



CABRILLO UNIFIED SCHOOL DISTRICT Governing Board Meeting

(Adopted) Minutes

Thursday, March 12, 2020

Special Closed Session 5:30 PM | Regular Closed Session 6:00 PM | Public Session 7:00 PM

District Office Board Room

498 Kelly Avenue, Half Moon Bay, CA 94109

Board Members Present: Ms. Kimberly Hines, President
Ms. Lizet Cortes, Vice President
Ms. Mary Beth Alexander, Clerk to the Governing Board
Ms. Sophia Layne, Member
Ms. Freya McCamant, Member (Participated partially by phone)

Administrators at the Table: Dr. Sean McPhetridge, Ed.D., Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Dr. Holly Wade, Ph.D., Assistant Superintendent
Mr. Jesus Contreras, Chief Business Officer

Student Board Representative: Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER

2. ROLL CALL / QUORUM

Ms. Kimberly Hines, President
Ms. Lizet Cortes, Vice President
Ms. Mary Beth Alexander, Clerk to the Governing Board
Ms. Freya McCamant, Member (Participated in Closed Session by phone)
Ms. Sophia Layne, Member

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments prior to Closed Session.

4. RECESS TO CLOSED SESSION – 5:30 PM

5. RECONVENE OPEN SESSION – 7: 00 PM

President Kimberly Hines reported the following action taken in closed session:

1. Under Personnel Matters, the Governing Board voted 5 to 0 to non-reelect:

One (1) Certificated management employee for the 2020-21 school year equating to a Full Time Equivalent of 1.0.

2. Under Personnel Matters, the Governing Board voted 5 to 0 to release:

Twenty-three (23) Temporary certificated employees for the 2020-21 school year equating to a Full Time Equivalent of 6.03.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Student Board Representative Miss Lauren DuBose.

7. APPROVAL OF AGENDA

President Kimberly Hines requested an amendment to the agenda by moving the consent items 12.a, 12.b, and 12.c to the action agenda.

Motion to approve the agenda as presented/amended by Member Sophia Layne and seconded by Member Mary Beth Alexander.

(M-21) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - Absent

8. SPECIAL RECOGNITIONS

- a. The Governing Board recognizes retired administrator Mike Andrews for his continued support and service to Cabrillo Unified School District

Mr. Mike Andrews was not able to attend this meeting. The Governing Board agreed to postpone the recognition to a later meeting.

9. COMMUNICATIONS

- a. Public Comments

Ms. Vasa Endicott, CUSD substitute teacher, came to urge the Board to consider closing the schools to help prevent spreading the COVID-19 to schools and community.

Ms. Breanna Lafontaine, Coastsiders for Better Education Funding Co-Founder, came to talk to the Board about the Coastsiders for Better Education Funding initiative and to ask the community to advocate for fair funding for education.

Miss Lauren DuBose, HMBHS student and Student Board Representative, spoke to the Board about the conditions of HMBHS bathroom.

Ms. Katie Aschero, El Granada PTO President, and members of Farallone View PTO, came to share with the Board and the public a letter sent to HMB Review Editor by Friends of Farallone PTO supporting Moonridge families transferring to Hatch.

Ms. Erlinda Tulioc, Farallone View teacher and CUTA Site Representative, came to talk to the Board about the decision to reduce busing and providing Moonridge families the option to transfer to Hatch. Ms. Tulioc also shared all the great contributions of Moonridge students and families to Farallone View.

Ms. Laurie McMahon, El Granada teacher, spoke to the Board in support of CUSD teachers and asked Administrators to also support teachers and visit schools.

Ms. Jill Jacobson, Boy and Girls Club of the Coastsiders Executive Director, shared with the Board and the public a preview of their relationship with CUSD and Cunha Athletics Program. Ms. Jacobson also shared that the Boys and Girls Club of the Coastsiders will be able to help restore the after school Cunha Athletics Program next school year.

