

Procedures for Making an Alternative Proposal

1. Obtain guidelines for writing alternative proposal from Assistant Superintendent of Instruction at the School Administration Building. Current District 121 statistical information pertinent to the proposal will be made available;
2. Respond to questions on guidelines;
3. Return proposal to Assistant Superintendent who will convene a preview committee. This committee will be chaired by the Assistant Superintendent and shall consist of appropriate representatives from School District 121 Instructional Committee and other persons deemed necessary by the Superintendent and the School Board. Persons representing the proposed alternative may participate at the meeting;
4. Within a reasonable period of time after receiving the alternative proposal, the preview committee will prepare a recommendation, accompanied by justification, for the Superintendent of Schools; and
5. The Superintendent will, after consideration, schedule the alternative proposal on the agenda of business to be considered by the school board. A copy of the recommendation will be sent to the persons proposing the alternative in order that they might be present during the proposal consideration.

Guidelines for Preparing a Basic Outline of an Alternative Program

Description of Alternative Program

- define problems and/or concerns to be resolved;
- write a brief summary of what the alternative would be and how it would meet the need;
- include how the proposed program would be different from existing program;
- provide evidence of community support for resolution of the problem and the proposed alternative solution;
- provide evidence of program viability elsewhere;
- provide statistical information relative to the posed problem or proposed alternative solution and information relative to the affect on the current educational program;
- provide information relative to the affect on student graduation and/or entrance into post secondary education;
- include consideration of staff selection, involvement, training and commitment
- include consideration of transportation needs; and
- establish a method of student selection, participation, and return to regular program

Goals and Objectives of Alternative Program Proposal

- statements of expected results, what will be accomplished;
- definition of how goals and objectives will be accomplished;
- duration, continuation, and direction of proposed alternative; and
- anticipated short and long range effects

Proposed Method of Program Evaluation

- what will the evaluation show;
- how will the evaluation be done;
- by whom will the evaluation be done; and
- how long is the probationary period.

Budget

- will the per pupil cost exceed the per pupil cost of equivalent programs in the existing

curriculum;

-is there an initial short-term cost;

-in what areas will costs differ from equivalent existing programs; and

-are there other sources of funds.

Other

-what would be the effect in a levy fail year;

-how would this affect our collective bargaining agreement; and

-other pertinent information the committee deems important.