

## 2020-11-2 Board of Directors Agenda

Henry Hill Educational Support Center  
750 South 5th Street - Independence, Oregon 97351  
Hawk Hall - livestream on YouTube Info Central  
<https://bit.ly/2H2BCNk>

Monday, November 2, 2020 06:30 PM

### 1. CALL TO ORDER

Board Chair, Steve Love, will call the meeting to order.

### 2. FLAG SALUTE

Board Chair, Steve Love, will select a Board Director or Student Representative to lead the Pledge of Allegiance.

### 3. ADOPTION OF THE AGENDA

Superintendent Kubista will present the agenda and any changes that need to be made.

### 4. COMMUNICATION FROM THE FLOOR

The Board of Directors welcomes public input.

- Link to School Board Livestream- Info Central  
YouTube channel <https://www.youtube.com/channel/UCREMF5JC2kKhgKT8UADCoRA>

The Nov. 2, 2020, CSD 13J Board of Directors will hear public comment at its webinar meeting. The meeting also will be streamed live on the district's YouTube channel, Info Central.

If you would like to attend the webinar, please follow the below instructions.

If you are interested in addressing the board, please sign up for public comment by using this [Google Form](#). Your name will be called when it is your turn to address the school board. Please be sure you unmute your microphone. Speaker's comments in this forum are limited to three minutes, but the board welcomes additional information in writing at [info@central.k12.or.us](mailto:info@central.k12.or.us). We want to remind the community that Oregon law prohibits the board from discussing specific employees or their job performance.

For more information and guidance about addressing the Board of Directors, please see Board Policy [BDDH](#)

You are invited to a Zoom webinar.

When: Nov. 2, 2020 06:30 PM Pacific Time (US and Canada)

Topic: CSD13J Board Meeting

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_re-KCSvkQbmDqUX7Z\\_DVOg](https://zoom.us/webinar/register/WN_re-KCSvkQbmDqUX7Z_DVOg)

After registering, you will receive a confirmation email containing information about joining the webinar.

a. **Student Success Act SIA Grant Public Comment**

[Central SD 13J\\_StudentSuccessAct-STudentInvestmentAccount.pdf](#)

**5. STANDING REPORTS & RECOGNITION**

a. **ASSOCIATION REPORTS**

i. **CENTRAL EDUCATION ASSOCIATION**

b. **FINANCIAL AND PROGRAM REPORTS**

i. **Financial Report**

**Financial Report:** The attached shows the General Fund revenue and expenses through the first quarter of the year – as of September 30. That means we generally anticipate being at about 25% of our budget in each category. The prior year numbers, and projected carry in (2021 Beginning Fund Balance) are prior to audit adjustments. Variances described below:

REVENUE:

- We get the majority of our property tax revenue in November.
- The State School Fund is trending above budget for 2 reasons – we get a double payment in July (and no payment in June while the state ‘rebalances’ the state school fund; and we budgeted to reflect possible cuts to this year’s distribution based on state revenue projections or large negative lookback
- The unaudited Beginning Fund Balance is up almost \$350,000 over our estimates. One-third of that is due a large distribution of e-Rate funds that were used for upgrading infrastructure to increase network capacity

EXPENSE:

- The big story here is the under-expense in the line items 130 (Extra Hours/Stipends for staff) and the 300s, which is purchased services, such as substitutes. But, those were already identified as places to ‘borrow’ from to fund the K-12 platform, along with use of contingencies. Had we paid our anticipated amount to K-12, we would be at just over 25%.

**PERS Update:** The PERS Board released our 2021-23 rates. Our rates will drop 10.7% and 20.8%. This reduction is based on the system’s investment returns and savings from the recently-upheld reforms enacted in 2018 (including directing part of the ‘6% pickup’ to the unfunded liability).

In terms of 2018-19 subject salary dollars, this would result in a savings of \$375,000 in PERS costs. However, as shown on the first page of the attachment, these rates are still the third highest in the last 5 biennia.

The second page graphs the rates. The third page shows the radical shift in our workforce, with only 62% of staff who came into the PERS system since August 2003. Those employees are covered under OPSRP (Tier III), which is the lower of the two rates.

[Fund100\\_2020-21\\_093020\\_unaudited.pdf](#)

[CSD\\_PERS Rates to 2023.pdf](#)

**c. ADMINISTRATIVE REPORTS**

**i. District Equity Committee**

**ii. Division 22 Presentation**

[Division 22.pptx](#)

**d. SUPERINTENDENT'S REPORT**

**i. INFORMATIVE REPORT**

Superintendent Kubista will provide the board with a monthly overview and other updates.

**ii. POLICY UPDATE - 1ST READING (information only)**

Attached are the OSBA Policy Updates that are being recommended by Superintendent Kubista. These policies will be brought back to the Board for adoption at the next meeting under the Consent Agenda. If you have any questions, comments or concerns regarding any of these policies, please contact Superintendent Kubista prior to the next meeting.

All Students Belong Policy: ACB

All Students Belong Administrative Rule (information only) ACB R

[ACB R G1\\_1st Reading.pdf](#)

[ACB G1\\_1st Reading.pdf](#)

**e. BOARD REPORT**

Upcoming Activities:

OSBA Virtual Convention: Nov. 14, 8 a.m. to 4 p.m.

Next Board Meeting is December 7 at 6:30 p.m.

**6. CONSENT AGENDA**

Items of a routine nature are placed on the Consent Agenda to be acted on with a single vote and to allow the Board to spend maximum time on less routine items and issues. Any Board member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Section of the Agenda. Prior to voting on the consent agenda, any Board member may also request clarification about Consent Agenda items without moving them off the Business section of the agenda.

**a. APPROVAL OF MINUTES**

[Minutes 10-5-2020 DRAFT.pdf](#)

[10-19-20 PLC minutes DRAFT.pdf](#)

**7. BUSINESS AGENDA**

**a. SIA Grant approval**

[Central SD 13J\\_StudentSuccessAct-STudentInvestmentAccount.pdf](#)

**b. RFP Facilities Assessment Grant**

**FACILITIES PLANNING**

The District received two facilities-related technical assistance program grants from ODE to conduct a thorough facilities assessment according to OAR 581-027-0035, and a long-range facility planning process. Both grants expire in December 2021. The Board has not determined the capacity of the district to undertake the long-range facilities planning during this time of upheaval, but RFPs were posted to solicit proposals for both phases. The District received 13 proposals, 12 of which qualified under the requirements posted. Those proposals were screened by district staff to arrive at 4 firms that merit further consideration. At this time, the District asks the Board to authorize the following phased approach:

- Have select members of the Board and community join to interview the top finalists of the RFP process
- Award the Facilities Assessment contract to the finalist of that process
- Authorize a total cost of up to \$45,000 for the Facilities Assessment (\$20,000 of which is covered under the grant)
- Conduct the facilities assessment as soon as possible and present the report to the Board
- Revisit the long-rang planning process in early 2021 to determine if capacity exists to complete it with the selected firm by December 2021, to issue a new RFP, or to return the \$25,000 planning grant to ODE

SUGGESTED MOTION: I move to authorize the District to extend review of proposals and award a Facilities Assessment grant not to exceed \$45,000 to be completed as soon as possible, with further review of the Long-Range Facilities Planning process after that report is complete.

**8. COMMENTS BY INDIVIDUAL BOARD MEMBERS**

**9. ITEMS FOR ACTION AT FUTURE MEETINGS**

**10. ADJOURNMENT**