

# Board Meeting Agenda

## Meeting Minutes

<https://us02web.zoom.us/j/88033365296>

5/25/2021 06:00 PM

### 1. Call to Order

The Elma School District #68 Board of Directors met in a Regular Meeting on Tuesday, May 25th, 2021 via Zoom Meetings. The meeting was called to order at 6:01pm by Board Chairperson Bernadette Bower.

### 2. Flag Salute

The board chairperson led the Board and audience in the Pledge of Allegiance.

### 3. Roll Call

BOARD MEMBERS PRESENT: Jamie Bailey, Bernadette Bower, Ryan Cristelli, Stephanie Smith, and Jody Thompson.

EMPLOYEES PRESENT: Lisa Arnold, Kevin Acuff, Incoming Superintendent Chris Nesmith, Kelly Rasanen, Michelle Hill, Melissa Crisp, Deanne Woita, Erin Walker, Marilyn Curl, Wendy Beldin, Julie Crawford, Denise Boling, Rich Rasanen, Kathleen Stidham, Laura Nelson, Caleb Bogar, Jane Allaire, Bobbi Smith, Jennifer Cisneros, Sunshine Perry, Kari Eaton, Jeff Monroe, Raquel Cruz, Alicia Smith, Viva Cristelli, Liz Farrar, Ariel Finfrock, Eric Smith, and Kendis Goldsmith.

GUESTS: Renee Volz, Jeff Lambert, Bryson, and Melissa Thompson.

### 4. Consent Agenda

#### a. Letters

#### b. Business

##### i. Elma PTA Donation of \$24,000 for Playground Equipment

#### c. Personnel

##### i. Hires

*Chris Aiken - MS Asst. Track Coach*

*Spencer Keating - Temp. Technology Paraprofessional*

*Kim Maners - Primary Teacher*

*Molly McCutcheon Watkins - HS Science Teacher*

*Jana Vaagen - Primary Teacher*

*Megan Vansickle - Primary Teacher*

*\*Tenniesa Burnett - Intermediate Teacher*

*\*Casey Doyle - Intermediate Teacher*

##### ii. Retirements

##### iii. Leave Requests

##### iv. Resignations

*Cindy Starks - Elementary Teacher*

The following letter was read by Superintendent Kevin Acuff:

*Dear Elma School District,*

*After much thought and consideration, I have decided to resign from my teaching position within the Elma School District, effective at the end of my current 2020-2021 contract. This decision was not an easy one, however I believe it is the right time to pursue new opportunities which fulfill both personal and professional goals.*

*I want to express my sincere gratitude for a very rewarding teaching career at Elma Elementary. I have*

*enjoyed serving the students and families within our community and I truly wish everyone here much success.*

*Thank you for your understanding and ongoing support throughout the years.*

*Sincerely,*

*Cynthia Starks*

**d. Approval of Board Meeting Minutes for May 12, 2021**

**e. Approval of Vouchers**

i. GF Vouchers: #159673 - #159719 Totaling: \$196,278.67

ii. GF Voucher: #159720 Totaling: \$782.60

iii. ASB Vouchers: #159721 - #159724 Totaling: \$3,161.28

iv. PPT Voucher: #159672 Totaling \$511.85

v. Payroll Vouchers: #159642 - #159671 Totaling \$1,841,734.42

vi. ASB Voucher: #159725 Totaling: \$56.17

Motion made by Jamie Bailey, second by Jody Thompson. Board Member Stephanie Smith added that there many promising new additions to the district. Motion passed unanimously, motion carries.

**5. Communications and Comments**

a. ETO

b. EESP

c. ECOPA

d. Admin

e. Persons to be Heard

f. Good News

Superintendent Kevin Acuff reported that the transition back to hybrid went smoothly. He thanked everyone, especially transportation and food service, for the continued effort considering all of the changes throughout the year.

**6. Reports**

**a. Superintendent Report**

Superintendent Acuff reported that the case rate in Grays Harbor County is almost at 400 and will stay that high for at least another week. He appreciate the Board's involvement in being involved in the decision making. Graduation planning is going well. Elma High School will be able to have their graduation at the fairgrounds with the limit of guests at 400 people. Elma Middle School will hold the 8th grade promotion in the high school gym. This will allow each student to have their parents in attendance and it will allow the district to stream the ceremony. East Grays Harbor High School will have a ceremony like last year, which was a drive thru. There are three other events for the high school that happen the week prior to graduation, which can all be broadcast, if they are held in the gym.

Board Member Jody Thompson asked what the Board's role will be for the Elma High School graduation ceremony.

Mr. Acuff shared that the Board will be at the ceremony and, while the details have not been completely worked out, they will still be handing out diplomas as the students walk across the stage.

**b. Student Representative Report**

*No report.*

**7. Unfinished Business**

**a. Approval to Adopt Policy & Procedure 3112 - Social Emotional Climate - 2nd & Final Reading**

Board Member Stephanie Smith asked about the process of changing and adopting policies and procedures.

Mr. Acuff explained that when WSSDA sends recommendations and dependent upon the category of the policy and procedure, the changes are reviewed by those that they pertain to, and then sent to the Board for approval. On occasion, the first reading of the policy and procedure may not have all of the changes in it, but by the second reading, all of the changes are made. The reason there are two readings is for the Board to have the opportunity to review it twice.

