

Preparing for your Comprehensive Mid-Year Progress Conference

You will be checking in with your administrator in January or February to discuss your progress of evidence.

| | |
|--|---|
| Criterion 1: Centering instruction on high expectations for student achievement. | Criterion 2: Demonstrating effective teaching practices |
| Criterion 3: Recognizing individual student learning needs and developing strategies to address those needs | Criterion 4: Providing clear and intentional focus on subject matter content and curriculum |
| Criterion 5: Fostering and managing a safe, positive learning environment | Criterion 6: Using multiple student data elements to modify instruction and improve student learning |
| Criterion 7: Communicating and collaborating with parents and the school community | Criterion 8: exhibiting collaborative and collegial practices focused on improving instructional practice and student learning |

1. Log in to iobservation
2. Go to *Evaluation* tab at top right and click on *My Evaluation* and select this years' evaluation.
3. A rating of ***applying*** is ***proficient*** or ***innovating*** is ***distinguished***. **If you have been rated *developing* or *not using* then these are areas you still need to work on.**
4. Review your growth plan and make sure you have evidence of student growth for your team, whole class and subset and you are progressing on your domain 1 goal.
5. Be ready to have a conversation with your administrator on which areas you are *applying/proficient* and which areas you may need to work on.
6. You will be able to have a plan in place to gather evidence needed through the following ways:
 - Observation: What you will ask principal to look for
 - Conversation: During pre and post conferences
 - Uploading evidence
7. Identify what supports or questions you still have.

