

**WEST VALLEY SCHOOL DISTRICT NO. 208**

**Board of Directors Study Session Meeting Minutes  
Monday, April 22, 2019**

Having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met for a Study Session on Monday, April 22, 2019, in the library of West Valley High School, 9800 Zier Road, Yakima WA 98908.

Those present for the study were: President Mike Meyer, Michael Thorner, Mark Strong, Barb Smith Gilbert, Superintendent Mike Brophy, Assistant Superintendent Peter Finch, Facilities Director Tim Critchlow, Transportation Director Jaimie Schmidt, Communications Director Anjerie Nemrow, Kristen Johnson, Lucas Jaeger, Heidi Mochel, Jerry Prescott, Ryan Mathews, and Recording Secretary Debbie Chronister.

**Call to order:** At 6:00 p.m. President Mike Meyer called the meeting to order.

**Pledge of Allegiance:** Mike Meyer led the Pledge of Allegiance.

**Changes to the Agenda:** There were no changes to the agenda.

**Communications:** None.

**Study Session/Special Meeting:**

The purpose of meeting/items discussed:

**A. Facilities Department**

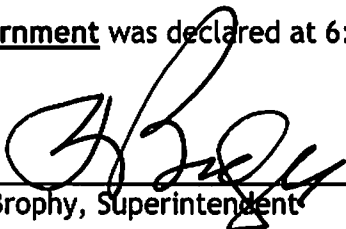
Tim Critchlow, Facilities Director, began his presentation with the Facilities Mission Statement. Mr. Critchlow gave an update on the use of our facilities, employee development within facilities, the Preventative Maintenance Program, maintenance of facilities and grounds, needs to consider, parking lot maintenance, district-wide painting, and the spring/summer closure plans for the football stadium and field. The Department's 2017 five-year plan was reviewed and noted that we have fallen behind. The presentation ended with Mr. Critchlow reviewing the Facilities Department equipment and needs.

**B. Transportation Department**

Jaimie Schmidt, Transportation Director, started in July 2018 with the goal to develop strong working relations with the staff and the West Valley community. Ms. Schmidt stated that West Valley has forty-eight buses of which two are new subsidized with a grant from the Washington State Department of Ecology. There are thirty contracted bus drivers, one sub, and two more in training. She reported that all bus discipline is handled with the transportation department and that bus drivers continue using the PBIS Program with some added components. Ms. Schmidt listed all of the in-service trainings provided for the drivers. The department has had challenges with additional routing needed for classroom movement, McKinney-Vento students, Early Start, Targeted Assistance, PAL and Developmental Pre-school students. In conclusion, she expressed her appreciation for the department's amazing team.

**Items Arising:** None.

**Adjournment** was declared at 6:46 p.m.



---

Mike Brophy, Superintendent



---

Mike Meyer, President