

Sample Outline for Senior Presentation

For your presentation, you will need to be dressed in professional attire like you are going to a job interview (no flip flops or jeans). Be prepared with your visual aid. You should know where you are presenting and be on time or early for your presentation. Your presentation has a 10-minute time limit with an additional 3-5 minute question and answer time at the end of your presentation. You are allowed to have notes, note cards, and/or a timer up there with you but you should be careful not to stare at them during the presentation. Also, be sure that any electronic devices that you have on you are turned off or silent! Please remember, you **MUST** get at least a 70% on your presentation or you will have to re-do your senior presentation.

Presentation Skills:

- Make good eye contact with your judges
- Use a strong voice; no mumbling; avoid talking too fast
- Use proper grammar and speak in complete sentences
- Smile and speak positively during the presentation; be enthusiastic & confident
- Avoid filler words such as "uhm", "you know", and "like"
- Have a good posture and try to avoid fidgeting; no gum

1. **Introduce yourself;** talk about who you are, your family, work, your hobbies, clubs, and activities **(2 minutes)**
2. **Academic Samples;** be prepared with 3 items that you are proud of from your portfolio; at least one of them should be tied to your future career; be able to explain what it is and why it is your best work; focus on the work you put into it—not just that you "got an A."; these can be assignments, letters of recommendation, transcripts, awards, etc. These may NOT be 3 of the same type of samples unless you are using 3 classroom assignments. **(3 minutes)**
3. **Service Hours/Career Pathway Experience or Project;** talk about the service hours or career oriented projects that you have engaged in for grades 9-12; talk specifically about 1-2 items that you are especially proud of and explain what you learned from this experience; also explain how these experiences have made you want to continue to serve others in the future **(2 minutes)**
4. **High School & Beyond ;** this should be the most important section in your presentation; Here are some ideas on what to talk about:
 - What are your plans for next year? Will it include a Major? Military? Job training? What training are you planning on completing?
 - What have you done so far to get there? Have you taken any classes in high school that will be beneficial to your goals? Have you filled out applications/been accepted to any programs or colleges? How do you plan to finance your future plans—have you completed scholarship applications, saved money...? Have you looked in to what schools or training programs have the best fit for what you intend to do?
 - How did you choose your future career? Did anyone inspire you to reach for higher goals or choose this career? Did your job shadow or career interview in high school help you make a decision toward or away from this career?
 - What is your ultimate goal for a career? Explain this career and your clear plan on how you will get there. **(3 minutes)**
5. **Thank the judges and ask them if they have any questions.** Be prepared to answer questions pertaining to your presentation. (3-5 minutes: this time is not counted toward your 10 minute presentation time)