



## Current Board Agenda - Regular Meeting of the Board - Dec. 12, 2022

Clover Park School District  
Student Services Center, Room 4  
10903 Gravelly Lake Dr SW  
Lakewood, WA 98499-1341  
(253) 583-5190

### I. In Person and Remote Access

The regular board meeting will be **in person, live-streamed on YouTube, and available on zoom:**

[https://us02web.zoom.us/j/88689409122?  
pwd=N1RrTlpwcDFoeDlDU0I5THI3dC9uQT09](https://us02web.zoom.us/j/88689409122?pwd=N1RrTlpwcDFoeDlDU0I5THI3dC9uQT09)

**Passcode:** 929326 or via Telephone US: +1 253 215 8782

**Webinar ID:** 886 8940 9122 and follow the prompts.

You do not need to download any special software. All you need to do is click the above link. There is also a telephone number to call in and listen if you are not able to log in using a computer.

If you have any questions, please contact Carmen Lewis at [cwlewis@cloverpark.k12.wa.us](mailto:cwlewis@cloverpark.k12.wa.us) or call (253) 583-5190.

### II. Call to Order

6 p.m. Call to Order -- Regular Meeting of the Board

Pledge of Allegiance

### III. City of Lakewood Council Remarks

## IV. Reports from the Board President

- Reorganization of the Board

## V. Public Comment

The Board of Directors welcomes public participation and civil engagement. Sixty (60) minutes will be provided for public comment as a guideline. This time limit can be extended at the Board President's discretion based on the agenda and number of individuals who would like to provide comment.

Members of the audience may comment on items relating to any matter related to School Board business. Public Comments can be in-person, by phone, or Zoom video conferencing –you will be called upon to speak when it is your turn.

Remarks of a negative nature singling out specific employees, other than the board and its secretary, will be heard in executive session following the business meeting. The board reserves the right to terminate comments containing personal attacks on individuals.

When addressing the School Board, each person should give his/her name, school district in which you reside, and identify the topic you are addressing. If you would like a response, please provide your home address and phone number.

Comments are limited to three (3) minutes per person, but may be shortened to accommodate a large number of speakers in the time set by the Board President. If the time per person is shortened, this will be announced at the outset of the Public Comment portion of the agenda and will apply to all members of the audience. You may defer your time to another attendee of the meeting. An individual may only receive one deferment of time making the total speaking time for any individual six minutes.

The Board does not respond to public input during the meeting. You will receive a response from the Board President prior to the next regular business meeting of the Board. Items submitted in writing will be provided to the Board.

Please contact the superintendent's office at [cwlewis@cloverpark.k12.wa.us](mailto:cwlewis@cloverpark.k12.wa.us) or at 253-583-5190 if you need communication aids or services during a meeting as soon as possible and no later than forty-eight (48) hours before the scheduled meeting so that necessary arrangements can be made.

## VI. Reports from Superintendent

### a. Superintendent Report

Presenter: Ron Banner

### b. School Report: Lakes High School

Presenter: Karen Mauer Smith

## VII. Consent Agenda

(Action)

[Consent Agenda.docx \(p. 5\)](#)

- a. 23-050 Minutes: Regular Meetings of November 14, 2022
- b. 23-051 Waivers/Releases
- c. 23-052 Personnel Actions

- d. 23-053 Warrants
- e. 23-054 Canceled Warrants
- f. 23-055 Investment of Funds
- g. 23-056 Out of State Travel
- h. 23-057 Contract Curriculum License Agreement – TeachTown
- i. 23-058 Consultant Agreement – EdForce – University Instructors, LLC
- j. 23-059 Approval of Career and Technical Education Annual Report for 2022-23
- k. 23-060 Approval of Open Doors (1418) Report for 2022-23
- l. 23-061 Approval of Alternative Learning Experience (ALE) Report for 2022-23

## VIII. Individual Action Item

[Individual Action Items.docx \(p. 9\)](#)

- a. 23-062 Extended Learning Opportunities – Greentrike Out of School Time (Action)
- b. 23-063 Oakbrook Water Line Repair (Action)

## IX. Matters for Discussion and/or Information

### a. First Reading

[Dec Board Policies Memo.docx \(p. 10\)](#)

[1220 Board Officers and Duties of Board Members.pdf \(p. 12\)](#)

[1225 School Director Legislative Program.pdf \(p. 14\)](#)

