



Governing Board Meeting Agenda **(Adopted) Meeting Minutes** **CABRILLO UNIFIED SCHOOL DISTRICT**

Meeting Location: District Office Board Room, 498 Kelly Avenue, Half Moon Bay, California 94109

Teleconference Location: Galeana 18, Santa Elena, Atotonilco el Alto, Jalisco, México C.P. 47777

Thursday, October 10, 2019

Public Session 7:00 PM • Closed Session 6:00 PM

Board Members Present: Ms. Sophia Layne, President
Ms. Kimberly Hines, Vice President
Ms. Lizet Cortes, Clerk to the Governing Board (Partially participated by phone)
Ms. Mary Beth Alexander, Member
Ms. Freya McCamant, Member

Administrators at the Table: Dr. Sean McPhetridge, Superintendent
Dr. Leticia Bhatia, Ed.D., Assistant Superintendent
Dr. Holly Wade, Ph.D., Assistant Superintendent
Mr. James Crawford, Interim Chief Business Official

Student Board Representative: Ms. Lauren DuBose, Student Board Representative

1. CALL TO ORDER – 6:01 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

4. RECESS TO CLOSED SESSION – 6:02 PM

5. RECONVENE OPEN SESSION – 7:02 PM

President Sophia Layne reported no action taken in closed session.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Sophia Layne.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented/amended by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-33) Passed 5-0 with Student Representative voting aye

8. STUDENT / STAFF / COMMUNITY RECOGNITION

- a. None

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Ms. Rachel Sage, Farallone View Elementary Reading Intervention Teacher, came to address the Governing Board regarding the Farallone View lockdown.

10. REPRESENTATIVE REPORTS

- a. CUTA Representatives

CUTA Co-President Ramon Macias expressed he is excited about the upcoming negotiation dates and hopes to come to an agreement.

CUTA Co-President Heidi Mills said that was day 102 without a contract.

- b. CSEA Representatives

None

11. REPORTS / INFORMATION / PRESENTATIONS

- a. Receive Cabrillo Unified School District's Curriculum, Instruction, and Categorical Department and LCAP Local Performance Indicators Report

Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction, presented Cabrillo Unified School District's Curriculum, Instruction, and Categorical Department and LCAP Local Performance Indicators Report.

Ms. Amber Stariha, Coastsider for Better Education Funding Representative, came to ask for clarification about external funded jobs data.

Ms. Christy Walker, Kings Mountain Elementary School Site Council and PTO Member, came to address the Board regarding the data presented.

- b. Receive the Enrollment Report for 2019

Dr. Holly Wade, Assistant Superintendent, Educational Support Services, presented the Enrollment Report for 2019.

- c. Receive Financial Overview Update

Dr. Sean McPhetridge, Superintendent, presented the Financial Overview Update.

12. DISCUSSION ITEMS

- a. None

13. COMMUNICATIONS

- a. Board Members

Board Member Freya McCamant expressed her concerns about the possible budget cuts and encouraged people to vote. Member McCamant thanked the community for coming together to support the children and thanked the Half Moon Bay Review for endorsing Measure I.

Board Member Kimberly Hines said great things happens in the District because the support and camaraderie of the PTOs and CEF. Member Hines said the District has a strong leadership team and that despite the possible budget cuts they are building a stable and sustainable foundation for all students.

Member Mary Beth Alexander thanked Superintendent McPhetridge for his work on the District's financial presentations and for building bridges with the community.

President Sophia Layne thanked Superintendent McPhetridge, the leadership team, and staff for supporting the students regardless of the challenges the District is facing. Member Layne expressed her gratitude for the community engagement and the different ways they support students and schools.

b. Student Board Member

Student Board Member Lauren DuBose provided the Board and the public an update on Los Listos Preschool, Kings Mountain Elementary, Hatch Elementary, El Granada Elementary, Cunha Intermediate, Half Moon Bay High School, and La Costa Adult School's events and activities.

c. Superintendent

Superintendent McPhetridge thanked staff for keeping students learning and safe during the power shutdown. Dr. McPhetridge thanked families, students, and staff for their cooperation, patience, and understanding during the lockdown at Farallone View. Dr. McPhetridge recognized the work of law enforcement and Farallone View staff.

Dr. McPhetridge said the District received the Letter of Lack of Going Concern from the San Mateo County Office of Education and that budget cuts are real. Dr. McPhetridge shared he has presented the District's Financial Overview Updates at PTO meetings and different community forums. Dr. McPhetridge also provided a report of all the different events and meetings he attended this period.

14. CONSENT ITEMS

- a. Approve Field Trip for Half Moon Bay High School Cross Country Team to Mt. San Antonio College Invitational in Walnut, California, October 24-27, 2019
- b. Approve Certificated Personnel Report
- c. Approve Classified Personnel Report
- d. Adopt Resolution No. 24-19 Regarding Sufficiency of Instructional Materials for the 2019-20
- e. Approve for Distribution/Disposal of Obsolete Textbooks at HMBHS
- f. Accept Donations to Cabrillo Unified School District
- g. Approve Quarterly Report on Williams Uniform Complaints (Education Code §35186)
- h. Approve and Adopt of Minutes of September 12, 2019 Regular Governing Board Meeting
- i. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to adopt consent items as presented was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-34) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

15. ACTION ITEMS

- a. Approve the Amendment to the Consolidated Application to Receive Additional Funds Under Title III Immigrant and Title IV Programs

Motion to approve the Amendment to the Consolidated Application to Receive Additional Funds Under Title III Immigrant and Title IV Programs was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

(M-35) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

b. Approve Third Amendment to Cell Site Lease

Motion to approve Third Amendment to Cell Site Lease was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-36) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

c. Adopt Resolution No. 25-19 Affirming Mr. James Crawford’s Role on the District’s Citizen’s Bond Overnight Committee and Approving Independent Contractor Services with Crawford School Business Consulting, LLC

Motion to adopt Resolution No. 25-19 Affirming Mr. James Crawford’s Role on the District’s Citizen’s Bond Overnight Committee and Approving Independent Contractor Services with Crawford School Business Consulting, LLC was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-37) Passed 4-0

ROLL CALL

- Ms. Sophia Layne, President - aye
- Ms. Kimberly Hines, Vice President - aye
- Ms. Lizet Cortes, Clerk to the Governing Board - absent
- Ms. Mary Beth Alexander, Member - aye
- Ms. Freya McCamant, Member - aye

d. Approve Response to the Grand Jury Report: “Concussions and San Mateo County High School Sports: More to Learn, More to Do?”

Motion to approve Response to the Grand Jury Report: “Concussions and San Mateo County High School Sports: More to Learn, More to Do?” was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-38) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

e. Approve Change to the Adopted Governing Board Meeting Calendar for 2019

Motion to approve Change to the Adopted Governing Board Meeting Calendar for 2019 was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-39) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

f. Approve the Board Governance Handbook

Motion to approve the Board Governance Handbook was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-40) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

19. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-41) Passed 4-0 with Student Representative voting aye
Member Lizet Cortes absent

Meeting was adjourned at 9:54 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Date