Program Plan as presented. MC 5-0.

E. Approval of West Valley Secretaries Education Association Contract

Michael Thorner made the motion to approve the WVSEA Contract. MC 4-0. Jeffrey Smith abstained.

F. Approval of Additional Staff

Michael Thorner made the motion to approve the addition of transportation staff and the custodial staff as presented during the discussion. MC 5-0.

G. Approval of Buses Purchases

Dave Jaeger made the motion to approve the purchase of two buses. MC 5-0.

Items Arising:

Mike Carey asked if the statements in Policy 3240 were implemented and followed. Dr. Finch said the Rights & Responsibilities flyer is updated annually and provided to the schools.

Michael Thorner said that Tim Critchlow indicated a fairly emergent concrete issue at the Junior High. Mr. Thorner requested that the Facility Departments building requests be updated and it will be discussed at a future meeting.

Secondly, Mr. Thorner noted that in the school reports provided by the principals that some schools indicated the need for additional behavioral support. Mr. Thorner suggested that an examination be done on the work load of the positions hired.

Administrative Reports:

- A. Administrative Reports
- B. Enrollment Reports
- C. Safety Report
- D. Travel Log Report
- E. Migrant Education Program Report

Superintendent's Report: Dr. Brophy's report was in the packet. The report included important dates, School Board meetings and Study Session topics.

Board Reports/Board Development:

Jeffrey Smith and Chloe Williams reported on sessions they attended at the WSSDA Conference. Dr. Brophy said he will set up a time for board members to discuss the sessions they attended.

Executive Session: At 8:25 p.m., the Board moved into Executive Session expected to last 15 minutes to review the performance of a public employee with action to follow. At 8:38 p.m. the Board reconvened in regular session.

Per Changes to the Agenda, Item 8.E was moved to be voted upon following the Executive Session.

E. Approval of Resignations/Retirements

1. Beck, Robert Science Teacher @ West Valley Middle School
2. Diaz, Dan HVAC Technician @ Facilities Department
3. Heidt, Sam Assistant Wrestling Coach @ West Valley High School
4. Morris, Ken Network Coordinator @ IT Department
5. Norvell, Chelsea Server @ Child Nutrition
6. Shubert, John Girls Varsity Soccer Coach @ West Valley High School
7. Williams, Dawn State/Fed Director @ West Valley School District

Mike Carey moved to approve the Resignations/Retirements as presented. MC 5-0.

Adjournment followed at 8:39 p.m.

Mike Brophy, Superintendent

Mike Meyer, Vice-President