Regular School Board Meeting Minutes  
Monday, September 24, 2018  

After having been advertised as required by law, the Board of Directors of West Valley School District No. 208 met in Regular Session on Monday, September 24, 2018, at 7:00 p.m. in room 1245 at West Valley High School, 9800 Zier Road, Yakima, WA 98908.

Board of Directors present: President Michael Thorner, Dave Jaeger, Mike Meyer, Mark Strong, and Student Representatives Grant Pickett, Sidra Yousaif, and Faith Sullivan.

Administrative Staff present: Superintendent Mike Brophy, Assistant Superintendent Peter Finch, Communications Director Anjerie Nemrow, Innovations and Futures Director Chris Nesmith, Principal Heidi Sutton, Human Resource Director Randy Souers, and Recording Secretary Debbie Chronister.

Call to Order: At 7:01 p.m., President Michael Thorner called the meeting to order.

Pledge of Allegiance: Michael Thorner led the Pledge of Allegiance during the Study Session.

Changes to the Agenda: No changes to the agenda.

Communications: Dr. Brophy gave an update on the application process for the vacant board position. Board members received the Blended Learning Walks agenda and an invitation to attend on October 4, 2018. Dr. Brophy requested the Board to review the list of Standards and Strands provided. This will be a discussion item on the October 8, 2018 Agenda.

Introduction of Visitors/Public Comment:  
Ryan Mathews, Jerry Prescott, Mike Moore, CBRE/Heery Representative David Beaudine, Jed Watters, Wendy Clark, Kristen Kegley, Rhonda Hutton, and Melissa Robertson.

At 7:08 p.m., Michael Thorner opened the meeting to comments, questions and/or concerns from the audience. Dr. Brophy gave Ryan Mathews a copy of the Standards and Strands list per Mr. Mathews’ request. Michael Moore requested an update on the Apple Valley portable. This will be given at the next board meeting, October 8, 2018.

Michael Thorner closed the public forum at 7:08 p.m.

High School Student Report: Grant Pickett gave an update on the High School activities, Sidra Yousaif said “Thank you” for the entrance locks at the High School, and Faith Sullivan reported on the High School online store.

Approval of Consent Agenda:  
A. Approval of Minutes  
1. September 10, 2018 Study Session (attached)  
2. September 10, 2018 Regular Meeting (attached)  
3. September 18, 2018 Study Session (attached)

B. Approval of Vouchers and Payroll  
1. General Fund - Checks 223361-223446  
2. Capital Projects Fund - Checks 223530-223530; 223774-223777  
3. ASB Fund - Checks 223522-223529; 223748-223773  
4. Payroll  
5. ESD 105 Payment Detail  
6. Procurement Card Detail
C. Financial Reports
   1. August, 2018 Financial Reports
   2. August, 2018 Budget Status Report

D. Approval of Employment Contracts
   1. Employment Overview
   2. Bird, Dallas Server @ Child Nutrition
   3. Brickley, Tracy Server @ Child Nutrition
   4. Briggs, Jennifer Office Paraprofessional @ West Valley Middle School
   5. Colby, Sara Kindergarten LAP Paraprofessional @ Wide Hollow Elementary
   6. Connolly, Marissa Volunteer Dance Coach @ West Valley High School
   7. Crofton, Kareen LAP Paraprofessional @ Wide Hollow Elementary
   8. Donovan, Donald (Dave) Bus Driver @ Transportation
   9. Ehlers, Jonathan Volunteer Girls Basketball Coach @ West Valley High School
   10. Hill, Kayla Instructional Paraprofessional @ Apple Valley Elementary
   11. Iverson, Carl Boys Soccer Coach @ West Valley Junior High
   12. Johnson, Ryan Football Coach (Freshman) @ West Valley High School
   13. Johnson, Ryan Volunteer Football Coach @ West Valley High School
   14. Kent, Bern Bus Driver @ Transportation
   15. Larrios, Jesenia LAP Family Engagement Paraprofessional @ Wide Hollow Elementary
   16. Liberatore, Ashlee Special Education Paraprofessional @ Wide Hollow Elementary
   17. Lopez De Valencia, Maria LAP Bilingual Family Engagement @ Wide Hollow Elementary
   18. Meiser, Leah Kindergarten Teacher @ Cottonwood Elementary
   19. Rollinger, Kenneth Bus Driver @ Transportation
   20. Smith, Jeffrey 1 Year Non-Continuing 3rd Grade Teacher @ Wide Hollow Elementary
   21. Utterback, Debra Bus Driver @ Transportation
   22. Vitti, Adriana Temporary One to One Paraprofessional @ West Valley Middle School
   23. Wellner, Jamie One to One Paraprofessional @ West Valley Middle School
   24. White, Tina Temporary One to One Paraprofessional @ Cottonwood Elementary
   25. Zeller, Jamie Softball Coach @ West Valley Junior High School
   26. Zeller, Jason Volunteer Softball Coach @ West Valley Junior High School

E. Approval of Resignations/Retirements
   1. Harris, Jamie Library Parapro @ West Valley Junior High School
   2. Jimenez, Jose Football Coach (Freshman) @ West Valley High School

F. Approval of Leaves of Absence
   1. Neve, Cathy Sept. 14, 2018 - TBD
   2. Sills, Robin Sept. 18 - Oct. 22, 2018

Mike Meyer made the motion to approve the consent agenda as presented. MC 4-0.

