

BOARD MEETING MINUTES

October 24, 2023

Call to Order

President Cohen called the Regular Board Meeting of the Shoreline Board of Directors to order in the Board Room of the Administrative Offices at the Shoreline Center at 6:00 p.m. on October 24, 2023. This meeting was also available to the community via Zoom.

Roll Call

Sarah Cohen, President; Emily Williams, Vice President; Sara Betnel, Member; Meghan Jernigan, Member; Rebeca Rivera, Member; Aiden Rouhani, Shorecrest Student Representative; and Mitchell Ichinkhorloo, Shorewood Student Representative.

Absent: Lily Fredericks, Shorecrest Student Representative and Esme Harkess, Shorewood Student Representative.

Land Acknowledgement

President Cohen provided a brief land acknowledgement.

Celebrations, Recognitions, Introductions and Gratitude

None

Agenda Review

None

Comments from the Community

President Cohen read the instructions for the community comment process.

The following individuals spoke in person in support of the Extended Care Program, voicing a number of concerns and suggestions, e.g., why not license the program and make it more equitable; the decision to privatize was made without proper input and engagement; concerns around Board's limited knowledge of the program; childcare is a national issue and outside provider may not be the answer; confusing communications with different messaging about the future of the extended care program; praise for the safe and secure places at our schools for extended care; negative past experiences with YMCA; recommendations for Boys and Girls Club; Extended Care is a safe, loving space with wonderful, caring and compassionate staff; the program is a "magical thing", to name a few.

- 1) Raquel Taylor, Briarcrest Extended Care Parent
- 2) Heather Drummond, Meridian Park Parent
- 3) Kelly McCarville, Briarcrest Parent
- 4) Ty Alber, Extended Care Staff Member
- 5) Laura Drinkwine, Briarcrest Extended Care Staff Member
- 6) Mike Denoma, Highland Terrace Parent
- 7) Emma Robinson, Brookside Parent
- 8) Laura Newman, Ridgecrest Parent
- 9) Carol Suddarth, Briarcrest Grandparent
- 10) Teresa Hoffman, Ridgecrest Parent
- 11) Katherine Van Gunst, Meridian Park Parent
- 12) Rich Rhee, Ridgecrest Parent
- 13) Deborah Boyd, Brookside Extended Care Staff

The following individuals spoke over Zoom on the topic of the Extended Care Program:

- 14) Hannah Blackburn, Brookside PTA President and Parent
- 15) Elizabeth Denoma, Highland Terrace Extended Care Parent
- 16) Denise Tripp, Briarcrest Extended Care Parent (and a car full of 5th graders who also spoke individually)
- 17) Christina Yates, Brookside Extended Care Parent
- 18) Kristina Minear, Meridian Park and Ridgecrest Extended Care Parent
- 19) Briana Everett, Ridgecrest Extended Care Parent
- 20) Deborah Boyd, Brookside Extended Care Staff

The following individuals spoke on other topics:

- 21) Anne Dame, Einstein Librarian – Provided copy of a petition to get Ms. McMaster (library tech) back at Einstein. (in person)
- 22) Robbin Tracy, Parkwood Parent – Concerned about the large class sizes at Parkwood and the impact on student learning. (in person)
- 23) Jill Steinberg, Highland Terrace Family Advocate – Curious as to why there is so much turnover in administrators in Shoreline. (via Zoom)

President Cohen expressed gratitude and appreciation for those who shared their comments and observations.

Approval of Minutes

The minutes of the September 26 Regular Board Meeting had been submitted to the Board for their review and approval.

MOTION NO. 5: Director Williams moved that the Board approve the minutes of the September 26 Regular Board Meeting as submitted. The motion was seconded by Director Jernigan and carried unanimously.

