



## **Governing Board Meeting Agenda**

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room

498 Kelly Avenue, Half Moon Bay, CA 94109

May 16, 2019 7:00 PM

(Closed Session 6:00 PM)

Board Members Present: Ms. Sophia Layne, President  
Ms. Kimberly Hines, Vice President  
Ms. Lizet Cortes, Clerk to the Governing Board  
Ms. Mary Beth Alexander, Member  
Ms. Freya McCamant, Member

Administrators at the Table: Ms. Jane Yuster, Superintendent  
Ms. Joy Dardenelle, Assistant Superintendent  
Ms. Holly Wade, Ph.D., Assistant Superintendent  
Ms. Crystal Leach, Chief Business Official

Student Board Representative: Miss Lauren DuBose, Student Board Representative

### **1. CALL TO ORDER - 6:00 PM**

### **2. ROLL CALL / QUORUM**

\_\_\_ Ms. Sophia Layne, President  
\_\_\_ Ms. Kimberly Hines, Vice President  
\_\_\_ Ms. Lizet Cortes, Clerk to the Governing Board  
\_\_\_ Ms. Mary Beth Alexander, Member  
\_\_\_ Ms. Freya McCamant, Member

### **3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

### **4. RECESS TO CLOSED SESSION – 6:02 PM**

### **5. RECONVENE OPEN SESSION – 7:10 PM**

The Governing Board met in closed session from 6:02 PM to 7:00 PM

### **6. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Sophia Layne, Governing Board President.

## **7. ADOPTION OF AGENDA AS PRESENTED / AMENDED**

Motion to approve the agenda as presented/amended by Member Kimberly Hines and seconded by Member Freya McCamant

(M-98) Passed 5-0 with Student Representative voting aye

## **8. STUDENT / STAFF / COMMUNITY RECOGNITION**

None.

## **9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

Ms. Anisa East-Bratt, Ms. Nicole Hide and Ms. Tatum Mullins, 5<sup>th</sup> graders at El Granada Elementary School, came to address the Board regarding recycling, reusing and the reduction of waste at the schools.

Mr. Guillermo Vázquez, 2009 Miramontes Point Road, Half Moon Bay, CA 94019. Mr. Vázquez, ELAC Representative, came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School.

Ms. Rosalba Méndez, PO Box 275, Half Moon Bay, CA 94019. Ms. Méndez came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School. (Ms. Méndez used an interpreter to make her comments.)

Ms. Marta Gardner, 356 Grove Street, Half Moon Bay, CA 94019. Ms. Gardner, Co-Director of the Sheriff Activity League Reading Intervention Program at Moonridge, came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School.

Ms. Jan Forslund, 1352 Cedar Street, Montara, CA 94037. Ms. Forslund, Co-Director of the Sheriff Activity League Reading Intervention Program at Moonridge came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School.

Ms. Damaris Pyle, 10 Sunset Terrace, Half Moon Bay, CA 94019. Ms. Pyle, ALAS Representative, came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School.

Ms. Cecilia Mello, PO Box 370906, Montara, CA 94019. Ms. Mello, Farallone View Librarian, came to address the Governing Board, to support and compliment. Mr. Cesar Gaytan for the positive work he has done at Farallone View Elementary School.

Ms. Lisa Harris, 807 Ferdinand Avenue, El Granada, CA 94018. Ms. Harris came to address the Governing Board regarding safety and mental health concerns at the schools.

Ms. GraceAnn Stewart, 162 Del Monte Road, Half Moon Bay, CA 94019. Ms. Stewart came to address the Governing Board regarding Cabrillo Unified School District Board Policies related to dogs in campus.

## **10. REPRESENTATIVE REPORTS**

### **a. CUTA Representative**

CUTA Representative, Ms. Kathy Wall, commented that teachers, administrators and Board Members need to ensure that every dollar spent benefits the children, to identify the factors that have positive effect on students' learning and align the financial resources in that direction. Ms. Wall said that we need to fund each student before funding anything else. Ms. Wall said that teachers are motivated and hardworking and as the State mandates are to be enacted, teachers should be on action committees, and their experience, ideas and perspectives need to be valued at the administrative level.

