



GOVERNING BOARD AGENDA

Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
October 13, 2016

1. CALL TO ORDER - 6:00 P.M.

Board Members Present: Dr. Kirk Riemer, Ph.D., President
Ms. Freya McCamant, Vice President
Mr. Rob Pappalardo, Clerk to the Governing Board
Ms. Kate Livingston, Member
Mr. Michael John Ahern, Member

Administrators at the Table: Ms. Jane Yuster, Superintendent
Mr. John Corry, Assistant Superintendent
Ms. Joy Dardenelle, Assistant Superintendent
Ms. Crystal Leach, Chief Business Official

Student Representative: Miss Trisha Madayga, Student Board Representative

Visiting Governing Board from San Mateo County Community College District

Board Members Present: Mr. Dave Mandelkern, President
Mr. Thomas Mohr, Vice President
Mr. Maurice Goodman
Mr. Richard Holober
Ms. Karen Schwarz

Administrators at the Table:
Mr. Ron Galatolo, Chancellor
Ms. Kathy Blackwood, Executive Vice Chancellor
Ms. Regina Stanback Stroud, Skyline College President
Mr. Michael Claire, College of San Mateo President
Ms. Jamillah Moore, Cañada College President

2. ROLL CALL/QUORUM

Dr. Kirk Riemer Ph.D., President
 Ms. Freya McCamant, Vice President
 Mr. Rob Pappalardo, Clerk to the Governing Board
 Ms. Kate Livingston, Member
 Mr. Michael Ahern, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

No comments made.

4. RECESS TO CLOSED SESSION

The Governing Board recessed to closed session at 6:09 p.m.

5. RECONVENE OPEN SESSION – 7:00 P.M.

The Governing Board met in closed session from 6:09 p.m. to 7:00 p.m. President Kirk Riemer reported that no action was taken in closed session.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Governing Board President, Dr. Kirk Riemer.

7. INTRODUCTION OF VISITING BOARD MEMBERS

- a. San Mateo County Community College District Governing Board

The Governing Boards Presidents each introduced their respective Board members.

8. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to adopt the agenda as presented was made by Member Michael Ahern and seconded by Member Kate Livingston.

(M-19) Passed 5-0 with Student Representative voting aye.

9. DISCUSSION ITEMS

- a. Joint meeting and Discussion of Collaborative Partnership between the Cabrillo Unified School District and the San Mateo Community College District

The Governing Board of Cabrillo Unified School District and the Governing Board of the San Mateo County Community College District met to discuss the new collaborative partnership between the school districts with the new Early College program in Cabrillo Unified, and how each district can further work together on their shared educational goals.

10. ADJOURNMENT OF JOINT MEETING

President Riemer adjourned the joint Governing Board meeting session at 8:11 p.m and called for a short recess.

11. RECONVENE REGULAR OPEN SESSION

The regular meeting for the Governing Board for Cabrillo Unified School District reconvene at 8:25 p.m.

12. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board recognized Ms. Leah Murray for her outstanding dedication and passion to serve her students by providing differentiated instruction, character education, self-esteem building, and instilling

in them a genuine love for learning. Ms. Murray was featured in Channel 4 KRON news and named Teacher of the Week. The Farallone View School community is very lucky to have her.

13. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

No comments made.

14. REPRESENTATIVE REPORTS

a. CUTA Representatives

CUTA President Sean Riordan said change is in the air here in Half Moon Bay, here at Cunha with the implementing of Immersion classes, and of course at the High School where he is teaching concurrent enrollment with the CSM classes. Mr. Riordan said there are more changes on the way, because this year is a negotiation year and the focus will be on compensation. He said it is a difficult conversation to have but we are going to stick to issues, avoid emotions, and avoid individuals. He said, we want to see how this pie is to be divided here on the Coastside. He said CUTA knows what this pie should look like but they are interested in knowing what the district thinks it should look like and what is a fair division of what this pumpkin pie (in regards to the season), looks like.

