

## **Medication at School**

Under normal circumstances, all student medications, both prescription and Over-the-Counter (OTC) medications, should be administered before and/or after school hours under supervision of the parent/guardian. When it is necessary for a student to have prescription or OTC oral medication, topical medication, eye drops or nasal spray at school or at school sponsored events, the parent/guardian must submit a written parental request and by a written authorization form from a licensed healthcare practitioner (LHP), prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for required and proper:

1. Designating staff members who may administer prescribed medication to students;
2. Training, delegating, and supervision of staff members in the administration of oral medication to students by a Registered Nurse (RN); including oral medication, topical medication, eye drops, ear drops, and/or nasal spray;
3. Obtaining signed and dated parent/guardian and LHP request and authorization for the administration of medications, including instructions from the LHP if the medication is to be given for more than fifteen (15) days;
4. Transporting medications to and from school;
5. Storing medication in a locked or limited access area;
6. Labeling medication;
7. Administering of medication, including identification of student and medication;
8. Documenting administration of medication, including errors, reactions, or side effects;
9. Disposing of medications;
10. Maintaining records pertaining to the administration of medication;
11. Maintaining student confidentiality
12. Permitting, as possession carry and self-administration of medications necessary for student attendance
13. Permitting possession and self-administration of over-the-counter topical sunscreen products. (see Sunscreen Section below); and

14. Reviewing and evaluating of medication practices and documentation

School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy, and Procedure 3420 - Anaphylaxis Prevention and Response govern the use of injectable medication for the treatment of anaphylaxis is covered.

If the school decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent/ ~~or~~ guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

**Sunscreen**

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

1. The product is regulated by the U.S. Food and Drug administration as an over-the-counter sunscreen product, and;
2. If possessed by a student, the provided is provided to the student by a parent/guardian.

**Medical Marijuana**

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A - Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. School nurses may not administer medical marijuana. See 3423 – Parental Administration of Marijuana for Medical Purposes regarding parental administration of medical marijuana on school grounds, school bus and school-sponsored activities.

**Cross Reference:**

- Policy 3420, Anaphylaxis Prevention and Response
- Policy 3419, Self-Administration of Asthma and Anaphylaxis Medications
- Policy 3423, Parental Administration of Marijuana for Medical Purposes

**Legal References:**

- RCW 28A.210.260 Public and private schools - Administration of medication - Conditions
- RCW 28A.210.270 Public and private schools -Administration of medication - Immunity from liability - Discontinuance, procedure

**Management Resources:**

- 2019 – July Issue
- 2018 – August issue
- 2017 – July Policy Issue
- 2014 – February Issue

2012 – August Issue  
Policy News, February 2001 Oral Medication Definition Expanded

**Adoption Date:**  
**Classification: Essential**  
**Revised Dates: 02.01; 12.11; 08.12; 02.14; 07.17; 08.18; 11.19**