

  
**Brea Olinda Unified School District**  
**BREA, CALIFORNIA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**

“Learning is our Priority, with Opportunity for All.”

**MEETING NOTICE AND AGENDA**

**Board of Education Members**

*Gail Lyons, President*

*Paul Ruiz, Vice President*

*Nicole Colon, Clerk*

*Carrie Flanders, Member*

*Keri Kropke, Member*

**Monday, January 14, 2018**

**5:30 PM - Closed Session**

**6:30 PM - Regular Meeting**

**Board/Council Chambers**

**Brea Civic/Cultural Center**

**Brea, California 92821**

**MEETING NOTICE AND AGENDA - REGULAR BOARD MEETING**

(Meetings are recorded for use in official minutes.)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Brea Olinda Unified School District Office at (phone) 714-990-7824 or (fax) 714-529-2137.

**I. OPEN SESSION / CALL TO ORDER – 5:30 PM  
DISTRICT OFFICE CONFERENCE ROOM**

**CALL TO ORDER**  
Time: \_\_\_\_\_ PM

**II. ESTABLISH QUORUM**

**III. ADJOURN TO CLOSED SESSION TO DISCUSS THE  
FOLLOWING CLOSED SESSION AGENDIZED ITEMS –  
DISTRICT OFFICE CONFERENCE ROOM 5:30 PM**

Is there any member of the public who wishes to speak to any closed session agenda item? The Board will now adjourn to Closed Session at \_\_\_\_\_ PM to discuss the items identified on the Closed Session agenda, which are:

**1. Public Employee Discipline/Dismissal/Release/Employment**

The Board of Education will discuss employment recommended, employment changes, and special

requests by employees.

**2. Conference with Labor Negotiator**

The Board of Education will discuss possible parameters for 2019-2020 BOTA and CSEA negotiations with District negotiators Kerrie Torres, Jean Aldrete, and Brinda Leon.

**3. Brea Marketplace Discussion**

**4. Superintendent's Second Quarter Goals Update**

**IV. ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION**

The Board has adjourned Closed Session at \_\_\_\_\_PM and will be resuming Open Session at \_\_\_\_\_ PM. The Board will report out any action taken in Closed Session during the Regular Open Session later tonight.

**Adjourn Closed Session**  
**Time: \_\_\_\_\_ PM**

**V. CALL TO ORDER – OPEN SESSION – 6:30 PM – BOARD/COUNCIL CHAMBERS**

**REGULAR MEETING**  
**Time: \_\_\_\_\_ PM**

The Board of Education welcomes the public's participation at Board meetings and has devoted time in the meeting for that purpose. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE BOARD IS IN SESSION. Thank you.

**1. Roll Call**

Colon                                      Flanders                                      Kropke                                      Lyons  
Ruiz

P = Present; A = Absent

**2. Adoption of the Agenda**

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                                      Flanders                                      Kropke                                      Lyons  
Ruiz

### 3. Pledge of Allegiance

Presenter: President Lyons

### 4. Introduction of Guests

Presenter: President Lyons

### 5. Report of Closed Session

Presenter: President Lyons

### 6. Student Reports – None

### 7. Superintendent’s Report

Presenter: Dr. Mason

### 8. Recognition

Presenter: President Lyons

#### a. Elementary Spelling Bee Winners

Niko Yamamoto – 1st Place – Mariposa

Afia Amin – 2nd Place – Mariposa

Kayla Yang – 3rd Place – Olinda

### 9. Written Correspondence

Presenter: President Lyons

### 10. Presentations

#### a. LCAP Stakeholder Engagement Plan and Update

Presenter: Kerrie Torres

[LCAP 2019-2021 Update and Planning](#)

#### b. Proposition 39 California Clean Energy Jobs Act

Presenter: Jean Aldrete

[Proposition 39 California Clean Energy Jobs Act Presentation](#)

## VI. PUBLIC COMMENTS

At the beginning of each meeting or during any agenda item, there is an opportunity for the public to speak. We request that anyone who wishes to speak, fill out and submit a blue sheet to the recording secretary. **Public members who address the Board will be limited to a maximum of three minutes per speaker.** For the public’s protection, the Brown Act requires that only agendized items be discussed at any length. Board and/or administrator comments on non-agendized matters must be limited to brief questions and answers only. This meeting is being recorded on audio tape for use in the minutes.

## VII. APPROVAL OF MINUTES

1. Recommend the Board of Education approve the minutes of the December 10, 2018 Regular Board Meeting.

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

[December 10, 2018 Minutes](#)

## VIII. CONSENT CALENDAR

(Generally routine items are approved by one motion without discussion. The Superintendent or designee may request an item to be pulled from the consent calendar and voted upon separately.)