Motion made by Jamie Bailey, second by Jody Thompson. Motion passed unanimously, motion carries.

**b. Approval of Policy & Procedure 3241 - Student Discipline - 2nd & Final Reading**

Motion made by Jody Thompson, second by Jamie Bailey. Motion passed unanimously, motion carries.

**c. Approval to Adopt Policy 4050 - Data Sharing with Local Tribes - 2nd & Final Reading**

Motion made by Stephanie Smith, second by Ryan Cristelli. Motion passed unanimously, motion carries.

**d. Approval of Policy & Procedure 6000 - Program Planning, Budget Preparation, Adoption and Implementation - 2nd & Final Reading**

Motion made by Ryan Cristelli, second by Stephanie Smith. Motion passed unanimously, motion carries.

**8. New Business**

**a. Approval of 21-22 Board Meeting Dates**

Mr. Acuff explained that this follows the calendar from years past, with the only exception of that is the second May meeting that is moved to Tuesday due to a celebration of community members at the ESD 113 that happens on the 4th Wednesday of May.

Board Chairperson Bernadette Bower asked about the days of the week being flexible, if the schedule is set now, can they be amended.

Mr. Acuff stated that the Board sets everything. The Board can move the days or move to one meeting a month, but once the schedule is set, changing the meeting would then make it a special meeting and the agenda would not be able to be changed.

Board Chairperson Bower clarified that she wanted to know if the day of the week that the Board meets could be changed.

Mr. Acuff responded that the day of the week could be changed.

Board Chairperson Bower asked the Board if they would like to discuss that at this time.

Mr. Acuff let the Board know that this item could be tabled.

Stephanie Smith made a motion to table the discussion of the approval of the 21-22 Board Meeting Dates, second by Jamie Bailey. Motion passed unanimously, motion carries.

**b. Approval of 21-22 Bates Technical College Agreement**

Mr. Acuff shared that this is an agreement that the district makes with a college for a student to receive college credit in addition to their high school credit.

Board Member Jody Thompson asked if this was an agreement that we have done before.

Mr. Acuff confirmed that this has been done before.

Motion made by Ryan Cristelli, second by Jody Thompson. Motion passed unanimously, motion carries.

**c. Approval of Learning Plan**

Mr. Acuff that this is a required learning plan by OSPI in order to claim CARES Act money. Without this approval, we will not be allowed to claim the money. The learning plan is also required to be put on the district website. Many

things are required to be placed on the website, including board policies and labor agreements.

Motion made by Stephanie Smith, second by Jamie Bailey. Motion passed unanimously, motion carries.

**d. \*Approval of 21-22 School Calendar**

Mr. Acuff matches our traditional calendar, which typically starts the Wednesday before Labor Day.

Board Chairperson Bower asked for a clarification on November 1st, whether it was a late start or not.

Mr. Acuff clarified that it is a regular school day.

Board Member Jamie Bailey asked about the two graduations listed in June.

Board Chairperson Bower would like the calendar to reflect EGHHS graduation and EHS graduation on the calendar and in the key.

Board Member Smith asked about when the WAKids testing for kindergarten would take place and if that is something that would need to be on the calendar for approval now.

Mr. Acuff said that we did not need to have that on the calendar for approval.

Incoming Superintendent Chris Nesmith clarified further that the OSPI guidance on WAKids testing was in regards to 1st grade students.

Board Member Bailey wanted clarification that the Board is looking at the calendar as if all students are going back 5 days a week.

Board Member Ryan Cristelli said that OSPI's current guidance that we are going back 5 days a week.

Mr. Nesmith added that masks would be required, 5 days per week, and limited remote learning accommodations.

Motion made by Ryan Cristelli, second by Stephanie Smith. Motion passed unanimously, motion carries.

**9. Enrollment**

Superintendent Acuff reviewed May's enrollment, which brought an increase of 6-7 students over last month. Enrollment has been very consistent all year. Next year's enrollment for kindergarten is higher than this year.

**10. Budget Report**

Business Manager Lisa Arnold shared her monthly budget reports. She spoke with Mr. Nesmith and Board Member Thompson this morning about next year's budget. Fund balance should be about \$1.8 million at the end of the fiscal year. The \$2 million transfer to the capital projects fund will be done in May.

**11. Future Agenda Items**

*Curriculum Adoption Policy*  
*Health Curriculum K-5 Adoption in 21-22*  
*ELA Adoption Committee*  
*Anti-Racism Committee*  
*Equestrian Team/Club Status*  
*Student Representative (current Junior)*

**12. Executive Session**

At 6:35pm, Board Chairperson Bower announced that the meeting would enter Executive Session for 30 minutes for RCW 42.30.110(g) for personnel with no action to be taken. At 7:05pm, an additional 20 minutes were announced. At 7:25pm, an additional 5 minutes were announced. At 7:30pm, an additional 5 minutes were announced. At 7:35pm, the meeting reentered the Regular Meeting.

**13. Adjournment**

The meeting adjourned at 7:35pm.

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Board Chairperson

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Board Secretary

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Date

*\*Additions to Agenda*