



Governing Board Meeting Agenda
(Adopted) Meeting Minutes
CABRILLO UNIFIED SCHOOL DISTRICT
Thursday, April 16, 2020

Closed Session 5:30 PM | Via Zoom: <https://zoom.us/j/932535317> (For public comments on Closed Session items only)

Public Session 7:00 PM | Via Zoom: <https://zoom.us/j/355955578>

Board Members Present: Ms. Kimberly Hines, President
Ms. Lizet Cortes, Vice President
Ms. Mary Beth Alexander, Clerk to the Governing Board
Ms. Freya McCamant, Member
Ms. Sophia Layne, Member

Administrators Present: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Dr. Holly Wade, Ph.D., Assistant Superintendent
Mr. Jesus Contreras, Chief Business Officer

Student Board Representative Present: Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER

2. ROLL CALL / QUORUM

___ Ms. Kimberly Hines, President
___ Ms. Lizet Cortes, Vice President
___ Ms. Mary Beth Alexander, Clerk to the Governing Board
___ Ms. Freya McCamant, Member
___ Ms. Sophia Layne, Member

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments prior to Closed Session.

4. RECESS TO CLOSED SESSION – 5:30 PM

5. RECONVENE OPEN SESSION – 7:01 PM

The Governing Board did not take any action in Closed Session.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Kimberly Hines.

7. APPROVAL OF AGENDA

President requested an amendment to the agenda by moving action items 13.a through 13.g to the end of the action agenda.

Motion to approve the agenda as amended by Member Freya McCamant and seconded by Member Sophia Layne.

(M-35) Passed 5-0 with Student Representative voting aye

8. SPECIAL RECOGNITIONS

None

9. COMMUNICATIONS

a. Public Comments

None.

b. Employee Organizations Report

i. CUTA Representative

None.

ii. CSEA Representative

None.

c. Board Member Reports

Member Freya McCamant thanked teachers, staff, and administrators for all the work they are doing during this time of remote learning. Ms. McCamant thanked food services staff for providing meals to students in need. Ms. McCamant also shared she hopes to start the Environmental Committee in the fall when we are back together.

Member Mary Beth Alexander said she agreed with Ms. McCamant's comments and said she thinks is a great time to be looking at silver linings and how people are pulling together. Ms. Alexander also said that it is great to see how teachers and students use technology in new and ways.

Member Sophia Layne said she is impressed by the collaboration and the leaders that have come together in our community. Ms. Layne also said she appreciates the love and support from teachers, staff, families to students. Ms. Layne thanked everybody that makes a difference every day.

Member Kimberly Hines said that this is a difficult time and it's important to be gentle with one another. President Hines said she knows our teachers are working hard and that professional development they received didn't prepare them for the last minute remote learning required. President Hines shared she is looking forward to text adoption and that she was delighted to see many online components.

Member Lizet Cortes said she echoed what other members shared. Ms. Cortes thanked everybody who is trying to figure things out despite the challenges.

d. Student Board Member Report

Student Board Member Lauren DuBose provided the Board and the public an update on Cunha Intermediate, Half Moon Bay High School, and La Costa Adult School's events and activities.

e. Superintendent Report

Superintendent Sean McPhetridge thanked families and community members for supporting each other during this time and for understanding that school closures require a lot of work behind the scenes with the collaboration of local governing officials, county governing officials, state governing officials, and the respective County Offices of Education, County Health Doctors, and the County Health Departments from

numerous counties in the Bay Area. Dr. McPhetridge said the district is working with the most up-to-date information available because of this active coordination with other agencies.

Dr. McPhetridge asked for a great shout out to our teachers for their work on remote learning. Dr. McPhetridge thanked CUTA representatives (Heidi Mills, Ramon Macias, and Sean Riordan) for their astounding partnership as we entered remote learning. Dr. McPhetridge thanked CSEA President Stig Lynn for his great collaboration and understanding also during this time. Dr. McPhetridge gave another shout out to Food Services and Technology staff for helping also with essential work and services during this time.

INFORMATIONAL REPORTS

- a. None

10. DISCUSSION ITEMS

- a. None

11. CONSENT ITEMS

- a. Approval of Intent to Submit a Declaration of Need for Fully Qualified Educators for 2020-2021
- b. Acceptance of Donations to Cabrillo Unified School District
- c. Approval of Center for Sustainable Energy Master Service Agreement
- d. Approval of Quarterly Report on Williams Uniform Complaints
- e. Approval and Adoption of Minutes of March 12, 2020 Regular Governing Board Meeting

Motion to approve consent items was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-36) Passed 5-0

12. ACTION ITEMS

Items 13.a through 13.g moved to the end of Action Agenda.