				<b>MOTION #</b>	_____
				<b>MOTION</b>	_____
				<b>SECOND</b>	_____
VOTE:	Colon	Flanders	Kropke	Lyons	
	Ruiz				

### 1. Superintendent's Department

#### a. Agreement with Atkinson, Andelson, Loya, Ruud and Romo

Recommend the Board of Education ratify an agreement between the Brea Olinda Unified School District and Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation, for legal services for the period October 1, 2018 through September 30, 2019, as per attachment.

[Agreement with Atkinson, Andelson, Loya, Ruud, & Romo](#)

### 2. Human Resources

#### a. Personnel Assignment Order #9

Recommend the Board of Education approve Personnel Assignment Order #9, as presented in the agenda attachment.

[PAO #9](#)

#### b. Walk-On Coach Certification

Recommend the Board of Education approve walk-on coach certification for Andrew Knaus, Assistant Girls' Soccer Coach.

[Walk-On Coach Certification](#)

**3. Educational Services**

**a. Outdoor Educational Program – YMCA of Orange County – Camp E.L.K.**

Recommend the Board of Education approve an agreement between the Brea Olinda Unified School District and the YMCA of Orange County which will allow BOUSD students to participate in Camp E.L.K., an outdoor educational program on April 16, 2019 through April 18, 2019.

Cost: \$300.00 per student (Approximate)

Fund: Elementary Student Donations and/or PTA/PTO

[Outdoor Educational Program – YMCA of Orange County – Camp E.L.K.](#)

**b. Curriculum Material Purchase – AP English Language and Composition**

Recommend the Board of Education approve the Bedford/St. Martin's text, Conversations in American Literature (ISBN #9781457646768) in the amount of approximately \$22,539.45 for use in the AP English Language and Composition course at the secondary level.

Cost: \$22,539.45 (Approximate)

Fund: One Time Mandated Cost Reimbursement Funds

[Curriculum Material Purchase – AP English Language and Composition](#)

**c. Special Education**

Recommend the Board of Education approve Special Education Contracts, Individual Service Agreements or Amendments, Contractor Agreements, and/or Settlement Agreements, as follows:

- 1. Confidential Settlement Agreement 2018-19                      \$ 29,700.00  
Student #550003271
  
- 2. Confidential Settlement Agreement                                      \$ 35,820.00  
2018-19 and 2019-20  
Student #510003835
  
- 3. Confidential Settlement Agreement                                      \$ 34,560.00  
2018-19 and 2019-20  
Student #520002693
  
- 4. Quality Autism Services 2018-19    \$ 13,550.00  
Independent Contractor's Agreement  
Student #550004775

**4. Business Services**

**a. Warrant List – Auditor Colon**

Recommend the Board of Education approve the Warrant List for the period December 6, 2018 through January 9, 2019.

[Warrant List](#)

**b. Donations**

Recommend the Board of Education accept and acknowledge the list of donations, as per agenda attachment.

[Donations](#)

**c. Surplus Property**

Recommend the Board of Education declare surplus and approve disposition of the list of surplus District property, as per agenda attachment.

[Surplus Property](#)

**d. Brea H.O.P.E., Inc.**

Recommend the Board of Education, acting as an agent for Brea H.O.P.E., Inc., approve the payments as listed in the agenda attachment, as well as the payments submitted for immediate disbursement after the final agenda deadline.

[Brea H.O.P.E., Inc.](#)

**e. Appointment to Brea H.O.P.E., Inc. Board of Directors**

Recommend the Board of Education appoint Dr. A. J. "Skip" Roland as a Director on the Brea H.O.P.E., Inc. Board of Directors effective January 15, 2019 filling the vacant position.

[Appointment to Brea H.O.P.E., Inc. Board of Directors](#)

**f. Deductive Change Order #1 – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building**

Recommend the Board of Education approve Deductive Change Order #1 with JPI Development Group, Inc. in the amount of <\$6,719.68> for Bid #17-20, Fire Sprinklers – Olinda Elementary School Multi-Purpose Building.

[Deductive Change Order #1 – Bid #17-20 – Fire Sprinklers – Olinda Elementary School Multi-Purpose Building](#)

**IX. INFORMATION, DISCUSSION AND DIRECTION**

**1. Second Quarter Report on Williams Uniform Complaints**

This is an information only item. No Board action is required.

[Second Quarter Report on Williams Uniform Complaints](#)

**2. Fanning Update**

**Presenter:** Dr. Mason

**X. PUBLIC HEARING – None**

# XI. ACTION ITEMS

## 1. Superintendent's Department

### a. Board Representative on Brea Education Foundation

Recommend the Board of Education approve the nomination of a Board Member Representative to serve as an advisory member on the Brea Education Foundation.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                  Flanders                  Kropke                  Lyons  
            Ruiz

### b. Board Policy 5131 – Conduct

Recommend the Board of Education approve the second reading and adoption of Board Policy 5131 – Conduct, as attached.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                  Flanders                  Kropke                  Lyons  
            Ruiz

[Board Policy 5131 – Conduct](#)

