



**Governing Board Meeting Agenda**  
(Adopted) Meeting Minutes  
**CABRILLO UNIFIED SCHOOL DISTRICT**

District Office Board Room  
498 Kelly Avenue, Half Moon Bay, CA 94109  
January 16, 2020 7:00 PM  
(Closed Session 6:00 PM)

Board Members Present: Ms. Kimberly Hines, President  
Ms. Lizet Cortes, Vice President  
Ms. Mary Beth Alexander, Clerk to the Governing Board  
Ms. Freya McCamant, Member  
Ms. Sophia Layne, Member

Administrators at the Table: Dr. Sean McPhetridge, Ed.D., Superintendent  
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent  
Dr. Holly Wade, Ph.D., Assistant Superintendent  
Mr. Jesus Contreras, Chief Business Officer

Student Board Representative: Miss Lauren DuBose, Student Board Representative

**1. CALL TO ORDER – 7:00 PM**

**2. ROLL CALL / QUORUM**

- \_\_\_ Ms. Kimberly Hines, President
- \_\_\_ Ms. Lizet Cortes, Vice President
- \_\_\_ Ms. Mary Beth Alexander, Clerk to the Governing Board
- \_\_\_ Ms. Freya McCamant, Member
- \_\_\_ Ms. Sophia Layne, Member

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Miss Lauren DuBose, Student Board Representative.

**4. ADOPTION OF AGENDA AS PRESENTED / AMENDED**

Motion to approve the agenda as presented/amended by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-01) Passed 5-0 with Student Representative voting aye

**5. STUDENT / STAFF / COMMUNITY RECOGNITION**

None.

**6. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

Ms. Erendida Gonzalez, Ms. Cecilia Peñaloza, and Ms. Pati Gonzalez, ALAS representatives, came to talk to the board about student busing and Moonridge families' equitable opportunities.

Mr. Jim Ward, Half Moon Bay High School teacher, came to talk to the Board about the teachers' compensation.

Ms. Alvis Calhoun, Hatch Elementary teacher, spoke to the Board in support of competitive compensation to retain qualified teachers.

Mr. Sean Riordan, Half Moon Bay High School teacher, spoke to the Board in support of competitive compensation for teachers.

Ms. Laura Sanders, Cabrillo Unified School District parent, spoke to the Board in support of the science teacher position and compensation for teachers.

Ms. Claire Conlon, El Granada Elementary parent, spoke to the Board about competitive compensation for teachers, district budget, and budget cut recommendations.

Ms. Claudia Lunstroth, Cabrillo Unified School District teacher, spoke to the Board about respect for students and teachers' compensation.

Dr. Tracy Yerby, Cabrillo Unified School District teacher, spoke to the Board in support of competitive compensation to retain qualified teachers.

Ms. Christina Tackett, El Granada Elementary parent, came to talk to the Board about budget cut recommendations and teachers' compensation.

Ms. Abby Foster, Hatch Elementary teacher, came to talk to the Board about the recommendation to reduce school busing and Moonridge families' enrollment.

Ms. Shannon Murray, Hatch Elementary teacher and parent, came to talk to the Board about recommendation to reduce school busing and Moonridge families' enrollment.

Ms. Breanna Lafontaine, El Granada Elementary parent and PTO President, came to talk to the Board about recommendation to reduce school busing

Ms. Kathleen Wall, Hatch Elementary teacher, came to talk to the Board about the recommendation to reduce school busing and students' enrollment.

Ms. Christy Walker, Cabrillo Unified School District parent, came to talk to the Board about the teachers' compensation.

Ms. Misty Veloso, Hatch Elementary School parent, came to talk to the Board about district communication.

## **7. REPRESENTATIVE REPORTS**

### **a. CUTA Representatives**

CUTA Co-President Ramon Macias spoke about the negotiation meeting and the condition of schools' facilities. Mr. Macias also spoke about budget cuts and how that will affect school functions.

CUTA Co-President Heidi Mills asked the teachers to stand up and asked the Governing Board to support teachers.

### **b. CSEA Representatives**

CSEA President Stig Lynne spoke about the CSEA elections that took place in November and provided the Board an update on the new representatives. Mr. Lynne also said that everybody needs a better pay and he will work to keep classified jobs to support the district.

## 8. REPORTS / INFORMATION / PRESENTATIONS

### a. Academic Performance Indicators: Are We Meeting the Needs of All Students?

Dr. Holly Wade, Assistant Superintendent, Educational Support Services and Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction presented Academic Performance Indicators: Are We Meeting the Needs of All Students?

### b. Audit Report for Year Ending June 30, 2019

Mr. Jesus Contreras, Chief Business Officer, presented the Audit Report for Year Ending June 30, 2019

## 9. DISCUSSION ITEMS

None.

## 10. COMMUNICATIONS

### a. Board Members

Member Sophia Layne said that more conversations need to happen on equity and to align its meaning to the practice especially in the cost constrained environment. Ms. Layne also quoted CSBA President Emma Turner "Top of mind for every board should be making equity-driven decisions that take into account opportunity gaps that often begin before students even enter the public school system. Often, students of color and low-income students have more limited access to opportunities that can ensure they graduate from high school ready for college, career and life success." Ms. Layne reassured that all students all welcome regardless of enrollment choices and thanked Dr. Belinda Arriaga for voicing community concerns.

Member Mary Beth Alexander said she acknowledges all the work to come for teachers and administrators by implementing the approved budget cuts and finding alternative ways to do it. Ms. Alexander also acknowledged the activity the community is doing at the state level to support full a fair funding.

