



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, September 10, 2020

Closed Session 6:00 PM | Via Zoom: <https://cabrillok12.zoom.us/j/95667940826>

(For public comments on Closed Session items only)

Public Session 7:00 PM | Via Zoom: <https://cabrillok12.zoom.us/j/98767728201>

Board Members Present: Ms. Kimberly Hines, President
Ms. Lizet Cortes, Vice President
Ms. Mary Beth Alexander, Clerk to the Governing Board
Ms. Freya McCamant, Member
Ms. Sophia Layne, Member

Administrators Present: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Mr. Jesus Contreras, Chief Business Officer

Student Board Representative Present: Miss Caroline Dodge, Student Board Representative

1. CALL TO ORDER – 6:00 PM

- a. Public Comments on Closed Session Topics

None.

- b. Adjourn to Closed Session – 6:01 PM

- c. Reconvene to Public Session – 7:01 PM - Welcome

1. Closed Session Action Report: If applicable

President Kimberly Hines reported no action was taken in closed session.

2. Pledge of Allegiance

Student Board Representative Caroline Dodge led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member – aye

3. COMMUNICATIONS

a. Public Comments

Avis Calhoun, CUTA member, spoke to the Board about the different focus groups teachers were asked to attend as volunteers during the summer to develop the Opening of Schools Plan. Ms. Calhoun said now teachers are counting on the district for a compensation agreement.

Written Comments. The Board received one (8) comments via the Google Public Comment Request form related to this agenda item.

To read full public comment submitted via Google Public Comment Request form, please follow the link provided below:

<https://docs.google.com/spreadsheets/d/1rMNSjda9cidCTXLz6VovWN73vmARiO8lOe7quwv4VXo/edit?usp=sharing>

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan shared with the Board and Public that CUTA leadership met with Superintendent McPhetridge to discuss the current MOU's expectations, including attendance requirements, student engagement, technological platforms, and instruction needs. Mr. Riordan also said he is looking forward to working cooperatively with CUSD management in the incoming bargaining meeting. Mr. Riordan also asked the Board to support fair compensation for educators.

2. CSEA Representatives

None.

c. Board Members Report

Member Mary Beth Alexander thanked everyone for the hard work done to make back to school planning happen. Ms. Alexander said she hopes students and adults are learning to use the technology in new ways and that this new kind of learning is carried forward into the future.

Member Sophia Layne congratulated the community for successfully kicking off the new school year. Ms. Layne said that the current pandemic, distance learning, societal issues, and climate change have given layers of challenges to our families and educators. Ms. Layne said she is happy to see the Hispanic Heritage Month and LGBTQ Month proclamations brought again this year to celebrate and support those specific groups of people.

Member Freya McCamant said she would like to ask people to be flexible with one another as we move forward and as circumstances change. Ms. McCamant thanked everybody for their hard work and said she hoped everybody could come to the same page in terms of negotiations to support one another.

Member Lizet Cortes said this has been a challenge for everyone regardless of economic status, and she said she hopes we all can continue to work together for our students.

President Kimberly Hines said it is very important to be diligent and vigilant of anyone who is disconnected and bring it to their school's attention. Ms. Hines said it is also important for us all to work for the whole system. Ms. Hines said she was thrilled to see the tremendous level of effort on the distribution of Chromebooks, and she appreciated the flexibility of our staff.

d. Student Board Representative Report

Student Board Representative Caroline Dodge provided the Board and the public an update on Los Listos Preschool, Kings Mountain Elementary, La Costa, El Granada Elementary, and Cunha Intermediate School's events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge said that staff will present the Hispanic Heritage Month and the LGBTQ History Month proclamations that honor these groups' contributions and achievements and our collective history. Dr. McPhetridge also said the district takes very seriously the identification of COVID-19 cases to safeguard everybody's health. When a case is reported, the district takes procedures to investigate, trace contacts, and communicate with those contacts.

Dr. McPhetridge spoke about the waiver required to open schools for elementary students and the steps that are necessary for its submission to SMCOE, including working with bargaining unions, employees, and families.