CUTA Representative, Mr. Sean Riordan, asked fellow teachers to wave hands from their seats. Mr. Riordan recognized that the teachers are the ones who fulfill the district motto. Mr. Riordan commented on the item 15.e., the New Superintendent Contract, and calculated an increment on the Superintendent's salary. Mr. Riordan suggested the Board to consider no filing the Director of Curriculum and Instruction Position and to empower teachers to develop curriculum at their sites to save money.

### **b. CSEA Representatives**

CSEA Representative, Mr. Stig Lynne, thanked the Board for inviting CSEA stakeholders to visit the new Superintendent's district, and for an open and transparent process of the selection of the new Superintendent. Mr. Lynne said CSEA will be going into negotiations on June 3<sup>rd</sup> after a long process and they hope to reach to an agreement to support the staff to get their awaited raise.

## **11. REPORTS / INFORMATION / PRESENTATIONS**

### **a. School Linked Services Report**

Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services, Ms. Caroline Morton, MFT, School Linked Services, Program Director, and Ms. Krysta Banazek, MFT, School Linked Services, Assistant Director, presented to the Governing Board a report on School Linked Services.

### **b. Dyslexia Committee Recommendations**

Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services, and the Dyslexia Advisory Committee Members, Ms. Laura Butterfoss, Ms. Rachel Sage, Ms. Diane Siegel, Ms. Shannon Murray and Ms. Martha Ladd, presented to the Governing Board a report and recommendation from the Dyslexia Advisory Committee.

## **12. DISCUSSION ITEMS**

### **a. None**

## **13. COMMUNICATIONS**

### **a. Board Members**

Member Freya McCamant said she visited Half Moon Bay High School, Cunha Intermediate, Farallone View Elementary, El Granada Elementary and Hatch Elementary and already has scheduled a visit to Kings Mountain Elementary. Ms. McCamant thanked the school and the Principals, and shared that during her visits, she sat at the staff room to have lunch with anyone who wanted to come to have lunch and chat. Ms. McCamant said she will be attending the Senator Jerry Hill's Educational Roundtable and she hopes to get and update from Senator Hill regarding AB 39.

Member Lizet Cortes said she was mostly involved in her child's school. She said she helped set up for Staff Appreciation Lunch. Ms. Cortes said she was excited and looking forward for the Half Moon Bay High School Fun Run.

Member Kimberly Hines said she is also looking forward to Senator Jerry Hill's Roundtable. Ms. Hines shared she enjoyed the Coyote Fest and said that this was wonderful opportunity to support Pilarcitos High School. Ms. Hines offered her gratitude to the students from El Granada who commented during the public comments section. Last, Ms. Hines asked principals to think who in their administration would be interested in serving in the Visual and Performance Art Committee.

Member Mary Beth Alexander thanked Ms. Jane Yuster for her time and for answering all her questions. Ms. Alexander shared that she will attend the Cunha Band trip where the Cunha Band will perform and receive feedback.

Member Sophia Layne acknowledged that the District has hired a new Superintendent and that she is very excited about it. Ms. Layne thanked Ms. Jane Yuster for all her achievements and partnerships throughout the years here at the Cabrillo Unified School District. She also said that she acknowledges the strong theme in the meeting of inclusion and thanked all the people who gave comments during the public comments section.

b. Student Board Member

**El Granada Elementary School**

El Granada is finishing up State testing this week. Teacher Appreciation week was wonderful for everyone. We also had an amazing Parent Appreciation Taco Fiesta. It was a great way to thank all our families and school partners for helping to make El Granada a great place to learn and grow. Yesterday was a Tea and Talk with Ms. Ladd. We took a moment over coffee to celebrate a great year and to plan for next year. This Friday, Dolphin Club is hosting a Kids Night out from 6-8. Next week El Granada will be having its First Arts & Science day week. We will have a school wide art project, a walking field trip to the beach and on Thursday, we will have the 45<sup>th</sup> Annual Arts & Science Day with over 20 workshops for students to explore the arts and science.