Adoption of Consent Agenda

President Cohen announced that the Board had an opportunity to ask questions on the consent agenda and have them answered prior to this meeting. The following consent agenda was presented for adoption:

- a. Acceptance of Gifts, Grants, Donations
 - 1) Highland Terrace Elementary - \$14,000.00 Highland Terrace PTA – School and Teacher Class Supplies
 - 2) Shorecrest High School - \$10,923.00 – Shorecrest Boosters – Football Fundraiser
- b. Adoption of Resolution 2013-13, Declaration of Unclaimed Property
- c. Adoption of Resolution 2013-14, Authorization for Newly Elected Board Member to Attend WSSDA Annual Conference
- d. Approval of 2023-2024 VEBA Memorandum of Understanding with Shoreline Education Association Employees
- e. Approval of 2023-2024 VEBA Memorandum of Understanding with Shoreline Educational Support Professionals Association Employees
- f. Approval of 2022-2025 Automotive Mechanics Collective Bargaining Agreement
- g. Approval of Interlocal Agreement with Seattle School District for Title I Services
- h. Approval of Extended Field Trips
- i. Approval of Personnel
 - 1) Certificated
 - 2) Classified
 - 3) Administrative
- j. Approval of Payroll and Vouchers

MOTION NO. 6: Director Rivera moved that the Board adopt the consent agenda, items 7a through 7j, which is attached hereto and becomes a part hereof. The motion was seconded by Director Betnel and carried unanimously.

As of October 24, 2023, the Board, by a unanimous vote, approved for payment, those vouchers described as follows: September Payroll Warrants #448316-448351 and Electronic Transfers totaling \$11,837,603.55; Reconciliation of Warrants Issued Between September 22 and October 6, 2023 – General Fund Warrants #102501-102536, 102542-102558, 232400038, 232400039, 102563-102586 and 102624-102635, totaling \$444,285.18; Capital Projects Fund Warrants #102559-102562, 232400040, 102587, 102636-102637, totaling \$804,558.24; and Student Body Fund Warrants #102537-102541, 232400041, 102588-102623, 102638-102639, totaling \$56,716.45, for a grand total of \$13,143,163.42.

Reports and Presentations

City of Shoreline Comprehensive Planning

Presenters:

Elise Keim, Senior Planner, Planning and Community Development

Andrew Bauer, Planning Manager, Planning and Community Development

Ms. Keim and Mr. Bauer provided an overview of the comprehensive plan process. The comprehensive plan is the document that states the community's overall vision for the future and is typically looking 20 years out. The plan has three primary characteristics:

- Comprehensive – broad reaching and includes all the things that makes the city livable, e.g. parks, housing, shopping and services, roads and sidewalks and utilities
- General – summarizes the vision, goals, policies but doesn't necessarily include the detailed regulations
- Long-range – forward looking, looks beyond the current pressing issues confronting the community in order to identify long-term goals and set policy direction

Washington State is one of the few states in the nation that mandates planning at the state level. The Growth Management Act was passed by the Legislature in 1990, with the intent to prevent uncoordinated growth that posed a threat to the environment as well as the economy and the quality of life for residents. It is under this statewide framework that the City of Shoreline is undertaking the comprehensive plan update.

The central Puget Sound region is expected to grow by 1.5 million people by 2050 and Shoreline will be getting some of that growth. Shoreline is planning for at least 13,330 new households and 10,000 new jobs by 2044. There is a fair amount of data and analysis that feeds into the development of the plan--things like population, demographics, income and housing costs. All this data is more in the background, but is helping to inform many of the goals and policies.

In terms of a timeline, this plan update will continue through the end of 2024. Some initial outreach has been done but the City is looking to hear from more people as they develop goals and policies, create a draft plan and then have it adopted by the City Council. Some of the topics that have been covered by community members so far include: affordable housing, sidewalks, local businesses, tree preservation, safety, schools, parks, greater variety of housing options and cultural programs. There has been tremendous support for schools, but there is also a concern about the lack of availability of childcare, lack of sidewalks for children walking to school and a lack of new housing units that are a suitable size for a family.

Ms. Keim reviewed the various options for outreach and feedback:

- Interactive website and survey launching in November
- Topic-specific workshops on things like job growth
- In-person open house on November 15

- Community members can sign up for updates to receive invitations to events
- Current online survey for ideas on how to make Shoreline a better place to live

The City is envisioning Shoreline’s future for the next 20 years, and Shoreline schools are an essential part of that future. The City is also curious if the Board had any feedback on how the planning department can most effectively partner with the school district when envisioning Shoreline’s future.

