

## West Valley School District No. 208

### Regular School Board Meeting Minutes Tuesday, April 27, 2021

After being advertised as required by law, the Board of Directors of West Valley School District No. 208 met in Regular Session on Tuesday, April 27, 2021, at 7:00 p.m. in the West Valley High School library, 9800 Zier Road, Yakima, WA 98908, and Via Zoom Webinar ID# 850 4802 7966.

**Board of Directors present:** President Mark Strong, Michael Thorner, Dave Jaeger, Mike Meyer, Melissa Robertson, and Student Representatives Madisyn Ross and Anna Grange.

**Administrative Staff present:** Superintendent Mike Brophy, Assistant Superintendent Peter Finch, Assistant Superintendent Angela Von Essen, Special Services Director Lucas Jaeger, Communications Director Nick Sybouts, and Recording Secretary Stephanie Smith.

**Meeting attendees:** Jerilyn Ashbaugh, Joe Connolly, Jill Armstrong, and Roberta McConnehey

A list of virtual attendees is attached to the minutes.

**Call to Order:** At 7:01 p.m., President Mark Strong called the meeting to order.

**Pledge of Allegiance:** The Pledge of Allegiance was held at the Study Session.

**Changes to the Agenda:** There were no changes to the agenda.

#### **Communications:**

**A. Construction Report - CBRE/HEERY's March 2021 Construction Report** was included in the Board packet. Rob Gross, Project Manager, provided an update of the Apple Valley and Summitview construction projects. Mr. Gross discussed the concerns and rationale for the size of the reader boards. He stated the reader boards meet the strict specifications of the city residential codes.

Rob also addressed community concerns about the playground structures. He explained, at the request of the PTA and building principals, several playground structures should be saved. Northwest Playground Equipment was hired to inspect the structures to ensure they met the safety and liability guidelines installed at the new sites. Once a list was compiled of what pieces could be salvaged, communication between all parties on what pieces of equipment were to be salvaged and installed at the new sites. This process saved the District \$50,000 per site.

Rob addressed questions and comments from the Board.

Dave Jaeger asked about playground equipment being handicap accessible and if there will be a playground area and equipment specifically for the preschool students.

**B. 2021-22 Board Meeting Schedule** - The schedule was included in the Board packet outlining Board meetings and topics. Dr. Brophy stated he plans to add the Board retreat for early August.

**C. Letter to Board** - The letter was included in the Board packet thanking Michael Thorner for his work with the High School's Mock Trial Team.

Dr. Brophy provided the Board with a packet outlining the process and timeline in which decisions were made about the Apple Valley and Summitview playground equipment. He assured the community that the principals and all parties involved were included in the decision-making process. He asked that anyone with questions and concerns to contact him directly.

**High School Student Report:** The student representatives reported on the High School activities, including the status of next year's Freshman class registration; the Senior class received their graduation caps and gowns; the ASB elections and spring sports begin, and the first in-person pep assembly was held for the Senior class only.

**Introduction of Visitors for Public Comment of Non-Discussion Agenda Items:** At 7:26 p.m., President Mark Strong opened the meeting to visitors for public comment.

District parent, Roberta McConnehey, expressed her frustrations about the new Apple Valley and Summitview Elementary schools not getting all new playground equipment. She also requested that playground equipment be added for preschool students.

Keely Teske thanked Michael Thorner for volunteering his time to participate in the mock trials. The students enjoyed working with him.

With no further requests to comment, President Strong closed the public forum at 7:33 p.m.

**Approval of Consent Agenda:**

A. Approval of Minutes

1. April 13, 2021 Study Session Minutes
2. April 13, 2021 Regular Minutes
3. April 20, 2021 Special Board Meeting

B. Approval of Vouchers and Payroll

1. General Fund - Check #233461-233545; 233557-233685
2. Capital Projects Fund - Check #233554-233556; 233697-233702
3. ASB Fund - Check #233546-233553-233686-233696
4. Payroll - March & April 2021
5. Procurement Detail

C. Financial Reports

1. March 2021 Budget Status Reports
2. General Fund Balance by Month and Year
3. General Fund Monthly Revenue and Expenditure
4. Fund Balance Detail
5. Capital Projects Fund - Balance Recap
6. Capital Projects Fund - Project 1702 Apple Valley
7. Capital Projects Fund - Project 1701 Summitview

D. Approval of Employment Contracts

1. Employment Overview
2. Alderman, Savannah COTA @ West Valley School District
3. Brennan, Kevin Track Assistant @ West Valley High School
4. Brown, Devon Volunteer Marching Band @ West Valley High School
5. Bynum, Gregory NCO JROTC Instructor @ West Valley High
6. Connolly, William Assistant Superintendent for Business/Operations/Personnel @ West Valley School District
7. Davis, Carly Volunteer Girls Basketball Coach @ West Valley High School
8. DeLozier, Ryan Interim Track Coach @ West Valley Junior High School
9. Frausto, Christian Volunteer Marching Band @ West Valley High School
10. Hansen, Matt Interim Track Coach @ West Valley Junior High School
11. Jaxon, Owen Volunteer Marching Band @ West Valley High School
12. Johnson, Amber Interim Track Coach @ West Valley Junior High School
13. Marek, Quin Paraprofessional @ Ahtanum Valley Elementary

14. Reinmuth, Lauren Volunteer Marching Band @ West Valley High School
15. Robinson, Tom Tennis Coach @ West Valley High School
16. Smart, Audeen Academic Competency Designer @ West Valley Innovation Center
17. Snedeker, Thomas Volunteer Marching Band @ West Valley High School
18. Stewart, Jessica Career Guidance Counselor @ West Valley Innovation Center
19. Ussery, Tyler Volunteer Marching Band @ West Valley High School
20. Wojciechowicz, Miranda Volunteer Marching Band @ West Valley High School

**E. Approval of Resignations/Retirements**

1. Alvarez, Taylor Dale CTE Family & Consumer Science Teacher @ West Valley High School
2. Cooper, Darren Assistant Baseball Coach @ West Valley High School
3. Gylling, Kailynn SLP @ West Valley School District
4. Heese, Trini Kindergarten Teacher @ Ahtanum Valley Elementary
5. Hert, David Custodian @ West Valley Middle School
6. Hillerman, Connie COTA @ West Valley School District
7. Nesmith, Christopher Director of Innovation and Future @ West Valley School District
8. Sampson, Vah-Leria DLC Paraprofessional @ Cottonwood Elementary
9. Souers, Randy Human Resources Director @ District Office
10. Von Essen, Angela Superintendent of Business and Finance @ District Office

**F. Approval of Leave Requests**

1. Beck, John Leave of Absence 2020-2021 Season
2. Chavez, Orlando Leave of Absence 2020-2021 Season
3. Eyman, Dan Leave of Absence 2020-2021 Season
4. Huber, Danielle Leave of Absence August 31, 2021 - June 10, 2022
5. Light, Melvin Leave of Absence April 12, 2021 - June 11, 2021
6. Whitfield, Tyson Leave of Absence 2020-2021 Season

**G. 2021 Summer School Hires - TEACHERS**

1. Arizmendez, Christina
2. Brockman, Sarah
3. Cardenas, Elise
4. Civello-Bossert, Sonja
5. Cone, Kim
6. Criste, Tina
7. Dolquist, Kelsey
8. Grange, Cheri
9. Groves, Jaime
10. Hansen, Ciara
11. Hutton, Rhonda
12. Keller, Kiley
13. King, Lindsay
14. Maib, Erika
15. Meiser, Leah
16. Permann, Baile
17. Rivera, Yoland
18. Ross, Karissa
19. Ruff, Lynn
20. Silva, Daisy
21. Spencer, Mari
22. Thurlby, Margaret
23. Voelker, Alexandria
24. Young, Jennifer

#### H. 2021 Summer School Hires - PARAPROFESSIONALS

1. Batarao, Juliet
2. Boudreaux, Janice
3. Breithaupt, Jessica
4. Covarrubias, Alondra
5. Cunningham, John
6. Espersen, Cheryl
7. Henn, Deborah
8. Hernandez, Sarahi
9. Jordan, Sharon
10. Kapuza, Michelle
11. Plath, Amanda
12. Pond, Roxane
13. Sanchez, Rosa
14. Simmons, Debra
15. Stultz, Yazmin
16. Webster, Renee

Dave Jaeger made the motion to approve the consent agenda, as presented. MC 5-0

Dr. Brophy introduced William (Joe) Connolly, the District's new Assistant Superintendent. He will start on July 1, 2021. Mr. Connolly is replacing Angela Von Essen, who accepted the Superintendent position for Kittitas School District.

#### Discussion Items:

##### A. Board Goal - Communications Plan Evaluation

Communications Director Nick Sybouts gave a PowerPoint presentation, giving an overview of the District's internal and external communications efforts, launching the new District website, and moving forward with upcoming projects, communication, and family outreach. Mr. Sybouts addressed questions and comments from the Board.

##### B. Financial/Budget Updates

Angela Von Essen gave an overview of the March 2021 year-to-date Forecast 5 financial reports included in the Board packet.

Dave Jaeger stated we need to be cautious with our budget because of a potential decrease in student enrollment next year. Mr. Jaeger asked Ms. Von Essen to predict the August 2021 fund balance. Ms. Von Essen explained she couldn't, but our fund balance is adequate to meet our current needs. Even though our revenue is lower than projected due to the decline in enrollment, our expenditures are lower. The pandemic has stifled District spending.

Dave Jaeger asked if there was a plan to reduce any staff. Ms. Von Essen stated she is not aware of any staff reductions.

Dave Jaeger stated with the District set aside \$3M for repairs that need to be done, he would like to proceed with the Mountainview well replacement and other projects previously identified.

Angela Von Essen stated she emailed the Board before the meeting with information regarding the Apple Valley and Summitview Elementary projects furniture order of \$1.3 M. She explained the cost is reasonable and within budget. Since the order needs to be placed immediately to ensure a July 2021 delivery, she requested the Board's approval. The Board approved the request under the Items Arising portion of the meeting.

**Public Comment for Discussion Items** At 8:16 p.m., President Mark Strong opened the meeting to visitors for public comment, and with none, Mr. Strong closed the public forum at 8:17 p.m.

**Action Items:**

**A. Approval of Travel Requests**

1. Michael Brophy, Digital Leaders Annual Conference, Austin TX - June 12-16, 2021

Dave Jaeger made the motion to approve the travel request, as presented. MC 5-0

**B. Approval of Policy Addition(s)/Revision(s) First Reading**

1. 2125 Sexual Health Education
2. 2255 Alternative Learning Experience Courses
3. 3122 Excused and Unexcused Absences
4. 3414 Infectious Disease
5. 3418 Response to Student Injury or Illness
6. 3510 Associated Bodies
7. 4300 Limiting Immigration Enforcement in Schools (previously: Political Relationships with Governmental Agencies)

Mike Meyer made the motion to approve 1<sup>st</sup> reading of listed policies, as presented. MC 5-0

**C. Approval of Policy Addition(s)/Revision(s) 2<sup>nd</sup> Reading**

1. 2004 Accountability Goals
2. 3120 Enrollment
3. 3131 District Attendance Area Transfers
4. 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm
5. 3144 Release of information Concerning Student Sexual and Kidnapping Offenders (RETIRED) Included in Policy 3143
6. 3225 School-Based Threat Assessment (NEW)
7. 3413 Student Immunization and Life-Threatening Health Conditions
8. 4314 Notification of Threats of Violence or Harm (RETIRED) Included in Policy 3143

Michael Thorner made the motion to approve the 2<sup>nd</sup> reading of the policies presented, including the retirement of Policy 3144 and Policy 4314. MC 5-0

**D. Approval of Jump Start Credit 2020-21**

Mike Meyer made the motion to approve the Jump Start Credit 2020-21 as presented. MC 5-0

**Items Arising:** Dr. Brophy added an item, approval of \$1.3M Apple Valley and Summitview Furniture Order, to the agenda. After hearing a detailed explanation and board discussion, Michael Thorner made the motion to approve \$1.3M for the Apple Valley and Summitview furniture order. MC 5-0

**Reports:** The following reports were included in the Board packet.

- A. Enrollment Report
- B. Safety Report
- C. Travel Log Report

**Superintendent's Report:**

Dr. Brophy's report was included in the Board packet. The report included School Board meetings and Study Session topics. Dr. Brophy reminded Board members of the upcoming Quarterly Bond meeting on May 20, 2021.

Dr. Brophy clarified a statement made during the Communications portion of the meeting under Construction Update. The new Apple Valley and Summitview Elementary schools will not have a separate preschool playground.

**District Committee Reports:**

- A. Bond Oversight Committee (BOC) - Peter Marinace stated the Committee received the furniture order information and supported moving forward with the purchasing process. He would also like to see the Apple Valley and Summitview playground information getting communicated to the public.

Dr. Brophy stated he would have Communications Director Nick Sybouts get information out about the playground equipment.

- B. Long-Range Facilities Committee - Chris Nesmith stated the Committee is working on planning the next steps for the Middle-Level Campus.

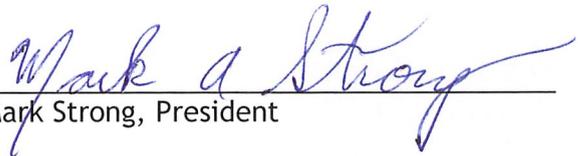
**Board Reports/Board Development:** Michael Thorner thanked Ms. Teske, and it was a pleasure to work with such a great group of students. Mr. Thorner also expressed how proud he is to work alongside the Board member and appreciate their community involvement.

**Adjournment:** The meeting adjourned at 8:44 p.m.



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Mike Brophy, Superintendent

*Peter Finch, Assistant Superintendent*



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Mark Strong, President