- h. Approval of Job Description for Director of Educational Support Services

Motion to approve Job Description for Director of Educational Support Services made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-37) Passed 5-0

- i. Acceptance of Comcast Business VoiceEdge Proposal

Motion to accept Comcast Business VoiceEdge Proposal made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-38) Passed 5-0

- j. Acceptance of Ricoh Copiers Lease Proposal

Motion to accept Ricoh Copiers Lease Proposal made by Member Sophia Layne and seconded by Member Mary Beth Alexander.

(M-39) Passed 5-0

- k. Acceptance of Enrollment Projection Consultants Additional Services Proposal

Motion to accept Enrollment Projection Consultants Additional Services Proposal made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-40) Passed 5-0

I. Acceptance of Skyline Engineering Roof Condition Survey Proposal

Motion to accept Skyline Engineering Roof Condition Survey Proposal made by Member Freya McCamant and seconded by Member Freya McCamant.

(M-41) Passed 5-0

m. Adoption of Resolution No. 10-20 Establishing Tax Rate and Resolution No. 11-20 Authorizing the Issuance and Sale of the Bonds

Ms. Makito Sato, Principal, Isom Advisors, and Ms. Meredith B. Johnson, Attorney at Law, Dannis Woliver Kelley, presented to the Board the Cabrillo Unified School District General Obligation Bond Program.

Motion to adopt Resolution No. 10-20 Establishing Tax Rate made by Member Sophia Layne and seconded by Member Lizet Cortes.

(M-42) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

Motion to adopt Resolution No. 11-20 Authorizing the Issuance and Sale of the Bonds made by Member Sophia Layne and seconded by Member Freya McCamant.

(M-43) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

n. Approval of Amendment to the March 2017 BGCC Memorandum of Understanding and the BGCC-CUSD Compact to Preserve Cunha Intermediate School After-School Sports

Ms. Betsy del Ferro, Board Member, Boy and Girls Club of the Coastsides, submitted a Public Comment supporting the approval of the Cunha Athletic agreement between Cabrillo Unified School District and Boy and Girls Club of the Coastsides.

Mr. Kevin Kelly, Board Member, Boy and Girls Club of the Coastsides, submitted a Public Comment supporting the approval of the Cunha Athletic agreement between Cabrillo Unified School District and Boy and Girls Club of the Coastsides.

Ms. Jill Jacobson, Executive Director, Boy and Girls Club of the Coastsides, submitted a Public Comment supporting the approval of the agreement and MOU between Cabrillo Unified School District and Boy and Girls Club of the Coastsides.

Motion to approve Amendment to the March 2017 BGCC Memorandum of Understanding and the BGCC-CUSD Compact to Preserve Cunha Intermediate School After-School Sports made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

(M-44) Passed 5-0

- o. Adoption of Resolution No. 12-20 Designating a Certain Public Works as an Essential Governmental Function

Motion to adopt Resolution No. 12-20 Designating a Certain Public Works as an Essential Governmental Function made by Member Sophia Layne and seconded by Member Freya McCamant.

(M-45) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

- a. Adoption of Proclamation Endorsing April as National Autism Awareness Month

Motion to adopt Proclamation Endorsing April as National Autism Awareness Month made by Member Lizet Cortes and seconded by Member Freya McCamant.

(M-46) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

- b. Adoption of Social Studies Curriculum for Cunha

Motion to approve Adoption of Social Studies Curriculum for Cunha made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-47) Passed 5-0

- c. Approval of Agricultural Science Curriculum for Half Moon Bay High School

Motion to approve Agricultural Science Curriculum for Half Moon Bay High School made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-48) Passed 5-0

- d. Approval of Biology Curriculum for Half Moon Bay High School

Motion to approve Biology Curriculum for Half Moon Bay High School made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

(M-49) Passed 5-0

- e. Approval of Spanish for Spanish Speakers 3 for Half Moon Bay High School

Motion to approve Spanish for Spanish Speakers 3 for Half Moon Bay High School made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-50) Passed 5-0

- f. Adoption of Resolution No. 08-20 Declaring Certificated and Classified Employee Appreciation Week

Motion to adopt Resolution No. 08-20 Declaring Certificated and Classified Employee Appreciation Week made by Member Lizet Cortes and seconded by Member Freya McCamant.

(M-51) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

g. Adoption of Resolution No. 09-20 Declaring Substitute CBEST Waiver

Motion to adopt Resolution No. 09-20 Declaring Substitute CBEST Waiver made by Member Sophia Layne and seconded by Member Mary Beth Alexander.

(M-52) Passed 5-0

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

17. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-53) Passed 5-0

Meeting was adjourned at 9:28 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Mary Beth Alexander
Clerk to the Governing Board

Date