

BOARD MEETING MINUTES--REVISED

March 30, 2020

Call to Order

President Heather Fralick called the Regular Board Meeting of the Shoreline Board of Directors to order in the Superintendent's Conference Room (via conference phone) of the Administrative Offices at the Shoreline Center at 7:11 p.m. on March 30, 2020. *(Delayed start was due to technical difficulties.)*

Roll Call

Present: Heather Fralick, President; David Wilson, Vice-President; Sara Betnel, Member; Meghan Jernigan, Member; and Rebeca Rivera, Member. *(Since this meeting was being conducted telephonically among the board members, President Fralick had each director state they were present.)*

Absent and Excused: Cynthia Ruelas, Shorewood Student Representative; and Michael Crosson, Shorecrest Student Representative.

Land Acknowledgement

Director Jernigan took a "moment to recognize how unique and challenging these circumstances are but they are certainly not unprecedented. We can draw quite a bit of knowledge and inspiration from our Coast Salish ancestors, both in survival and resiliency. I'm grateful for these lessons as a native woman, and in particular, as a native woman new to the operations of a school board. It is really difficult to do this with intention and grounding over the phone without being in community and without seeing each of you and without holding space for community members as well, but we are doing the best we can and I am grateful. Thank you."

Flag Salute

Comments

President Fralick began by stating: "Please let the record reflect, given our unique circumstances of being in the midst of the COVID-19 pandemic, we are meeting via telephone and joined by members of the community who may be listening remotely." She then asked Superintendent Miner to share a few words about these unique circumstances.

Superintendent Miner reiterated that on March 24, Governor Jay Inslee issued a proclamation, which in part, referred to the Open Public Meetings Act and the Public Records Act. He prohibited school districts from conducting open public meetings in person as a result of the novel coronavirus pandemic, and required districts, at a minimum, to provide telephonic access to meetings. It also prevented districts from taking action as defined in RCW 42.30.020, unless those matters are necessary and routine or are matters necessary to respond to the COVID-19 outbreak and the current public health emergency. This order is set to expire on April 23, 2020 and there is optimism that the Board can gather together again soon after that to resume regular business. She emphasized that the Board would be convening an Executive Session at the end of this meeting (no public participation allowed in Executive Sessions). However, the adjournment time would be posted later this evening on the District's website on the calendar, which could be accessed by clicking on the specific calendar event, "March 30 Regular School Board Meeting". Interested ones could also receive an email with the adjournment time by contacting public.info@shorelineschools.org.

For the record, President Fralick noted that community members were given notice of the change to the meeting format last week. They were also notified of the opportunity to join the meeting electronically and to submit written comments until noon on March 30. Those comments were received by the Board via email earlier in the afternoon (March 30). She thanked the community members for taking the time to submit their comments. *(The comments were also posted to the electronic board packet for March 30 under "agenda" on the District's website.)* <https://www.shorelineschools.org/Page/1235>

Minutes – March 30, 2020

President Fralick moved to suspend the provision of Board Procedure 1441P allowing for community members to address the Board.

MOTION NO. 30: President Fralick moved that the Board suspend the provision of Board Procedure 1441P allowing for community members to address the Board. The motion was seconded by Mr. Wilson. A roll call vote followed and the motion carried unanimously.

Approval of Minutes

The minutes of the February 10 and March 2 Study Sessions and March 16 Regular Board Meeting were approved as submitted after a roll call question regarding any revisions.

Adoption of Consent Agenda

The following consent agenda was presented for approval:

- a. Adoption of Resolution 2020-2, Elimination of the Culminating Project Requirement for the Class of 2020
- b. Adoption of Resolution 2020-3, Elimination of the Community Service Requirement for the Class of 2020
- c. Adoption of Resolution 2020-4, Authorizing the Superintendent to Act in the Present Emergency as Designee
- d. Authorization to Reduce Facility Rent Due to COVID-19 Closure of Shoreline Center Beginning March 24, 2020
- e. Einstein Middle School Replacement Project – Award of Contract – Advanced Classroom Technologies
- f. Kellogg Middle School Replacement Project – Award of Contract – Advanced Classroom Technologies
- g. District-wide Safety and Security Systems Project – Budget Increase and Award of Contract – Bassetti Architects
- h. Authority to Purchase Four (4) School Buses
- i. Approval of Personnel
 - 1) Certificated
 - 2) Administrative
- j. Approval of Vouchers

President Fralick asked each director individually if there were any agenda items they wanted pulled for discussion or a separate vote. Director Rivera requested that *agenda item 5c, Adoption of Resolution 2020-4, Authorizing the Superintendent to Act in the Present Emergency as Designee*, be pulled for discussion and a separate vote.