[1610 Conflicts of Interest 1st Class Districts.pdf \(p. 17\)](#)

[2409 World Language Mastery-Based Credit.pdf \(p. 19\)](#)

[3117 Students In Or Released From An Institutional Education Facility.pdf \(p. 20\)](#)

### b. Board Member Reports

### c. Executive Session

## X. Written Reports for Board Review

## XI. Adjournment

Clover Park School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. Address correspondence to one of the following individuals who have been designated to handle questions and complaints of alleged discrimination at Clover Park School District, 10903 Gravelly Lake Dr., SW, Lakewood, WA 98499-1341:

- **Title IX Coordinator:** Greg Davis, Director of Human Resources, (253) 583-5091
- **Section 504/ADA Coordinator:** Brian Laubach, Deputy Superintendent, (253) 583-5050
- **Civil Rights Compliance Coordinator:** Lori McStay, Exec. Director for Human Resources, (253) 583-5087

## CONSENT AGENDA

- 23-050 Minutes: Regular Meetings of November 14, 2022
- 23-051 Waivers/Releases
- 23-052 Personnel Actions
- 23-053 Warrants
- 23-054 Canceled Warrants
- 23-055 Investment of Funds
- 23-056 Out of State Travel
- 23-057 Contract Curriculum License Agreement – TeachTown
- 23-058 Consultant Agreement – EdForce – University Instructors, LLC
- 23-059 Approval of Career and Technical Education Annual Report for 2022-23
- 23-060 Approval of Open Doors (1418) Report for 2022-23
- 23-061 Approval of Alternative Learning Experience (ALE) Report for 2022-23

### **23-050 Minutes: Regular Meeting of November 14, 2022**

BE IT RESOLVED, that the minutes of the Board of Directors' regular meeting of November 14, 2022, is hereby approved for recording.

### **23-051 Waivers /Releases**

BE IT RESOLVED, that requests for interdistrict transfer for individual students are accepted or rejected, as indicated on Attachment A and made a part of the minutes of this meeting.

### **23-052 Personnel Actions**

BE IT RESOLVED, that the Board issues contracts and accepts resignations, names and effective dates as indicated on Attachment B and made a part of the minutes of this meeting.

### **23-053 Warrants**

BE IT RESOLVED, That the Board hereby approves issuance of warrants as follows:

<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>Payroll</b>		
	<b><u>General Fund</u></b>	
Direct Deposit	\$2,466,977.26	11/15/2022
Direct Deposit	\$11,432,459.21	11/30/2022
<b>Accounts Payable</b>		
	<b><u>General Fund</u></b>	
321214-321385	\$1,270,028.05	11/14/2022
321418-321576	\$1,371,468.79	11/29/2022
	<b><u>Capital Projects Fund</u></b>	
321386-321395	\$203,345.97	11/29/2022

Associated Student Body Fund

321205-321213	\$15,967.18	11/14/2022
321396-321417	\$31,129.14	11/29/2022

Transportation Fund

**23-054 Canceled Warrants**

There were no canceled warrants.

**23-055 Investment of Funds**

BE IT RESOLVED, that, in accordance with Board Policy 6120, the following funds were invested during the month of November.

<u>Date Invested</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Type*</u>	<u>Investment Amount</u>
<u>General Fund</u>				
11/30/22	12/29/22	*	*	\$27,525,000
<u>Capital Projects Fund</u>				
11/30/22	12/29/22	*	*	\$55,530,000
<u>Debt Service Fund</u>				
11/30/22	12/29/22	*	*	\$18,890,000
<u>Associated Student Body Fund</u>				
11/30/22	12/29/22	*	*	\$603,000
<u>Private Purpose Trust Fund</u>				
11/30/22	12/29/22	*	*	\$273,000
<u>Transportation Vehicle Fund</u>				
11/30/22	12/29/22			\$6,314,000

CD = Certificate of Deposit

FA = Federal agency securities purchased

WA=State of Washington Local Government Investment Pool

\*The month-end investment report had not been received from the County Treasurer prior to the preparation of this report. The type of investment and rate is not yet known for these investments during the month for this reason.

