

## INTERLOCAL COOPERATIVE AGREEMENT

### BETWEEN

Skagit County  
AND  
Conway School District

THIS AGREEMENT is made and entered into by and between Conway School District ("Contractor") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. **PURPOSE:** With the shared goals of increasing school attendance, academic achievement; and addressing the social and emotional determinates of health and learning; the purpose of this Interlocal Cooperative Agreement is to:
  - a. Increase capacity to implement or maintain programs and practices that prevent or reduce substance use, substance-use disorders, or substance dependence.
  - b. Increase capacity to implement or maintain programs and practices targeting mental health promotion, prevention, and treatment.
  - c. Provide workforce development opportunities for district employees addressing behavioral, social and emotional determinates of health and learning.
  
2. **RESPONSIBILITIES:**
  - a. The Contractor will provide all the staff, supplies, and necessary resources to implement the programs and services described in 2021-2022 Proposal for use of County School-based Behavioral Health funds as submitted by Conway School District, Exhibit A.
  - b. The provider will deliver two "implementation and student outcome" reports reflecting the activities and service delivered during each of the two halves of the academic school year.
    - i. First report is due no later than January 31, 2022.
    - ii. Second report is due no later than July 31, 2022.
  
3. **TERM OF AGREEMENT:** The term of this Agreement shall be from August 1, 2021 through July 31, 2022.
  
4. **MANNER OF FINANCING:**
  - a. The District shall budget funds awarded for contracted services in a manner that ensures availability of such services throughout the 2021/2022 school year.
  - b. Total Possible Compensation is \$35,000.
  - c. Source GLs include: 116-552-01-37, 116-552-01-75, and 115-116 various.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be McKinzie Gales.

5.2 Conway School District's representative shall be Jeff Cravy.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

GOVERNMENT AGENCY:

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Title of Signatory  
(Date \_\_\_\_\_)

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Print Name of Signatory

Mailing Address:  
(Street address required  
in addition to P.O. Box)

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DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Lisa Janicki, Chair

\_\_\_\_\_  
Peter Browning, Commissioner

Attest:

\_\_\_\_\_  
Ron Wesen, Commissioner

\_\_\_\_\_  
Clerk of the Board

For contracts under \$5,000:  
Authorization per Resolution R20030146

Recommended:

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Department Head

Approved as to form:

\_\_\_\_\_  
Civil Deputy Prosecuting Attorney

Approved as to indemnification:

\_\_\_\_\_  
Risk Manager

Approved as to budget:

\_\_\_\_\_  
Budget & Finance Director

## EXHIBIT A

### 2021-2022 Proposal for use of County School-based Behavioral Health funds

Skagit County School-based Behavioral Health Funds in Conway School District

1. **List all known PD dates for Summer-Fall 2021 (you may attach as a document instead if available)**
  - Conway Staff Orientation & PD **August 23-27 (includes PBIS, SEL, Safe Start-COVID, Conscious Discipline, and Playworks)**
  - Staff review of data from the COVID-19 Student Survey by PBIS and MTSS teams to determine goals for the year – **August/September**
  - McKinney Vento Training for all staff – **Safeschools Online - August/September**
  - Title IX Training all staff – **Safeschools Online - August/September**
  - Emergency Management Training all staff - **August 23-27**
  - PBIS Training and Planning for the year **September**
  - Conway All Staff PD: **10/8/2021 - Conscious Discipline / Playworks (TBD)**
  - Weekly PLC meetings to discuss SEL, PBIS, Online Learning & At-risk learners
2. **Identify schools that will be prioritized and why**
  - Conway K-8 school district consists of 1 school
3. **Provide a detailed description of what you propose to use the funds for**
  - **6.5 Hours/day paraeducator (4 hours funding by county, 2.5 other funds)**
    - CICO with identified students
    - SEL instruction focused on student's behavioral health and recovery
    - Assisting the counselor with engagement of families and follow up for services
    - Supporting restorative justice behavior support in lieu of detention
    - Tier 2 MTSS intervention, problem solving and student support
    - Assist counselors with groups targeted at student's behavioral health, such as anger management and Sources of Strength (SOS) Suicide Prevention Leadership Groups
  - The funding from the County Behavioral Health Grant will be blended with funding from our Title IV grant and ESSER funding.
4. **Job Description Attachment:** Continuing use of the funds for a current paraeducator employed by the district.
5. **Plan for hiring and training process**
  - We will transfer a current staff member into the role
  - Names/roles of interview/selection committee
    - Tim Dickinson, Crystal Kombol, Jeff Cravy
  - **Training**

In Conscious Discipline, Kelso's Choice, SOS Suicide Prevention, Playworks, Right Response, and Specific behavioral health strategies to recognize and assist students.
  - **How this role is different from other school support staff**

The paraeducator will solely be working on student behavioral health, CICO, and tier 2 interventions with identified students directed by the school counselor. There is no support staff designated in this role at Conway currently other than paraeducators serving students on I.E.P.
  - **How this person will be integrated into the school(s) and district**

The paraeducator will be integrated into the PBIS and MTSS team. The paraeducator will also be embedded within the structure (attending district staff meetings, professional development training and monthly paraeducator team meetings). This person will be providing support for specific students and groups throughout the day.

■ **Anticipated reporting structure for this position (including current supports you have in place for this role)**

The paraeducator will work directly with the school counselor who will be collaborating with the building principal and superintendent.

■ **Please provide a summary of the yearly performance review plan for this position (i.e., who will conduct this review, what are the indicators of success, etc.) You may also attach a copy of standard performance review forms if applicable.**

The principal in consultation with the school counselor will conduct formal and informal observations of the employee's performance and provide feedback to the employee on areas of focus, improvement, and success. The principal will evaluate the employee using Conway School District's Classified employee evaluation procedures.

Data Tracking: Number of referrals for CICO and tier 2 behavior planning consultations. School attendance, grades, and referrals for students receiving CICO services. Pre/Post assessments.

Indicators of Success:

- Increase in school attendance and student grades for students in the CICO system
- Post assessments that indicate the services provided are making in difference in the student's mental health and increasing their ability to manage and problem solve.
- Number of student-led wellness campaigns (SOS – program)
- Data on the number of students engaged and maintained in the SOS leadership groups.

We will be using the data from the COVID-19 Student Survey conducted by the state to home in and focus some of our behavioral health practices and intervention. Periodically through the year we will review our implementation of interventions to determine if we are on track and what impacts we are having on students.

■ **Evaluating impact of training**

- CICO system that supports students throughout their day
- Increase in staff's ability to manage student behavioral health in the classroom
- Increase in support staff's ability to meet student's behavioral health needs and know when to refer students for more focused interventions
- Increase in the awareness of the resources available for students within the school setting
- An increase in the paraeducators ability to assist the school counselor with focused behavioral health concerns