Director Rivera asked how the comprehensive plan relates to the climate plan for the City. Ms. Keim responded that the comprehensive plan is the overarching city plan for many different functional areas of city government and the climate action plan is an important part of enacting the comprehensive plan. Additionally, there are three main themes in the comprehensive plan: climate, equity and social justice, and housing. They are trying to ensure that all three themes are woven throughout all the elements of the plan.

Director Jernigan asked about the City’s role in developing affordable housing for residents. Mr. Bauer responded that the City Council adopted a Housing Action Plan in mid-2021, which has been a guide for the City’s strategizing efforts in this area. It is hoped that through the comprehensive plan update, they can lay a good policy foundation and discussions can continue in an effort to help set the direction and the course for future decision making. Ms. Keim added that they were looking at a framework of supply, stabilize and subsidize as they work on affordable housing. The subsidy process can show up in a number of ways (state, federal) but the City sees their role as creating the proper regulatory environment for success.

Director Betnel asked if the City had defined “affordable”. Mr. Bauer explained that by definition, affordable starts at 80% of area median income. In King County for a household of four, it’s over \$100,000, so about \$80,000, and then it goes down from there, with the deeply affordable housing in the 50% median income levels. At that point, subsidizing is a consideration because the market isn’t able to deliver. There is a mandatory affordable housing requirement near the two upcoming light rail stations where in some instances, it gets down to 70%; it varies on the bedroom count and the unit mix provided in any specific project.

Student Rep Ichinkhorloo inquired about the changes that may have occurred to the comprehensive plan from the last update. Ms. Keim explained that the plan is updated every 8-10 years and some topics eventually reach a milestone. For example, in 2012, the plan included planning for light rail and now it will reach fruition in 2024. Those types of items change with the next update; language might include how to build on that success, how to ensure we are taking care of the space. The state requirements for city planning have also changed so it is anticipated that there will be significant changes to the housing elements.

The Board engaged in further discussion with the presenters on the topic of affordable housing and outreach efforts. The full presentation can be viewed at: <https://vimeo.com/878092494?share=copy>.

At this point in the meeting, President Cohen requested that the order of presentations be changed so that the update on before and after school child care could occur prior to the Summer School report. There were no objections.

Before and After School Child Care Update

Presenters:

Hillery Clark, Co-Director of Early Learning

Angela Von Essen, Assistant Superintendent, Business and Operations

The District has been proud to provide a valuable child care option for many years with dedicated and passionate staff. However, beginning with the 2024-2025 school year, Shoreline will no longer operate and offer the district-run extended care program.

Offering licensed child care is a major priority in Shoreline so it can be accessible to all families across the district. The possibility of licensing the district-run extended care program has been explored, as reported on during the May 23, 2023 study session. Through this exploration, it became clear that this work is best performed by an outside agency that specializes in operating a licensed child care program. Detailed and thoughtful examination of the many factors at play have led to the difficult decision to move before and after school K-5 child care services to a third party(ies).

Operating a state-licensed child care program translates to increased workloads for existing staff and would require additional staff in the following areas: Accounting Department requirements (billing), Food and Nutrition Services Department requirements, Human Resources requirements and individual school nurse requirements.

The chart below was shared with the Board regarding the estimated costs of operating a state-licensed child care program.

Category	1 site	9 sites
Director (for all sites)	_____	\$207,000
Staffing (site coordinators, leads, assistants)	\$225,768	\$1,233,917
Logistics/Operations	\$2,424	\$21,822
Programming Changes	\$225	\$2,025
Training/Ongoing Professional Development	\$1,022	\$7,108
Total Estimated Cost	\$229,439	\$1,471,872

Note: Annual costs are based on estimates as of May 2023 and do not include billing and operational support from existing staff. Additionally, new estimates would be higher due to inflation and increased salary costs.

There are additional requirements for licensing that were also discussed, e.g. food handler permits, TB testing, DCYF background checks, ongoing required professional development, just to name a few.

The District does not have the staffing and budget capacity to start, maintain and sustain a licensed child care program in all K-5 elementary schools due to the expense, the organizational complexity and state requirements, and staffing (direct, school, and district support). The District is fully utilizing its resources for the basic K-12 education program as funded and mandated by the state and federal government. Renting facilities to an agency that specializes in licensed care will provide for child care to remain on site for child and family access and expand access to include families who are eligible for child care subsidies.

