



Shoreline School Board

November 1, 2023

2:30 p.m.

**Via Zoom and Streamed in
Shoreline Center Board Room**

Special Board Meeting Agenda

1. Approval of Extended Field Trip

- **Shorecrest High School - DECA - Bellevue, WA - November 6, 7, 2023**

[1-Field Trips.pdf \(p. 2\)](#)

2. Adjournment: _____ p.m.

SHORELINE PUBLIC SCHOOLS

EXTENDED FIELD TRIP REQUESTS

November 1, 2023

SCHOOL	DESTINATION	DATES	PURPOSE OF TRIP	GRADE(S)/ GROUP(S)
SHORECREST	Bellevue, WA Hyatt Regency	11/6-7/23	DECA Leadership Conference	9 th -12 th grades

OCT 23 2023

Shoreline Public Schools
EXTENDED FIELD TRIP REQUEST AND PROPOSAL

To be submitted 10 days prior to the next School Board Meeting and prior to any fundraising. Extended Field Trips are any travel beyond the range of Bellingham to the north, Olympia to the south, the Cascade's summit to the east, or locations beyond Puget Sound to the west, and/or trips on Saturday, Sunday, non-school days or overnight. One day Saturday, Sunday or non-school day trips within the above geographical area do not require Board approval, unless they involve fundraising. (Shoreline School District Board Policy #2320 & 2320P)

School & Group Shorecrest DECA
Applicant (first & last) Dianna Gonzalez
Date of Application 10/5/23

Destination Hyatt Regency Bellevue
Address 900 Bellevue Way NE, Bellevue
Date/Dates of Trip 11/6 - 11/7, 2023 98004

Curricular purpose of trip: Business Leadership Conference, Fall Leadership Conference (FLC)

School Depart date/time: 7:30 am Arrive at Destination date/time: 8:00 am

Depart from Destination date/time: 12 pm Return to school date/time: 12:30 pm

of Students 20 # of Adults 2 Grade level(s) 9-12

Plans for homework makeup: Students to make up work; coordinate w/ their teacher

Names of certificated staff supervising trip:
(must include cell phone for AT LEAST ONE staff)

Dianna Gonzalez 253 6706277

Date by when parents/chaperones will be briefed: 10/13/23

Meal arrangements: on own

Names of additional parent/staff chaperones:

Zack Stallings

Housing arrangements: Hotel Name/Address/Phone

Hyatt Regency Bellevue
900 Bellevue Way NE
Bellevue WA 98003

School phone #: 206 393 4286

Has Travel/Accident Insurance Been Provided? Y N
3147-27-~~777~~-4470-6200-0000-0

Estimated costs: to individual student \$250
x # of students 20 = \$ 5,000
to ASB: \$ 0
to Building Fund: \$ 0
Trip Total \$ 5,000

CTE to cover bus transport costs

CTE

Account # 4250.00.0000.4470.0000
Sources of revenue CTE = Bus transport
Students pay own for remainder

Plans for students w/out funds: DECA ASB can cover any students w/o funds

Transportation Type: _____
(school bus, private car, ferry, etc.)

If using private transportation: A list of parents/chaperones must be on file in the school office along with appropriate insurance verification forms

Additional needs:(wheelchair? storage?) _____

VersaTrans Trip # 17378, 17387

Dianna Gonzalez 10/5/23
Teacher or Advisor Signature Date

Zack Stallings 10/23/23
SLC Date

[Signature] 10-15-23
Principal Date

[Signature] 10/24/23
Superintendent Designee Date

Approval to proceed granted: _____ Date: _____
(signature)

School keeps goldenrod copy and submits remainder to SLC no later than 14 days before the next School Board meeting and prior to all fundraising.