**Kings Mountain Elementary School**

Kings Mountain School's Spring Music Celebration was the perfect send-off to Spring Break. The evening started with staff singing an adapted version of 'We Are Family!' This year's addition of a 'Open Mic' brought the house down with uninhibited, creative and talented performances by students and families! Our return to school, after Spring Break, kicked off with a wonderfully successful Earth Day with the help of parent Scott Menary. Staff and students gathered for a brief video on the history of Earth Day, recited a pledge to the Earth,

followed by building and repairing beds, and planting a no waste lunch. We want to thank Venture Free Children's Center staff for their help and participation. Teachers met with Sam Drazin of Changing Perspectives to share the successful implementation and positive impact of his inclusion and empathy curriculum at Kings Mountain School. He complimented and thanked us for our work and feedback on the units. We look forward to continuing working with Changing Perspectives next year. We excitedly welcomed Kim Schroeder, the third and final instructor in our Arts Program this year. Kim is teaching fine arts, working with students on creating rain sticks, clay tiles and a collaborate painting of a mountain lion, our school mascot. Last week at school was one of appreciation and concentration. Staff were showered with gifts and treats during a week of Staff Appreciation, while our 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> graders successfully began State testing which was completed today! We look forward to next week's Open House on Thursday, May 23<sup>rd</sup>. All are welcome to join us on the mountain!

### **Hatch Elementary School**

The Fiesta event was held on Sunday, May 5<sup>th</sup> at Cunha. Students, parents, teachers, and community members had the opportunity to have a fun Sunday by tasting delicious food and desserts, and enjoying the fun games and performances by the Hatch Students. The raffle was held at the end of the event with a variety of prizes that range from a spa treatment to Disneyland tickets. Our gratitude to our SIPA group of parents that put this magnificent and successful event together. We are in the middle of state testing. Students are encouraged to do their very best when they are taking the test. PTO co-funded snacks for students. Students were provided with test taking strategies and with tools to lower their anxiety. We know that all Hatch students will rock the test! Hatch held the reclassification ceremony this past Monday. Students that met the four criteria to be reclassified from ELD attended to this ceremony as well as their family members. We had twenty students reclassified!!! Students were congratulated for this huge achievement.

KidPower is still in session at Hatch. Students are benefiting of these self-awareness sessions. KidPower teaches kids how to establish and maintain their personal boundaries and how to speak up for themselves if someone doesn't respect their boundaries. Teachers participate in these workshop and have provided positive feedback.

### **Farallone View Elementary School**

Ms. Diana Purucker faithfully held our last garage sale for this year. She and a handful of volunteers, fulfilled our mission to protect our environment by recycling goods in the community and fundraising for the literature club. This will be our most beloved teacher's last year with us, after almost three decades of committed service. She has announced that she will be retiring and we will greatly miss her. Recology joined us last week to perform the ribbon cutting and inauguration ceremony of our outdoor learning space and greenhouse. We thank them for their generous contribution. Our always gracious community members and families crown our schools' prestige of being one collaborative community devoted to environmental science and mindfulness. On a final note, we wish to thank our awesome PTO for organizing such fun and delicious week to show their appreciation for our staff.

### **Half Moon Bay High School**

We are in the final stretch of the school year, and we have all been working our hardest to finish the school year strong. Our students completed the CAASP testing at the end of April. We are finishing up our second week of Advanced Placement testing for the students that

desired to take the AP Exam at the end of their course. The students that went to prom during the last weekend of April had a blast down at the Santa Cruz Beach Boardwalk! Some students even got to enjoy a roller coaster ride in their dresses and tuxedos before entering the beautiful venue where they kept the dance floor's energy high all night. Last week, we had so much fun showing our overflowing appreciation for our wonderful staff at Half Moon Bay High School. They were treated to many delicious meals and sweets throughout the week. The week of celebration ended with a luncheon provided by leadership where there were many performances, an intense raffle, great food, and goodies! Thank you to the staff of CUSD for all that you do. This Sunday from 8 to 3pm will be the second annual Cougar Color Run. This exciting and colorful fundraiser helps the HMBHS Foundation, an important organization that helps support a lot of the activities happening at the high school. ASB officer elections are coming up next week! Dana Hammerstrom, Gabby Davila, and Ashley Procopio will be running for secretary. The vice president position is between Sara Sprinkle and Brian Tejada. Cristian Alvarez, Maya Bliss, and Lauren DuBose will be running for president. Hope everyone has a great Memorial Day weekend!