b. CSEA Representatives

CSEA President Diane Paoli greeted all members at the table and read the following prepared written statement to the Governing Board:

Later this evening you are being asked to approve a reclassification of four of our unit members, I understand under our contract the district has the right to reclassify positions without negotiating with CSEA. In the past the district has reclassified positions in our bargaining unit to make their pay rates more competitive. This is a good thing for two reasons. It helps those classified members right now and creates higher paying jobs in the CSEA bargaining unit for others members to promote in to in the future. However, CSEA is very concerned that the positions the Governing Board is considering tonight are not the only ones whose pay is not competitive with surrounding school districts, we believe that there are other positions that are below the rest of the county. That is why we ask the district to conduct a survey of classified salaries in surrounding school districts and the district agreed to do this. If the salary survey that the district agreed to do, shows the classifications need raises to make their pay competitive we will be proposing to raise their salaries in our contract negotiations this year. We strongly urge the district to see the importance of giving raises to those below market positions. We want to make sure the members of the Governing Board understand that all classified employees work is important and that all of us need and deserve to be paid at a fair and competitive rate. We strongly urge the Governing Board and district administration to consider all classifications during negotiations this year.

15. REPORTS/INFORMATION/PRESENTATION ITEMS

a. Receive Report on the Single Plans for Student Achievement

Ms. Joy Dardenelle, Assistant Superintendent of Curriculum and Instruction, presented to the Governing Board the Single Plan for Student achievement for all sites. Each site principal, John Nazar, Rajan Bechar, Jarrett Dooley, James Ward, Martha Ladd, Cesar Gaytan and Diane Siegel all shared a 3 minute report about their respective school sites.

16. COMMUNICATIONS

a. Board Members

Member Freya McCamant said she appreciated all of the CSEA members coming out today and said she wanted them to know that she heard them and is looking forward to see what the report shows on how we are paying our support staff. Ms. McCamant said she wanted them all to know that she appreciates all of our employees and support staff. Ms. McCamant also congratulated Farallone View teacher, Ms. Leah Murray and said she really is a wonderful teacher. Ms. McCamant said she will be starting her site visits again and looks forward to speaking to everyone.

Member Rob Pappalardo said he is very excited about the joint Board meeting we had this evening and the opportunity to partner with the Community Colleges. Giving the students an opportunity to start thinking about college much earlier in their educational careers and providing them access to career and vocational opportunities. I had the opportunity with Trustee Freya McCamant and Trustee Kate Livingston to attend the Coastside Futures meeting whose vision is to provide every student in Cabrillo Unified School District a college education at no cost to them. Mr. Pappalardo said the Health and Wellness Committee continues and we met at the High School. The parents, students and staff are thinking about the mental health and nutritional needs of our students. Mr. Pappalardo thanked Mr. Nazar, Principal of Half Moon Bay High School, and everyone who participated in that meeting.

President Kirk Riemer said the Board met in a Retreat to review the last year and half of Superintendent Yuster's tenure, discussing different ways we can follow through with our Board goals. It was a great time to evaluate and reset our expectations as we celebrate the amazing growth in the last 18 months.

b. Student Board Member

Hatch Elementary School:

Hatch students enjoyed an awesome assembly provided by our PTO last week called the "Incredible Magic Hat Show". It was very funny and included mine, magic, comedy and history. Students are also going on some nice field trips to places like the San Mateo County History Museum, Giusti Pumpkin Farm, Potrero Nuevo Farm, and the Heal Farm. Hatch students had an awesome Attendance Awareness month with 400 students having perfect attendance for the month of September!

Cunha Intermediate School:

Cunha just had the first dance, with approximately 600 students in attendance! A great time was certainly had by all. Up next the 6th graders are being sent off to Outdoor Education next week. As a staff, we are getting together next Tuesday to analyze students data in order to identify at-risk students and provide supports and interventions for their futures successes. This is very important work as we will then make personal calls to schedule Parent-Teacher Conferences in early November. We look forward to a successful Parent/Teacher conference session over three days connecting with students and parents to engage them with their students' teachers.