**23-056 Out-of-State Travel**

BE IT RESOLVED, that the Board hereby authorizes representation at the following meetings in accordance with relevant portions of Board Policy 6213:

International Baccalaureate Training: Managing Assessment in the Middle Years Programme, Vancouver, British Columbia, Jan. 26-29, 2023: Pete Brewis [Harrison Prep] (reimbursed from department funds)

**23-057 Contract Curriculum License Agreement – TeachTown**

WHEREAS, Clover Park School District students with Individual Education Programs (IEPs) must be provided with special education services which include curriculum that can be used in remote learning during the 2022-23 school year; and

WHEREAS, TeachTown provides online curriculum for special education students. WHEREAS, TeachTown also provides contracted services to include Professional Services – Training and Coaching for Staff. Curriculum licenses will include TT Basic Skills, Social Skills and Transition Skills.

NOW, THEREFORE, BE IT RESOLVED, That the Board authorizes the superintendent to enter into a contract agreement with TeachTown to provide special education services for the 2022-23 school year not to exceed \$126,500 for curriculum licenses for special education students and staff.

**23-058 Consultant Agreement – EdForce- University Instructors, LLC**

WHEREAS, Clover Park School District special education students must be provided with special education services which includes special education one-on-one behavioral and personal assistance services provided by instructional assistants during the 2022-23 school year; and

WHEREAS, Edforce provides services that include recruitment and placement of staff who provide special education i one-on-one behavioral and personal assistance; and

WHEREAS, the district was unable to fill all special education classified positions after advertising the vacancies;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the superintendent to enter into a consultant agreement with EdForce to provide special education services for the 2022-23 school year not to exceed \$650,000 for special education one-on-one behavioral and personal assistance services for students.

**23-059 Approval of Career and Technical Education Annual Report for 2022-23**

WHEREAS, Clover Park School District annually reports on activities and updates for Career and Technical Education (CTE); and

WHEREAS, an annual report is part of Perkins grant planning and reporting;

NOW THEREFORE BE IT RESOLVED, that the Clover Park School District Board of Directors accepts the 2022-23 CTE Annual Report for program information.

**23-060 Approval of Open Doors(1418) Report for 2022-23**

WHEREAS, Clover Park School District annually reports on activities and updates for Open Doors ; and

WHEREAS, an annual report is part of Clover Park School District Board Policy 2255;

NOW THEREFORE BE IT RESOLVED, that the Clover Park School District Board of Directors accepts the 2022-23 Open Doors Annual Report.

**23-061 Approval of Alternative Learning Experience (ALE) Report for 2022-23**

WHEREAS, Clover Park School District annually reports on activities and updates for ALE ; and

WHEREAS, an annual report is part of WAC 392-550 and Clover Park School District Board Policy 2255;

NOW THEREFORE BE IT RESOLVED, that the Clover Park School District Board of Directors accepts the 2022-23 ALE Annual Report.



## INDIVIDUAL ACTION ITEMS

### **23-062 Extended Learning Opportunities – Greentrike Out of School Time**

WHEREAS, the Elementary and Secondary school Relief (ESSER) fund supports supplemental instructional resources and extended learning opportunities to support academic growth; and

WHEREAS, the funding source for the recommended contract are ESSER funds up to \$175,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes a contract with Greentrike to provide “Out of School Time” extended learning opportunities at Lakeview Hope Academy, Park Lodge, Custer, and Dower Elementaries for a total sum not to exceed \$175,000.

### **23-063 Emergency Repair Oakbrook Water Line**

A RESOLUTION of the Board of Directors of Clover Park School District no. 400, Pierce County, Washington, to award a contract for the repair of the water line at Oakbrook Elementary; and

WHEREAS, the Maintenance and Operations Department determined that an emergency repair was warranted and proceeded to shut down the water and provide solutions for Oakbrook in a quick manner; and

WHEREAS, the District solicited contractors for quick repair and modification of the water line necessary to facilitate the continued operations of the facility and used the small works roster process as defined under RCW 39.04.155; and

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the contract award to Hermanson for a cost plus not to exceed amount of \$154,000 to include tax and a 25% project contingency of \$38,500 for a total project amount of \$192,500. Project will be funded using the Capital Projects budget.



**MEMORANDUM**

**Date:** Dec. 2, 2022  
**To:** Ron Banner, Superintendent  
**From:** Brian Laubach, Deputy Superintendent  
**Subject:** **Board Policies - December First Reading**

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The following board policies are for first reading by the school board at the Dec. 12, 2022 business meeting.

