



Conway School Board

March 2021 Regular Board Meeting

Meeting Minutes

Digital Commons - Middle School/District Office

3/22/2021 07:00 PM

A. Call To Order

President Wolfe called the meeting to order at 7:00pm.

B. Roll Call

(Roll Call)

Melton, Wade motioned APPROVE the absence of Amy Hughes this board meeting.
Cowan, Michelle seconded the motion.

Roll Call:

Present:

Cowan, Michelle - Melton, Wade - Winkes, Ben - Wolfe, Nate

Absent:

Hughes, Amy

C. Additions/Deletions to the Agenda

Deletion of G. 2: "Assigned Fund Balance of \$ to Capital Improvement" until the next meeting so that Director Hughes can be part of the discussion.

D. Communications

No groups shared.

E. Administrative Reports

1. Superintendent's report

Superintendent Cravy shared the following:

Current enrollment of 446.52 with an average of 449.29 for the year; budgeted enrollment is 448. He shared that OSPI approved our current "opening" plan. The state now requires students attend at least 30% of the time. Conway currently has an average number of hours for the week at 43% for K-5 and 62% for 6-8, well above the requirement. It should be noted that the state is seeing record number of mental health issues and many health experts are encouraging schools to return students to in-person learning. The Middle School is participating in a statewide survey on their experiences through the pandemic. The state will provide that information at the end of the year. We will use it to help us plan for next year. We also have our school counselor working with students in groups and individual to address their needs.

89% of staff have had their first dose of the vaccine and those same staff will have their second dose by Saturday March 27th. Mr. Cravy shared a slide show of staff participating in the vaccine clinic. He also shared metrics on parent and community engagement with our Smore.com newsletters.

i. Race and Equity Work

Race and Equity work is continuing in the district. Staff participated in the first two hours of an online workshop and will continue the work with a two hour session from Erin Jones, the workshop is in the form of videos and lesson plans specifically developed for Conway.

2. Principal's Report

Mr. Dickinson shared information on our Positive Behavior Intervention and Support program (PBIS). It is a set of positive expectations and responses to help students with their social/emotional development and to help them monitor and correct their own behaviors.

3. Financial Reports

i. Fund Balance Discussion

Preliminary discussion on transferring funds into a Capital Improvements fund inside the general fund to take care of unanticipated and upfront costs for capital projects. The superintendent and business manager were asked to do some research on the upfront costs that the district encountered with the last capital project in 2013. This item will be revisited during the April board meeting.

F. Consent Agenda - February 2021 Minutes

(Vote)

Motion:

Melton, Wade motioned to APPROVE the "Consent Agenda - February 2021 Minutes".
Cowan, Michelle seconded the motion.

Vote:

In Favor:

Cowan, Michelle - Melton, Wade - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

1. Board Minutes - February 2020

(Consent Agenda)

2. Voucher Report (Check Overview) February 2021

The voucher report was tabled until the next meeting so that Director Cowan could review the financial reports.

G. Action Agenda

1. ICOS Summary Report for 2021

(Vote)

Motion:

Cowan, Michelle motioned to APPROVE the "ICOS Summary Report for 2021".
Winkes, Ben seconded the motion.

Vote:

In Favor:

Cowan, Michelle - Melton, Wade - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

2. Assigned Fund Balance of \$ to Capital Improvement

(Vote)

Item G. 2. "Assigned Fund Balance of \$ to Capital Improvement" will be discussed at the next board meeting.

3. Approval of Administrative Contracts: Principal 21-22 and Superintendent 21-24

(Vote)

Motion:

Melton, Wade motioned to APPROVE the "Approval of Administrative Contracts: Principal 21-22 and Superintendent 21-24".

Cowan, Michelle seconded the motion.

Vote:

In Favor:

Cowan, Michelle - Melton, Wade - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

H. Board Comments, Questions and Discussion

Board member Michelle Cowan had general questions regarding student's mental health and how the school is beginning to address this. Superintendent Cravy discussed OSPI's Mental Health Survey middle school students are completing. This is

uniquely designed to collect information specific about the COVID-19 pandemic and covers social support, remote learning experiences, mental health physical health, COVID-19, and substance use. The data/metrics will be available by the end of the year. He also discussed the many group programs the school counselor has put in place during and after school to help students reintegrate to in-person learning.

Christina Sackman had a question regarding the school's plan with the CDC's updated 3ft rule. Superintendent Cravy and Principal Dickinson is waiting for the WA Department of Health guidance before discussing a potential change. Once guidance is given, they will work with Conway staff to design a plan to return to full in-person learning.

I. Adjournment

President Wolfe adjourned the meeting at 8:07pm.

J. Future Board Meetings

Board Meeting are held at 7pm except our annual budget meeting in July which takes place at 6:00pm
Board Calendar for 2020-2021 April 26, May 17, June 21, July 19 @6pm Budget Hearing, July 19 @7pm Regular Meeting

Board Calendar for 2021-2022
Aug. 23, Sept. 27, Oct. 25
Nov. 22, Dec. 12, Jan. 24, Feb. 28
March 28, Apr. 25, May 23, June 27
July 18 @6pm Budget Hearing
July 18 @7pm Regular Meeting

Board Calendar for 2022-2023
Aug. 22, Sept. 26, Oct. 24, Nov. 28
Dec. 12 (tentative), Jan. 23, Feb. 27
March 27, Apr. 24, May 22, June 26
July 17 @6pm Budget Hearing
July 17 @7pm Regular Meeting

K. Approval of Minutes

(Approval of Minutes)

Submitted by Secretary of the Board, Jeff Cravy.

Jeff Cravy, Superintendent

Nate Wolfe, Board President