Discussion Items:
   A. CTE - Innovations and Futures Update, Director Chris Nesmith
      Dr. Brophy said that Christopher Nesmith’s title has changed from CTE Director to Innovations and Futures Director. He is working on a plan for staff to update their technology skills. Mr. Nesmith reviewed the 2017-2019 West Valley CTE FUTURES Strategic Plan that was included in the board packet. Mr. Nesmith did a slide presentation explaining the State and Federal guidelines and requirements.

   B. West Valley Citizens for Better Schools Proposal (WVCFS)
      Board members continued their discussion on the proposal from WVCFS. The Board members shared their thoughts and it was agreed to move forward with placing a Bond on the February 2019 ballot.
Action Items:
A. Approval of Travel Requests
1. J Kessler / K Livingston, Swim Dive Mukilteo Invite, Federal Way, September 28-29, 2018
2. J Freisz / T Jones, WSU Marching Band State Championships, Pullman, October 26-28, 2018
3. Jake Kessler, Swim Dive State, Federal Way, November 8-10, 2018
4. Joshua McKimmy, Ron Clark Academy, Atlanta, GA, November 14-17, 2018
5. J Freisz / T Jones, National Wind Ensemble Festival, Indianapolis, IN, March 13-18, 2019
7. Laurie Alderman, Dude Software Training, Raleigh, NC, May 4-9, 2019
8. Jack McAskill, Dude Software Training, Raleigh, NC, May 4-9, 2019

Michael Thorner made the motion to approve the nine travel requests as presented. MC 4-0.

B. Approval of Policy Additions/Revisions
1. WSSDA Policy & Legal News (attached)
2. Policy 1400 Meetings Conduct, Order of Business and Quorum (attached)
3. Policy 2190 Highly Capable Programs (attached)
4. Policy 3143 District Notification of Juvenile Offenders (attached)
5. Policy 3144 Release of Information Concerning Student Sexual and Kidnapping Offenders Responsibilities (attached)
6. Policy 3241 Classroom Management, Discipline and Corrective Action (attached)
7. Policy 3410 Student Health (attached)
8. Policy 3412 Automated External Defibrillators (AED) (attached)
9. Policy 3413 Student Immunization (attached)
10. Policy 3414 Infectious Diseases (attached)
11. Policy 3416 Medication At School (attached)
12. Policy 3420 Anaphylaxis Prevention (attached)
13. Policy 4500 Unmanned Aircraft System and Model Aircraft NEW (attached)
14. Policy 6000 Program Planning, Budget Preparation, Adoption and Implementation (attached)
15. Policy 6100 Revenues from Local, State and Federal Sources (attached)
16. Policy 6210 Purchasing Authorization and Control (attached)
17. Policy 6220 Bid Requirements (attached)
18. Policy 6230 Relations with Vendors (attached)
19. Policy 6500 Risk Management (attached)
20. Policy 6610 Video Surveillance (attached)
21. Policy 6630 Driver Training and Responsibility (attached)
22. Policy 6690 Contracting for Transportation Services NEW (attached)

President Thorner requested Policies 6000 and 6220 be pulled from the vote.

Mark Strong made the motion to approve first reading of all policies except 6000 and 6220. MC 4-0.

C. Approval Resolution(s)
1. Resolution #18-09-675 Authorization of Imprest Accounts
2. Resolution #18-09-676 CTE - Innovations and Futures Program

Michael Thorner made the motion to approve Resolution #18-09-675 as presented. MC 4-0.

Mike Meyer made the motion to approve Resolution #18-09-676 as presented. MC 4-0.

D. Approval of Highly Capable Program Plan

After Wendy Clark gave a brief explanation and answered questions from Board members, Mike Meyer made the motion to approve the Highly Capable Program Plan as presented in the packet. MC 4-0.
E. Approval of West Valley Secretaries Education Association Contract

Michael Thorner made the motion to approve the West Valley Secretaries Education Association Contract. MC 4-0.

**Items Arising:** There were no items arising.

**Administrative Reports:**
   A. Administrative Reports
   B. Enrollment Report
   C. Safety Report
   D. Travel Log Report

**Superintendent's Report:** Dr. Brophy's report was in the packet. The report included important dates, School Board meetings and Study Session topics.

**Board Reports/Board Development:** Dave Jaeger attended the Legislative Conference in Spokane.

**Adjournment** followed at 8:19 p.m.

[Signatures]

Mike Brophy, Superintendent  
Michael Thorner, President