



Shoreline School Board

Study Session Agenda

May 23, 2023
4:00 p.m.

Shoreline Center Board Room
and via Zoom

Link to Attend via Zoom:

<https://ssd412-org.zoom.us/j/86937507577?pwd=R2VKbUlXZUFsQU9DR2RIUmZZV3lxZz09>

Webinar ID: 869 3750 7577

Passcode: 027355

Dial-In Phone Numbers: 1-253-215-8782 or 1-669-900-6833

1. District-Managed Extended Care

Presenter: Hillery Clark, Co-Director of Early Learning

[Extended Care Board Study Session May 23 2023 \(1\).pdf \(p. 2\)](#)

2. Adjournment: _____ p.m.



District Managed Extended Care

Board Study Session

May 23, 2023

Hillery Clark, Co- Director of Early Learning



Extended Care Program in Shoreline

- Provided before and after school child care to district students for over 20 years
- Designed to be self-sustaining
 - no state or federal funds used to support the staffing, materials and operational costs

Extended Care Program in Shoreline

- Tuition based child care - there is no subsidy rate
- Per contracts, district employees receive a 20% tuition discount supplemented through the District General Fund ~\$73,000 for 2022/23 school year
- This is an optional program. Childcare before and after school are not state requirements. The District has the choice to offer and manage this program.

History of Changes: Schedule/Locations

Schedule Change:

- 2021-22: Elementary hours were shifted from 6:30 am-6:30 pm to 7:00 am-6:00 pm based on pre-COVID data (low attendance 6:30am-7:00am and 6:00pm-6:30pm)

Impact of staffing challenges:

- Decreased sites
- Needing to close sites, sometimes the day of, due to staffing

	Spring 2019	Current
Extended Care Staff	51	25
Extended Care Sites	10	6.5

History of Changes: Schedule/Locations

Edwin Pratt (EP) ELC discontinuing preschool before/after care in 2023-24

- High community interest is the primary focus on the inclusive and equitable 9:00-3:45 instructional school day schedules
- Supporting the EP before/after care program significantly impacts the ability to lead and manage the preschool Head Start, ECEAP, tuition based, special education preschool and district OT/PT programs.
- Increase in special education preschool population.
- Board direction defined the priority of preschool program with approval of Mission/Vision in 2018 to focus on equity and inclusion and prioritizing the education of underserved populations.

Edwin Pratt ELC:

Instructional Program Planning Committee (IPPC) Early Learning Proposal - Led to 2017 Building Bond Board Approved 2016

In spring 2016, the IPPC proposed the district Early Learning tuition-based, Head Start and Early Childhood Education programs be co-located on a single site for the purpose of:

- increasing capacity, learning opportunities, and school readiness for traditionally underserved populations
- providing greater access for staff and students to early learning curriculum, supplies, equipment and specialist support staff
- optimizing consistent professional development, collegiality and Early Learning leadership for all Pre-K staff
- maximizing independent learning opportunities for developmentally appropriate indoor and outdoor facilities (e.g. bathrooms, sinks, playground) for preschool students and staff.⁶

History of Changes: Leadership

2020:

- 2 Directors and 3 Coordinators leading Early Learning and Coordinator for P-6 Extended Care

Current:

- 1 Director and 1 Coordinator leading Early Learning
 - The Early Learning Director position also supervises and evaluates the district Occupational and Physical Therapists
- Coordinator for P-5 Extended Care unfilled
- Director of Children's Center FTE eliminated as a result of budget cuts

Extended Care Current Enrollment #'s

School	Enrolled in AM	Enrolled in PM	Total Students	Waiting List (before/after/ both)
Briarcrest	27	45	54	0/49/6
Brookside	17	40	45	0/0/0
Edwin Pratt am/pm	34	34	34	10-55
Highland Terrace	29	45	49	0/11/7
Meridian Park	29	44	55	2/3/0
Ridgecrest	20	45	47	0/27/5
Syre am only	30	–	30	3
Total	155	225	314	

Extended Care Current Enrollment - by Program, Race and Gender

Total Extended Care Students Enrolled 2022-2023	275	
Hi-Cap	33	12%
Special Education	28	10.1%
MLL	21	7.6%
Free or Reduced Lunch	13	4.7%
White	182	66.1%
Multi-Racial	54	19.6%
Asian	26	9.4%
Hispanic/Latino	16	5.8%
Black or African American	2	0.72%
American Indian or Alaskan Native	1	0.36%
Native Hawaiian or Other Pacific Islander	0	0%
Male	142	51.6%
Female	133	48.4%

District Licensed Child Care Discussion/Status

- Director for Extended Care Position FTE has been eliminated
- Impact on Human Resources/Accounting for staffing/billing management
- Need for increased staffing for: daily operation, office and clerical work
- Increase in logistical requirements and management to ensure compliance

Licensing Requirements

Staffing

- —Required staffing ratio of 1:15 and group size in one space cannot exceed 30
- Requires 1 site coordinator for every 4-5 sites. Site coordinators do not count toward the staffing ratio

Billing

- Department of Children Youth and Families (DCYF) billing through district accounting department
- Reimbursement model through the State of Washington (services provided and paid for in order to receive the funds)
- This work is not part of our current staffing model for the accounting department
- The added workload would require additional staff

Food Service

- Meal plans and menus must meet licensing requirements
- Plan for child food preferences

Licensing Requirements

Staff Training and Requirements

- Food handler permit
- TB test
- Department of Children Youth and Families (DCYF) portable background check
- Leads must have 12 college credits
- STARS trainings (ongoing required professional development)

Other

- Students with special needs must have written plans under The Americans with Disabilities Act (ADA)
- Screen time limit requirement and must have an educational purpose; limited to 2.5 hours per week excluding homework
- Daily lesson plans required to be posted and communicated to families

Estimated Minimum Budgeted Costs to Pursue Licensing

Category	1 site	9 sites
Staffing	\$225,768	\$1,233,917
Logistics/Operations	\$2,424	\$21,822
Programming Changes	\$225	\$2,025
Training/Ongoing Professional Development	\$1,022	\$7,108
Total Estimated Cost	\$229,439	\$1,264,872

Costs do not include billing and operational support from existing staff

Timeline for the Future

2023-24 school year:

- Offer district managed before and after care pending staffing availability and adequate enrollment at:
 - Briarcrest, Brookside, Highland Terrace, Meridian Park, Ridgecrest
- Partner with outside service providers for the remaining elementary buildings where childcare was offered the 22-23 school year

Consideration for 2024-25 school year:

- Partner with outside agencies to provide licensed before/after care at all district sites
 - Any family, regardless of income, will have the opportunity to access before/after care



QUESTIONS?