

<b>NEEDS ASSESSMENT</b>		(Based on Facility Tours)						
<b>Quincy School District</b>		Status: 5th Draft						
NAC Project: 111-07051								
Date: July 20, 2010		*Minor Capital from regular budget. Major Capital from future bond.						
<b>George Elementary</b>	<b>Routine Maint.</b>	<b>Minor Capital*</b>	<b>Major Capital*</b>	<b>Current Growth</b>	<b>Approx. Cost</b>	<b>Priority</b>	<b>Time Line</b>	<b>Remarks</b>
1. Need computer lab or portable computer lab with laptops. (Could be by-product of adding portable.)		\$25,000			\$25,000 (equip. only). See 12 for portable	High	1 year	Portable computer lab with laptops has been purchased (2009)
2. Need enclosed room for special education services. (Could be by-product of adding portables.)			\$125,000		\$125,000 (half of new portable)	High	1 year	Evaluate and review with Principal in view of portable classroom space added in summer 2010
3. Need sink, toilets in portables		\$30,000			\$30,000	Medium	2-3 years	Study options/needs with current programs (2010); Added new portable classrooms with restrooms (summer 2012)
4. Need dedicated music room.			\$125,000		\$125,000 (half of new portable)	Medium	2-3 years	Addressed with portable classrooms (2010)
5. Need office space for reading and math coaches. (Could be by-product of adding portables.)			\$125,000		\$125,000 (half of new portable)	Medium	2-3 years	Addition of portable classroom in 2010 helps
6. Need ability to secure office in emergency.		\$15,000			\$15,000	High	1 year	Completed in 08-09 school year
7. Need more custodial storage (just one closet now).			\$12,000		\$12,000	High	1 year	Consider use of storage container; possibly purchase and install 10 X 20 foot container by summer 2011; Current system is working (2012)
8. Need non-carpeted gym floor.		\$21,000			\$21,000	Medium	2-3 years	Study options and cost estimates (2010); consider possible project by summer 2012; VCT quote is about \$2 per square foot; Current floor covering is acceptable for now (2012)
9. Need table storage in gym.			\$50,000		\$50,000	Medium	5+ years	Consider in-wall tables
10. Need added staff restroom (one for 25 staff).			\$30,000		\$30,000	Medium	5+ years	
11. Site: Separate buses and cars.			\$400,000		\$400,000	High	5+ years	Do all possible temporary measures in interim
12. Replace portable ramp with welcome ramp		\$8,000			\$8,000	High	1 year	Will check to see if there are other sources for new or used ramps (2012)
13. Growth: Need portable.				\$140,000	\$140,000	High	1 year	Wet portable (2 classrooms); completed summer 2010
Totals		\$99,000	\$867,000	\$140,000	\$1,106,000			

Mountain View Elementary	Routine Maint.	Minor Capital*	Major Capital*	Current Growth	Approx. Cost	Priority	Time Line	Remarks
1. Need non-slip surface on ramp to north portable	\$1,500				\$1,500	High	ASAP	Completed in 08-09 school year
2. Need covered play area.			\$200,000		\$200,000	Low	5+ years	
3. Need separate play area for preschool (fenced, paved)		\$15,000			\$15,000	Medium	1 year	Consider portable fence on existing paved area; will address soon (7/09); review need with Principal 2010
4. Need more staff parking			\$70,000		\$2,800/car	High	ASAP	Consider gravel parking on east vacant land; additional parking (paved and gravel) added summer 2008
5. Need more room for buses.			\$350,000		\$350,000	High	ASAP	See above. This has been addressed with addition of portable classroom buildings and with implementation of the central transfer hub at Pioneer (2012).
6. Need larger computer lab and equity with other K-3 programs.			\$250,000		\$250,000	Medium	5+ years	Consider portable lab alternative (\$25,000); to be addressed with K-3 reconfiguration (2012)
7. Need separate gym due to conflict with food service.			\$1,400,000		\$1,400,000	Low	5+ years	Short term: Consider doubling PE class size using aides (review contract class size limits)
8. Need life skills classroom for incoming students			\$300,000		\$300,000			Consider placing these students at Pioneer. Capacity available there, and compatible with others. Review need with administration 2010
9. Site: Add fence barrier to protect pathway to existing portable from traffic.		\$8,000			\$8,000	High	ASAP	Decided not to complete at this time due to relocation of transportation facility (2010)
10. Growth: Need portable?				\$140,000	\$140,000	High	ASAP	Wet portable (2 classrooms); completed in summer of 2008
11. Asphalt east parking area to enlarge staff and event parking		\$15,000			\$15,000	Low	2-3 years	
12. Add three (3) tetherball poles in play area		\$3,540			\$3,540	High	1 year	
Totals	\$1,500	\$41,540	\$2,570,000	\$140,000	\$2,753,040			