Ms. Indelisa Contreras, CUSD Preschool parent, read a letter on behalf of Big Lift preschool parents supporting the proposal of extending the Kindergarten instructional time.

b. Employee Organizations Report

i. CUTA Representative

CUTA Bargaining Chair Sean Riordan talked to the Board about the FCMAT report presented at the February 12, 2020 Board meeting and read a letter on behalf of the CUTA Service Center about the fiscal situation of the district.

ii. CSEA Representative

CSEA President Stig Lynne talked with the Board about CSEA conversations with district administration about the school closures. Mr. Lynne also shared his concerns about school meals accessibility during the school closures.

c. Board Member Reports

Member Sophia Layne said she had the opportunity to learn more about MTSS at training by the San Mateo County School Board Association and was able to be part of the LGBTQ Roundtable co-sponsored by Coast Pride. Ms. Layne also shared she was able to attend a training on school finance in Santa Rosa. Ms. Layne said that despite the ongoing challenges the district faces including the new Coronavirus pandemic she hopes to successfully navigate the challenges working together.

Member Mary Beth Alexander said she appreciates CUSD teachers and administrators and thanked them for all they do. Ms. Alexander asked everybody to work collaboratively and respectfully as a team to better serve our students.

Member Lizet Cortes said she has seen a great improvement in ELAC and DELAC meetings. Ms. Cortes said it is great to see teachers, principals, and administrators attend those meetings and she invited teachers and principals to also participate in their ELACs and DELAC. Ms. Cortes shared she had a productive meeting with Latino Community Leaders and district administrators.

Member Kimberly Hines said she had the fortune to meet with Senator Hill and Assemblymembers Berman and Mullin where she was able to bring a cost of living profile for different cities. Ms. Hines said that it is important to collaborate and outreach within our community but it's also important to reach out to our representatives for fair funding to implement our programs and recognize our teachers the way they deserve.

d. Student Board Member Report

Student Board Member Lauren DuBose provided the Board and the public an update on Los Listos Preschool, Hatch Elementary, El Granada Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High School, Pilarcitos High School, and La Costa Adult School events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge thanked the public speakers that came to talk to the Board. Dr. McPhetridge said that COVID-19 has dominated a lot of attention in the last weeks and he has been in constant conversations with superintendents, the San Mateo County Office of Education, and the San Mateo County Health Department.

Dr. McPhetridge shared he attended the No One Eats Alone Day event at Cunha, the event was part of Cunha's efforts to have a safe and secure campus and to stop bullying. Dr. McPhetridge said he was delighted to go to the Read Across America events at Farallone View and Los Listos, to the PTO Alliance meeting, to the Hatch Immersion Program Orientation meeting, and HMBHS Girls Basketball game at the Event Center. He said that despite all the challenges we are facing as a district and as a community, lots of great things are happening at our schools.

Dr. McPhetridge said he met with CUTA representatives to plan remote learning in the case the district dismisses students from school. Dr. McPhetridge thanked CUTA and CSEA staff that will continue working so we can keep all our students learning.

10. INFORMATIONAL REPORTS

- a. Presentation on Language Master Plan 2019-20

Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction, presented the updated Language Master Plan 2019-20.

Mr. Ramon Macias, CUTA Co-President and Cunha teacher, made a comment on this item. Mr. Macias said that it's important to talk to parents about reclassification but it is also important parents are told that an EL student could also be a successful student.

- b. Overview of Summer School 2020

Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction, presented an overview of Summer School 2020.

11. DISCUSSION ITEMS

- a. Public Hearing on Approval of Waiver Application of a By-Trustee Area Election

President Kimberly Hines opened Public Hearing at 9:25 PM.

Ms. Heidi Mills, CUTA Co-President and El Granada Elementary teacher, came to ask the Board about the process of approval of the orange map.

After discussion by the Governing Board and hearing comments from the public, the public hearing was closed at 9:36 PM.

Motion to approve Waiver Application of a By-Trustee Area Election made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

(M-22) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

- b. Appointment of Governing Board Representatives for 2020

The Governing Board discussed and chose their committee assignments for 2020.

