

PERSONNEL

Volunteers

The voluntary help of citizens should be requested by staff through administrative channels for conducting selected activities and/or to serve as resource persons.

Volunteers shall:

1. Serve in the capacity of helpers and not be assigned to roles which require specific professional training. Instructional services shall be rendered under the supervision of certificated staff.
2. Refrain from discussing the performance or actions of a student except with the student's teacher, counselor, or principal.
3. Refer to a regular staff member for final solution of any student problem which arises, whether of an instructional, medical, or operational nature.

Volunteers may have their services terminated for these and other reasons:

1. Programs and/or duties completed,
2. Resignation of the volunteer,
3. Replacement by paid staff member, and/or
4. Circumstances which, in the judgment of the administration, may necessitate asking the volunteer to terminate services.