Policy Number	Policy Title	Reason for Update
1220	Board Officers and Duties of Board members	Discretionary  WSSDA model policy says: The legislative representative will be elected from among the board members at the first regular meeting of the year in even numbered years and will serve for a period of two years.
1225	School Director Legislative Program	Discretionary  New Language from WSSDA model policy
1610	Conflicts of Interests 1st Class Districts	Priority  Based on language from RCW 42.23.030
2409	World Language Mastery-Based Credit	Encouraged  New Policy
3117	Students In or Released from an	Encouraged

	Institutional Education Facility	New Policy
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## Board Officers and Duties of Board Members

### President

The president presides at all meetings of the board and signs all papers and documents as required by law or as authorized by action of the board. The president conducts the meetings in the manner prescribed by the board's policies. The president has the full right to participate in all aspects of board action without relinquishing the chair, including the right to vote on all matters put to a vote.

It is the responsibility of the board president to manage the board's deliberation so that it will be clear, concise, and directed to the issue at hand; to summarize discussion and/or action before moving on to the next agenda item; and to generally manage the meeting so that the agenda is treated in an expeditious manner.

The president will be the official recipient of correspondence directed to the board and will provide, or cause to be provided to other board members and the superintendent, copies of the correspondence received on behalf of the board.

The president is authorized to consult with the superintendent on issues such as board meeting, study session and board retreat planning prior to presentation to the full board and perform tasks to facilitate board meetings.

In dealing with the media and the public in general, the president or his/her designee will serve as the spokesperson of the board. The president is authorized to report and discuss those actions which have been taken and those decisions made by the board as a body. The president will avoid speculating upon actions or decisions which the board may take but has not yet taken.

### Vice President

The vice president will preside at board meetings in the absence of the president and will perform all of the duties of the president in case of his/her absence or disability.

### Legislative Representative

A legislative representative serves as the board's liaison with the Washington State School Directors' Association (WSSDA) on legislative issues. ~~Legislative Assembly.~~ At the first regular meeting in December, the board shall elect from among its members a chair/president, a vice president and a legislative representative to serve one-year terms. ~~The legislative representative, board president, or other board designee will represent~~ attend the board at WSSDA's General Assembly, ~~Washington State School Directors' Association Assemblies,~~ conveying local views and concerns to that body. ~~When appropriate, the legislative representative obtains their board's support for a legislative proposal to be submitted to the Assembly and supporting it at the Assembly. The legislative representative will monitor proposed school legislation, and provide legislative updates periodically at board meetings. Additionally, the legislative representative will build relationships with local policy-makers regarding WSSDA's legislative positions and priorities, and participating in the formulation of state legislative programs. The legislative representative will monitor proposed school legislation and inform the board of the issues.~~

**Commented [BL1]:** WSSDA model policy says: The legislative representative will be elected from among the board members at the first regular meeting of the year in even numbered years and will serve for a period of two years.

**CLOVER PARK SCHOOL DISTRICT**  
**Policy Series: Board of Directors**

**Policy No. 1220**

**Duties of Individual Board Members**

The authority of individual board members is limited to participating in actions taken by the board as a whole when legally in session. Board members will not assume responsibilities of administrators or other staff members. The board or staff will not be bound in any way by any action taken or statement made by any individual board member except when such statement or action is pursuant to specific instructions and official action taken by the board.

Each board member will review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item.

Each member is obligated to attend board meetings regularly. Whenever possible, each director will give advance notice to the president or superintendent of his/her inability to attend a board meeting. A majority of the board may excuse a director's absence from a meeting if requested to do so. The board may declare a board member's position vacant after four consecutive unexcused absences from regular board meetings.

Cross References: Board Policy [1225](#) [School Director Legislative Program](#)  
[Board Policy](#) 1450 Absence of a Board Member

Legal References: RCW 28A.330.030 Duties of president  
RCW 28A.330.040 Duties of vice-president  
RCW 28A.330.080 Payment of Claims — Signing of warrants  
~~RCW 28A.330.100 Additional powers of the board~~  
RCW 28A.330.200 Organization of the board — Assumption of superintendent's duties by board member, when  
RCW 28A.343.390 Directors — Quorum — Failure to attend meetings

~~Management Resources:  
[Policy News, December 2007](#) [Role of the School Board President](#)~~

**Adoption Date: 06.13.94**

~~**Former Policy Number: 1102**~~

**Clover Park School District**

**Revised: 07.08.02; 03.10.08; 06.11.12; [NEW DATE](#)**

**Discretionary**

## School Director Legislative Program

The board will represent the district's interests in legislative action to promote the welfare of public education in the state of Washington or will direct those interests to be represented through its superintendent or designee.

