

Board Meeting Agenda

Meeting Minutes

<https://us02web.zoom.us/j/81779314505>

4/28/2021 06:00 PM

1. Call to Order

The Elma School District #68 Board of Directors met in a Regular Board Meeting on Wednesday, April 28, 2021 via Zoom Meetings. The meeting was called to order by Board Chairperson Bernadette Bower at 6:01pm.

2. Flag Salute

Board Chairperson Bower led the Board and audience in the Pledge of Allegiance.

3. Roll Call

BOARD MEMBERS PRESENT: Jamie Bailey, Bernadette Bower, Ryan Cristelli, Stephanie Smith, and Jody Thompson.

STAFF PRESENT: Julie Crawford, Sunshine Perry, Lisa Arnold, Mark Keating, Jeff Monroe, Kevin Acuff, Jane Allaire, Laura Nelson, Denise Boling, Wendy Beldin, Viva Cristelli, Liz Farrar, Marilyn Curl, Shawnie Rakevich, Deanne Woita, Kari Eaton, Donna Burgess, Paul Gaskins, and Kendis Goldsmith.

GUESTS: Jeff Lambert, Kina Delimont, and other unnamed community members.

4. Consent Agenda

a. Letters

i. Angie Salvaggi - Retirement Letter

Board Clerk Kendis Goldsmith read the following letter:

Dear Elma School District,

This letter is to inform you that I will be retiring at the end of this school year. It has been very gratifying to work in the same district from which I graduated. I have been blessed to work with lots of amazing people. I will miss my coworkers and students, but I also am looking forward to retirement.

Sincerely,

Angie Salvaggi

ii. * Maurrie Aukland Retirement Letter

Superintendent Kevin Acuff read the following letter:

Dear Mr. Acuff,

I would like to inform you that I will be retiring effective 1 August 2021 and my date of separation from Elma School District will be 31 July 2021.

I have truly enjoyed working for Elma School District, and I sincerely appreciate the support provided to me during my years as part of the EHS staff since 1985. I will also be resigning as the EHS Chapter Advisor of the National High School Honor Society after 30 years.

While I look forward to enjoying my retirement and the opportunity to achieve other ambitions, I will miss being part of the EHS team and the district as a whole. I trust that the friendships I have developed here will last well into the future. I think that is one of the many pleasures of living in a small town.

If I can be of any assistance to my building principal or the English Department staff before my departure or afterward, please let me know. I'd be happy to provide whatever assistance I can to provide a smooth transition to my successor and transfer my files for the Elma Chapter of NHSHS to the next advisor.

Sincerely,

Maurrie Aukland

b. Business

i. Donation of \$3594.40 from Vector Engineering for Scorer's Table in HS Gym

Board Chairperson Bower thanked Ryan Moore from Vector Engineering and Jason and Nicole Olsen for their donation toward the purchase of a new scorer's table for the Elma High School Gym.

ii. Donation of \$3594.39 from Jason & Nicole Olsen for Scorer's Table in HS Gym

iii. Approval to Surplus Chairs

c. Personnel

i. Hires

ii. Retirements

iii. Leave Requests

iv. Resignations

d. Approval of Board Meeting Minutes for April 14, 2021

e. Approval of Vouchers

i. GF Vouchers: #159518 - #159577 Totaling: \$362,783.71

ii. GF Voucher: #159578 Totaling: \$6,850.72

iii. ASB Vouchers: #159516 - #159517 Totaling: \$1,031.32

iv. PPT Voucher: #159515 Totaling \$119.03

v. Payroll Vouchers: #159579 - 159609 Totaling \$1,831,781.43

Motion made by Jamie Bailey to approve the Consent Agenda, second by Ryan Cristelli. Motion passed unanimously, motion carries.

5. Communications and Comments

a. ETO

b. EESP

c. ECOPA

d. Admin

e. Persons to be Heard

f. Good News

Superintendent Acuff shared that the boys' soccer team is in a playoff game tonight and the rest of the spring sports are concluding this week. Winter sports are up and running.