Pioneer Elementary	Routine Maint.	Minor Capital*	Major Capital*	Current Growth	Approx. Cost	Priority	Time Line	Remarks
1. Need space for speech therapy, occupational therapy, math coach, and other specialists.			\$250,000		\$250,000	Low	5+ years	
2. Need better entry control. (Problem at all schools.)		\$15,000			\$15,000	Medium	2-3 years	Some schools difficult to address; need to study options (7/09); continue to study options; possible project for 2010-2011
3. Need toilets in portables.		\$30,000			\$30,000	Low	2-3 years	Will review needs at start of 09-10 school year (7/09); OK for now (2012)
4. Need gym to avoid conflict with food services. (Problem at all elementary schools except Monument.)			\$1,400,000		\$1,400,000	Low	5+ years	Short term: Consider doubling PE class size using aides (review class size limits)
5. Need stove/oven in staff lounge.	\$2,000				\$2,000	Medium	1 year	Still under consideration (7/09); not needed at this time (2010)
6.Site: need more staff parking and better parent pick-up.			\$300,000		\$300,000	High	1 year	Consider gravel parking in front of Library; rerouted parent pick up traffic - helped resolve problem (2009)
7. Add sidewalk between 3rd and 4th along J Street SE		\$18,000			\$18,000	High	2-3 years	
8. Asphalt back area by chiller and path to portables		\$13,500			\$13,500	Medium	2-3 years	
9. Exhaust fan in computer server room	\$1,150					High	ASAP	
Totals	\$3,150	\$76,500	\$1,950,000	\$0	\$2,028,500			

Monument Elementary	Routine Maint.	Minor Capital*	Major Capital*	Current Growth	Approx. Cost	Priority	Time Line	Remarks
1. Need bigger library.		\$25,000	Higher?		\$25,000	High	2-3 years	Classroom space is a priority at this time (2010)
2. Need more computers (current computer lab maxed out).		\$20,000			\$20,000	High	2-3 years	Completed in 08-09 school year
3. Need office space for specialists.			\$125,000		\$125,000	Medium	5+ years	
4. Need better gym acoustics.		\$15,000			\$15,000	Medium	1 year	Need to study and consider options/costs (2012)
5. Site: Expand parking, improve parent pick-up.			\$350,000		\$350,000	Medium	5+ years	Consider possible impact from future adjacent property development and roads; 18 parking spaces added with portable classroom project in 2008; Consider providing staff to direct parent traffic/parking for student pickup/dropoff (2012)
6. Growth: Add portables.				\$250,000	\$250,000	High	ASAP	Two dry portables (4 classrooms); completed summer 2008; additional paved parking provided as per code
Totals		\$60,000	\$475,000	\$250,000	\$785,000			

Quincy Junior High	Routine Maint.	Minor Capital*	Major Capital*	Current Growth	Approx. Cost	Priority	Time Line	Remarks
1. Need bigger cafeteria.			\$850,000		\$850,000	High	5+ years	Adding tables in hall in summer 2008 for interim
2. Need better lab facilities at science rooms. (Address with better tables in interim: \$25,000)			\$450,000		\$450,000	Medium	5+ years	Consider addressing with better tables during interim (check with Principal 2010); Tables provided (2012)
3. Need better fitness room.			\$400,000		\$400,000	Medium	5+ years	
4. Need fitness/health classrooms.			\$300,000		\$300,000 each	Medium	5+ years	
5. Need new bleachers		\$50,000			\$50,000	High	ASAP	Current condition is poor; safety concern; immediate safety concerns have been addressed through maintenance and repair work (7/09); need to review condition and get quotes for replacement bleachers (2010); Bleachers replaced (spring 2011)
6. Need new library carpeting.	\$20,000				\$20,000	High	ASAP	Completed in 2008
7. Site: Need more play fields.			\$2,000,000		\$2,000,000	Low	5+ years	Limited options available at current site
8. Need additional lockers		\$20,000			\$20,000	High	ASAP	Completed summer 2008
9. Need to replace carpet with VCT in science classroom.		\$2,500			\$2,500	High	ASAP	Completed in summer of 2009
10. Need to recover fabric sound panels in music room		\$2,000			\$2,000	Medium	ASAP	Completed summer 2010
Totals	\$20,000	\$74,500	\$4,000,000	\$0	\$3,794,500			