Director Rivera asked for clarification for the Board and for the community regarding the purpose, the benefits, and the limitations of this resolution. Additionally, she asked what might be expected for board meetings in the future.

Specifically around board meetings, Superintendent Miner stated that with the last board meeting (March 16), the location was changed from the Board Room to the Shoreline Room in order to facilitate the six-foot social distancing. Possibly, in the near future, there might be an option for having meetings in that manner. An overflow room was also made available for the March 16 meeting. The District already has a policy in place that allows board members to attend board meetings remotely. The resolution was largely prepared by the Washington State School Directors' Association for use by its members (of which board members are a part).

Director Rivera asked if this would allow us to conduct our full regular meetings, in their entirety, telephonically with it being posted for a specific location. Superintendent Miner stated that at this point we are operating under two separate orders. Since the resolution was drafted, the Governor's Proclamation came into play (March 26), which prohibits districts from meeting in a public place and non-telephonically. That proclamation supersedes the resolution and is in place, at a minimum, until April 23 at midnight.

Director Jernigan asked if this format would be in place until April 23 at the latest. Superintendent Miner responded that was true as of now, but not necessarily at the latest. The Governor could extend the proclamation regarding the Open Public Meetings Act and the Public Records Act if he wished; right now, it appears to be in line with the length of time that schools in Washington are closed (through noon on April 24). Schools are scheduled to be back in session on April 27.

Director Rivera stated that she desires to have regular meetings, although not at a physical location, in order to move forward with the District's business. She stated that it was her understanding that this resolution won't allow that option. Superintendent Miner stated that there were two different orders in play. The resolution gave us some flexibility in how board meetings were conducted (some districts were participating in meetings while staff were attending from a physical location). The Governor has suspended that provision but he has also limited the business that can be conducted at the telephonic/electronic meetings (routine, necessary, COVID-19 related).

Director Betnel asked what action would define an end to this emergency—is it the Governor, is it federal? Superintendent Miner stated that we are currently in a state of emergency in the State of Washington, so that being lifted would be one way. Alternatively, the Board could take action to rescind the resolution.

Vice-President Wilson reminded all of the fluidity of this situation; conditions change daily and its up to the Governor, who will decide when it goes back to some sense of normalcy. He also stated that he hoped that a situation requiring the actions outlined in the resolution didn't materialize.

President Fralick announced that a multitude of school districts have passed similar forms of this resolution in order to allow their superintendents to act swiftly in situations that aren't always conducive to convening a meeting of the Board of Directors.

Director Rivera thanked Superintendent Miner and the other board members for participating in this discussion and providing clarity on this topic.

President Fralick asked Director Rivera if she would still like to have a separate vote on item C. She responded that she did not.

MOTION NO. 31: Ms. Betnel moved that the Board adopt the consent agenda, items 5a through 5j, which is attached hereto and becomes a part hereof. The motion was seconded by Ms. Jernigan. A roll call vote followed and the motion carried unanimously.

As of March 30, 2020, the Board, by a unanimous vote, approved for payment, those vouchers described as follows: Reconciliation of Warrants Issued Between March 13 and March 20, 2020 - General Fund Warrants #82894-82962, 192000924-192000948, 82997-83022, 83023-83110 and 192000954-192000989, totaling \$386,275.64; Capital Projects Fund Warrants #82963-82970, 83111-83120 and 192000990-192000991, totaling \$166,909.18; and Student Bond Fund Warrants #82971-82996, 192000949-192000953, 83121-83135 and 192000992-192001000, totaling \$68,099.64; for a grand total of \$621,284.46.

Minutes – March 30, 2020

Board Requested Discussion

All board members were asked individually if they wanted to propose any items for future discussion. Director Jernigan proposed that the District’s distance learning model and strategies be considered for future discussion, particularly in light of public comment and community feedback.

Executive Session

President Fralick announced at 7:34 p.m. that the Board would be convening an Executive Session to consider the minimum price at which real estate will be offered for sale or lease for approximately 45 minutes; no action would be taken.

Superintendent Miner once again reminded participants that the adjournment time would be posted on the website later this evening. Community members could also request the time through an email.

Adjournment: 7:55 p.m.

Heather Fralick, Board President

Attest: April 13, 2020

Rebecca L. Miner, Secretary
Shoreline Board of Directors

All documents referenced in the minutes may be viewed in the Superintendent’s Office during normal business hours.