Farallone View Elementary School:

Implementing Positive Behavior Interventions and Supports (PBIS).
Rolling out Lexia Core Reading 5, an interactive blended learning program for English Learners.
Exploring to use of mindfulness to ensure that everyone feels safe and supported.

Half Moon Bay High School:

On September 20, Half Moon Bay High school watched *Screenagers* with great discussions afterwards. This October, we will have a lot of homecoming activities ahead of us. This weekend during Pumpkin Festival, there will be a lot of cougars on floats. Check out the marching band and their catch Tunes as well as the leadership float and homecoming court float. For the week of October 17 to 21, we will have our Wellness week with meditation, yoga, and other activities to calm our minds. On this same week, some of our seniors will be joining the sixth graders at Outdoor Ed as cabin leaders. On

October 22, we will have our Aloha themed homecoming dance from 7:00 p.m. to 10:00 p.m. Homecoming week will be from October 24 to 28. The themes are music genres with freshman being country, sophomores as rock and roll, juniors with hip hop, and the seniors with pop. The week will end with the homecoming assembly as well as the homecoming game. Everyone is invited to deck out in their black and orange with the rest of the student body.

c. Superintendent

Superintendent Yuster said we are right now in the middle of our District Climate Surveys. She is asking that all parents take this survey. If anyone needs help there is someone who will gladly assist. Ms. Yuster also said on Super Tuesday, she is giving everyone the time needed to complete this survey. Ms. Yuster also reminded everyone if they need a device to complete this survey, a device will be provided, anyone just needs to ask.

17. CONSENT ITEMS

- a. Approve Overnight Field Trip for Half Moon Bay High School Girls Basketball to Santa Maria, California, December 28-30, 2016
- b. Approve Overnight Field Trip for Half Moon Bay High School Cross country Team to Mount San Antonio College Invitational in Walnut, California, October 20-23, 2016
- c. Approve Certificated Personnel Report
- d. Approve Classified Personnel Report
- e. Approve Reclassification for Payroll Technician
- f. Approve Reclassification for Administrative Assistant IV
- g. Accept Donations to Cabrillo Unified School District
- h. Accept Enrollment Report for the First Month of the 2016-2017 School Year
- i. Approve Quarterly Report on Williams Uniforma Complaint (Education Code 35186) : Covers 7/01/2016 - 09/30/2016
- j. Approve and Adopt Minutes of September 8, 2016 Regular Governing Board Meeting

Motion to approve the consent items as presented was made by Member Michael Ahern and seconded by Member Rob Pappalardo.

Ms. Miriam Serrano-Gandara, Administrative Assistant for Categorical Programs, came to address the Governing Board regarding item 17.f. Reclassification for Administrative IV. Ms. Serrano-Gandara said she would like to request that she be considered for reclassified as was her other co-workers because she works with them and knows that their jobs are very similar to hers. She said she understands that their job is really important as is hers, and we all manage sensitive and confidential information. Ms. Serrano-Gandara said she feels she was excluded from being reclassified with the others.

(M-20) Passed 5-0 with Student Representative voting aye.

18. ACTION ITEMS

- a. Hold Public Hearing and Adopt Resolution No. 18-16 to Approve the Statement of Assurances for the Pupil Textbook and Instruction Incentive Program for the 2016-207 School Year

Motion to approve item 18.a Hold Public Hearing and Adopt Resolution No. 18-16 to Approve the Statement of Assurances for the Pupil Textbook and Instructional Incentive Program for the 2016-2017 School Year was made by Member Freya McCamant and seconded by Member Kate Livingston.

Public Hearing was opened at 9:21 p.m. Hearing no comments, public hearing was closed at 9:22 p.m.

(M-21) Passed 5-0 with Student Representative voting aye.