As a public entity, the board must operate within the bounds of state and federal laws affecting public education. To effectively meet these responsibilities to the public and students of the district, the board will work vigorously for the passage of new laws designed to advance the cause of effective schools and for the repeal or modification of existing laws that impede this cause. The board also supports a legislative program that fosters the maintenance of local control in decision making and governance within the district.

Commented [BL1]: Language from WSSDA model policy.

To achieve these goals, the board will periodically study, discuss, and weigh the merits of pending legislation for the purpose of establishing its official position through board action. When established, these official positions will be the position of the district in the legislative process.

### WSSDA Legislative Representative Board Legislative Activities:

The board will:

The board's Washington State School Directors' Association legislative representative serves as the contact person and acts as the coordinator of the board's state legislative activities. The legislative representative also serves as the board's liaison with the Washington State School Directors' Association Legislative Assembly. The legislative representative will:

- A. Designate one of its members to serve as a legislative representative with the Washington State School Directors' Association (WSSDA); Attend Washington State School Directors' Association Legislative Assemblies conveying local views and concerns to that body and participating in the formulation of state legislative programs;
- B. Develop an annual legislative program through conferences with WSSDA and the Washington Association of School Administrators (WASA); Monitor proposed education legislation;
- C. Support the work for legislation that promotes the quality of education within the Clover Park School District, the region, and the state of Washington;
- D. Commit to sending a team to the WSSDA/WASA Legislative Conference held in February;
- E. Stay informed the board of pending legislative issues and actively communicate concerns and make its position known to elected representatives at both the state and national levels by regular contact with their legislators in-district, in Olympia, and in Washington D.C.; existing or proposed WSSDA legislative positions; and
- F. Seek adequate funding for schools and full funding for state and federally mandate programs;
- G. Set aside board meeting time to discuss legislative issues, using resources such as WSSDA's Legislative Updates;

**CLOVER PARK SCHOOL DISTRICT**  
**Policy Series: Board of Directors**

**Policy No. 1225**

- H. Respond appropriately to requests for legislative proposals, comments on legislative proposals, and development of priority positions;
- I. Ensure that local media representatives and legislators are invited to board meetings and school activities;
- ~~C.J. Work for the achievement of common legislative objectives with WSSDA and with other concerned groups; and~~
- K. Inform the public of its legislative priorities and outcomes of its legislative efforts.
- ~~D. Promote the board's legislative priorities.~~

Board members, individually or as members of professional organizations, will not represent positions conflicting with the district's positions on legislative matters unless it is made clear that such representation is not the official position of the district.

**Commented [LA2]:** Is it the position of the district or the school board?

**WSSDA Legislative Representative**

The board's WSSDA legislative representative serves as the contact person and acts as the coordinator of the board's legislative activities. The legislative representative also serves as a board's liaison at WSSDA's General Assembly. The legislative representative will be elected from among its members at the first regular meeting in even-numbered years and will serve for a period of two years. The legislative representative will:

- A. Support the board's engagement and participation in WSSDA's annual legislative program. This includes:
  - 1. Reviewing WSSDA legislative proposals with the board prior to WSSDA's annual General Assembly. (It may be appropriate to schedule a special meeting for that purpose in order to allow sufficient time for discussion of the issues);
  - 2. When appropriate, obtaining the board's support for a legislative proposal to be submitted to the WSSDA General Assembly and supporting that proposal at the Assembly; and
  - 3. Representing the board at state legislative meetings (e.g., the General Assembly, the Olympia Legislative Conference and any area or regional workshops).
- B. Stay apprised of and initiate communications regarding state and federal educational policy and legislative issues/developments by:
  - 1. Providing legislative updates periodically at board meetings and during the Legislative Session sharing information from WSSDA's legislative updates; and
  - 2. Contacting legislators at appropriate times when legislative issues require it.
- C. Establish and/or maintain contacts with local legislators, community education stakeholder groups, and the local press in order to explain or clarify WSSDA positions on legislative issues.