### c. Board Policy 5030 – Student Wellness

Recommend the Board of Education approve the first reading and adoption of Board Policy 5030 – Student Wellness, to include the Nondiscrimination Statement, as per agenda attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                  Flanders                  Kropke                  Lyons  
            Ruiz

[Board Policy 5030 – Student Wellness](#)

### d. Administrative Regulation 3541 – Transportation Routes and Services

Recommend the Board of Education approve the first reading and revisions to Administrative Regulation 3541 – Transportation Routes and Services, as per attachment.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon                  Flanders                  Kropke                  Lyons  
            Ruiz

[Administrative Regulation 3541 – Transportation Routes and Services](#)

**e. Resolution #19-01 – Religious Freedom Day**

Recommend the Board of Education adopt Resolution #19-01 acknowledging January 16, 2019 as Religious Freedom Day.

**RESOLUTION #19-01**  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_  
**ROLL CALL** \_\_\_\_\_  
**VOTE** \_\_\_\_\_

**VOTE:** Colon                      Flanders                      Kropke                      Lyons  
                 Ruiz

[Resolution #19-01 – Religious Freedom Day](#)

**f. Resolution #19-02 – School Board Recognition Month**

Recommend the Board of Education adopt Resolution #19-02 acknowledging School Board Recognition Month, January 2019.

**RESOLUTION #19-02**  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_  
**ROLL CALL** \_\_\_\_\_  
**VOTE** \_\_\_\_\_

**VOTE:** Colon                      Flanders                      Kropke                      Lyons  
                 Ruiz

[Resolution #19-02 – School Board Recognition Month](#)

**2. Human Resources**

**a. Burnham Benefits Insurance Services – Full Benefit Consulting Services Agreement**

Recommend the Board of Education approve a consultant agreement between Brea Olinda Unified School District and the Burnham Benefits Insurance Services for the period January 15, 2019 through February 1, 2020.

Cost: \$50,000.00 (Approximate)

Fund: 01 – General

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

**VOTE:** Colon                      Flanders                      Kropke                      Lyons  
                 Ruiz

[Burnham Benefits Insurance Services – Full Benefit Consulting Services Agreement](#)



**3. Educational Services**

**a. Graduation Waiver – BOHS Student #17309**

Recommend the Board of Education approve a graduation waiver for 2.5 health credits for BOHS Student #17309.

**MOTION #** \_\_\_\_\_  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Graduation Waiver – BOHS Student #17309](#)

**4. Business Services**

**a. Resolution #19-03 – Authorization of Signatures**

Recommend the Board of Education adopt Resolution #19-03 authorizing Board members and administrators to sign legal and official documents.

**RESOLUTION #19-03**  
**MOTION** \_\_\_\_\_  
**SECOND** \_\_\_\_\_  
**ROLL CALL**  
**VOTE** \_\_\_\_\_

VOTE: Colon Flanders Kropke Lyons  
Ruiz

[Resolution #19-03 – Authorization of Signatures](#)

**XII. BOARD CALENDAR**

- Monday, January 14 Brea Jr. High Spelling Bee – 3:30 PM
- Monday, January 14 Regular Board Meeting – 6:30 PM
- January 15-16 Korean Exchange Students Visit Brea Jr. High – 7:30 AM
- Wednesday, January 16 Religious Freedom Day
- Tuesday, January 15 Brea Jr. High Musical Auditions – 4:00 PM – Choir Room
- Wednesday, January 16 Brea Jr. High Musical Callbacks – 4:00 PM – Choir Room
- Thursday, January 17 Brea Jr. High Beginning Band and Orchestra Concert – 7:00 PM
- Friday, January 18 Brea Jr. High Home Aid Silent Auction – 3:00 - 4:00 PM – Cafeteria
- January 17-18 BOHS Drama Show – One Acts – 7:00 PM – PAC
- Friday, January 18 Brea Jr. High Beginning Band and Orchestra Concert – 7:00 PM
- Monday, January 21 Martin Luther King Holiday (All Sites Closed)
- Tuesday, January 22 Hano, Japan Exchange Students Visit Brea Jr. High

Thursday, January 24	Brea Jr. High Philharmonic Jazz Trio – 2nd & 3rd Period
Thursday, January 24	Elementary Band Concert – 7:00 PM – BOHS Gym
Thursday, January 24	Brea Jr. High Touch of Class Dance – 6:00 - 8:00 PM – Cafeteria
Friday, January 25	Teacher Prep Day (Secondary Schools Only)
Saturday, January 26	Brea Jr. High Robotics Competition Final – 8:00 AM - 12:00 PM
Monday, January 28	Regular Board Meeting – 6:30 PM
Wednesday, January 30	Brea Jr. High Robotics Competition Final – 8:00 AM

**XIII. CONTINUATION OF CLOSED SESSION (If Necessary)**

**XIV. SUPERINTENDENT AND BOARD COMMENTS**

**XV. ADJOURNMENT**

**ADJOURNMENT**  
**Time:\_\_\_\_\_ PM**