Roll Call:

Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye
Mr. Rob Pappalardo-aye
Ms. Kate Livingston-aye
Mr. Michael John Ahern-aye

- b. Approve Program/Budget Revisions to the Single Plan for Student Achievement for all School Sites

Motion to approve programs.budget revisions to the Single Plan for Student Achievement for all School Sites was made by Member Rob Pappalardo and seconded by Member Michael Ahern.

(M-22) Passed 5-0 with Student Board Representative voting aye.

- c. Hold Public Hearing for 2016-2017 Contract Reopeners as Submitted by the Cabrillo Unified Teachers' Association and Cabrillo Unified School District

Motion to approve item 18.c Hold hearing for 2016-2017 contract reopeners as submitted by the Cabrillo Unified Teachers' Association and Cabrillo Unified School District was made by Member Rob Pappalardo and seconded by Member Michael Ahern.

Public hearing was opened at 9:25 p.m. Hearing no comments, public hearing was closed at 9:26 p.m.

(M-23) Passed 5-0 with Student Representative voting aye.

Roll Call:

Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye
Mr. Rob Pappalardo-aye
Ms. Kate Livingston-aye
Mr. Michael John Ahern-aye

- d. Hold Public Hearing to Adopt Resolution No. 19-16 for an Employee Assigned on the Basis of an Education Code Provision

Motion to hold public hearing to adopt Resolution No.. 19-16 for an employee assigned on the basis of an education code provision was made by Member Freya McCamant and seconded by Member Kate Livingston.

Public hearing was opened at 9:27 p.m. Hearing no comments, public hearing was closed 9:28 p.m.

(M-24) Passed 5-0 with Student Representative voting aye

Roll Call:

Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye
Mr. Rob Pappalardo-aye
Ms. Kate Livingston-aye
Mr. Michael John Ahern-aye

e. Approve the Assignment of an Employee on the Basis of a Variable Term Waiver

Motion to approve the assignment of an employee on the basis of variable term waiver was made by Member Rob Pappalardo and seconded by Member Freya McCamant.

(M-25) Passed 5-0 with Student Representative voting aye.

f. Adopt Resolution No. 20-16 for Employees Assigned on the Basis of an Educational Code Provision

Motion to adopt Resolution No. 2-16 for employees assigned on the basis of an Educational code provision was made by Member Kate Livingston and seconded by Member Rob Pappalardo.

(M-26) Passed 5-0 with Student Representative voting aye.

Roll Call:

Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye
Mr. Rob Pappalardo-aye
Ms. Kate Livingston-aye
Mr. Michael John Ahern-aye

g. Adopt Resolution No. 21-16 to Approve the use of the Lease-Leaseback Project Delivery Method and Negotiate Lease Agreements

Motion to adopt Resolution No. 21-16 to approve the use of the Lease-Leaseback Project delivery method and negotiate lease agreements was made by Member Freya McCamant and seconded by Member Rob Pappalardo.

(M-27) Passed 5-0 with Student Board Representative voting aye.

Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye
Mr. Rob Pappalardo-aye
Ms. Kate Livingston-aye
Mr. Michael John Ahern-aye

h. Approve the License Agreement for Shared Use of Parking

Motion to approve the license agreement for shared use of parking was made by Member Freya McCamant and seconded by Member Rob Pappalardo.

(M-28) Passed 5-0 with Student Board Representative voting aye.

President Riemer adjourned open session at 9:30 p.m. President Riemer announced that the Board will return to closed session.

Motion for the meeting to go past the 10:00 p.m. curfew if necessary was made by Member Rob Pappalardo and seconded by Member Kate Livingston.

(M-29) 5-0 Student Representative voting aye.

19. RETURN TO CLOSED SESSION (IF NECESSARY)

The Governing Board met in closed session from 9:35 p.m. to 10:03 p.m. President Riemer reported that Superintendent Yuster received her written evaluation from the Governing Board. No other action was taken.

20. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Mike Ahern and seconded by Member Rob Pappalardo.

(M-30) Passed 5-0

Meeting was adjourned at 10:03 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board.

Certified by Rob Pappalardo
Clerk to the Governing Board

Date