**CLOVER PARK SCHOOL DISTRICT**  
**Policy Series: Board of Directors**

**Policy No. 1225**

Cross References: Board Policy [1210](#) [Annual Organizational Meeting](#)  
[Board Policy 1220](#) Board Officers and Duties of Board  
Members

Legal References: Chapter 28A.345 RCW Washington State School Directors'  
Association

~~Management Resources:~~  
~~[Policy News, August 2009](#)~~ [Role of the Board Legislative](#)  
[Representative](#)

**Adoption Date: 06.11.12**  
**Clover Park School District**  
**Revised: [NEW DATE](#)**  
**Discretionary**



1<sup>ST</sup> CLASS DISTRICTS ONLY  
CLOVER PARK SCHOOL DISTRICT  
Policy Series: Board of Directors

Policy No. 1610

**Conflicts Of Interest (Districts with 2,000 or more students)**

Neither a school director nor a district officer (such as the superintendent) ~~the superintendent~~ may benefit, directly or indirectly, in any contract made by, through or under the supervision of the director's or officer's ~~supervision or superintendent~~, except as ~~permitted~~ provided below:

- A. ~~A director or officer may enter into a contract with the district to offer goods or services (except legal services) if the director or officer does not receive more than \$1,500 in any calendar month under the contract. Any contract, purchase of materials, or activity paid for from school funds if the total volume received by the district officer or his or her business does not exceed \$1,500.00 in any calendar month.~~ The district will maintain a list of all contracts covered under this paragraph and the list will be available for ~~the~~ public ~~to inspection~~ and copying;
- B. A ~~n individual~~ director may be designated as clerk and/or purchasing agent ~~of the district at the prevailing hourly wage~~;
- C. The spouse or relative of a director or ~~officer the superintendent~~ may be employed as a substitute teacher on the same terms and at the same compensation as other substitute teachers in the district. ~~For a director's or officer's spouse to be employed as a substitute teacher, the superintendent must find that the number of qualified substitute teachers in the district is insufficient to meet the district's anticipated needs for short term and one-day substitute teachers, and the superintendent must ensure that substitute teachers are fairly and impartially assigned to available positions in a fair and impartial manner;~~
- ~~D. Prior to approval the employment of a director or spouse of a school director or superintendent, the board of directors will be advised of the number of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any applicant for a certified position or any certificated employee on the basis of a family relationship with a school director or the superintendent. All employment decisions will be made on the basis of choosing the applicant which furthers the best interest of the school district;~~
- ~~E.D. If a director's or officer's spouse was person is employed by the district under contract as a classified or certificated employee before the director or officer took office his or her spouse becomes a director or superintendent, the spouse's employment contract can be renewed for further employment, provided that the terms of the contract are must commensurate with the pay plan or collective bargaining agreement operating in the district for that position; or~~
- ~~F.E. A The director or officer may have has only a remote interest in a contract, and the interest, though, must be is disclosed prior to board action and must be recorded in the official minutes.~~

A director may not vote on the authorization, approval or ratification of a contract in which he or she is beneficially interested and to which one of the exemptions described above applies. Before the board approves a contract with a director is beneficially interested, the director must disclose his or her interest to the board, and the director's interest must be noted in the official minutes.

Before the board approves the employment of a director or a director's or an officer's spouse, the superintendent or designee will inform the board of other individuals who are qualified for and interested in the position(s) to be filled. The district will not discriminate in any way against any

**Commented [BL1]:** The language comes from the last paragraph of RCW 42.23.030

1<sup>ST</sup> CLASS DISTRICTS ONLY  
CLOVER PARK SCHOOL DISTRICT  
Policy Series: Board of Directors

Policy No. 1610

applicant for a position or employee based on a family relationship with a director or officer. All employment decisions will be made by choosing the applicant that furthers the best interests of the school district.

Whenever a director, or his or her spouse ~~or dependent~~ is employed by the district, the director will refrain from participating in or attempting to influence any board action affecting the employment status of the director or, his or her spouse ~~or dependent~~. Actions affecting employment status include, but are not limited to, hiring, establishing compensation and fringe benefits, setting working conditions, conducting performance evaluations, and considering or imposing discipline and termination.

The superintendent will maintain a log of any contract subject to this policy and will annually or when a new director assumes office, ~~will~~ inform the board of the existence of ~~all such~~ those contracts.