6. Reports

a. Superintendent Report

Superintendent Acuff shared that the legislature adjourned on Sunday. There is good news for transportation funding. He also talked about fieldtrip requests and that there is still the 6' foot social distancing rule that would need to be in place during all aspects of fieldtrips. The principal has been informed that the fieldtrip may be approved, but it would be put on hold until the guidance changes. While there are expected to be changes to the guidance, it has not happened yet. Both Elma High School and East Grays Harbor High School are planning their graduation ceremonies. They are planning on having them be as close to normal as possible. We have seen case rates come up all over the states. It looks like our county will stay in Phase 3, which means our sports will continue as they have been. Current case rate is 176/100,000 and future rate looks like 130s/100,000.

b. Student Representative Report

Board Chairperson Bower read the following report from Ella Moore:

We are so happy to have all of our elementary students back together. We have been very creative in finding ways to meet the guidelines and it seems to be working. We are learning new things everyday and are constantly making

adjustments to make it better for students, families and staff.

Some of the things we are working on right now are putting together an afterschool program for our students. More details to come later on this. We also had Kindergarten registration last week and it went great. This gave us some information so we can begin planning for next school year.

Superintendent Acuff thanked all of our staff for the work that they have done for our reopening. An example of their work is the new parking system that has been implemented at the elementary school for dropoff and pickup using teachers, admin, and paraeducators.

7. Unfinished Business

a. Approval of Policy & Procedure 2409 - World Language Mastery-Based Credit - 2nd & Final Reading

Superintendent Acuff commented that policies and procedures 2409, 2410, and 2413 update graduation requirements and have been reviewed by staff to make sure that our procedures match them.

Motion made by Stephanie Smith, second by Jody Thompson. Motion passed unanimously, motion carries.

b. Approval of Policy & Procedure 2410 - High School Graduation Requirements - 2nd & Final Reading

Motion made by JodyThompson, second by Ryan Cristelli. Motion passed unanimously, motion carries.

c. Approval of Policy 2413 - Equivalency Credit Opportunities - 2nd & Final Reading

Motion made by Jamie Bailey, second by Jody Thompson. Motion passed unanimously, motion carries.

d. Approval of Policy 6600 - Transportation - 2nd & Final Reading

Motion made by Ryan Cristelli, second by Jamie Bailey. Motion passed unanimously, motion carries.

e. Approval of Non-represented Classified Employees Raise

Superintendent Acuff shared that this is the IPD plus 1%, which matches the admin and that is consistent with how we have done it in the past.

Board Member Ryan Cristelli asked when the last time that a salary comparable study of other districts had been done.

Superintendent Acuff responded that he did one last week after it had been tabled from the last meeting. He used Hoquiam, Aberdeen, Montesano, and Tenino to compare.

Board Member Jamie Bailey asked how was the comparison.

Superintendent Acuff replied that we were pretty much the same as everyone except for Tenino, who was below everyone.

Motion made by Jody Thompson, second by Stephanie Smith. Motion passed unanimously, motion carries.

8. New Business

a. (Strikethrough) Approval of EGHHS Fieldtrips

b. Audit Exit

Superintendent Acuff reported that our audit outcome was excellent again. He read the comments from the audit.

Board Member Smith said that they were very complimentary of our district.

c. Approval of PTA Donation of Playground Equipment

Elementary PTA President Kina Delimont discussed the donation of playground equipment at the elementary. Last year, the elementary students fundraised toward playground equipment. They have over \$20,000 to support the purchase of playground equipment. They have been working with the admin and staff to coordinate the appropriate equipment. They would like to do a community build to maximize the budget and working together. They would like

to do the build in June. The company is 25 days out for delivery. This restricted donation would be purchased by the district.

Elma Elementary Principal Mark Keating thanked the PTA for keeping this promise to the kids. The PTA has been very good this year with all of the changes and not being able to close down playgrounds. This is a great project that he is looking forward to.

Board Chairperson Bower asked how many days this project would take.

Ms. Delimont that one of the pieces has cement that has to have cement set for 72 hours. The rest should be done in a day. A couple of the locations of the equipment need some work done before installing the new pieces.

Mr. Keating shared that there is a new piece for every playground.