4. CONSENT AGENDA

- a. Approval of Certificated Personnel Report – Part 1
- b. Approval of Classified Personnel Report
- c. Approval of Cunha Intermediate School Roofs Design Proposal
- d. Approval of Minutes of Special and Regular Governing Board Meeting
- e. Approval of Board Policy Updates as Recommended by the California School Boards Association

Motion to approve consent items was made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-111) Passed 5-0 with Student Representative voting aye

5. GENERAL BUSINESS

- a. Proclamation Endorsing September 15, 2020 to October 15, 2020 as Hispanic Heritage Month

Motion to approve the Proclamation Endorsing September 15, 2020 to October 15, 2020 as Hispanic Heritage Month was made by Member Lizet Cortes and seconded by Member Sophia Layne.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-112) Passed 5-0 with Student Representative voting aye

- b. Proclamation Designating October as LGBTQ History Month

Motion to approve the Proclamation Designating October as LGBTQ History Month was made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

ROLLCALL

- Ms. Kimberly Hines, President - aye

Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-113) Passed 5-0 with Student Representative voting aye

c. Approval of Learning Continuity and Attendance Plan

Leticia Bhatia, Ed.D., Assistant Superintendent, J Jesús Contreras, Chief Business Officer, Jason Owens, Director of Personnel and Pupil Services, Martha Ladd, Director of Student Services, and Randy Rudolph, Director of Technology, presented the Learning Continuity and Attendance Plan for board approval. SB 98 establishes Learning Continuity and Attendance Plan requirements for the 2020–21 school year.

Motion to approve the Learning Continuity and Attendance Plan was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-114) Passed 5-0 with Student Representative voting aye

d. Approval of Opening of School Handbook

Leticia Bhatia, Ed.D., Assistant Superintendent, presented to the Board the Opening of Schools Handbook that supports staff regarding our Opening of Schools, Remote Learning, COVID19 Protocols, and Procedures.

e. Adoption of Resolution No. 28-20, Assigning Teachers on the Basis of Education Code 44265 Credential Types

Motion to adopt Resolution No. 28-20, Assigning Teachers on the Basis of Education Code 44265 Credential Types, was made by Member Freya McCamant and seconded by Member Lizet Cortes.

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-115) Passed 5-0 with Student Representative voting aye

f. Presentation and Approval of the 2019-20 Unaudited Actuals

J Jesus Contreras, Chief Business Officer, presented the annual statement of all receipts and expenditures of the district for the 2019-20 fiscal year for Board approval.

Motion to approve the 2019-20 Unaudited Actuals was made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-116) Passed 5-0 with Student Representative voting aye

- g. Adoption of Resolution No. 29-20, Implementing Prequalification of Construction Contractors Under Public Contract Code 20111.6 Utilizing the Quality Bidders Questionnaire/Service

Motion to adopt Resolution No. 29-20, Implementing Prequalification of Construction Contractors Under Public Contract Code 20111.6 Utilizing the Quality Bidders Questionnaire/Service was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-117) Passed 5-0 with Student Representative voting aye

- h. Adoption of Resolution No. 30-20, Approving Gann Limit

Motion to adopt Resolution No. 30-20, Approving Gann Limit, was made by Member Lizet Cortes and seconded by Member Sophia Layne.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-118) Passed 5-0 with Student Representative voting aye

- i. Adoption of Resolution No. 31-20, Declaring the Result of the Education Parcel Tax Election held on November 5, 2019 and Authorizing the San Mateo County Controller to Levy the Education Parcel Tax

Motion to adopt Resolution No. 31-20, Declaring the Result of the Education Parcel Tax Election held on November 5, 2019 and Authorizing the San Mateo County Controller to Levy the Education Parcel Tax, was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-119) Passed 5-0 with Student Representative voting aye

- j. Adoption of Resolution No. 32-20, Endorsing Schools and Communities Funding Act

Motion to adopt Resolution No. 32-20, Endorsing Schools and Communities Funding Act, was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

(M-120) Passed 5-0 with Student Representative voting aye

8. ADJOURNMENT OF THE MEETING

Motion to adjourn the meeting was made by Member Lizet Cortes and seconded by Member Sophia Layne.

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-121) Passed 5-0 with Student Representative voting aye

The meeting was adjourned at 9:55 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Mary Beth Alexander
Clerk to the Governing Board

Date