



**EKALAKA PUBLIC SCHOOLS**

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EKALAKA ELEMENTARY DISTRICT #15: (406) 775-8765

CARTER COUNTY HIGH SCHOOL: (406) 775-8767

# **Meeting Packet**

**Special Board Meeting**

**Monday, May 23, 2022**

**06:00 PM**

**EKALAKA ELEMENTARY #15 & CARTER COUNTY HIGH SCHOOL  
UNIFIED BOARD OF TRUSTEES**



# Special Board Meeting

Ekalaka Elementary Multi-Purpose Room

Monday, May 23, 2022 06:00 PM

## EKALAKA ELEMENTARY #15 & CARTER COUNTY HIGH SCHOOL UNIFIED BOARD OF TRUSTEES

**1. Call to Order** **(Roll Call)**

**2. Pledge of Allegiance**

**3. Review Agenda** **(Information)**

The Board Chair is authorized to adjust the order of agenda items to accommodate scheduling needs of interested parties.

**4. Public Comment on Non-Agenda Items**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Board Chair will seek comments from the audience on agenda items as they occur.

**5. New Business**

**a. Personnel**

**i. Classified Hiring Considerations** **(Action)**

[Personnel - Classified Hiring Considerations-5-23.pdf](#) (p. 3)

**b. Day Care Proposal** **(Action)**

[Day Care.docx.pdf](#) (p. 4)

**6. Adjourn**

# Ekalaka Public Schools

AGENDA ITEM: Classified Hiring Consideration

ORIGINATED BY: Stephen Ely, Superintendent

OTHERS INVOLVED: Lora Tauck, Business Manager

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## **SUMMARY/DISCUSSION:**

Pursuant to Montana law, the Board of Trustees employs and dismisses District employees. Classified employees are employed under contracts for specified terms. The Board acts upon the Superintendent's employment recommendations.

## **SUPERINTENDENT RECOMMENDATION:**

Kristina Phelps has applied for the head cook position for the upcoming school year. Mr. Ely is recommending to hire her now so that she can train for a few days with Jordan in the kitchen before school is out.

## **ACTION**

If contracts are offered individually:

Move to hire \_\_\_\_\_ as outlined in the personnel report.

## **REFERENCES:**

#5140-Classified Employment and Assignment

### **Classified Employment and Assignment**

Each classified employee will be employed under a written contract of a specified term, of a beginning and ending date, within the meaning of § 39-2-912, MCA, after the employee has satisfied the requisite probationary period of ninety (90) days. During the probationary period of employment, the employment may be terminated at the will of either the School District or the employee on notice to the other for any reason or no reason. Should the employee satisfy the probationary period, such employee shall have no expectation of continued employment beyond the current contract term.

The District reserves the right to change employment conditions affecting an employee's duties, assignment, supervisor, or grade.

Employee		Primary Job Title	Hourly Rate	Approx Hrs/Day	Approx Days/Yr	Approx Salary Per Position	Contract Terms
Phelps	Kristina	Head Cook	\$19.03	8	160	\$24400	July-June

**EKALAKA PUBLIC SCHOOLS**

AGENDA ITEM: Day Care Proposal

ORIGINATED BY: Superintendent Ely

OTHERS INVOLVED: Brittani Brence

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**SUMMARY/DISCUSSION:**

We are finalizing costs and the proposal for the day care the school is considering for staff.

Matt Komac with MSGIA (our insurance carrier) stated that the insurance will go up roughly \$120 or so a year. The amount is based on the added number of staff and kids.

Classrooms have roughly 800 square feet which is plenty of space for up to 15 kids (need 34 square feet per kid which equals total of 510 square feet needed)

**SUPERINTENDENT RECOMMENDATION:**

Pending discussion

**ACTION:**

Pending discussion

**REFERENCES:**