Licensed child care providers have expressed interest in operating their own program to service Shoreline K-5 schools, which will be of great benefit to our community. No formal purchasing or procurement process is required by the State. Facility rental fees are charged to cover the District’s overhead costs for custodial services, utilities, etc.

Next steps include:

- Facilities will be rented to provider(s) that may offer child care
- Information about the rental agreement(s) will be presented at a board meeting in November or December

Director Jernigan inquired about the challenges/equity disparities of the current model of some schools having the district-run program and some schools having an outside licensed agency. Ms. Clark responded that the largest discrepancy was the offering of subsidies by the outside agency. Director Betnel asked what led to this current situation. Through the pandemic and over the past few years, the District has not been able to adequately staff the program at all schools, so the YMCA has picked up those sites in order to support those schools.

President Cohen asked if the annual estimated costs (\$1,471,872 for nine sites) listed on slide 8 for licensing includes start-up costs or would there be additional initial costs. Superintendent Reyes responded that there would be additional start-up costs. As a follow-up to that question, Director Rivera asked if those costs would be covered by tuition fees. Superintendent Reyes responded that some of it would be and explained further about the payment/reimbursement structure regarding subsidies. She also mentioned that these are estimated numbers based on current salaries and these numbers would fluctuate each year. President Cohen added that she felt, after doing some quick math, that the tuition fees would likely need to be increased by approximately \$300-500 per child. She suggested that the team might delve deeper into what the actual costs and tuition might be.

Superintendent Reyes stated: “We want to make sure that we do everything we can to ensure that there is accessible, affordable child care across our system and when we know that within our communities there are interested parties who would like to provide their programs in our facilities, it really is an opportunity to expand that access across our district. We’re not able to do that right now. There are families in many of our schools who for years have not been able to afford our current program, so there are families we haven’t been serving and this would provide an opportunity to do that for our families in our schools.”

Director Betnel asked if there would be any change in capacity at our buildings for this program. Ms. Clark responded that she thought the YMCA was serving similar numbers in their four schools as the District’s program is serving. However, she couldn’t speak to agencies that would provide services in the future. It would be dependent on the space and staffing. The Y is also on the same time schedule as the District’s program, which was adjusted slightly after the COVID shut down in line with other child care providers in the area.

Director Jernigan hopes that with this transition, our program will start to look more like our district. Enrollment data shared during the previous presentation indicated that participants in the program are almost 67% white; there are only 4.7% students eligible for free and reduced meals and there is currently no subsidy available to those families. She stated: “This looks like an absolutely critical opportunity for our district to actually make some important changes in how we offer this service. I understand that this makes folks really uncertain and unsettled about how this will shift or change the program, but one of the things that we’ve really got to be clear about is that we’re not meeting the needs of many students right now because we will not subsidize our program. This is a solution to that; it’s not perfect, but it’s a strategy and I think it’s a welcomed one.”

President Cohen agreed and stated that it was critical to recognize that extended care is an incredibly important service for families. It is also important to remember that this is a program for which our school district receives no funding. The state funding models that determine our revenues do not include anything for extended care. Unfortunately, we are not in a position to spend the needed \$1.5 million for licensing. This seems to be a solution that works both financially and equitably.

Director Jernigan asked if there were agencies interested in providing this service. Superintendent Reyes responded that there had been two that expressed interest so far. She is confident that we will have before and after care in all of our elementary schools for the upcoming school year. There are no planned changes for the current school year.

In the interest of clear communication, Director Betnel reiterated that this is not a matter of will there be extended care in our schools, but rather, in what manner this program will be implemented.

The next update would occur in November or December.

Report on 2023 Summer School

Presenters:

Ellen Kaje, Ph.D., Director of Categorical Programs and Academic Support

Heidi Alexander, K-5 Summer School Principal

Andy Kidd, 6-12 Summer School Principal

Goals for the Summer School program included:

- Close gaps by providing an enriching learning experience for students
- Provide intervention for students performing below standard and/or needing to recover credit
- Provide academic and social/emotional supports for participating students

In reviewing last year’s Summer School program, the elementary program was very successful so the decision was made to continue with the same format: Grades K-3 literacy, Grades 4-5 summer reading program, and elementary MLL class. For secondary, the decision was made to continue in-person options in math and literacy intervention and support for students entering the dual language program. However, the credit recovery options were not as successful as anticipated, so some changes were made in the hopes of changing some outcomes.