Cross References:    Board Policy 6230                      Relations with Vendors

<u>Legal References:</u>	<u>RCW 28A.330.240</u>	<u>Employment Contracts</u>
	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against—Right to inspect personnel files
	RCW 28A.635.050	Certain corrupt practices of school officials — Penalty
	RCW 42.23.030	Interest in contracts prohibited— Exception <u>s</u>
	RCW 42.23.040	Remote interests

**Adoption Date: 07.08.02**  
~~Former Policy Number: 1400~~  
Clover Park School District  
**Revised: 06.11.12; NEW DATE**  
Priority

**CLOVER PARK SCHOOL DISTRICT**  
**Policy Series: Instruction**

**Policy 2409**

## **World Language Mastery-Based Credit**

The board recognizes the value of preparing students to be global citizens with the skills to communicate in English and other world languages. In our state’s diverse communities, it is not unusual for students to have various opportunities to develop language skills, for example, by using the language at home, attending language programs offered in the community, learning online or living abroad. The district encourages students and their families to take advantage of any language learning opportunities available to them.

To enable students to fully benefit from the advantages of multilingualism, the district will encourage students to learn to understand, speak, read, and write at a high level of language proficiency. Proficiency can also be demonstrated in languages that are only spoken or signed.

As described in the procedures, the district will award world language credits to students based on demonstrated proficiency across a range of language skills.

Cross References: 2410 - High School Graduation Requirements

Legal References: RCW 28A.230.090 High school graduation requirements or equivalencies  
— Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies  
WAC 180-51-050 High school credit — Definition  
WAC 180-51-051 Procedure for granting students mastery-based credit

Adoption Date: [NEW DATE](#)  
Classification: **Encouraged**  
Revised Dates:

CLOVER PARK SCHOOL DISTRICT  
Policy Series: Students

Policy 3117

**Students in or Released from an Institutional Education Facility**

Commented [BL1]: New policy.

The [Clover Park](#) School Board recognizes that students in Washington's secure facilities have been unable to access the education and supports they need to make life-changing academic progress. As a result, these students have experienced dismal graduation and recidivism rates, and have lost invaluable opportunities for hope and transformation. Therefore, the [Clover Park School District](#) and its schools will take steps to support students in or released from an institutional education facility, such that these students have the opportunity to graduate with a meaningful diploma that prepares them for postsecondary education, gainful employment, and citizenship.

**Facilitating on-time grade level progression**

The district will:

- 1) waive specific courses required for graduation for students in or released from an institutional education facility if similar coursework has been satisfactorily completed in another school district; or
- 2) provide reasonable justification for denial of the waiver. In the event the district denies a waiver and the student would have qualified to graduate from their sending school district, the district will provide an alternative process of obtaining required coursework so that the student may graduate on time.

The district will consolidate partial credit, unresolved, or incomplete coursework and will provide students in or released from an institutional education facility with opportunities to accrue credit in a manner that eliminates academic and nonacademic barriers for the student.

For students who have been unable to complete an academic course and receive full credit due to withdrawal or transfer, the district will grant partial credit for coursework completed before the date of the withdrawal or transfer. When the district receives a transfer student in these circumstances, it will accept the student's partial credits, apply them to the student's academic progress or graduation or both, and allow the student to earn credits regardless of the student's date of enrollment in the district. In the event a student is transferring at the beginning of or during their junior or senior year of high school and is ineligible to graduate after all alternatives have been considered, the district will work with the sending district to ensure the awarding of a diploma from the sending district if the student meets the graduation requirements of the sending district. In the event a student enrolled in three or more school districts as a high school student,

has met state requirements, has transferred to the district, but is ineligible to graduate from the district after all alternatives have been considered, the district will waive its local requirements and ensure that the student receives a diploma.

Additionally, the district will provide students in or released from an institutional education facility with access to world language proficiency tests, American Sign Language proficiency tests, and General Education Development tests. The district will not condition access to the tests upon a student's request. For students in or released from an institutional education facility, the district will award at least one high school credit to students upon meeting the standard established by the State Board of Education on a world language or American Sign Language proficiency test or a General Education Development test.

Legal References     RCW 28A.320.192  
                          RCW 28A.175.105

Cross References

- 2411 – Certificate of Educational Competency
- 2413 – Equivalency Credit Opportunities
- 2418 - Waiver of High School Graduation Credits

Adoption Date: **NEW DATE**  
Classification: **Encouraged**  
Revised Dates: