

WEST VALLEY SCHOOL DISTRICT NO. 208
Board of Directors Study Session Meeting Minutes
Tuesday, February 25, 2020

Having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met for a Study Session on Tuesday, February 25, 2020, in the library of West Valley High School, 9800 Zier Road, Yakima, WA 98908.

Those present for the Study Session were: President Mike Meyer, Michael Thorner, Dave Jaeger, Mark Strong, Melissa Robertson, Superintendent Mike Brophy, Assistant Superintendent Angela Von Essen, Assistant Superintendent Peter Finch, Futures and Innovations Director Chris Nesmith, Human Resource Director Randy Souers, Human Resource Specialist Traci Cox, Communications Director Anjerie Nemrow, Rob Gross, Amie French, Susan Olden, Ryan Mathews, Brandy Schwartz, Russel Tuman, Peter Marinace and Recording Secretary Stephanie Smith.

Call to order: At 6:01 p.m. President Mike Meyer called the meeting to order.

Pledge of Allegiance: Mike Meyer led the Pledge of Allegiance.

Changes to the Agenda: None.

Communications: None.

Discussion: Financial Challenges and Planning Ahead

Angela Von Essen gave a PowerPoint presentation, which was emailed to Board members before the meeting. Angela's presentation gave an overview of Fund Balance Projections, 2019-20 Budget and Fund Balance Projections, 2020-21 Budget, Budget Process, Enrollment Projections, and the Budget Schedule.

Angela explained the District's August 31, 2019, General Fund balance was estimated to be approximately \$2M less than actual, which was a result of several factors: spending by decentralized locations, lack of use of purchase orders, use of procurement cards, timing and recording of revenue and expenditures in the correct year.

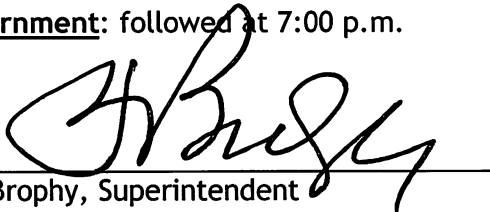
The 2019-20 Budget consisted of approximately \$1.3M more in expenditures than revenues; a detailed review of the budget showed an inflated contingency to account for potential salary and state retirement increases, and changes in health care funding.

The School Board's focus for the 2020-21 Budget consists of a balanced budget, adequacy of Fund Balance (5% Reserve), allocation of Fund Balance Accounts, and a cost analysis of programs. The 1st 2020-21 Budget draft is expected to be presented to the Board in July, followed by the 2nd draft in August 2020.

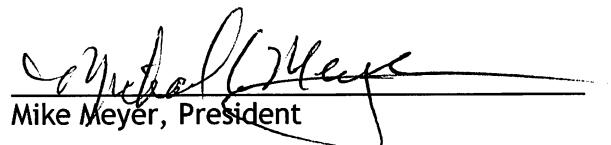
Executive Session: At 6:30 p.m., the Board moved into an Executive Session for (30) minutes with no action to follow. At 6:59 p.m., the Board reconvened into the regular session.

Items Arising: None.

Adjournment: followed at 7:00 p.m.



Mike Brophy, Superintendent



Mike Meyer, President