The program ran from July 11 through August 3, 2023 on Tuesdays, Wednesdays and Thursdays. It was funded by the Shoreline Public Schools Foundation, Learning Assistance Program (LAP), Multilingual Learner (MLL) Program, Title I, district funds and student fees. Bus transportation was provided along with free lunches.

Dr. Kaje shared a demographic overview of the participants in the Summer School program.

Race/Ethnicity Program Participation % Students Enrolled	K-12 All Students	K-5 Summer School	6-12 Credit Recovery & In Person	6-12 Shoreline Virtual Learning (SVL)
American Indian/Native Alaskan	.3%	3.3%	n < 10	n < 10
Asian	12.7%	19%	8.8%	17.4%
Black/African American	8.8%	13%	13%	7.3%
Hispanic/Latino of any race(s)	15.3%	22%	36%	7.8%
Native Hawaiian/Other Pac. Islander	0.5%	n < 10	n < 10	n < 10
Two or more races	12.9%	n < 10	10.6%	15%
White	49.5%	41%	30%	50%
Free/Reduced	32.4%	57%	69%	21.3%
Special Education	13.9%	24.5%	14.1%	3.3%
Highly Capable	11.3%	n < 10	4.2%	30.9%
Multilingual Learner (MLL)	10.3%	40%	42.8%	n < 10

Ms. Alexander spoke about the elementary program at Echo Lake, the principles of which included what the students would experience:

- Warm relationships and social-emotional supports with built-in time for creating community, trust and belonging
- Accelerated learning through quality systematic instruction

- Engagement in hands-on STEM challenges, outdoor play and collaborative activities that support brain development and learning

The goal was not to be just a camp for students who are behind, but rather to provide rich opportunities for the students to make connections, paired with academic content offered through small class sizes and individualized targeted instruction. There were 249 K-3 students who attended; there were 15 classrooms with 15 students per one teacher; one paraeducator in each classroom and one high school volunteer from either Shorecrest or Shorewood. One high school volunteer was proficient in Spanish and was instrumental in establishing a relationship with a student who was very new to the area.

Additionally, there was one MLL class and two extended school year (ESY) classes. Students who were two-plus grade levels below Standard in their district-wide assessments (Intensive) were invited to attend. A total of 35% of the students who attended moved up at least one grade level and 12% of students K-3 reached grade level standard this fall.

Grade in 2022-23	At Standard (Core or Above)	1 Grade Below (Strategic)	2+ Grades Below (Intensive)
K	21% (15)	32% (23)	48% (34)
1	13% (<10)	15% (<10)	72% (38)
2	6% (<10)	22% (11)	72% (35)
3	0% (<10)	19% (<10)	81% (21)

Ms. Alexander highlighted the 4th and 5th grade MLL classroom’s work around the integrated unit (STEM and language development), which involved the creation of a lemonade stand. Dr. Kaje reviewed the ESY program, which served 14 elementary and 4 secondary students as well as the Summer Reading Program, which is entirely funded by the Shoreline Public Schools Foundation. The District received lots of positive feedback from students and parents; a big thank you to the Foundation! “This is something we really couldn’t do without their support.”

Mr. Kidd reviewed the secondary program. He had formerly been a summer school teacher and very much enjoyed returning as the principal at the Shorecrest location. Secondary offerings included the following:

Middle School

- Math (16)
- Dual Language (8)
- Literacy/MLL (10)

High School

- Algebra (21)
- Geometry (22)
- Literacy/MLL (6)
- South End Stories (30)
- Shoreline Virtual Learning (200)

The decision was made this year to make a change to the credit recovery program; all students were expected to attend in person. Additionally, high school math was offered in two different sections—Algebra and Geometry with certificated teachers in the room, focused on areas where students needed support.