Quincy High School	Routine Maint.	Minor Capital*	Major Capital*	Current Growth	Approx. Cost	Priority	Time Line	Remarks
1. Need new weight room and fitness equipment		\$100,000			\$25,000 to \$100,000, depending on new/used and scope	Medium	2-3 years	Floor repairs to be completed summer 2008; floor repairs completed summer of 2008; some replacement used equipment purchased and installed; addressed 2011-2012 with fitness center and PEP grant equipment
2. Need expanded weight room (with storage below).			\$750,000		\$750,000	Medium	5+ years	
3. Need more PE Storage (indoor and outdoor).		\$15,000	\$250,000		\$15,000 to \$250,000 depending on approach	Medium	5+ years	Consider use of storage container(s) as interim solution; new transportation facility may provide partial solution; shelving space added in equipment room west of weight room in 2008-2009. Added 10 X 20 foot storage container at east of Wrestling Building 2010; Storage units to be constructed on mezzanine (summer 2012)
4. Need in-school suspension room.		\$100,000			\$100,000	Medium	ASAP	On summer 2008 project list; completed summer 2008
5. Need more computer lab capacity. (Opinion: portable computer labs.)		\$25,000			\$25,000 for portable computer lab	High	1 year	Consider possible use of portable laptop computer lab; plans in place to purchase portable computer lab 2010; Portable laptops and iPads added (2010-2012)
6. Need technology updates. (verify whether infrastructure or equipment/software.)			???		Scope unknown: verify.	High	1 year	Need more study to verify needs and options; wireless service has been provided 2010
7. Need science lab updates. (Need to clarify scope.)		???	???		Scope unknown: verify.	Medium	5+ years	Consider interim improvement where possible; need to clarify scope (review with current Principal 2010)
8. Site: No needs cited.					NA			
9. Growth: Portable needed (teachers on carts without classrooms).				\$125,000	\$125,000	Medium (High)	1 year	Dry portable (2 classrooms); reassess need; code may require asphalt driveway from street and additional paved parking. Consider for 2011; Portable classrooms (2 double units) added (summer 2011)
10. Need asphalt road at east gym entry.		\$8,500			\$8,500	Medium	1 year	To prevent gravel from being tracked onto gym floor; plan to add walk off mats for interim (2010); Completed summer 2011
11. Need to install operable service windows and add special door lock hardware for security and better service		??						Completed summer 2010
12. Need security door in hall near staff room		??						Completed summer 2010

13. Need topcoat for track (needed to preserve and extend life of surface coating)		\$55,000			\$55,000	Medium	2-3 years	Consider for summer 2011; Completed summer 2011
Totals		\$303,500	\$1,000,000	\$125,000	\$1,428,500			

<b>High Tech High</b>	<b>Routine Maint.</b>	<b>Minor Capital*</b>	<b>Major Capital*</b>	<b>Current Growth</b>	<b>Approx. Cost</b>	<b>Priority</b>	<b>Time Line</b>	<b>Remarks</b>
1. Need multi-purpose/food service room for group assembly and science and art instruction.			\$300,000		\$300,000	Low	5+ years	Sink added in science classroom 2011
2. Need storage space.		\$15,000	\$250,000		Varies	Low	5+ years	More study required to verify and define need
3. Need lockers for personal security (students and teachers).		\$20,000			\$20,000	Medium	5+ years	Consider more study to verify needs and options
4. Need locking cupboards.		\$5,000			\$5,000	High	ASAP	Consider retrofitting existing cupboards with locks; Locking storage cabinets provided 2010
5. Site: Not applicable								
6. Growth: No growth pressures.								
Totals		\$40,000	\$550,000	\$0	\$590,000			
<b>Support Services</b>	<b>Routine Maint.</b>	<b>Minor Capital*</b>	<b>Major Capital*</b>	<b>Current Growth</b>	<b>Approx. Cost</b>	<b>Priority</b>	<b>Time Line</b>	<b>Remarks</b>
1. Need better work space for specialists in all schools. (Space gained as by-product of portables?)			\$40,000	\$150,000	Varies	High	5+ years	Some short term improvement to be gained as portable classrooms are added
2. Need better computer access for reports, billings in all schools. (Provide dedicated computer station at each school. Can wireless solve problem, using laptops?)		\$20,000	\$100,000		Varies with approach	High	ASAP	Current district plan is to add wireless capability at all buildings; consider prioritizing and phasing in computers for specialists (e.g. 2-year plan); still working on plan to provide wireless computer network; wireless completed 2010
3. Need to acoustically isolate computer server.	\$1,500				\$1,500	High	ASAP	Completed in 2008-2009 school year
Totals	\$1,500	\$20,000	\$140,000	\$150,000	\$311,500			
Grand Total	\$26,150	\$715,040	\$11,552,000	\$805,000	\$12,797,040			