12. CONSENT ITEMS

- a. Field Trip for HMBHS Track and Field to Easter Relays in Santa Barbara, CA
- b. Field Trip for HMBHS Beach Volleyball to CBVA Tournament in Santa Barbara, CA
- c. Approval of Field Trip for HMBHS FFA to State Conference in Anaheim, CA

Items 12.a, 12.b, and 12c moved to the Action Agenda.

- d. Approval of Classified Personnel Report
- e. Acceptance of Donations to Cabrillo Unified School District
- f. Approval of the Winter Submission of the Consolidated Application and Reporting System
- g. Acceptance of Auditor Selection for Cabrillo Unified School District
- h. Approval and Adoption of Minutes of the February 12, 2020 Regular Governing Board Meeting
- i. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve 12.d through 12.i consent items was made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-23) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

13. ACTION ITEMS

- a. Adoption of Resolution No. 04-20 Encouraging Coastside Residents to Participate in the 2020 Census

Motion to adopt Resolution No. 04-20 Encouraging Coastside Residents to Participate in the 2020 Census made by Member Sophia Layne and seconded by Member Mary Beth Alexander.

(M-24) Passed 4 - 0 with Student Representative voting aye

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - absent
Ms. Sophia Layne, Member - aye

- b. Adoption of Resolution No. 05-20 Decreasing the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services

Motion to adopt Resolution No. 05-20 Decreasing the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-25) Passed 4 - 0 with Student Representative voting aye

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - absent
Ms. Sophia Layne, Member - aye

- c. Adoption of Resolution No. 06-20 Determining the Criteria of Order of Seniority for Employees with Same Date of First Day Paid Services

Motion to adopt Resolution No. 06-20 Determining the Criteria of Order of Seniority for Employees with Same Date of First Day Paid Services made by Member Sophia Layne and seconded by Member Lizet Cortes.

(M-26) Passed 4 - 0 with Student Representative voting aye

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - absent
Ms. Sophia Layne, Member - aye

- d. Adoption of Resolution No. 07-20 Reducing and/or Discontinuing of Classified Positions

Motion to adopt Resolution No. 07-20 Reducing and/or Discontinuing of Classified Positions made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

(M-27) Passed 4 - 0 with Student Representative voting aye

ROLLCALL

Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - absent
Ms. Sophia Layne, Member - aye

At 9:49 PM President Kimberly Hines requested motion to continue past the 10:00 PM curfew. Motion made by Member Sophia Layne and seconded by Member Mary Beth Alexander

(M-28) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

e. Approval of Second Interim Financial Report for the Fiscal Year 2019-20

Motion to approve Second Interim Financial Report for the Fiscal Year 2019-20 made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

(M-29) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

f. Approval Consideration of Selection of CSBA Assembly Delegates on Ballot for San Mateo County Sub-region 5-B

Motion to approve Consideration of Selection of CSBA Assembly Delegates on Ballot for San Mateo County Sub-region 5-B made by Member Sophia Layne and seconded by Member Lizet Cortes.

(M-30) Passed 4 - 0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

g. Field Trip for HMBHS Track and Field to Easter Relays in Santa Barbara, CA

(M-31) Failed 2 - 1 with Student Representative voting aye and one abstention
Ms. Freya McCamant, Member - absent

h. Field Trip for HMBHS Beach Volleyball to CBVA Tournament in Santa Barbara, CA

(M-32) Passed 3 - 1 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

i. Approval of Field Trip for HMBHS FFA to State Conference in Anaheim, CA

(M-33) Passed 3 - 1 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

17. ADJOURNMENT OF THE MEETING

Motion to adjourn the meeting made by Member Lizet Cortes and seconded by Member Sophia Layne.

(M-34) Passed 4-0 with Student Representative voting aye
Ms. Freya McCamant, Member - absent

Meeting adjourned at 11:07 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Mary Beth Alexander
Clerk to the Governing Board

Date