South End Stories is a community organization and new partnership for Summer School supported by the Shoreline Public Schools Foundation. Their mission is “to ignite joy and justice in classrooms and communities using arts-based learning, anti-racist education, and social activism.” Mr. Kidd spoke highly of the artists from this group that “speak teenager in a way that a lot of adults don’t.” It was fun to be in the room with them and observe their masterful teaching. Summer School was able to use South End Stories as a new credit recovery opportunity for one semester of English 9 or 10, or World History 1, 2, or 3. The project-based learning centered on the question: What is the role of the artist in creating positive social change? This project included:

- Researching social change
- Developing short films
- Filmed on location (two field trips, including Museum of POP Culture)
- Shared viewing of films for family and staff

In the math credit recovery program, 19 of 21 students earned credit in Algebra and 22 of 22 students earned credit in Geometry. For students recovering credits by year:

Year	Number	% Attempted
2023 (South End Stories)	30	100
2022 (Apex Online)	22	20
2021 (Apex Online)	52	50

Shoreline Virtual Learning – Acceleration

Content Area	Students
Health and Fitness	164
Math (Algebra, Geometry)	26
Social Studies (Civics)	6
Fine Arts (Digital Photo, Web Design)	4

Dr. Kaje reported that the summer food program was alive and well. In selecting sites for Summer School, staff consider which sites are eligible for the free summer lunch program. Anyone in the community 18 and under has access to the lunches. A total of 2,252 lunches were served this year.

The Board and student reps expressed appreciation and engaged in a brief discussion with the presenters. To view the full presentation: <https://vimeo.com/878092494?share=copy>

Dr. Kaje applauded the entire team involved in this year’s very powerful Summer School program. Student Rep Rouhani added his appreciation as he witnessed the program first hand in his volunteer work. He also mentioned that he felt having a paraeducator in every K-5 classroom made a huge difference in terms of having that extra support for the students.

Board Requested Discussion and Future Topics

Director Rivera announced that she will continue to shepherd the climate justice resolution. She and the committee met the previous day and decided to bring a draft of the resolution to the next regular board meeting on November 14. Community and staff outreach will take place in January in order to get it completed and brought back for board adoption in February or March. She asked if any other board members might be able to assist in serving on this committee. Board members agreed to think about what they might

be able to do to contribute. They also thanked Director Rivera for her commitment and her work on this process.

Action Items

None

Reports and Communications – Board Members and Superintendent

Director Betnel shared a number of events in which she had recently participated: Homecoming, Rotary Cup, Filipino-American History Celebration at Ridgecrest. She served as a judge at the AP World History Mock Court at Shorewood; she and Director Jernigan and Superintendent Reyes have been meeting with student reps on the Policy Committee. Upcoming activities include: mental health symposium on October 25 and Kellogg’s fall production of Haunted Knights on October 27 and 28.

President Cohen also served as a judge in the Shorewood Mock Court and very much enjoyed it. She also attended Homecoming at Shorecrest.

Student Rep Rouhani reported on Shorecrest Homecoming, which was very successful with lots and lots of dancing! Shorecrest won their Homecoming football game as well as the Rotary Cup. He also reported on some competitive Instagram activities that were taking place with Shorewood as well as homeroom interest groups.

Student Rep Ichinkhorloo reported on a number of events at Shorewood: picture retakes, ASB election of officers, mental health symposium, volleyball games during lunch, and leadership students making welcoming posters. Leadership students are also planning for a winter dance; there was a girls soccer game against Shorecrest occurring on this evening. The fall play will be The Puffs, a parody on Harry Potter. There was also a Filipino Night event the previous week.

Superintendent Reyes announced that elementary conferences would take place the following week. She attended the Shorecrest Homecoming football game as well as the Rotary Cup. She extended gratitude to the City of Shoreline for hosting the after-game party (Rotary Cup). She also met up with Ray Pasqua (also from Wapato) at the Filipino-American Heritage Celebration at Ridgecrest. He was responsible for moving forward the legislation to officially make October Filipino-American Heritage Month in 2019, after nine years of efforts in that process. On November 7, Highland Terrace will host the Festival of Cultures. There would also be Dia de Los Muertos events scheduled at the Spartan Recreation Center and at Einstein on November 2.

Executive Session

None

Adjournment: 9:17 p.m.

Dr. Sarah Cohen, School Board President

Attest: December 5, 2023

Dr. Susana Reyes, Secretary
Shoreline Board of Directors

All documents referenced in the minutes may be viewed in the Superintendent’s Office during normal business hours.