c. Superintendent

Ms. Jane Yuster said Hatch Fiesta, the food and the dances were wonderful. Ms. Yuster attended the Coyote Fest at Pilarcitos and the Reclassification Celebration at Hatch and the events were lovely. Ms. Yuster attended the San Mateo Credit Union Grand Opening where Senator Hill and Assemblymen Berman's Office thanked Cabrillo Unified School District for our advocacy. Ms. Yuster recognized Ms. Joy Dardenelle for her spectacular presentation on backpacks during the Kindergarten Welcome Night. Ms. Yuster shared she attended the Spring Concert at Cunha. She said that the quality and talent of our children is remarkable to see. Lastly, Ms. Yuster commented that she was part of the Parent Advisory Committee Meeting. During the two hours meeting, the group got a first look at the LCAP and asked questions and discussed about what is good for the children.

## 14. CONSENT ITEMS

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Accept Donations to Cabrillo Unified School District
- d. Accept Enrollment Report for the Seventh and Eighth Months of the 2018-2019 School Year
- e. Approve Declaration of District Property as Surplus
- f. Approve Designation of Representatives to the California Interscholastic Federation League for the 2019-2020 School Year
- g. Approve and Adopt of Minutes of April 8, 2019 Regular Governing Board Meeting

Motion to adopt consent items as presented was made by Member Mary Beth Alexanders and seconded by Member Freya McCamant.

(M-99) Passed 5-0 with Student Representative voting aye

## 15. ACTION ITEMS

- a. Adopt Fiscal Year-End Resolution No. 08-19: Approve Appropriating Ending Balance to a Reserve

Motion to adopt Fiscal Year-End Resolution No. 08-19: Approve Appropriating Ending Balance to a Reserve was made by Member Kimberly Alexander and seconded by Member Mary Beth Alexander.

(M-100) Passed 5-0

**ROLL CALL**

Ms. Sophia Layne, President - aye  
Ms. Kimberly Hines, Vice President - aye  
Ms. Lizet Cortes, Clerk to the Governing Board - aye  
Ms. Mary Beth Alexander, Member - aye  
Ms. Freya McCamant, Member - aye

- b. Adopt Fiscal Year-End Resolution No. 09-19: Approve Budgetary Increases and Transfers at Year-End

Motion to adopt Fiscal Year-End Resolution No. 09-19: Approve Budgetary Increases and Transfers at Year-End was made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-101) Passed 5-0

**ROLL CALL**

Ms. Sophia Layne, President - aye  
Ms. Kimberly Hines, Vice President - aye  
Ms. Lizet Cortes, Clerk to the Governing Board - aye  
Ms. Mary Beth Alexander, Member - aye  
Ms. Freya McCamant, Member - aye

- c. Approval to Award a Contract for Roof Replacement – Cunha Intermediate School

Motion to approve to award a Contract for Roof Replacement – Cunha Intermediate School was made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-102) Passed 5-0 with Student Representative voting aye

- d. Ratification of Lease-Lease Back Agreement with Blach Construction, Hatch Phase III Increment 4 Project

Motion to ratify Lease-Lease Back Agreement with Blach Construction, Hatch Phase III Increment 4 Project was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

(M-103) Passed 5-0 with Student Representative voting aye

- e. Appointment of District Superintendent and Approval of Employment Agreement for District Superintendent

Motion to approve Appointment of District Superintendent and Approval of Employment Agreement for District Superintendent was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-104) Passed 5-0 with Student Representative voting aye

**18. RETURN TO CLOSED SESSION (IF NECESSARY)**

The Governing Board met in closed session from 9:20 PM to 9:58 PM.

No action was taken.

**19. ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-105) Passed 5-0

Meeting was adjourned at 9:58 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

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Lizet Cortes  
Clerk to the Governing Board

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Date