



Dixie School District No.101

*Superintendent
position*

Dixie, Washington

The small, historic town of Dixie is located in Southeastern Washington, Walla Walla County. Dixie is a short distance from shopping, fine dining, and rich history in the city of Walla Walla. Other nearby towns include Waitsburg, Prescott, and Dayton.

The Dixie School District includes one school building, the Dixie Elementary School, with approximately 17 students in grades kindergarten through fifth.

Dixie School District No. 101

P.O. Box 40

10520 E. Highway 12

Dixie, WA 99329-0040

PH: 509.525.5339 FAX: 509.525.1062



Superintendent / Principal:

The Dixie School Board announced the vacancy of their Superintendent/Principal part-time position. The selected candidate will commence work with Dixie School District on July 1, 2018.



Qualification:

- Possess/eligible for Washington State Superintendent and Principal's certificate suitable to administrate a P, K-5 building. (Out-of-state applicants must meet Washington State Certification requirements)
- Three or more years of administrative experience or other applicable leadership roles.
- Trained in Teacher Evaluation Process (TPEP)
- Understanding of the Washington State Common Core.
- Approachable, accessible, and flexible to students, parents and all staff members.
- Sensitivity and respect when working with students and
- Experience teaching in a small rural school setting preferred



Duties:

- Serve as Chief Executive Officer
- Direct and assign teachers and other employees of the schools under his/her supervision
- Organize, reorganize, and arrange the administrative and supervisory staff, including leading instruction and business affairs as best serves the District
- Suggest rules and procedures deemed necessary for the well ordering of the school district
- Perform all duties to the office of the Superintendent/Principal and such other duties as may be prescribed by the Board
- Responsible for the oversight of capital improvement projects

Timeline:

- *March 13-April 12, 2018*
Applications Accepted and Reviewed
- *April 19-23, 2018*
Interviews Screening
- *July 1, 2018* - Starting Date



Applications:

Visit www.dixiesd.org to download an application, or contact Debbie Miller at (509) 525-5339 or DMiller@DixieSD.org for more information.

Applications must be submitted by April 12 for first viewing:

Dixie School District 101
Attn: Debbie Miller
P.O. Box 40
Dixie, WA 99329