Board Chairperson Bower like that there was a licensed installer that would be on sight on the day of the build.

Motion made by Jamie Bailey, second by Stephanie Smith. Motion passed unanimously, motion carries.

d. * Approval of Addendum to the EESP Covid-19 MOU from September, 2020 for April 26, 2021

Superintendent Acuff shared that this is the addendum to the MOU from September 2020 that covers having all students to return to in person.

Motion made by Stephanie Smith, second by Ryan Cristelli. Motion passed unanimously, motion carries.

e. * Approval of Addendum to the ETO Covid-19 MOU from September, 2020 for April 26, 2021

Motion made by Jamie Bailey, second by Jody Thompson. Motion passed unanimously, motion carries.

9. Enrollment

Superintendent Acuff reported that enrollment has stayed almost the same. He wants the Board to know that we are at 108 for next year's Kindergarten enrollment. The district is watching it.

Board Member Smith asked about the drop in enrollment for the seniors.

Superintendent Acuff responded that he didn't know, but he noted that the head count is higher. Due to Covid, he does not know why there is a change.

Board Member Bailey asked how the elementary has been going since we have been back 4 days a week.

Mr. Keating responded that everything is going great. This was the hardest transition to make and they are still working on creating enough space. They are using the little gym for lunch, which will fit 89 students at a time. There are 200+ cars in the parking lot in the morning and afternoon, which is more than non-Covid years. They are managing. Everyone is working to make this work and he is very proud of his staff.

Board Member Bailey thanked him. She also appreciated coming in to look at the elementary building before the reopening to see the plan. She would still like to see the high school and middle school.

Superintendent Acuff has been in the middle school and high school buildings. He stated the strangest thing is lunches were students are in the gym, lunch room, and halls eating lunch. The elementary is sending breakfast home the night before.

Board Member Cristelli asked what is happening after the students are checked in in the morning.

Superintendent Acuff said that they are asked to go to their homeroom after they grab their breakfast.

Board Member Smith if they could go see the middle school and high school still.

Superintendent Acuff said yes.

Board Member Bailey asked East Grays Harbor High School Principal Julie Crawford how things were going.

Ms. Crawford responded that the biggest challenge is to find places for the students to eat. The students want a mask break. For her students, coming back and wearing masks for 4 days is a lot for them. Some students are working now and they don't want to come back. Everyone is pulling together and working to get things accomplished. They are still in the decision process for graduation. They are working with parents. The two options are at the middle school or a drive thru option, which is similar to last year's graduation. EGHHS has 19 graduates, with 18 walking.

Elma Middle School Principal Sunshine Perry reported that things were going good at the middle school. There is a lot to learn with kids coming back, including making tweaks to have things work better. The students were very excited to see each other.

10. Budget Report

Business Manager Lisa Arnold thanked those that she works with that make the audit easier. She appreciates the staff that she works with.

She went on to explain the fund balance report. We have 10 retirements happening so far this year and most of them have been with us for many years. There are adjustments for sick-leave buybacks, summer school projections, and staff that is needed for summer. She is still waiting on the letter from the state to move funds to transportation and capital projects.

Board Member Jody Thompson asked about summer school funds.

Ms. Arnold responded that we will start with anything that would go back to the state first and then use ESSER money after that.

Board Member Thompson asked about capacity.

Ms. Arnold responded that she is watching capacity very closely and may have to come back in June for a budget extension.

Board Chairperson Bower asked to keep Dave Beeler in our thoughts as he is recovering from an accident.

11. Future Agenda Items

- Curriculum Adoption Policy
- Health Curriculum K-5 Adoption in 21-22
- ELA Adoption Committee
- Anti-Racism Committee
- Equestrian Team/Club Status
- Student Representative (current Junior)

12. Executive Session

The meeting entered Executive Session at 6:50pm for RCW 42.130.110(g) for personnel for 15 minutes with no action to be taken. At 7:05pm, an additional 5 minutes were announced. At 7:10pm, an additional 10 minutes were announced. At 7:20pm, the meeting reentered the regular meeting.

13. Adjournment

The meeting adjourned at 7:20pm.

Board Chairperson

Board Secretary

* Additions to Agenda