Member Lizet Cortes thanked the public for staying to hear all the information presented. Ms. Cortes said that it was hard to make the budget cuts decision but the hard work is to come by implementing those cuts. Ms. Cortes said she also acknowledges and appreciates all the hard work the teachers do.

Member Freya McCamant thanked teachers for coming to the meeting. Ms. McCamant talked about the current financial situation of the district and not being funded enough by the state. Ms. McCamant invited the public to work together and advocate for AB 39 and fair funding.

President Kimberly Hines said she echoes the appreciation for all the teachers. Ms. Hines also said that the district is still in the process of interpreting incoming funding from the state and implementing the budget cuts. Ms. Hines also shared she attended the Visual and Performing Arts kickoff at the County. Ms. Hines also said that Dr. McPhetridge is working with community organizations to offset some of the budget cuts.

### b. Student Board Member

Student Board Member Lauren DuBose provided the Board and the public an update on Farallone View Elementary, Kings Mountain Elementary, Hatch Elementary, El Granada Elementary, Cunha Intermediate, Half Moon Bay High School, and La Costa Adult School's events and activities.

### c. Superintendent

Superintendent McPhetridge said tonight's report shows we have more work to do particularly with English Language Learners and socio-economically disadvantaged students. Dr. McPhetridge said the district received a Lack of Going Concern letter from the County saying the district has to cut \$2.6 million and the district brought a demographer report showing declining enrollment meaning less funding over time. Dr. McPhetridge shared he has a responsibility to the Board, community, staff, and families to make sure the district is fiscally healthy and solvent, and this requires difficult decisions. Dr. McPhetridge also said bargaining

teams mutually agreed to continue negotiation in late March once the Board approves the Second Interim report.

At 9:55 PM Board President Kimberly Hines requested motion to continue past the 10:00 PM curfew. Motion made by Member Sophia Layne and seconded by Member Freya McCamant.

(M-02) Passed 5-0 with Student Representative voting aye

**11. CONSENT ITEMS**

- a. Approve Trip for Half Moon Bay High School Future Farmers of America to Seaside, California, January 24-25, 2020
- b. Approval of Certificated Personnel Report
- c. Approval of Classified Personnel Report
- d. Acceptance of Donations to Cabrillo Unified School District
- e. Approval of Approve Quarterly Report on Williams Uniform Complaints
- f. Approval and Adoption of Minutes of December 12, 2019 Regular Governing Board Meeting
- g. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association
- h. Approval of Changes to Non-Bargaining Unit Salary Schedule due to 2020 Minimum Wage

Motion to approve consent items was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-03) Passed 5-0 with Student Representative voting aye

**12. ACTION ITEMS**

- a. Adoption of Proclamation of February 2020 as African American History Month

Motion to adopt Proclamation of February 2020 as African American History Month made by Member Lizet Cortes and seconded by Member Sophia Layne.

(M-04) Passed 5-0

**ROLL CALL**

- Ms. Kimberly Hines, President - aye
- Ms. Lizet Cortes, Vice President - aye
- Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
- Ms. Freya McCamant, Member - aye
- Ms. Sophia Layne, Member - aye

- b. Approval of Proposed Digital Art and Design Course Adoption

Motion to approve proposed Digital Art and Design course adoption made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-05) Passed 5-0 with Student Representative voting aye

- c. Approval of Proposed Positive Psychology Course Adoption

Motion to approve proposed Positive Psychology course adoption made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

(M-06) Passed 5-0 with Student Representative voting aye

- d. Adoption of Resolution No. 01-20 Reducing and/or Discontinuing of Classified Positions

Motion to adopt Resolution No. 01-20 Reducing and/or Discontinuing of Classified Positions made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-07) Passed 5-0

**ROLL CALL**

Ms. Kimberly Hines, President - aye  
Ms. Lizet Cortes, Vice President - aye  
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye  
Ms. Freya McCamant, Member - aye  
Ms. Sophia Layne, Member - aye

- e. Approval of Audit Report for Year Ending June 30, 2019

Motion to approve Audit Report for Year Ending June 30, 2019 made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

(M-08) Passed 5-0 with Student Representative voting aye

- f. Approval of Phase II of the Facilities Master Plan

Motion to approve Phase II of the Facilities Master Plan made by Member Sophia Layne and seconded by Member Freya McCamant.

(M-09) Passed 5-0 with Student Representative voting aye

- g. Adoption of Resolution No. 02-20 Supporting Application for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents

Motion to approve Resolution No. 02-20 Supporting Application for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-10) Passed 5-0

**ROLL CALL**

Ms. Kimberly Hines, President - aye  
Ms. Lizet Cortes, Vice President - aye  
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye  
Ms. Freya McCamant, Member - aye  
Ms. Sophia Layne, Member - aye

- h. Approval of Agreement with SSA Landscape Architects for Half Moon Bay High School

Motion to approve Agreement with SSA Landscape Architects for Half Moon Bay High School made by Member Freya McCamant and seconded by Member Sophia Layne

(M-11) Passed 5-0 with Student Representative voting aye

**18. RETURN TO CLOSED SESSION**

President Hines announced that the Governing Board will return to closed session and adjourned open session at 10:29 PM.

**19. ADJOURNMENT OF THE MEETING**

Motion to adjourn the meeting made by Member Freya McCamant and seconded by Member Lizet Cortes.

(M-12) Passed 5-0

Meeting was adjourned at 11:15 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board.

Certified by:

\_\_\_\_\_  
Mary Beth Alexander  
Clerk to the Governing Board

\_\_\_\_\_  
Date